

Directions to register a new vehicle bought from a NH Dealership: (this means you need new plates)

Please email the following items to townclerk@townofauburnnh.com

1. The CTA from the dealership
2. A copy of your driver's license

Once we receive this information we will email you back with the cost. You will then need to mail the **originals** with a check made out to Town of Auburn (please include your phone number on the check).

We will then **call** you to pick up your plates and registration.

Directions to register a new vehicle bought private sale (this means you need to retitle it and need plates)

Please email the following items to townclerk@townofauburnnh.com

1. The **front** and **back** of the title
2. A copy of your driver's license

Once we receive this information we will email you back with the cost. You will then need to either mail or leave in our drop box the **originals** with a check made out to Town of Auburn (please include your phone number on the check).

We will then **call** you to pick up your plates and registration and sign your title application.

Directions to transfer plates from an old vehicle to a vehicle purchased from a NH Dealership:

Please email the following items to townclerk@townofauburnnh.com

The CTA from the dealership

1. A copy of your driver's license
2. The signed registration from your old vehicle.

Once we receive this information we will email you back with the cost. You will then need to mail the **originals** with a check made out to Town of Auburn (please include your phone number on the check).

We will then mail you your new registration.

Directions to transfer plates from an old vehicle to a vehicle purchased Private Sale:

Please email the following items to townclerk@townofauburnnh.com

The **front** and **back** of the title

1. A copy of your driver's license
2. The signed registration from your old vehicle.

Once we receive this information we will email you back with the cost. You will then need to mail the **originals** with a check made out to Town of Auburn (please include your phone number on the check).

We will then **call** you to pick up your plates, registration, and sign your title application.

Mailing Address:

**Town Clerk's Office
PO Box 309
Auburn NH 03032**

Please call with any questions: 603-483-2281