



# **Town of Auburn**

## **2016 Town Report**

# ***2016 ANNUAL TOWN REPORT***

*and*

# ***2017 TOWN WARRANT & BUDGET***

Population	5,078
Registered Voters	4,285
2015 Net Property Valuation	\$659,734,635
2015 Tax Rate	\$20.25

**AUBURN, NEW HAMPSHIRE**

[www.auburnnh.us](http://www.auburnnh.us)

## TABLE OF CONTENTS

<b><u>Town</u></b>		<b><u>Town</u></b>	
Town Officers	1	Vendor Report	68
Town 2017 Deliberative	3	Welfare Officer's Report	72
Town 2017 Warrant	7	ZBA Report	73
Town 2017 Budget	13	Your 2016 Tax Dollars	74
Town 2017 Default Budget	19	2016 Appropriations Report	75
2017 Proposed Budget Chart	21	2016 Balance Sheet	77
2016 Election Results	22	2016 Revenue Report	78
Board of Selectmen Report	25	2016 Comparative Statement	79
Town Goals	26	2016 Births	81
Town Administrator Report	30	2016 Deaths	82
Building Inspector Report	31	2016 Marriages	83
Conservation Commission	33		
Employee Wages/Benefits	34		
Escrow & Performance Bonds	37		
Exc. Council Papas Report	38		
Fire Department Report	39	<b><u>School</u></b>	
Forest Fire Report	40	School Officers	86
Hazardous Mitigation District	41	School 2017 Deliberative	87
Highway Safety Committee	43	School 2017 Warrant	92
Net Valuation	44	School 2017-18 Budget	94
Library Reports	45	School 2016 Election Results	99
Police Report	47	School 2016 Recount Results	101
Planning Board Report	49	SAU Salaries & Enrollment	102
Profile (Town)	50	Superintendent Report	103
Road Agent Report	53	School Principal's Report	105
Southern NH Planning	54	School Special Ed Report	107
Tax Collector's Report	56	School SPED Cost	108
Tax Rate Calculation	62	School Health Office Report	109
Town Clerk's Report	63	School Staff Report	110
Town Property Report	64	School Graduates	111
Town Trust Fund Report	65	School 8th Grade Awards	112
Treasurer's Report	67	School Auditor's Report	113

## **TOWN OFFICERS**

### **SELECTMEN**

Dale W. Phillips - 2018  
Richard W. Eaton - 2017  
James F. Headd – 2019

### **TOWN ADMINISTRATOR**

William G. Herman, CPM

### **MODERATOR**

James R. Tillery, Moderator – 2018  
Kathleen Porter, D. Moderator

### **TOWN CLERK**

Kathleen A. Sylvia - 2017

### **DEPUTY TOWN CLERK**

Patricia A. Rousseau

### **TAX COLLECTOR**

Susan N. Jenkins - 2017

### **DEPUTY TAX COLLECTOR**

Patricia A. Rousseau

### **TREASURER**

Christine S. Soucie - 2017

### **DEPUTY TREASURER**

Linda Dross – 2017

### **HIGHWAY AGENT**

Michael Dross – 2018

### **LIBRARY TRUSTEES**

Nancy J. Mayland – 2018  
Jean Worster - 2017  
Elizabeth A Michaud - 2019  
Sharon I. Bluhm, Alt – 2017  
Joseph G. Forest, Alt - 2017

### **CEMETERY TRUSTEES**

Donald W Dollard – 2018  
David Jenkins - 2017  
Scott R Norris - 2019

### **TRUST FUND TRUSTEES**

Dorothy Carpenter – 2018  
Barbara Carpenter - 2017  
Patricia Allard – 2019

### **SUPERVISORS OF THE CHECKLIST**

Susan Jenkins - 2020  
Joanne Linxweiler – 2017  
Barbara Coapland – 2022

### **RECORDS RETENTION COMMITTEE**

Kathleen A Sylvia  
William G Herman, CPM  
Adele Frisella

### **BUDGET COMMITTEE**

Peter Miles, Chairman – 2019  
Mary Beth Lufkin, Vice Chairman – 2018  
David R Wesche – 2018  
Daniel Carpenter – 2017  
Bertrand Ouellette – 2017  
Paula Marzloff – 2019  
Alan Villeneuve - School Board  
Representative  
James F Headd - Selectmen's  
Representative

### **POLICE COMMISSION**

David Dion, Chairman - 2017  
Glenn Shaw – 2018  
Dennis McCarthy – 2019

### **POLICE DEPARTMENT**

#### **Full-Time**

Chief Edward G. Picard  
Lt. Ray Pelton  
Det. Sgt. Charles Chabot  
Sgt. Kevin Cashman  
Officer Christopher Beaulé  
Officer Calvin Kapos  
Officer James Huard  
Officer Muzafer Aku

#### **Part-Time**

Sgt. Daniel Goonan  
Master Patrolman David Fletcher  
Off. William Barry  
Off. Keith Bike  
Off. Peter Lennon  
Off. Anita Lombardo  
Off. Scott Rogers  
Off. Jason Ientile  
Off. Gregory Santuccio  
**Animal Control Officer-** Jarlene Cornett

**FIRE DEPARTMENT**

Chief Edward Gannon  
Deputy Robert Selinga  
Captain James Saulnier  
Firefighter Patrick Glennon

**VOLUNTEER FIRE CHIEF/FOREST  
FIRE WARDEN**

Chief Edward Gannon

**DEPUTY FIRE WARDENS**

Chief Ed Gannon	Patrick Glennon
James Saulnier	Kevin McArthur
Alex Phillips	Joseph Rossino
Kevin Vail	Melissa Gates

**OFFICE OF EMERGENCY  
MANAGEMENT/ LOCAL EMERGENCY  
PLANNING**

Edward Gannon, Director

**PLANNING BOARD**

Ronald Poltak, Chairman – 2018  
Paula Marzloff, V. Chair – 2017  
Karen Woods – 2018  
Michael Rolfe – 2019  
Steven Grillo – 2018  
Thomas LaCroix, Alt – 2017  
Jeff Porter, Alt – 2018  
Jess Edwards, Alt - 2019  
Dale Phillips, Selectmen's Representative

**SOUTHERN NEW HAMPSHIRE  
PLANNING COMMISSION  
REPRESENTATIVES**

Charles Worster  
William Herman  
Ronald Poltak, Alt.

**ZONING BOARD OF ADJUSTMENT**

Mark Wright, Chairman - 2019  
James Lagana , Vice Chairman – 2018  
Michael DiPietro – 2017  
Kevin Stuart – 2017  
Jeffrey Benson - 2019  
Margaret Neveu, Alt. – 2019  
Robert G Beaurivage, Alt - 2019  
Steven Carroll, Alt – 2018

**ZONING OFFICER/BUILDING INSPECTOR**

Carrie Rouleau-Cote

**HIGHWAY SAFETY COMMITTEE**

Michael DiPietro, Chairman – 2017  
Daniel Carpenter – 2017  
Eva Komaridis - 2017  
Michael Dross, Road Agent  
Lt. Ray Pelton, Police Representative  
Richard W Eaton, Selectmen's  
Representative

**PARKS & RECREATION COMMISSION**

David Nye, Chairman – 2018  
Alex Eisman, V. Chair - 2019  
Lisa Canavan – 2017  
Margie McEvoy – 2018  
Zachary Eaton, Alt - 2018  
Patrick Kelly, Alt – 2017  
James F. Headd, Selectmen's  
Representative

**CONSERVATION COMMISSION**

Jeffrey Porter, Chairman – 2017  
Margaret P Donovan, C. Chair – 2019  
Alan Villeneuve – 2019  
Edward Fehrenbach - 2017  
Diana Heaton, Alt – 2019  
Richard Burnham, Alt. - 2019  
Stephanie Hanson, Alt. – 2017

**HEALTH OFFICER**

Paul Raiche  
James Saulnier- Deputy

**WELFARE OFFICER**

Kathryn R Lafond

**SOUTHEASTERN NEW HAMPSHIRE  
HAZAROUS MATERIAL MUTUAL AID  
DISTRICT**

Edward Gannon, Operating Committee  
William Herman, Board of Directors

**BOSTON POST CANE HONOREE**

George F. Dodd

**DELIBERATIVE SESSION  
TOWN OF AUBURN  
FEBRUARY 4, 2017**

The meeting was called to order by Moderator James Tillery at 9:00 AM. There were 56 (fifty-six) registered voters in attendance. The Moderator began the meeting with the Pledge of Allegiance.

He explained the rules of the meeting.

**Third:** To see if the Town will vote to approve the cost items for year two of a three-year collective bargaining agreement which resulted from negotiations between the Auburn Board of Selectmen, the Auburn Police Commission and the Auburn Police Union, Local 216 and which represents an estimated increase of \$9,167 over FY 2016 salaries, fringe benefits and other cost items at the current staffing level for the ensuing year; and further to raise and appropriate the sum of Nine thousand one hundred and sixty-seven dollars (**\$9,167**), such sum representing the negotiated increase over 2016 salaries, fringe benefits and other cost items at the current staffing levels. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

**There was no discussion. Article Three will appear, as written.**

**Fourth:** To see if the Town will vote to raise and appropriate the sum of Thirty-four thousand six hundred and seventy-five dollars (**\$34,675**) to implement a mosquito control program to include the integration of various methods of reducing mosquito vector species of West Nile Virus and Eastern Equine Encephalitis. **(Recommended by the Board of Selectmen) (Not Recommended by the Budget Committee)**

Kristine Topliff asked how much was spent last year and Bill Herman answered the same amount was spent.

Alan Villeneuve presented an amendment to the Article. His amendment reads as follows:

**“To see if the Town will vote to raise and appropriate the sum of zero dollars (\$0) to implement a mosquito control program to include the integration of various methods of reducing mosquito vector species of West Nile Virus and Eastern Equine Encephalitis.”**

Seconded by David Wesche.

More discussion on article followed.

Stoney Worster asked why the budget committee doesn't recommend it and Dan Carpenter responded they do not feel it is cost effective.

Armand Miclette asked what the tax impact is and was answered five cents by Bill Herman.

Moderator took a vote on the Article, as amended. Vote was taken, and the Amendment passed.

**Article Four will appear, as amended. Article Four will read:**

**“To see if the Town will vote to raise and appropriate the sum of zero dollars (\$0) to implement a mosquito control program to include the integration of various methods of reducing mosquito vector species of West Nile Virus and Eastern Equine Encephalitis.”**

**At this time James Tillery took time to introduce the Board of Selectmen: James Headd, Richard Eaton and Dale Phillips; Town Administrator Bill Herman and Town Counsel Kathy Peahl.**

**Fifth:** To see if the Town will vote to raise and appropriate the sum of Forty-two thousand dollars (**\$42,000**) to be placed into the Town Buildings Rehabilitation Capital Reserve Fund previously established. This sum to come from the unreserved fund balance (surplus) as of December 31, 2016 with no additional amount to be raised by taxation in 2017. (**Recommended by the Board of Selectmen**) (**Recommended by the Budget Committee**)

Don Delande asked how much was in the Capital Reserve Fund now and was answered \$58,000 by Bill Herman.

**There was no further discussion. Article Five will appear, as written.**

**Sixth:** To see if the Town will vote to raise and appropriate the sum of Thirteen thousand dollars (**\$13,000**) to be placed into the Accrued Benefits Expendable Trust Fund previously established. This sum to come from the unreserved fund balance (surplus) as of December 31, 2016 with no additional amount to be raised by taxation in 2017. (**Recommended by the Board of Selectmen**) (**Recommended by the Budget Committee**)

Bill Herman explained the Town is looking to restore money paid out last year to two retirees and bring the fund back to the \$50,000 balance that was approved last year by the voters.

**There was no further discussion. Article Six will appear, as written.**

**Seventh:** To see if the Town will vote to raise and appropriate the sum of Fifteen thousand five hundred dollars (**\$15,500**) to purchase a Radar Message Sign for the Auburn Police Department; and to authorize the Board of Selectmen to accept Seven thousand seven hundred and fifty dollars (\$7,750) received through New Hampshire Department of Safety, Office of Highway Safety grant, with the balance of \$7,750 to be raised by taxes. (**Recommended by the Board of Selectmen**) (**Recommended by the Budget Committee**)

Detective Sergeant Chip Chabot explained the sign will be used to monitor and track speeds in areas of concern and it can also be used for messaging.

John Case asked if they had looked into repairing the current unit and was answered by Detective Chabot that the old one had been repaired three or four years ago but it was breaking down again.

Don Delande inquired how it tracks vehicles, does it have a recorder and was answered that it depends how they program it but it can track number of vehicles, their speed and time of day.

Ed Gannon pointed out this device will allow for multiple functions giving us more bang for our buck. The messaging capacity could be used for missing child alert or a closed road due to flooding.

**There was no further discussion. Article Seven will appear, as written.**

**Eighth:** To see if the Town will vote to establish a Storage Garage Capital Reserve Fund under the provisions of RSA Chapter 35 for the purpose of designing and constructing a storage garage for Town departments on the property of the Safety Complex; to raise and appropriate the sum of One hundred forty-one thousand dollars (**\$141,000**) to be placed in this fund to come from the undesignated fund balance (surplus) as of December 31, 2016, and to designate the Board of Selectmen as agents to expend. There will be no additional amount to be raised by taxation in 2017. (**Recommended by the Board of Selectmen**) (**Not Recommended by the Budget Committee**)

At this point the Moderator showed a video from the Police Department.

David Wesche said he felt current space was not being used effectively.

Mark Jordan presented an amendment to the Article. His amendment reads as follows:

**“To see if the Town will vote to establish a Storage Garage Capital Reserve Fund under the provisions of RSA Chapter 35 for the purpose of designing and constructing a storage garage for Town departments on the property of the Safety Complex; to raise and appropriate the sum of zero dollars (\$0) to be placed in this fund to come from the undesignated fund balance (surplus) as of December 31, 2016, and to designate the Board of Selectmen as agents to expend.”**

### **Seconded by Sue Jenkins**

Discussion ensued regarding design, cost and use of building. Board of Selectmen members Richard Eaton and Dale Phillips spoke to the Article.

**Moderator then read amended Article.**

**Moderator took a vote on the Article, as amended. Vote was taken, and the Amendment failed.**

**Moderator then read original article.**

More discussion ensued regarding cost and use of building.

Jesse Edwards presented an amendment to the Article. His amendment reads as follows:

**“To see if the Town will vote to establish a Storage Garage Capital Reserve Fund under the provisions of RSA Chapter 35 for the purpose of designing and/or constructing a storage garage for Town departments on the property of the Safety Complex; to raise and appropriate the sum of One hundred forty-one thousand dollars (\$141,000) to be placed in this fund to come from the undesignated fund balance (surplus) as of December 31, 2016, and to designate the Board of Selectmen as agents to expend. There will be no additional amount to be raised by taxation in 2017.”**

### **Seconded by Stoney Worster**

More discussion ensued regarding the amendment wording.

**Moderator took a vote on the Article, as amended. Vote was taken, and the Amendment failed.**

**There was no further discussion. Article Eight will appear, as written.**

**Ninth:** To see if the Town will vote to raise and appropriate the sum of Four thousand nine hundred dollars (**\$4,900**) to be placed into the Cemetery Maintenance Expendable Trust Fund previously established. This sum to come from the unreserved fund balance (surplus) as of December 31, 2016 with no additional amount to be raised by taxation in 2017. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

**There was no discussion. Article nine will appear, as written.**

**Tenth:** To see if the Town will vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500, the same amount as the standard or optional veterans' tax credit voted by the Town under RSA 72:28.

A brief explanation of the statutory language used in Article was given by Bill Herman and James Headd in response to questions from Jesse Edwards and Edward Cyr.

**There was no further discussion. Article ten will appear, as written.**

**Eleventh:** To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$5,219,573**? Should this article be defeated, the default budget shall be **\$5,199,808**, which is the same as last year with certain adjustments required by previous action of the Town of Auburn or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to



take up the issue of a revised operating budget only. NOTE: This operating budget warrant article does not include appropriations contained in any other warrant article.

A brief explanation of how the Default Budget amount is determined was given by Bill Herman. He also explained that the Unreserved Fund Balance is \$1.6 million which is within the percentage recommended to be maintained.

**There was no further discussion. Article eleven will appear, as written.**

**Twelfth:** To transact any other business that may legally come before the Town Meeting.

**There was no discussion.**

**Meeting adjourned at 10:40 AM**

Respectfully submitted,

Kathleen A. Sylvia  
Town Clerk

## TOWN WARRANT STATE OF NEW HAMPSHIRE

To the inhabitants of the Town of Auburn, in the County of Rockingham in said State, qualified to vote in Town affairs:

You are hereby notified that the **First Session** of the annual Town Meeting will be held in the gymnasium of the Auburn Village School in Auburn, New Hampshire, on **Saturday, February 4, 2017**, at **9:00 a.m.**, for the explanation, discussion and debate of each Warrant Article, and to transact all business other than voting by official ballot. Warrant articles may be amended at this session per RSA 40:13, IV, subject to the following limitations:

- (a) Warrant Articles whose wording is prescribed by law shall not be amended.
- (b) Warrant Articles that are amended shall be placed on the official ballot for final vote on the main motion as amended.

You are hereby notified that the **Second Session** of the annual Town Meeting will be held in the gymnasium of the Auburn Village School in Auburn, New Hampshire, on **Tuesday, March 14, 2017**, beginning at **7:00 a.m.** and ending at **7:00 p.m.** to elect officers of the Town by official ballot, to vote on questions required by law to be inserted on said official ballot and to vote on all Warrant Articles as accepted or amended by the First Session.

**First:** To bring your ballots for:

- Selectman for three years
- Town Clerk for three years
- Tax Collector for three years
- Treasurer for three years
- Supervisor of the Checklist for one year
- Library Trustee for three years
- Cemetery Trustee for three years
- Trustee of the Trust Funds for three years
- Police Commission for three years
- Planning Board for three years
- Planning Board for one year

**Second:** To see if the Town will vote to adopt the following amendments to the existing Town Zoning Ordinance as proposed and recommended by the Auburn Planning Board, in conformance with NH RSA 675:1, et seq., and include the following: (The full text of the proposed regulations is posted and available for inspection at the Town Hall and on the Town of Auburn web site – [www.auburnnh.us](http://www.auburnnh.us))

**Are you in favor of the adoption of Amendment No 1 as proposed by the Auburn Planning Board for the Town of Auburn Zoning Ordinance as follows:**

**Amend Article 2.02 Definitions, Words and Terms.** by deleting current (28) Dwelling Unit, Accessory in its entirety and replace with the following language to comply with NH RSA 674:72, Accessory Dwelling Units.

(28). Dwelling Unit, Accessory:

Residential living unit that is within or attached to a single family dwelling, and that provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking and sanitation on the same parcel of land as the principal dwelling unit it accompanies.

Accessory Dwelling Units shall be permitted by Special Exception as governed under Article 14.14 of the Auburn Zoning Ordinance in all zoning districts that permit single family detached dwellings.

A Special Exception shall be required for construction and or change of occupancy for creation of an accessory dwelling unit.

The Accessory Dwelling Unit shall meet the following requirements:

- (a). An accessory dwelling unit shall have no more than two bedrooms. and shall not exceed 750 (seven hundred fifty) square feet in living area and shall be attached to a single family dwelling. Attached means sharing a common habitable space wall.
- (b). An interior door shall be provided between the principal dwelling and the accessory dwelling unit, but it shall not be required that it remain unlocked. The accessory dwelling unit shall have door with direct access to the exterior, or common space to hallway to exterior door.
- (c). The accessory dwelling unit shall have interconnecting smoke/carbon monoxide/heat detectors with the principal dwelling unit.
- (d). There shall be adequate provisions for water supply and sewage disposal for the accessory dwelling unit in accord with NH RSA 485-A:38, but separate systems shall not be required for the principal and accessory dwelling units.
- (e). An accessory dwelling unit shall meet all zoning setbacks and all applicable building codes. There shall be adequate parking to accommodate an accessory dwelling unit.
- (f). The property owner must occupy one of the dwelling units as his/her principal place of residence.
- (g). Only one accessory dwelling unit shall be permitted for any single family dwelling.
- (h). Detached Accessory Dwelling Units are not permitted.

**Amend Article 4.05 "R" Rural District**

Delete (t) Accessory Dwelling Unit from (2) Permitted Uses in R District

Add (h) Accessory Dwelling Unit to (3) Uses Permitted by Special Exception in R District

**Amend Article 4.06 "R-1, Residential-One and R-2 Residential Two Zoning District**

Delete (n) Accessory Dwelling Unit from (2) Permitted Uses in R-1 District

Add (o) Accessory Dwelling Unit to (3) Uses Permitted by Special Exception in R-1 District

Delete (s) Accessory Dwelling Unit from (4) Permitted Uses in R-2 District

Add (i) Accessory Dwelling Unit to (5) Uses Permitted by Special Exception in R-2 District

**Amend Article 4.07 C-1 Commercial One District and C-2 Commercial Two District**

Delete (u) Accessory Dwelling Unit to Commercial Establishment from (4) Uses Permitted in C-2 District

**Adjust Appendix A, Zoning Matrix of Uses and Districts Accordingly.**

**ReNUMBER all sections as required due to amendments.**

**Are you in favor of the adoption of Amendment No 2 as proposed by the Auburn Planning Board for the Town of Auburn Zoning Ordinance as follows:**

**Amend Article 2.02 Definitions**, Words and Terms, by deleting current (3) “Agricultural Use” in its entirety and replacing with the following language:

(3) Agriculture, Farm, Farming as defined in NH RSA 21:34-a. and as may be further amended

A single family detached dwelling shall be a permitted accessory use.

(a) Agritourism and marketing as defined under NH RSA 21:34-a (b) (5) shall require a Special Exception in accordance with Article 14.14 of the Auburn Zoning Ordinance and be subject to Site Plan Review through the Auburn Planning Board.

(b) Farm Roadside Stand: shall remain an agricultural operation and not be considered commercial (Agritourism), provided that at least 35 percent of the product sales in dollar volume is attributable to products produced on the farm or farms of the stand owner. The floor area of the Farm Roadside Stand shall not exceed one hundred fifty (150) square feet.

**Amend Article 4.05 “R” Rural District**

Rename (a) Non-Commercial Agriculture to Agriculture in (2) Permitted Uses in R District

Delete (b) Commercial Agriculture –Forestry Only from (2) Permitted uses in R I District

Delete (c) Commercial Agriculture from (2) Permitted uses in R District

Rename (d) Produce Stand to Farm Roadside Stand in (2) Permitted Uses in Rural District.

Add (h) Agritourism to (3.) Uses Permitted by Special Exception

**Amend Article 4.06 “R-1, Residential-One and R-2 Residential Two Zoning District**

Delete (g) Commercial Agriculture – forestry only from (2) Permitted Uses in R-1 District

Rename (i) Non-Commercial Agriculture to Agriculture in (2) Permitted uses in R-1 District

Rename (g) Commercial Agriculture to Agritourism in (3) Uses permitted by Special Exception in R-1 District.

Rename (h) Produce Stand to Farm Roadside Stand in (3) Uses permitted by Special Exception in R-1 District

Rename (g) Non-Commercial Agriculture to Agriculture in (4) Uses Permitted in R-2 zoning District

Delete (h) Commercial Agriculture from (4) Uses Permitted in R-2 District

Rename (i) Produce Stand to Farm Roadside Stand in (4) Uses Permitted in R-2 District

Rename (a) Commercial Agriculture to Agritourism in (5) Uses Permitted by Special Exception in R-2 District.

**Amend Article 4.07 C-1 Commercial One District and C-2 Commercial Two District**

Delete (q) Commercial Agriculture from (2) uses permitted in the C-1 District

Rename (r) Produce Stand to Farm Roadside Stand in (2) Uses permitted in C-1 District

Rename (a) Commercial Agriculture to Agritourism in (3), Uses Permitted by Special Exception in C-1 District.

Rename (p) Commercial Agriculture to Agritourism in (4) Uses Permitted in C-2 District

Rename (q) Produce Stand to Farm Roadside Stand in (4) Uses Permitted in C-2 District

Rename (h)N on Commercial Agriculture to Agriculture in (5) Uses Permitted by Special Exception in C-2 District.

**Amend 4.08 “V” Village Center District**

Rename (a)(i) Commercial Agriculture to Agritourism in (3) Permitted Uses in V District.

**Amend 4.09 “I” Industrial District**

Delete Commercial Agriculture from (2) Permitted Uses in I District

**Adjust Appendix A, Zoning Matrix of Uses and Districts Accordingly.**

**Renumber all sections as required due to amendments.**

**Are you in favor of the adoption of Amendment No 3 as proposed by the Auburn Planning Board for the Town of Auburn Zoning Ordinance as follows:**

**Amend Article 13.01 Building Permits Required** as authorized by NH RSA 674:51 III (d) and enact a provision authorizing the governing body to establish fees, to be charged for building permits, inspections, and for any certificate of occupancy.

**Amend Article 13.01 Building Permits Required** to read:

No building shall be erected, constructed, reconstructed, altered or repaired without a building permit issued by the Building Inspector. The Building Inspector is authorized to charge and collect for the Town, the fees for building permits, inspections and certificates of occupancy. The Auburn Board of Selectmen shall be authorized to establish a fee schedule and amend as necessary following required statutory public hearing process.

**Are you in favor of the adoption of Amendment No 4 as proposed by the Auburn Planning Board for the Town of Auburn Zoning Ordinance as follows:**

**Amend Article 13.06 In-Ground Pools** to expand pool barrier requirements to be consistent with NH State Building Code.

### **Re-name Article 13.06 Swimming Pool Barrier Requirements**

#### **Amend Article 13.06 to read:**

All swimming pools installed within the Town of Auburn shall comply with applicable state building codes and amendments under NH RSA 155-A. All pools shall have barrier requirements in place prior to final inspection and issuance of certificate of completion.

**Third:** To see if the Town will vote to approve the cost items for year two of a three-year collective bargaining agreement which resulted from negotiations between the Auburn Board of Selectmen, the Auburn Police Commission and the Auburn Police Union, Local 216 and which represents an estimated increase of \$9,167 over FY 2016 salaries, fringe benefits and other cost items at the current staffing level for the ensuing year; and further to raise and appropriate the sum of Nine thousand one hundred and sixty-seven dollars (**\$9,167**), such sum representing the negotiated increase over 2016 salaries, fringe benefits and other cost items at the current staffing levels. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

**Fourth:** To see if the Town will vote to raise and appropriate the sum of Thirty-four thousand six hundred and seventy-five dollars (**\$34,675**) to implement a mosquito control program to include the integration of various methods of reducing mosquito vector species of West Nile Virus and Eastern Equine Encephalitis. **(Recommended by the Board of Selectmen) (Not Recommended by the Budget Committee)**

**Fifth:** To see if the Town will vote to raise and appropriate the sum of Forty-two thousand dollars (**\$42,000**) to be placed into the Town Buildings Rehabilitation Capital Reserve Fund previously established. This sum to come from the unreserved fund balance (surplus) as of December 31, 2016 with no additional amount to be raised by taxation in 2017. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

**Sixth:** To see if the Town will vote to raise and appropriate the sum of Thirteen thousand dollars (**\$13,000**) to be placed into the Accrued Benefits Expendable Trust Fund previously established. This sum to come from the unreserved fund balance (surplus) as of December 31, 2016 with no additional amount to be raised by taxation in 2017. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

**Seventh:** To see if the Town will vote to raise and appropriate the sum of Fifteen thousand five hundred dollars (**\$15,500**) to purchase a Radar Message Sign for the Auburn Police Department; and to authorize the Board of Selectmen to accept Seven thousand seven hundred and fifty dollars (\$7,750) received through New Hampshire Department of Safety, Office of Highway Safety grant, with the balance of \$7,750 to be raised by taxes. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

**Eighth:** To see if the Town will vote to establish a Storage Garage Capital Reserve Fund under the provisions of RSA Chapter 35 for the purpose of designing and constructing a storage garage for Town departments on the property of the Safety Complex; to raise and appropriate the sum of One hundred forty-one thousand dollars (**\$141,000**) to be placed in this fund to come from the undesignated fund balance (surplus) as of December 31, 2016, and to designate the Board of Selectmen as agents to expend. There will be no additional amount to be raised by taxation in 2017. **(Recommended by the Board of Selectmen) (Not Recommended by the Budget Committee)**

**Ninth:** To see if the Town will vote to raise and appropriate the sum of Four thousand nine hundred dollars (**\$4,900**) to be placed into the Cemetery Maintenance Expendable Trust Fund previously established. This sum to come from the unreserved fund balance (surplus) as of December 31, 2016 with no additional amount to be raised by taxation in 2017. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

**Tenth:** To see if the Town will vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500, the same amount as the standard or optional veterans' tax credit voted by the Town under RSA 72:28.

**Eleventh:** To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$5,219,573**? Should this article be defeated, the default budget shall be **\$5,199,808**, which is the same as last year with certain adjustments required by previous action of the Town of Auburn or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. NOTE: This operating budget warrant article does not include appropriations contained in any other warrant article.

**Twelfth:** To transact any other business that may legally come before the Town Meeting.

Given under our hands and seals this 23rd day of January 2017.

---

James F. Headd, Chairman

---

Richard W. Eaton, Selectman

---

Dale W. Phillips, Selectman  
Auburn Board of Selectmen

## 2017 Budget/Appropriations

Account Code	Description	Warrant Article #	Appropriations PY DRA Approved	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	11	\$255,213	\$248,216	\$259,728	\$0	\$259,728	\$0
4140-4149	Election, Registration, and Vital Statistics	11	\$90,487	\$88,577	\$81,977	\$0	\$81,977	\$0
4150-4151	Financial Administration	11	\$98,440	\$96,545	\$97,767	\$0	\$97,767	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	11	\$65,000	\$19,815	\$57,000	\$0	\$57,000	\$0
4155-4159	Personnel Administration	11	\$385,078	\$364,997	\$394,312	\$0	\$394,312	\$0
4191-4193	Planning and Zoning	11	\$70,102	\$22,171	\$33,751	\$0	\$33,751	\$0
4194	General Government Buildings	11	\$80,085	\$64,140	\$137,586	\$0	\$137,586	\$0
4195	Cemeteries	11	\$30,450	\$22,733	\$36,323	\$0	\$36,323	\$0
4196	Insurance	11	\$102,525	\$88,881	\$109,571	\$0	\$109,571	\$0
4197	Advertising and Regional Association	11	\$8,121	\$8,121	\$8,583	\$0	\$8,583	\$0
4199	Other General Government	11	\$105,473	\$94,997	\$120,514	\$0	\$120,514	\$0
<b>Public Safety</b>								
4210-4214	Police	11	\$1,136,864	\$1,102,095	\$1,152,412	\$0	\$1,152,412	\$0
4215-4219	Ambulance	11	\$76,269	\$72,803	\$80,083	\$0	\$80,083	\$0
4220-4229	Fire	11	\$429,690	\$433,283	\$416,238	\$0	\$416,238	\$0
4240-4249	Building Inspection	11	\$65,171	\$63,419	\$66,057	\$0	\$66,057	\$0
4290-4298	Emergency Management	11	\$1,951	\$1,336	\$701	\$0	\$701	\$0
4299	Other (Including Communications)	11	\$1,000	\$1,084	\$1,000	\$0	\$1,000	\$0
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets</b>								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	11	\$935,464	\$855,121	\$943,006	\$0	\$943,006	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	11	\$13,500	\$12,993	\$13,500	\$0	\$13,500	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Sanitation</b>								



## 2017 Budget/Appropriations

Account Code	Description	Warrant Article #	Appropriations PY DRA Approved	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	11	\$11,925	\$12,058	\$11,500	\$0	\$11,500	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Health</b>								
4411	Administration	11	\$2,549	\$2,080	\$2,596	\$0	\$2,596	\$0
4414	Pest Control	11	\$19,988	\$19,656	\$19,830	\$0	\$19,830	\$0
4415-4419	Health Agencies, Hospitals, and Other	11	\$5,614	\$5,614	\$5,800	\$0	\$5,800	\$0
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	11	\$21,935	\$8,817	\$16,969	\$0	\$16,969	\$0
4444	Intergovernmental Welfare Payments	11	\$4,471	\$4,471	\$4,471	\$0	\$4,471	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	11	\$96,764	\$96,504	\$89,438	\$0	\$89,438	\$0
4550-4559	Library	11	\$143,975	\$141,089	\$156,544	\$0	\$156,544	\$0
4583	Patriotic Purposes	11	\$6,500	\$6,899	\$6,650	\$0	\$6,650	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
<b>Conservation and Development</b>								
4611-4612	Admn and Purchasing of Natural Resources	11	\$2,753	\$832	\$2,767	\$0	\$2,767	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0

## 2017 Budget/Appropriations

Account Code	Description	Warrant Article #	Appropriations PY DRA Approved	Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal	11	\$1	\$0	\$1	\$0	\$1	\$0
4721	Long Term Bonds and Notes - Interest	11	\$1	\$0	\$1	\$0	\$1	\$0
4723	Tax Anticipation Notes - Interest	11	\$1	\$0	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital Outlay</b>								
4901	Land	11	\$41,500	\$59,189	\$40,400	\$0	\$20,200	\$20,200
4902	Machinery, Vehicles, and Equipment	11	\$72,696	\$72,696	\$72,696	\$0	\$72,696	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	11	\$800,000	\$936,031	\$800,000	\$0	\$800,000	\$0
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$5,181,556</b>	<b>\$5,027,263</b>	<b>\$5,239,773</b>	<b>\$0</b>	<b>\$5,219,573</b>	<b>\$20,200</b>

## Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	05	\$30,000	\$30,000	\$42,000	\$0	\$42,000	\$0
	<b>Purpose:</b> Town Buildings Rehabilitation CRF							
4915	To Capital Reserve Fund	08	\$0	\$0	\$141,000	\$0	\$0	\$141,000
	<b>Purpose:</b> Establish CRF for Safety Complex Storage Garage							
4916	To Expendable Trusts/Fiduciary Funds	07/05	\$50,000	\$50,000	\$13,000	\$0	\$13,000	\$0
	<b>Purpose:</b> Accrued Benefits Expendable Trust Fund							
4916	To Expendable Trusts/Fiduciary Funds	09	\$4,000	\$4,000	\$4,900	\$0	\$4,900	\$0
	<b>Purpose:</b> Appropriation to Cemetery Maintenance ETF							
<b>Special Articles Recommended</b>			<b>\$84,000</b>	<b>\$84,000</b>	<b>\$200,900</b>	<b>\$0</b>	<b>\$59,900</b>	<b>\$141,000</b>

## Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
0000-0000	Collective Bargaining	03	\$0	\$0	\$9,167	\$0	\$9,167	\$0
	<b>Purpose:</b> Auburn Police Union Collective Bargaining Agreements							
4901	Land	04	\$34,675	\$34,675	\$34,675	\$0	\$0	\$34,675
	<b>Purpose:</b> Mosquito Control							
4902	Machinery, Vehicles, and Equipment	07	\$42,293	\$42,293	\$15,500	\$0	\$15,500	\$0
	<b>Purpose:</b> Purchase of Radar Message Sign							
<b>Individual Articles Recommended</b>			<b>\$76,968</b>	<b>\$76,968</b>	<b>\$59,342</b>	<b>\$0</b>	<b>\$24,667</b>	<b>\$34,675</b>

## Budget Summary

Item	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee Recommended Budget
Operating Budget Appropriations Recommended	5181565	5239773	5219573
Special Warrant Articles Recommended	84000	200900	59900
Individual Warrant Articles Recommended	76968	59342	24667
TOTAL Appropriations Recommended	5330106	5500015	5304140
Less: Amount of Estimated Revenues & Credits	2698646	2789650	2648650
Estimated Amount of Taxes to be Raised	2631460	2710365	2655490

## Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	11	\$18,000	\$18,000	\$18,000
3186	Payment in Lieu of Taxes	11	\$400,000	\$350,000	\$350,000
3187	Excavation Tax		\$1,800	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	11	\$80,000	\$60,000	\$60,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	11	\$60,000	\$62,000	\$62,000
3220	Motor Vehicle Permit Fees	11	\$1,450,000	\$1,500,000	\$1,500,000
3230	Building Permits	11	\$65,000	\$65,000	\$65,000
3290	Other Licenses, Permits, and Fees	11	\$16,000	\$16,000	\$16,000
3311-3319	From Federal Government		\$0	\$0	\$0
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	11	\$274,836	\$275,000	\$275,000
3353	Highway Block Grant	11	\$159,010	\$160,000	\$160,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	07	\$0	\$7,750	\$7,750
3379	From Other Governments	11	\$2,000	\$1,000	\$1,000
<b>Charges for Services</b>					
3401-3406	Income from Departments	11	\$50,000	\$55,000	\$55,000
3409	Other Charges		\$0	\$0	\$0
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	11	\$20,000	\$5,000	\$5,000

3502	Interest on Investments	11	\$4,000	\$4,000	\$4,000
3503-3509	Other	11	\$14,000	\$10,000	\$10,000
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	08, 05, 09, 06	\$84,000	\$200,900	\$59,900
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Total Estimated Revenues and Credits</b>			<b>\$2,698,646</b>	<b>\$2,789,650</b>	<b>\$2,648,650</b>



*New Hampshire*  
Department of  
Revenue Administration

**2017  
Default  
Budget**

Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>General Government</b>					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$255,213	(\$2,067)	\$0	\$253,146
4140-4149	Election, Registration, and Vital Statistics	\$90,487	(\$10,455)	\$0	\$80,032
4150-4151	Financial Administration	\$98,440	(\$960)	\$0	\$97,480
4152	Revaluation of Property	\$0	\$0	\$0	\$0
4153	Legal Expense	\$65,000	\$0	\$0	\$65,000
4155-4159	Personnel Administration	\$385,078	\$8,163	\$0	\$393,241
4191-4193	Planning and Zoning	\$70,102	\$0	(\$28,950)	\$41,152
4194	General Government Buildings	\$80,085	\$54,679	\$0	\$134,764
4195	Cemeteries	\$30,450	\$0	\$0	\$30,450
4196	Insurance	\$102,525	\$7,046	\$0	\$109,571
4197	Advertising and Regional Association	\$8,121	\$462	\$0	\$8,583
4199	Other General Government	\$105,473	\$1,473	\$0	\$106,946
<b>Public Safety</b>					
4210-4214	Police	\$1,124,446	\$31,979	\$0	\$1,156,425
4215-4219	Ambulance	\$76,269	\$3,814	\$0	\$80,083
4220-4229	Fire	\$429,690	(\$11,934)	\$0	\$417,756
4240-4249	Building Inspection	\$65,171	\$444	\$0	\$65,615
4290-4298	Emergency Management	\$1,951	(\$1,250)	\$0	\$701
4299	Other (Including Communications)	\$1,000	\$0	\$0	\$1,000
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
<b>Highways and Streets</b>					
4311	Administration	\$0	\$0	\$0	\$0
4312	Highways and Streets	\$935,464	\$0	\$0	\$935,464
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$13,500	\$0	\$0	\$13,500
4319	Other	\$0	\$0	\$0	\$0
<b>Sanitation</b>					
4321	Administration	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$11,925	\$0	\$0	\$11,925
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment</b>					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other	\$0	\$0	\$0	\$0
<b>Electric</b>					

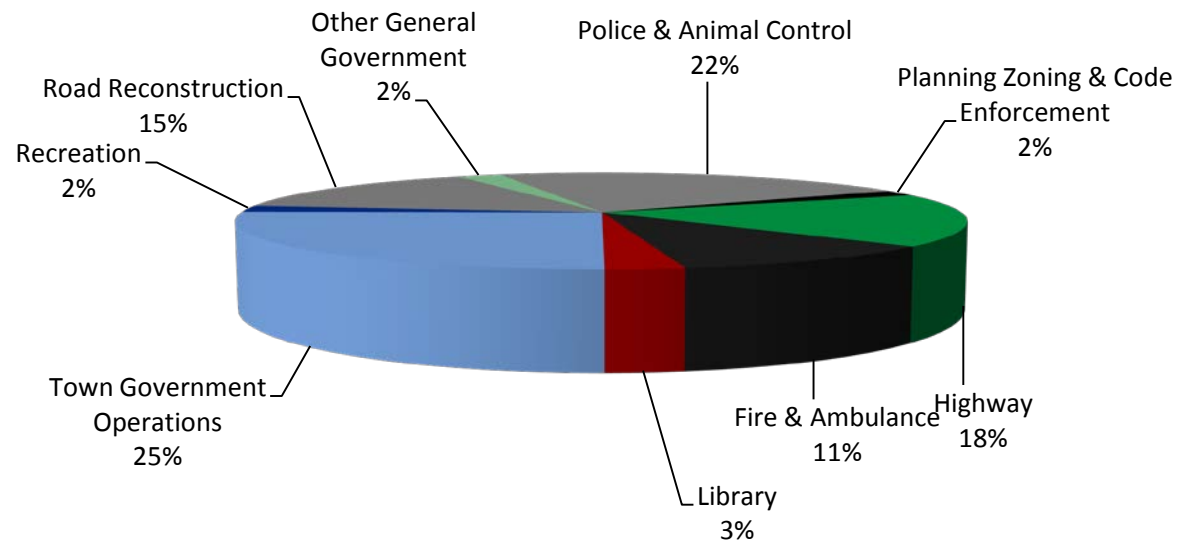


*New Hampshire*  
Department of  
Revenue Administration

**2017  
Default  
Budget**

4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
<b>Health</b>					
4411	Administration	\$2,549	\$0	\$0	\$2,549
4414	Pest Control	\$19,988	(\$318)	\$0	\$19,670
4415-4419	Health Agencies, Hospitals, and Other	\$5,614	\$0	\$0	\$5,614
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance	\$21,935	\$0	\$0	\$21,935
4444	Intergovernmental Welfare Payments	\$4,471	\$0	\$0	\$4,471
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	\$96,764	\$10,130	\$0	\$106,894
4550-4559	Library	\$143,975	\$9,913	\$0	\$153,888
4583	Patriotic Purposes	\$6,500	\$0	\$0	\$6,500
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0
<b>Conservation and Development</b>					
4611-4612	Administration and Purchasing of Natural	\$2,753	\$0	\$0	\$2,753
4619	Other Conservation	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	\$1	\$0	\$0	\$1
4721	Long Term Bonds and Notes - Interest	\$1	\$0	\$0	\$1
4723	Tax Anticipation Notes - Interest	\$1	\$0	\$0	\$1
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
<b>Capital Outlay</b>					
4901	Land	\$41,500	\$0	(\$41,500)	\$0
4902	Machinery, Vehicles, and Equipment	\$72,696	\$0	\$0	\$72,696
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$800,000	\$0	\$0	\$800,000
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914	To Proprietary Fund	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Agency Funds	\$0	\$0	\$0	\$0
<b>Total Appropriations</b>		<b>\$5,169,138</b>	<b>\$101,119</b>	<b>(\$70,450)</b>	<b>\$5,199,807</b>

## 2017 TOWN BUDGET BREAKDOWN





**ANNUAL TOWN MEETING  
AUBURN, NEW HAMPSHIRE  
MARCH 8, 2016**

The Annual meeting for the Town of Auburn, New Hampshire, was called to order by the Moderator at 7:00 am on Tuesday, March 8, 2016. Voting continued until 7:00 pm

Results follow (\*denotes elected)

Selectmen for three years	Russell Sullivan	721
	James F Headd	772*
Moderator for two years	James Tillery	1343*
Supervisor of the Checklist for six years	Barbara J Coapland	1329*
Library Trustee for three years	Elizabeth Michaud	1338*
Cemetery Trustee for three years	Scott R Norris	1323*
Trust Fund Trustee for three years	Patricia Allard	1333*
Planning Board for three years	Michael Rolfe	767*
	Alan R Cote	647
Police Commission	Kenneth Robinson	633
	Dennis G McCarthy	737*

**Second:** To see if the Town will vote to adopt the following amendments to the existing Town Zoning Ordinance as proposed and recommended by the Auburn Planning Board, in conformance with NH RSA 675:1, et seq., and include the following:

- 1 Are you in favor of the adoption of Amendment No 1 as proposed by the Auburn Planning Board for the Town of Auburn Zoning Ordinance to make changes to the cluster development provisions set forth in Article 7 of the Zoning Ordinance.

**(Recommended by the Planning Board)**

**YES 1115      NO 387      PASSED**

- 2 Are you in favor of the adoption of Amendment No 2 as proposed by the Auburn Planning Board for the Town of Auburn Zoning Ordinance as follows to Amend Article 5.10 Minor Conditional Use Permits (6) Certain Driveways to read:

Certain Driveways: Construction of driveway with Minimum Impact Applications for access to Single family houses on lots of record as of March 10, 2009 or as part of Planning Board review process for subdivision approval.

**(Recommended by the Planning Board)**

**YES 1118      NO 374      PASSED**

- 3 Are you in favor of the adoption of Amendment No 3 as proposed by the Auburn Planning Board for the Town of Auburn Zoning Ordinance to amend Article 13.08 Smoke and Fire Detectors of Auburn Zoning Ordinance to rename as Article 13.08, Smoke, Fire and Carbon Monoxide Detection and Portable Fire Extinguishers and add the following:

All Commercial and Industrial occupancies shall have all Portable Fire Extinguishers installed, inspected, maintained and recharged in accordance with **NFPA 1 Uniform Fire Code 2009 edition, NFPA 101 Life Safety Code 2009 edition, NFPA 10 Standard for Portable Fire Extinguishers 2013 edition and the NH State Fire Code**. Any person performing an annual external visual examination of a portable fire extinguisher shall obtain a:

- (1) Certification as a Portable Fire Extinguisher Technician by the National Association of Fire Equipment Distributors (NAFED), or;
- (2) Certification or testing by another recognized organization as deemed appropriate and acceptable by the Authority Having Jurisdiction (AHJ), or;
- (3) Current certification from the manufacturer of the portable fire extinguisher denoting the portable fire extinguisher and areas in which the applicant has successfully trained and been certified.

**(Recommended by Planning Board)**

**YES 1303      NO 220      PASSED**

- 4 Are you in favor of the adoption of Amendment No 4 as proposed by the Auburn Planning Board for the Town of Auburn Zoning Ordinance to amend Appendix F, Fire Department Regulations to add Section E – Plan Review and Technical Assistance.

**(Recommended by Planning Board)**

**YES 1152      NO 299      PASSED**

- 5 Are you in favor of the adoption of Amendment No 5 as proposed by voter petition for the Town of Auburn Zoning Ordinance as follows:

Amend the Auburn Zoning Ordinance by abolishing the cluster development provisions (Article 7) from the Ordinance, so that all residential development will be subject to the 2-acre minimum lot size requirement.

**(Not recommended by Planning Board)**

(NOTE: If this proposed amendment passes, and the Planning Board's amendment No. 1 above passes, amendment No. 1 will be void and of no legal effect, as the passage of this amendment would eliminate Article 7 of the Zoning Ordinance, and would nullify the changes to Article #7 of the Zoning Ordinance as set forth in the posed amendment No. 1)

**YES 858      NO 633      PASSED**

**Third:** Are you in favor of approving the cost items related to the first year of a three-year collective bargaining agreement which resulted from negotiations between the Auburn Board of Selectmen, the Auburn Police Commission and the Auburn Police Union, Local 216 and which represents an estimated increase of \$12,418 over FY 2015 salaries, fringe benefits and other cost items at the current staffing level for the ensuing year; and further to raise and appropriate the sum of Twelve thousand four hundred eighteen dollars (**\$12,418**), to fund those cost items for FY 2016. Costs items for FY 2017 and FY 2018 will be presented to the voters for their approval in March 2017 and March 2018 in accordance with the terms of the collective bargaining agreement.

**(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

**YES 1112      NO 386      PASSED**

**Fourth:** Are you in favor of raising and appropriating the sum of Thirty-four thousand –six-hundred and seventy-five dollars (**\$34,675**) to implement a mosquito control program to include the integration of various methods of reducing mosquito vector species of West Nile Virus and Eastern Equine Encephalitis.

**(Recommended by the Board of Selectmen) (Not Recommended by the Budget Committee)**

**YES 926      NO 599      PASSED**

**Fifth:** Are you in favor of raising and appropriating the sum of Thirty-thousand dollars (**\$30,000**) to be placed into the Town Buildings Rehabilitation Capital Reserve Fund previously established. This sum to come from the unreserved fund balance (surplus) as of December 31, 2015 with no additional amount to be raised by taxation in 2016.

**(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

**Yes 1189      No 263      PASSED**

**Sixth:** Are you in favor of establishing a Cemetery Maintenance Expendable Trust Fund pursuant to the provisions of RSA 31:19-a, for the maintenance and upkeep of town cemeteries; to raise and appropriate \$4,000.00 to put in the fund, with this amount to come from the unexpended fund balance as of December 31, 2015; and to designate the Board of Selectmen as agents to expend from this fund.

**(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

**YES 1243      NO 267      PASSED**

**Seventh:** Are you in favor of establishing an Accrued Benefits Expendable Trust Fund pursuant to the provisions of RSA 31:19-a, for the Town's liability for payment of accrued benefits; to raise and appropriate the sum of Fifty thousand dollars (**\$50,000**) to put in the fund, with this amount to come from the unreserved fund balance (surplus) as of December 31, 2015 with no additional amount to be raised by taxation in 2016; and to designate the Board of Selectmen as agents to expend from this fund.

**(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

**YES 1074      NO 422      PASSED**

**Eighth:** Are you in favor of amending the March 1984 vote to establish a five (5) member Parks & Recreation Commission appointed by the Board of Selectmen, including a Selectman as an ex-officio member, pursuant to the provisions of RSA 35-B in order to expand the size of the Commission to seven (7) members appointed by the Board of Selectmen, including a Selectman as an ex-officio member.

**YES 950      NO 535      PASSED**

**Ninth:** Are you in favor of authorizing the Board of Selectmen to offer for sale, negotiate a price and close the sale of the property at 50 Raymond Road (Tax Map #26, Lot #13) that includes approximately 0.7920-acres of land and the building that was the former fire and police station

**YES 1311      NO 194      PASSED.**

**Tenth:** Are you in favor of raising and appropriating as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$5,169,138**? Should this article be defeated, the default budget shall be **\$5,087,445**, which is the same as last year with certain adjustments required by previous action of the Town of Auburn or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. NOTE: This operating budget warrant article does not include appropriations contained in any other warrant article.

**YES 895      NO 591      PASSED**

Joanne Linxweiler  
Town Clerk

## **REPORT OF THE BOARD OF SELECTMEN**

To the Citizens of Auburn:

We are pleased to submit this annual report to the citizens of Auburn. As you will see, through the pages of the 2016 Auburn Annual Report, you will read about the many and varied activities and accomplishments of the Town departments, boards, commissions and officers during the past year.

The past year has been a busy one on many different fronts —while it has also been a difficult and emotional one on a personal level. It is those times which fully demonstrate the true spirit and compassion of our community.

During the past year, the Town has had complete operational reviews and risk analysis performed on the operations of both the Auburn Fire Department and the Auburn Police Department. Initiated by the Board of Selectmen, these detailed efforts were led by professionals in law enforcement, the fire service, emergency services and public safety.

As part of the overall process, the MRI Teams reviewed various reports, budgets and policies of the Fire Department, the Police Department and the Town. In addition the teams met and interviewed community members and officials, as well as members of the fire department and police personnel, in order to gain an understanding of the organizational, operational and management systems and approaches currently in place. These were then compared and contrasted against current best practices in law enforcement, fire services and public safety.

Both reviews were quite in-depth and have provided valuable guidance and recommendations for both of the Town's public safety departments to consider for improvement of their overall operations moving forward. We are intending to have a similar review conducted on Town Hall operations in 2017.

As a Board, we have spent time looking at infrastructure issues of several departments that will need to be addressed within the next few years. Chief among these items are the building of a storage garage adjacent to the Safety Complex and a larger salt storage building for the Highway Department. The anticipated storage garage will serve multiple departments and needs, including three vehicle bays, storage for larger items of evidence and records, and a training area for the Police Department. In addition, there will be storage and workshop space for Parks & Recreation, while the Town Hall will have storage space for election booths & equipment and the winter storage of flags and poles.

A larger salt storage facility is needed to ensure the Town is able to acquire and store adequate amounts of road salt for use in the winter months. In recent years, there has been difficulty in securing enough salt as it is needed, which can be addressed by stockpiling a larger supply of material prior to the winter season.

Also during the past year, the Town was able to successfully settle the five year legal dispute Fairpoint Communications initiated with the assessing and taxing of their poles, lines and conduit in Auburn for property tax purposes. Auburn was one of more than 100 communities that had been sued by Fairpoint.

Thank you for allowing us to serve our community as your Board of Selectmen.

James F. Headd

Richard W. Eaton

Dale W. Phillips

**AUBURN BOARD OF SELECTMEN**

*Working together is success.*

— Henry Ford



## Town of Auburn, NH Goal Setting Session

December 2, 2016

**Primex**  
NH Public Risk Management Exchange

Center for  
**Public Sector**  
Advancement

Promoting Excellence in the Public Sector

## Purpose and Intended Result of the Session

The purpose of the session was for the Board of Selectmen and Town Administrator to come together to lay the horizon for the Town and establish goals and strategies that will help guide the Town over the next twelve (12) months.

## Participants

James Headd - Board Chair

Richard Eaton

Dale Phillips

Bill Herman - Town Administrator

*The exercise was facilitated by:*

Rick Alpers, Risk Management and Member Services Consultant, Primex<sup>3</sup>

Shelley Walts, Member Service Consultant, Primex<sup>3</sup>

## 2016 Discussion

The session began with the Board and Town Administrator identifying what is going well within the Town and what needs work or improvement.

## What is Going Well within the Town of Auburn

- Amicable employee environment with good people/good positions and improved culture
- Town's physical location to major routes is ideal
- Management of Town going well-transparency- citizens seem to recognize this
- Team environment
- Smooth budget process for 2017-more direction and expectations were provided this year
- Positive image-good school system
  - ➔ Auburn K-8
  - ➔ Pinkerton Academy for high school
- Auburn continues to grow residentially
- Financially responsible - no debt
- Reasonable tax rate
- Road improvements - major work almost complete, will then move to maintenance
- Relationship with Manchester Water works is good

## What Needs Work/Improvement within the Town of Auburn

- The bypass area is in need of water supply to further develop business growth
- Zoning regulations need review, perhaps updates and enforced
- Need to better manage Town buildings and grounds and recreation fields
- Dealing with “growing pains”- need a more formal process for completion of needed work
  - ➔ Volunteers
  - ➔ Networking
- Water and Sewer to Wellington Business Park
- Manchester Water Works owns 25% of Auburn land

## General Topics for Discussion in 2017

Each Board member and the Town Administrator identified their individual 2-3 priorities for the Town of Auburn to focus on in 2017.

### Jim Headd

1. Expand tax base – encourage business development

### Rick Eaton

1. Study how to get water/sewer to commercial areas
2. Plan for new salt shed for greater capacity
3. Garage for cruisers/storage facility at Public Safety complex
4. Additional staffing in Administrative Support

### Dale Phillips

1. Staffing Town Hall for administrative support; review other departments for additional staffing needs
2. Zoning regulations enforced for commercial/industrial growth and updated
3. Two building projects: Salt Shed and Storage Facility

### Bill Herman

1. Implement MRI reviews
2. Continue to improve Town infrastructure: salt shed, storage facility, road improvements
3. Long term planning for CIP
4. Selling some town-owned properties to get property back on the tax rolls

## Top 2017 Goals

The Board Members and the Town Administrator identified the top goals for the Town of Auburn and to develop a work plan. The goals were formulated from the individual goals listed above. The goals and deadline for an update or completion are listed below.

**Goal #1 - Study how to expand commercial growth around town with water and sewer extensions and/or update to zoning regulations**

- ✓ To be a continuing topic/study throughout 2017

**Goal #2 - Continue to explore and plan for a storage building to potentially be located at the Public Safety complex in addition to a larger capacity salt shed**

- ✓ Both building projects need research with potential ballot vote for March 2017
- ✓ If Storage Facility is not on the 2017 warrant, you may need to look at funding and feasibility for 2018

**Goal #3 - Implement the MRI report recommendations already completed and prepare for the town office review, which should address town office staffing needs and handling of building and grounds**

- ✓ Target of September 2017

**Goal #4 - Review of Town owned land for potential sale or further Town use**

- ✓ Review proposal of sale properties to be completed by July 2017

## In Closing

Thank you again for allowing us to participate in this important process. Primex<sup>3</sup> appreciates the opportunity to provide assistance to members with goal setting, and help governing bodies develop paths to achieve their visions. A forward-looking community that is deliberate, disciplined, and strategic in developing and accomplishing its goals illustrates how “good management is good risk management.”



## REPORT OF THE TOWN ADMINISTRATOR

It is my pleasure to be able to submit my 11th report to the residents of Auburn as your Town Administrator.

Working in the public sector at any level is always interesting and challenging as you are dealing with a variety of issues, concerns and people on many different fronts. No two days or no two years are the same. Often times individuals and boards can get bogged down in the issue of the day and lose sight of the bigger picture.

Towards the end of 2016, the Board of Selectmen and Town Administrator participated in a facilitated workshop meeting intended to lay the foreseeable horizon for the Town and establish goals and strategies that would help move the Town forward over the next 12 months of 2017.

As part of this effort, the Board identified what they individually and collectively felt was going well within the Town of Auburn, and what needed work or improvement. Through that process, there was a lot of discussion and agreement on the good of Auburn, and how some things could be improved. The end result was the defining of four top goals for 2017. In a broad sense, here are the Town's goals for 2017:

**Goal #1** – Study how to expand commercial growth around town with potential water and sewer extensions and/or updating of zoning regulations

**Goal #2** – Continue to explore and plan for a storage building to potentially be located at the Public Safety Complex, in addition to a larger capacity salt storage facility for the Highway Department.

**Goal #3** – Implementation of Municipal Resources, Inc. (MRI) report recommendations already completed on the fire and police departments, and to prepare for a similar town office review in 2017, which should address town office staffing needs and handling of town buildings and grounds.

**Goal #4** – Review of Town-owned land for potential sale or further Town use.

While these may not seem dramatic or earth shattering, these goals are an initial step for long range planning by the Board of Selectmen, and provide a very sound basis for activity that can help focus attention and efforts in a pro-active way.

The goals also carry some identified timelines for tasks or accomplishments that will help keep things on track in an accountable manner. At this point, it is expected a similar facilitated workshop will occur at the end of 2017 to review the status of these four goals, and to then establish similar or new goals for the next year.

I continue to "Thank You" for the opportunity to be a part of the Town of Auburn.

Respectfully submitted,

William G. Herman, CPM  
Town Administrator

## **Building Official/Code Enforcement Officer 2016 In Review**

As with all the other departments here in the Town, the Auburn Building Department has also experienced increases in activity over the last calendar year. The Auburn Building Inspector's Office processed 719 permit applications in 2016. The number of new homes rose slightly with 35 permits issued for single family homes.

### **A partial breakdown of permits issued :**

Single family homes	35
Accessory dwelling unit	2
Addition/garage/shed	43
Electrical permits	147
Plumbing	56
Pools/hot tubs	15
Decks	20
Renovation/remodel	33
Commercial Renovation	6
Septic review/installation	28
Demolition	4
Permit renewals	3
Propane installation	133
Woodstove/pellet	10
Generator	17
Solar	15

Also Introduced in 2016 was the ability to secure permits for your building project utilizing an On-Line permitting option. The Town of Auburn has contracted with e-city systems to provide an on line permit application process and payment options so that contractors and residents can secure permits 24/7 from the comfort of their home, business office or mobile device.

Simply visit the Town of Auburn website at [www.auburnnh.us](http://www.auburnnh.us) and click on the Icon to begin the process.



Once your application is received, permit processing will begin. If supplemental information is necessary, there is the ability to attach documents in pdf format. Once the review is complete and payment made, permits are issued electronically to the applicant. There is also an option to “pay by invoice” or in person at Town Hall for those who do not want to use the secure credit card payment options.

Residents are reminded that permits are required before beginning any construction, alteration or repairs other than normal maintenance. Licensed professionals are required when hired for electrical, plumbing, gas piping and gas appliances, including gas fireplace inserts.

It is suggested that you call or visit the building inspector’s office if you have any questions. Office hours are Monday through Thursday mornings from 8:00 – 12 noon. Inspections are conducted in the afternoon after office hours.

**Carrie Rouleau-Côté**  
**Auburn Building Official/Code Enforcement Officer**  
[bldginsp@townofauburnnh.com](mailto:bldginsp@townofauburnnh.com)

## CONSERVATION COMMISSION

The Conservation Commission continues with the goal in protecting the wildlife, natural resources and rural character of Auburn. There were two conservation easement placed in 2017. One for 59.7632 acres off Dearborn Road and the second for 64 acres off Bunker Hill Road.

### Conservation Commission

Jeffrey Porter – Chair – 2017  
Margaret Donovan C-Chair- 2019  
Alan Villeneuve – 2019  
Edward Fehrenbach – 2017  
Stephanie Hanson, Alt – 2017  
Diane Heaton, Alt – 2019  
Richard Burnham, Alt – 2019

### Conservation Commission Fund Cash Balance Report 2015

Balance Forward (1/1/2016)		\$ 684,628.54
Add Income		
Current Use Income	\$ 95,088.00	
Bank Interest Income	<u>240.49</u>	
Total Income		95,328.49
Subtract Expenses		
Catalina Closing (Defrense)	\$ 240,000.00	
Wadleigh, Starr (Defrense)	210.00	
Wadleigh, Starr (Rolfe)	262.50	
Southeast Land Trust (Rolfe)	<u>246,588.00</u>	
Total Expenses		<u>487,060.50</u>
Ending Balance (12/31/2016)***		\$ <u>292,926.53</u>

\*\*\*Unaudited

**EMPLOYEE WAGES  
BENEFITS**

Employee	Position	Regular Wages	OT/DWI Step	Outside Detail	Total Wages	Town Paid Bene/Taxes
<b>TOWN EMPLOYEES</b>						
CARPENTER, BARBARA E	TRUSTEE OF TRUST FUNDS	275.98			275.98	21.11
DOBMEIER, KARL M	MAINTAINANCE RECREATION	16,280.21			16,280.21	1,245.44
DOLLARD, DONALD	CEMETERY MAINTENANCE	2,680.00			2,680.00	205.02
DROSS, LINDA L	TREASURER/DEPUTY	311.06			311.06	23.80
DROSS, MICHAEL W	ROAD AGENT	2,190.36			2,190.36	167.56
EATON, RICHARD W	SELECTMAN	2,813.76			2,813.76	215.25
FRISELLA, ADELE A	FINANCE DIRECTOR	59,663.98			59,663.98	25,847.83
HEADD, JAMES F	SELECTMAN	3,080.40			3,080.40	235.65
HERMAN, WILLIAM G	TOWN ADMINISTRATOR	81,981.02			81,981.02	33,507.51
HILTZ, HELEN A	EXECUTIVE ASSISTANT	3,880.74			3,880.74	296.88
JENKINS, SUSAN N	TAX COLLECTOR	33,638.85			33,638.85	2,573.37
LAFOND, KATHRYN R	ADMIN ASSIST/WELFARE OFFICER	46,927.89	936.32		47,864.21	27,329.24
LINXWEILER, JOANNE T	TOWN CLERK	23,327.46			23,327.46	7,692.19
MCEVOY, MARGIE J	MAINTENANCE RECREATION	8,665.88			8,665.88	662.94
MICLETTE, ARMAND J	MAINTENANCE	903.07			903.07	69.08
PHILLIPS, DALE W	SELECTMAN	2,813.76			2,813.76	215.25
RAICHE, PAUL M	HEALTH OFFICER	1,483.16			1,483.16	113.46
ROULEAU-COTE, CARRIE A	BUILDING INSPECTOR	57,107.04			57,107.04	14,512.24
ROUSSEAU, PATRICIA A	TC/TAX COLLECTOR ASSISTANT	15,971.56			15,971.56	1,221.82
ROYCE, DENISE A	P & Z SECRETARY	43,745.75	1,309.81		45,055.56	22,595.33
SOUCIE, CHRISTINE	TREASURER	2,361.12			2,361.12	180.63
SYLVIA, KATHLEEN A	TOWN CLERK	54,393.87			54,393.87	14,778.54
<b>TOWN EMPLOYEES TOTAL</b>		<b>464,496.92</b>	<b>2,246.13</b>	<b>-</b>	<b>466,743.05</b>	<b>153,710.15</b>
<b>POLICE DEPARTMENT</b>						
AKU, MUZAFAER A	FULL TIME OFFICER	20,499.21	3,535.99	12,600.00	36,635.20	13,152.96
BARRY, WILLIAM M	PART TIME OFFICER	6,981.56		13,150.00	20,131.56	291.91
BARTIS, GARY F	POLICE CAPTAIN/PT OFFICER	43,490.68	303.85	11,610.00	55,404.53	16,760.63
BEAULE, CHRISTOPHER	FULL TIME OFFICER	52,033.04	5,234.45	16,150.00	73,417.49	45,792.45
BIKE, KEITH M	PART TIME OFFICER	12,197.37		8,100.00	20,297.37	1,552.75
CASHMAN, KEVEN M	POLICE SERGEANT	52,370.66	12,187.06	7,340.00	71,897.72	23,372.26
CHABOT JR, CHARLES A	POLICE DETECTIVE SERGEANT	63,772.94	8,102.71	2,020.00	73,895.65	37,580.79
CORNETT, JARLENE M	ANIMAL CONTROL OFFICER	17,942.76			17,942.76	1,372.62
DEEB, LILLIAN T	OFFICE MGR/PT POLICE OFFICER	46,223.08	943.94	680.00	47,847.02	30,040.82
FLETCHER, DAVID B	PART TIME OFFICER	14,908.20	105.35	160.00	15,173.55	220.02
GAROFANO, DAVID	POLICE SERGEANT	12,209.99			12,209.99	177.04
GATES, MELISSA R	RECORDS MANAGER	35,874.53	53.15		35,927.68	16,770.73
GOONAN, DANIEL A	PART TIME OFFICER	10,507.58			10,507.58	803.83
HUARD, JAMES F	FULL TIME OFFICER	45,955.83	3,764.00	23,200.00	72,919.83	24,187.57
IENTILE, JASON	FULL TIME OFFICER	9,254.16	78.93	3,300.00	12,633.09	966.43
KAPOS, CALVIN L	FULL TIME OFFICER	33,259.55	96.44		33,355.99	34,714.51
LENNON, PETER J	PART TIME OFFICER	14,380.99	245.21	900.00	15,526.20	1,187.75

**EMPLOYEE WAGES  
BENEFITS**

Employee	Position	Regular Wages	OT/DWI Step	Outside Detail	Total Wages	Town Paid Benefits
<b>POLICE DEPT (CONT'D)</b>						
LOMBARDO, ANITA	PART TIME OFFICER	19,122.31	745.44	30,660.00	50,527.75	3,865.37
MULLANEY, JEFFREY T	PART TIME OFFICER	61.62		-	61.62	0.89
PELTON, CHARLES R	POLICE LIEUTENANT	75,440.09	6,475.78	4,400.00	86,315.87	28,725.43
PICARD, EDWARD	POLICE CHIEF	84,351.06		160.00	84,511.06	34,812.26
ROGERS, SCOTT A	PART TIME OFFICER	2,774.47	231.19	1,540.00	4,545.66	65.91
SANTUCCIO, GREGORY	PART TIME OFFICER	5,189.98	328.80	4,970.00	10,488.78	152.09
<b>POLICE DEPARTMENT TOTAL</b>		<b>678,835.66</b>	<b>42,432.29</b>	<b>140,940.00</b>	<b>862,207.95</b>	<b>316,567.03</b>
<b>LIBRARY</b>						
CHICKERING, CHRISTINE	TECHNICAL ASSISTANT	7,844.84			7,844.84	600.13
GARNER, HOPE S	LIBRARY ASSISTANT	10,139.35			10,139.35	775.66
GROWNEY, KATHRYN M	LIBRARY DIRECTOR	49,567.70			49,567.70	18,596.27
HRUBIEC, MARY E	LIBRARY ASSISTANT	15,613.50			15,613.50	1,194.43
SZCZESNY, DANIEL J	LIBRARY ASSISTANT	8,669.33			8,669.33	663.20
<b>LIBRARY TOTAL</b>		<b>91,834.72</b>	<b>-</b>	<b>-</b>	<b>91,834.72</b>	<b>21,829.70</b>
<b>FIRE DEPARTMENT</b>						
AGUILERA, FELIX L	VOLUNTEER	613.23			613.23	46.91
ALIBERTI, ROBERT	VOLUNTEER	466.92			466.92	35.72
ALLING, MORTON D IV	VOLUNTEER	1,191.96			1,191.96	91.18
AVIZA, JOHN E	VOLUNTEER	303.66			303.66	23.23
BARSALEAU, MATTHEW G	VOLUNTEER	348.90			348.90	26.69
BLAIS, MICHAEL P	VOLUNTEER	1,439.02			1,439.02	110.09
BROWN, DOUGLAS K	VOLUNTEER	472.74			472.74	36.16
CASSELL, JOHN R	VOLUNTEER	750.00			750.00	57.38
CHAPDELANE, ALEXIS J	VOLUNTEER	1,253.20			1,253.20	95.87
COULTER, JASON W	VOLUNTEER	206.11			206.11	15.77
CROTEAU, BRIAN T	VOLUNTEER	257.04			257.04	19.66
DEGROOT, ROBERT J	VOLUNTEER	38.51			38.51	2.95
DENNIS JR, RICHARD K	VOLUNTEER	15.81			15.81	1.21
DESROSIERS, RONALD F	VOLUNTEER	94.38			94.38	7.22
DIGNARD, TODD	VOLUNTEER	2,501.89			2,501.89	191.39
DUBOIS, EASTON M	VOLUNTEER	290.82			290.82	22.25
GANNON, EDWARD G	VOLUNTEER	23,964.04			23,964.04	347.48
GLENNON, PATRICK J	FULL TIME FIREFIGHTER	46,553.93	2,518.29		49,072.22	26,385.95
LARSON, FRED L	VOLUNTEER	1,097.33			1,097.33	83.95
LAVOIE, JEREMY G	VOLUNTEER	1,299.53			1,299.53	99.41

**EMPLOYEE WAGES  
BENEFITS**

Employee	Position	Regular Wages	OT/DWI Step	Outside Detail	Total Wages	Town Paid Benefits
<b>FIRE DEPT (CONT'D)</b>						
MACARTHUR, KEVIN M	VOLUNTEER	300.00			300.00	22.95
MOZER, MICHAEL J	VOLUNTEER	928.60			928.60	71.04
MULLANEY, JEFFREY T (FD)	VOLUNTEER	2.76			2.76	0.04
PATTEN, DAVID A (FD)	VOLUNTEER	8.32			8.32	0.64
PHILLIPS, ALEX R	VOLUNTEER	1,587.62			1,587.62	121.45
PHILLIPS, BRUCE M	FIRE CHIEF	5,411.70			5,411.70	78.47
PROULX, MARK L	VOLUNTEER	4,097.67			4,097.67	59.42
QUIMBY, SAGE R	VOLUNTEER	1,939.45			1,939.45	148.37
RACINE, RICHARD J JR	VOLUNTEER	838.11			838.11	64.12
ROSSINO, JOSEPH A	VOLUNTEER	513.12			513.12	39.25
RUSO, JOHN R	VOLUNTEER	71.06			71.06	5.44
SAULNIER, JAMES R	FULL TIME FIRE CAPTAIN	51,355.84	1,214.58		52,570.42	34,781.27
SAVARD, BRETT M	VOLUNTEER	156.67			156.67	11.99
SELINGA, ROBERT D	VOLUNTEER	3,839.89			3,839.89	293.75
SULLIVAN, MICHAEL J	VOLUNTEER	375.72			375.72	28.74
SZATYNSKI, CHRISTOPHER	VOLUNTEER	2,600.38			2,600.38	198.93
TALBOT, SCOTT M	VOLUNTEER	136.80			136.80	10.47
TERRERO, JIM I	VOLUNTEER	19.51			19.51	1.49
THOMPSON, JAMES D	VOLUNTEER	132.15			132.15	10.11
VAIL, KEVIN E	VOLUNTEER	1,651.29			1,651.29	126.32
WALTERS, AARRAND	VOLUNTEER	235.61			235.61	18.02
WATERS, DAVID R	VOLUNTEER	1,730.91			1,730.91	132.41
ZIEMBA, CHRISTOPHER A	VOLUNTEER	368.69			368.69	28.20
		<b>161,495.89</b>	<b>3,732.87</b>	<b>-</b>	<b>165,228.76</b>	<b>63,953.36</b>
	<b>GRAND TOTALS</b>	<b>1,396,663.19</b>	<b>48,411.29</b>	<b>140,940.00</b>	<b>1,586,014.48</b>	<b>556,060.23</b>

## Town of Auburn 2016 Escrow Performance

Acct #	Name	Yr Est	Amount
<b><u>Escrow</u></b>			
05-2027-0-018-3	Wethersfield, Phase III	2005	2,670.72
05-2027-0-046-0	TN Site Development (Nixon)	2004	34.60
05-2027-0-048-0	JMJ Properties (Lover's Lane)	2003	2,924.12
05-2027-0-055-0	Kathleen Heiberg	2005	3,019.76
05-2027-0-056-0	MATAM Investments	2004	2.71
05-2027-0-057-0	Mount Minor (Tenn & Tenn)	2012	(889.97)
05-2027-0-060-0	Leppert Development	2007	(1,965.84)
05-2027-0-067-0	Rough Hill	2007	1,030.75
05-2027-0-071-0	Chester Hill LLC	2009	83.16
05-2027-0-072-0	55 Minor Rd (Notting Hill)	2011	1,270.00
05-2027-0-073-0	Mountain Road	2011	61.57
05-2027-0-076-0	Illsley Hill	2012	475.29
05-2027-0-080-0	Summit/Tilton	2013	1,954.21
05-2027-0-081-0	Sunset Realty	2014	580.00
05-2027-0-082-0	Daniels BAT Realty	2014	48.06
05-2027-0-083-0	Richards	2015	1.54
05-2027-0-084-0	Lover's Lane II (JEMCO)	2015	1,945.55
05-2027-0-085-0	77 Pingree Hill Road	2015	34,651.20
05-2027-0-086-0	Pingree Hill/Haven (Maverick)	2015	7,291.00
05-2027-0-087-0	Hills Road	2015	0.29
05-2027-0-088-0	Dollard Drive	2015	336.92
05-2027-0-089-0	Auburn Tavern	2015	125.75
05-2027-0-090-0	Dearborn Road/Liberty	2015	2,498.35
05-2027-0-091-0	Hills Road Extention	2015	41,534.06
05-2027-0-092-0	692 Londonderry Tpk (Crown Energy	2015	11.29
05-2027-0-093-0	65 Dartmouth Drive (C Squared)	2015	4.37
05-2027-0-094-0	266 Rockingham Road	2016	1.50
05-2027-0-095-0	Carluccion/Silver Hill	2016	25.50
<b>Total Escrow Accounts</b>			<b>99,726.46</b>

### **Performance Bonds**

05-2027-0-000-0	Performance Bd - Illsley Hill	2012	46,484.83
05-2027-0-000-3	Performance Bd - Heiberg/Scarpetti	2000	24,175.22
05-2027-0-000-9	Performance Bd - Wethersfield	2005	3,450.00
05-2027-0-003-1	Performance Bd - Nixon	2011	2,895.14
05-2027-0-003-2	Performance Bd - Mountain Road	2015	6,528.98
05-2027-0-003-5	Performance Bd - Matam	2014	13,177.73
05-2027-0-003-7	Performance Bd - 77 Pingree Hill Road	2015	51,663.02
05-2027-0-003-8	Performance Bd - Tilton Place	2015	88,982.10
05-2027-0-003-9	Performance Bond - Stockyard	2016	19,190.63
05-2027-0-004-0	Performance Bond - Maverick/Haven	2016	79,112.00
<b>Total Performance Bonds</b>			<b>335,659.65</b>

Note: Amounts prior to year end adjustments and audit.



# STATE OF NEW HAMPSHIRE

## Executive Council

CHRISTOPHER  
C. PAPPAS



STATE HOUSE  
ROOM 207  
107 NORTH

**TO:** All Fourth District Cities and Towns  
**FROM:** Executive Councilor Christopher C. Pappas  
**End-of-Year Report 2016**

It continues to be an honor to represent you as Executive Councilor for District Four. The Executive Council serves as a board of directors for our state, approving contracts, confirming the Governor's selections for key jobs, and helping manage state government. The Governor and Council had a busy year in 2016 and considered 1,727 agenda items representing \$7.7 billion dollars in spending.

The Council approved significant funding for Operation Granite Hammer, a program that supports local law enforcement in the fight against the opioid epidemic. In 2016, we also supported more than \$25 million dollars in funding for substance abuse prevention, treatment and recovery services, as well as providing treatment and coverage for 140,000 Granite Staters through the Medicaid program. These tools should help New Hampshire reverse the alarming trends in this crisis.

Last year, we also approved increased funding for community based mental health services along with the expansion of crisis beds at New Hampshire Hospital.

The Executive Council authored the state's 10-year transportation plan that provides funding for several key projects in District 4. Our plan will complete the I-93 expansion by 2020 and expedite construction of I-93 Exit 4a, which will bring significant economic development. Other features of the plan include support for the widening of Route 101 through Bedford, safety improvements on Route 106 in Loudon, as well as an expanded program of bridge repair and paving that will resurface 40% of rural roads over the next decade.

I am also pleased to have voted for the confirmation of 92 constituents to serve in important positions in state government, from boards and commissions to members of the judiciary.

I look forward to serving another two- year term as your Executive Councilor, and I believe there's much we can accomplish if we work together. Please feel free to contact me anytime should you need assistance.

Sincerely Yours,

Christopher C. Pappas  
NH Executive Councilor  
District 4



2016 produced several changes for the members of the Auburn Fire Rescue. The retirement of Chief Bruce Phillips after twenty four years of dedicated service left a gap that I continuously find difficult to fill. Bruce has been a friend of mine for decades and left me with a department that as MRI said "this is one of the few departments we would like to join". This is a testament to the man who proudly led this organization for so many years.

On April 1<sup>st</sup> I took over as Chief of the Department shortly after that we received an operational review of the department conducted by MRI an outside agency specializing in municipal systems and resources. While we received a very favorable review the team did identify some areas that needed some immediate changes and others that will require long term attention. The department also had another review by ISO (Insurance Services Office) another professional organization that's helps insurance companies evaluate the effectiveness of organizations. Their review also found some areas that we will improve upon. It was these two reviews that lead to the twenty one operational goals for 2017. While it will certainly be a team effort I am confident that together the members of the organization will successfully complete each of the tasks by year's end.

Six hundred and twelve times the department was called to provide emergency services for our community. The calls range from a simple slip and fall, to the prolonged six day operation at the Browns island fire. Two Hazardous Materials incidents on Londonderry turnpike required activation of the Hazardous Material Response District which brought resources from several other communities. Those incidents were mitigated quickly with no long lasting damage to property or the environment.

A few unique incidents have lead to the formation of a technical rescue team. This joint effort with the town of Candia will provide better responses for people lost or injured in the woods, boaters sick or hurt on the water, climbers those stuck on the rock face of Mt Minor or those at the bottom of an icy steep slope on the side of Rt 101. The towns formed the teams to pool our resources and avoid the redundant purchase of expensive specialty equipment. Ultimately we will all save some money and have stronger more well trained rescue teams available when needed.

The department has two major divisions, Emergency Medical Services EMS and Fire operations. Members of the team choose one or both roles. Some of our membership has no desire to enter a burning building while others only want to assist with sick or injured. We have room for new members on both sides and welcome the citizens to join our ranks. But a word of caution, last year the members of the department donated 4,965 hours doing community service work. We train for free, cover storms for free do an endless amount of community outreach and education. Why you ask? Its simple we love our town.

Respectfully

  
Edward Gannon Chief

## Report of Forest Fire Warden and State Forest Ranger

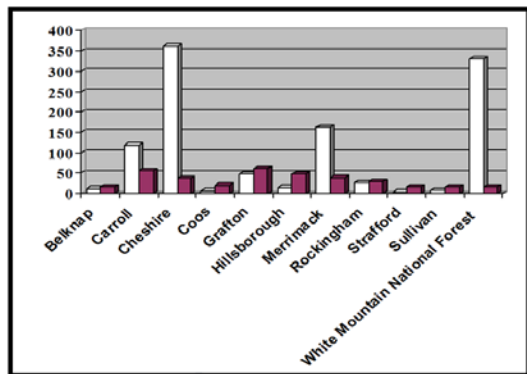
Over the past two years, New Hampshire has experienced its busiest fire seasons since 1989. 1,090 acres burned during the 2016 season. The White Mountain National Forest experienced its largest fire since becoming a National Forest, burning 330 acres in the town of Albany in November. Fires falling under state jurisdiction burned 759 acres, with the largest fire of 199 acres occurring in Stoddard. The extremely dry summer led to a busy fall fire season with large fires occurring into mid-November. Drought conditions hampered fire suppression efforts and extended the time needed to extinguish fires. Your local fire departments and the Division of Forests & Lands worked tirelessly throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2016 season threatened structures, and a few structures were burned, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

As we prepare for the 2017 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

### 2016 WILDLAND FIRE STATISTICS

(All fires reported as of December 2016)



□ Acres  
■ # of Fires

HISTORICAL DATA		
YEAR	NUMBER of FIRES	ACRES BURNED
2016	351	1090
2015	124	635
2014	112	72
2013	182	144
2012	318	206

### CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.*
15	85	35	10	12	2	18	9	148

## **2016 Annual Report of the Southeastern New Hampshire Hazardous Materials District**

**Bruce Breton  
Selectman, Windham  
Chairman, Board of Directors**



**Chief Thomas McPherson, Jr.  
Windham Fire Department  
Chairman, Operations Committee**

### **About the District:**

The Southeastern New Hampshire Hazardous Materials Mutual Aid District's membership is comprised of 14 communities, covering approximately 350 square miles with a population of over 175,000 people. The District was formed in 1993 to develop a regional approach for dealing with the increasing amounts of hazardous materials being used and transported within these communities. This District is recognized by the State of New Hampshire as the Regional Emergency Planning Committee (REPC) for the member communities. The REPC, consisting of representatives from local government, industry, and the general public, works with industry to insure their compliance with federal regulations for the reporting of chemicals used within and traveling through the District.

The District draws its funding from an annual assessment from each community as well as from grants and donations. The FY2017 operating budget for the District was \$124,794.00. Additionally, in 2016 the District applied for and received federal grants for equipment, training, and operational expenses totaling \$126,520.00. The Fire Chiefs from each of the member communities' make-up the Operations Committee of the District. The Operations Committee is overseen by a Board of Directors consisting of elected representatives from each community. It is the Board of Directors who approves the budget and any changes to the bylaws of the District. The Executive Board of the Operations Committee, which consists of the Chairman, Vice-Chairman, Treasurer, Technician Team Liaison, and one Member at Large, manages the operations of the District within the approved budget. The District employs a part-time REPC Director to manage the administrative functions of the District, including grants management, financial management, and emergency planning.

### **District Facility**

The District maintains a facility in Windham that provides space to house two response trucks, technician trailer, and operations trailer, as well as provide office and meeting space for the REPC Director. In addition, the District is able to utilize the facility for monthly training for the Emergency Response Team.

## **The Emergency Response Team:**

The Emergency Response Team The District operates a Technical Emergency Response Team. This Response Team is overseen by one of the member community's Chief Fire Officer who serves in the Technical Team Liaison position. The Team maintains a three level readiness response posture to permit it to immediately deploy an appropriate response to a District community's request for help involving an unplanned release of potentially dangerous chemicals within their jurisdiction. While the Team primarily prepares for response to unplanned accidental chemical releases it is also equipped and trained to deal with a variety of Weapons of Mass Destruction (WMD) scenarios. The team maintains a host of specialized response equipment to deal with chemical and environmental emergencies.

Team is made up of 31 members drawn from the ranks of the fire departments within the District. The Team consists of 6 Technician Team Leaders, 17 Hazardous Materials Technicians, 3 Communication Specialists, 1 Information Technology Specialist and 2 Support Specialists. In addition to these personnel, the team also includes an industrial chemist from a local industry and a local police officer.

The Team maintains a fleet of vehicles and specialized equipment with a value of approximately \$1,000,000. The vehicles consist of a Mobile Command Support Unit, two Response Trucks, three Spill Trailers, a Technician Trailer, an Operations/Spill Trailer and a Firefighting Foam Trailer.

This mobile apparatus carries the team's equipment which includes chemical detection and identification instruments, containment supplies, plugging, patching and intervention supplies, communication equipment, computer based and other chemical reference guides as well as chemical protective equipment. The Command Support Unit and one Response Truck along with the Technician Trailer are housed in our Windham facility, while spill trailers are located in Derry, Hooksett and Plaistow, allowing for rapid deployment. The other Response Truck and Operations Trailer are housed at Auburn Fire and the Foam Trailer is housed by Salem Fire. Activation of the team is made by the request of the local Incident Commander through the Derry Fire Department Dispatch Center.

## **Response Team Training**

In 2016 the Emergency Response Team completed 1049 hours of training consisting of monthly training drills and specialized classes attended by team members. These specialized classes included Computer Aided Management of Emergency Operations (CAMEO), Advanced Radiation Detection, Web EOC, Sample Collection Procedures, and Street Smart Chemistry

## **Emergency Responses**

In 2016 the Team responded to 14 incidents. These included, an overturned gasoline tanker, spill trailer responses for hydrocarbon fuel spills, assisting the local police departments with identifying unknown substances, as well as requests for technical assistance for member departments where a Response Team Leader provided consultation to the fire department on the handling of an incident

For further information about the Southeastern New Hampshire Hazardous Materials District please visit our website at [www.senhazmat.org](http://www.senhazmat.org)

Town of Auburn Representatives to the District

**Operations Committee Member:** Edward Gannon

**Board of Directors Member:** William G. Herman

## REPORT OF THE HIGHWAY SAFETY COMMITTEE

At the outset of the annual report of the Auburn Highway Safety Committee, we would be remiss if we didn't acknowledge the passing of our long-time secretary Helen Hiltz. Helen was a tremendous asset to our committee and the Town of Auburn as a whole who tragically lost a heroic battle with a brain tumor in 2016. She was always an extremely positive and happy individual who was always a pleasure to be with. She is sorely missed.

In 2016, the Police Department was successful in securing four grants from the Highway Safety Office at the NH Department of Safety. These grants covered DWI/DUI Roving Patrols, Auburn Selective Traffic Enforcement Patrols (STEP), "Join the NH Clique" Patrols and NH Route 101 Corridor Enforcement Patrols. The grant funded patrols yielded 183 total stops that resulted in 158 warnings, 24 summons, one DWI arrest and three other arrests made. Total reimbursement was \$3,796.85.

The Department of Safety issues quarterly statistics on these activities. In the January – March quarter, the Auburn Police Department was ranked 15<sup>th</sup> out of 40 law enforcement agencies for STEP Patrols and fourth out of 40 for DWI/DUI patrols.

The majority of the focus for the Road Agent during 2016 was the reconstruction of the final portion of Dearborn Road. Although there were a number of roads that received shim & overlays including Bunker Hill Road, Heather Circle, Pingree Hill Road and Vici Drive.

The Highway Safety Committee noted there had been an uptick in speeding complaints during the past year. The Police Department attempted to respond as often as they could with the placement of the mobile radar trailer, but the current unit is showing its age and is not always in operable condition. The NH Highway Safety Office has approved a grant to cover half of the \$15,500 cost to purchase a replacement unit. This will be a warrant article for the voters' consideration in March 2017.

Following discussions by both the Police Commission and the Highway Safety Committee, the Board of Selectmen formally requested the NH Department of Transportation review and address the conditions near 278 Chester Road (NH Route 121) which appear to be contributing factors towards several serious motor vehicle accident including two fatalities. There has been no response from NHDOT as of the end of 2016.

The Highway Safety Committee also looked at concerns with Hills Road as a several decades-old subdivision plan in Hooksett was completed with the connection of Hills Road in Auburn with Hills Road in Hooksett. The Committee reviewed a number of traffic counts, speeding concerns, signage requests and more to help allay concerns of many residents on Hills Road.

One of the priorities for the Highway Safety Committee for 2017 is the potential relocation of the intersection of Depot Road and Hooksett Road to establish a safer intersection away from the crest of the hill on Hooksett Road that currently exists.

The Highway Safety Committee meets on the third Wednesday of most months at the Safety Complex at 7:00 PM. The public is always welcome.

Respectfully submitted,

Mike DiPietro, Fire Department Representative, Chairman

Eva Komaradis

Dan Carpenter

Mike Dross, Road Agent

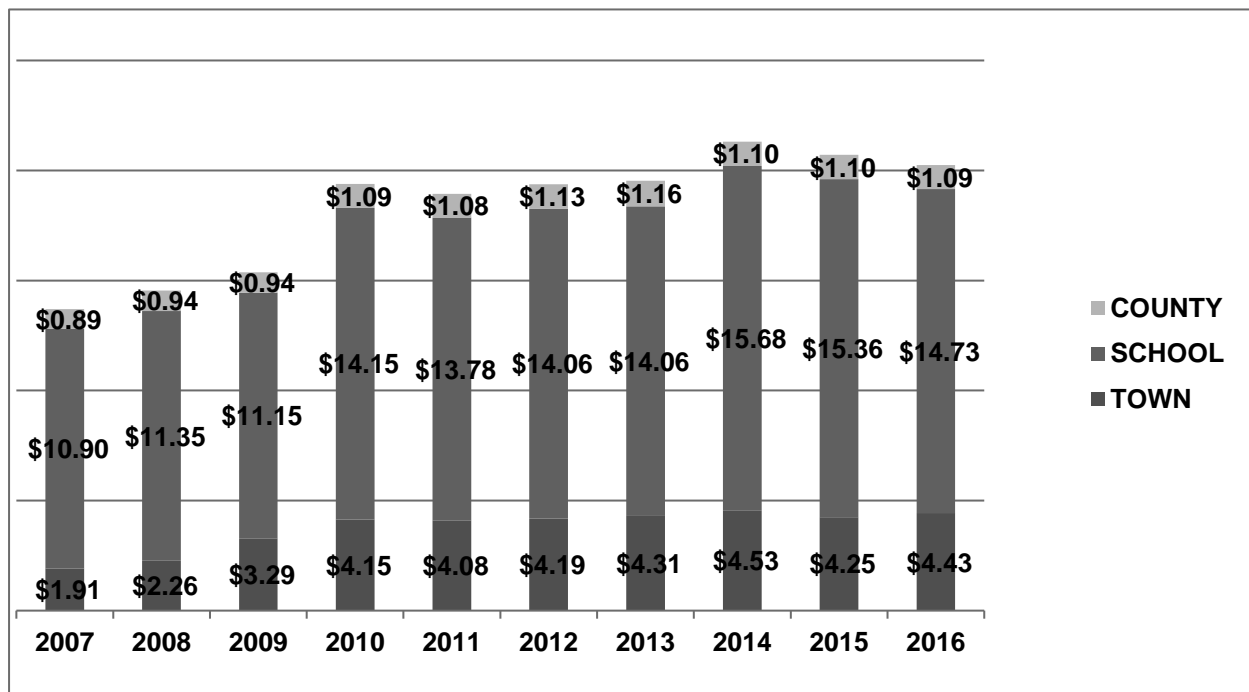
Lt. Ray Pelton, Police Department Representative

Rick Eaton, Selectmen Representative

## NET VALUATION 2007 - 2016

<u>YEAR</u>	<u>VALUATION</u>
2007	\$679,196,163
2008	\$685,674,711
2009	\$692,774,959
2010	\$593,378,088
2011	\$604,154,891
2012	\$611,875,635
2013	\$617,392,456
2014	\$637,372,258
2015	\$644,613,765
2016	\$654,335,959

## TEN-YEAR TAX RATE COMPARISON 2007 - 2016



## GRIFFIN FREE PUBLIC LIBRARY

On behalf of the Board of Trustees, it is a pleasure to issue this 2016 report for the library.

The library has a website available for patrons to find information concerning the library's hours, museum passes, upcoming programs, policies, strategic plans, and an on-line catalog for available reading material and access to your library account. With an annual circulation of 15,795, and website page views of 14,843 and a total patron count of 7245, this service has proven to be popular. We added 1414 new items, withdrew 307 and lost 13 for a total physical collection of 14,399. In addition, access is provided to more than 15,000 ebooks and downloadable audiobooks. To learn more please go to [www.griffinfree.com](http://www.griffinfree.com).

Under the leadership of our Library Director Kathy Gowney the number of programs significantly grew and attendance more than doubled this year with 109 programs offered with 1202 attendees. Activities include: additional Story Time hours, adult coloring, two book clubs, game nights, knitting/crochet, hand spinning, skywatches and a cook book club. Programs this year were presented by authors, musicians, historians, magicians, poets and scientists.

Thanks to the generosity of the Friends of the Library, a telescope was purchased for our patrons to borrow, as well as a subscription to the library edition of Ancestry.com. In addition, the Friends are responsible for all the museum passes we offer. The Friends extend an invitation to anyone in the community to join them at the library at 7 pm on the first Monday of each month. It is a fun easy way to become involved in the community.

Children's Room Library Assistant Miss Mary hosted a Summer Reading Program entitled, "On Your Mark, Get Set, Read..." with a focus on health and sports. The program was open to children ages 6 to 11 with a Teen Challenge for ages 11-17. The highlight of the program was a terrific performance by magician Bob Riordan! A variety of prizes were donated for the Children's Challenge, a Kindle Fire was generously donated by the Friends Group for the Teen Challenge program and a Kindle was generously donated by Town Administrator Bill Herman, as an incentive for The Adult Summer Reading Challenge program. Thank you to the local businesses and organizations for their support for the 2016 Summer Reading Program; Alliance Landscaping and Excavation, Auburn Supermarket, Granite State Storage and Rental, Pelmac Industries, Shade Tree Landscaping, Wholesalers Unlimited, LLC, Tower Hill Animal Hospital, and ARC Electrostatic Painting.

The Annual Book Sale was another success! This year we totaled \$3,881 with the help of the Auburn Community and we could not do it without you. Other non-profit literacy organizations were invited to come at the end of the sale to take what they could use. We are already taking book and DVD donations for our 2017 Annual Book Sale, mark your calendar for July 29 & 30.

We are very thankful for all the volunteer and community support that we receive each year. We thank Suzanne Krohn for leading our Game Nights as well as Anne Higgins and Nadia Roberts for their help in the Children's Room. We thank all the volunteers who helped at the Book Sale, during Duck Race and with the Friends at the Santa Breakfast. A special thanks to all the local businesses that made donations for all these events too! We couldn't hold these events without all your support! The Trustees would also like to thank our Alternates to the Board, Sharon Bluhm and Joe Forest, as they always bring new ideas and enthusiasm to our library.

The Trustees and the Library Staff would like to thank the Auburn Community for your support and patronage throughout the year.

Trustees

Nancy Mayland, Chair

Jean Worster, Treasurer

Liz Michaud, Secretary



# Griffin Free Public Library Financial Report, 2016

## Income

		Totals
Town Appropriation		141,206.18
Payroll & benefits	106,794.00	
Operating	34,412.18 *	
Bank interest (operating acct)		8.18
Book Sale income, Total		4,013.88
Book Sale	3,897.41	
Logo Bag sales	90.00	
Book Sale Account interest	26.47	
Fines, Damaged, Lost: Total		442.64
Fines, Damaged, Lost, Copies	376.86	
Non-Resident memberships	60.00	
Fines Account interest	5.78	
Gifts and Grants, Total		2,252.90
Gifts, Restricted		1,220.00
Summer Reading Program Grant	250.00	
SRP Community donations	275.00	
Grants (Humanities Council (2))	695.00	
Gifts, Unrestricted		1,032.90
Gifts, Unrestricted, general	1,016.30	
Interest	2.32	
Trust fund proceeds	14.28	
Museum account, interest		1.75
<b>Total Income:</b>		<u>147,925.53</u>

## Disbursements

	Town Budget	All Expenses paid from all sources				
	Budgeted	Town Funds	Fines/Lost/Damaged	Gift	Bk Sale	Total Costs
Payroll and benefits	99,598.00	97,221.42				97,221.42
Payroll taxes	7,196.00	6,686.73				6,686.73
Operating		34,412.18				(1)
Computer Systems	5,700.00	7,145.68				(2)
Equipment, furnishings	1.00	447.00				(3)
Lending Materials, Printed	7,900.00	6,746.86	121.87	608.95		(4)
Lending Materials, Electronic	5,000.00	3,865.75				
Maintenance	6,500.00	6,933.65				
Programs, Adult and Children's	1,000.00	790.12		1,020.00		(5)
Summer Reading Program				608.98		
Supplies	1,800.00	1,218.66		79.99		(6)
Training, Prof. Journals	2,000.00	1,908.04				
Utilities	7,280.00	5,356.42				
Book Sale Expenses					57.04	57.04
Staff Appreciation					235.00	235.00
Parking Lot Expansion	0.00	0.00			2,060.38	2,060.38
<b>Total Expenses:</b>	<b>143,975.00</b>	<b>138,320.33</b>	<b>34,412.18</b>	<b>121.87</b>	<b>2,317.92</b>	<b>2,352.42</b>
		Expenses from Town Funds	Breakdown of Operating			

## Notes:

\* Library operating budget (\$37,181 w/o PR, etc) underspent. Per RSA, funds not spent (\$2,768.82) returned to Town Funds.

(1) Reflects \$2,768.82 returned to Town, 1-31-2017 from 2016 operating funds

(2) Includes replacement of three computers, staff and patron use

(3) Special, stacking youth chairs, as requested by patrons

(4) Replacements from lost/damaged, purchases from memorial funds

(5) Programs supported by Friends, grants, community support

(6) Purchase of Kindle for youth use, as requested by patrons

(Note: Unaudited at time of publication.)

(Note: Payroll has not been adjusted for EOY)

## **AUBURN POLICE DEPARTMENT**

In 2016 the Auburn Police Department handled 7,322 calls for service. This number is slightly down compared to 2015. The department credits this to not only our officers on patrol, and implementation of two officers on duty at a time, but also to the Neighborhood Watch Groups and local residents who help us keep a watchful eye for our town.

In the spring of 2016 Municipal Resources Incorporated, conducted a Risk Assessment Study of the Police Department. The report was returned in July and concluded with "The Auburn, New Hampshire, Police Department is a good agency with caring employees, a solid budget, and a modern facility." The study made 101 recommendations to improve the department, its policies, and physical building, to date sixty-two of the recommendations have been completed.

We also had a few personnel changes this year. In July, Captain Bartis retired as a full-time police officer, fortunately for us, he has stayed on part-time and continues to work for the department. However, with the Captain's retirement, our agency was left with a full-time opening. We were able to hire Officer Muzafer Aku as a full-time patrolman. Officer Aku worked with the department part-time in 2011 before being hired full time in Hooksett. Officer Aku returning to Auburn was seamless and very beneficial to the town, as he already had knowledge of our officers, the town, and most of our operating procedures. We had two part-time officers leave us this year, Officer Mullaney, who continues to work full time for UNH PD and Sgt. Garofano also retired after 15 years with the Auburn Police Department. Both will be missed and we wish them good luck.

We are eternally grateful for your support, not only in our policing, but also in our many community projects, including The Silly Chili Cook Off and the Christmas Giving Tree. Auburn Police Department is proud to continue to be of service to the residents of Auburn, New Hampshire.

Respectfully,  
Chief Edward Picard

**The following is a brief list of our 2016 activity:**

ACCIDENTS 102  
MOTOR VEHICL STOPS 2,058  
ARRESTS 83  
SUSPICIOUS ACTIVITY CHECKS 509  
INCIDENTS: NON-CRIMINAL 108  
CRIMINAL 200

**ROSTER**

**Full Time:**

Chief Edward Picard  
Lieutenant Charles Pelton  
Detective Sergeant Charles Chabot  
Sergeant Kevin Cashman  
Officer Chris Beaulé  
Officer Calvin Kapos  
Officer James Huard  
Officer Muzafer Aku

**Part Time:**

Officer Daniel Goonan  
Officer David Fletcher  
Officer Anita Lombardo  
Officer Keith Bike  
Officer Greg Santuccio

Officer Bill Barry  
Officer Scott Rogers  
Officer Peter Lennon  
Officer Jason Ientile  
Officer Gary Bartis

**Office Staff:**

Office Manager Lillian Deeb  
Records Manager/Community Outreach  
Coordinator Melissa Gates

**Animal Control Officer:**

Jarlene Cornett

## Auburn Planning Board Annual Report 2016

In 2016, the all-volunteer Board approved the following:

Minor Site Plans	5	Minor/Major Subdivisions	3
Major Site Plans	0	Amend Approved Site Plan/Subdiv	4
Bond/Surety Releases/Reductions	7	Lot Line Adjustments/Mergers	1
Septic setback waivers	2	Informal Discussions	23
Presentations	1	Forestry Harvest	0
Request more Bldg. Permits	0	Conditional Use Permits	3
Extensions of Approval	2	Excavation permits	1 renewal
Zoning Ordinance Amend Mtg	6	Road Acceptance	4

The Town of Auburn Subdivision and Site Plan Regulations can be found under the Town of Auburn's website or a hard copy can be viewed at the Town Hall. The Subdivision and Site Plan Regulations are there to assist builders and developers to better understand the requirements needed within the Town of Auburn.

At the March election, the Planning Board proposed an amendment to the Zoning Ordinance regarding the cluster development provisions as set forth in Article 7 of the 2015 Zoning Ordinance. At the same time, a proposed voter petition was submitted to abolish the cluster development provisions. Both passed, therefore eliminating Article 7 of the 2015 Zoning Ordinance. Mr. Poltak was also voted in as Planning Board Chairman by the Planning Board members. Mrs. Marzloff was voted in as Planning Board Vice-Chairman by the Planning Board members. In September, Mr. Tom LaCroix and Mr. Jess Edwards were appointed as alternates by the Planning Board members. Mr. Alan Cote resigned as an alternate member in May of 2016.

All meetings are open to the public, and the Planning Board welcomes public involvement in the planning process. Public meetings are generally held the first and third Wednesday evening of each month at 7:00 p.m., with Public Hearings held on the third Wednesday of the month, beginning at 7:00 p.m. All meetings are held at the Town Hall, 47 Chester Road. The Planning Board has established a submission schedule for public hearings, which can be found under the Forms and Regulations section of the Town website. The Planning Board agendas and minutes are also available on line at the Town website along with the Town of Auburn's Master Plan and Capital Improvements Plan. A hard copy is also available for viewing at the Planning Office.

In 2009, the Town voted to adopt the procedure set forth in NH RSA 73:2, II, (b)(2) to have the planning board members elected as opposed to appointed as each appointed members term expires. The members of the Planning Board work hard for the citizens and appreciate the continued support of the citizens of Auburn. Thank you. The Board encourages every resident to participate in its efforts. The Board encourages the citizens of Auburn willing to join us to submit a volunteer application form to the Select Board to become an alternate member of the Planning Board. The Planning Board may have up to four (4) alternates appointed to the Planning Board.

In October, the Planning Board along with the town engineering firm, Stantec began the process of rewriting the Master Plan as well as the Capital Improvement Plan of which is still ongoing. The Planning Board also has been working on Zoning Amendment changes that will be put before the voters at the March 2017 election.

I also wish to thank the members of the Planning Board. Each member commits many hours to meet the challenges of managing the growth and development of the Town.

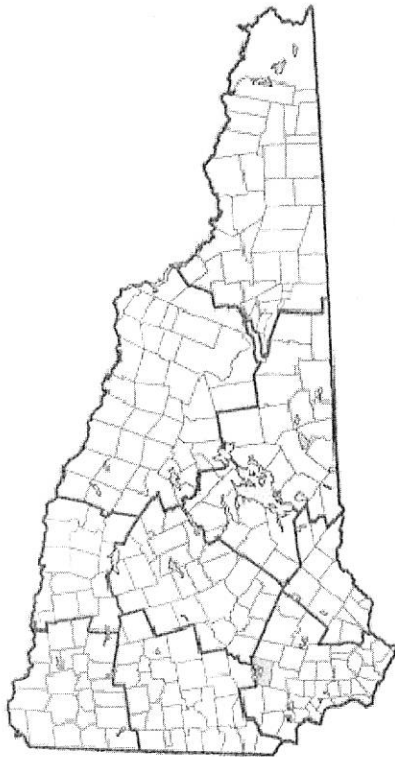
Respectfully submitted,

Ronald Poltak  
Chairman

### Board members:

Ronald F. Poltak, Chairman	2018	Tom LaCroix, Alternate	2019
Paula Marzloff, Vice Chairman	2017	Jess Edwards, Alternate	2017
Steven Grillo	2018		
Michael Rolfe	2019	Dale Phillips, Selectmen's Representative	
Jeffrey Porter, Alternate	2018	Denise, Royce, Land Use Administrator	

# Auburn, NH



## Community Contact

Telephone  
Fax  
E-mail  
Web Site

## Municipal Office Hours

County  
Labor Market Area  
Tourism Region  
Planning Commission  
Regional Development

Election Districts  
US Congress  
Executive Council  
State Senate  
State Representative

## Town of Auburn

William Herman, CPM, Town Administrator  
PO Box 309  
Auburn, NH 03032-0309

(603) 483-5052  
(603) 483-0518  
townadmin@townofauburnnh.com  
www.auburnnh.us

Selectmen: Monday through Friday, 8 am - 4:30 pm; Town Clerk, Tax Collector: Monday, 10 am - 7 pm, Wednesday, Thursday, 8 am - 2 pm, Friday, 8 am - 12 noon

Rockingham  
Manchester, NH Metropolitan NECTA  
Merrimack Valley  
Southern NH  
Regional Economic Development Corp.

District 1  
District 4  
District 14  
Rockingham County District 4

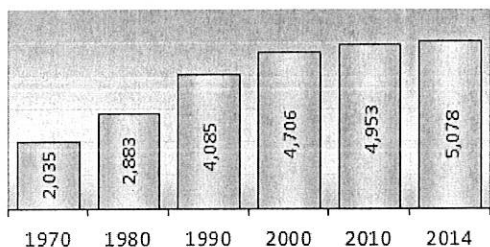
**Incorporated:** 1845

**Origin:** This area was first settled in 1720 as part of Chester known as Chester Woods, Chester West Parish, or Long Meadow. It was not incorporated as Auburn until 1845. The name comes from "The Deserted Village" by English poet Oliver Goldsmith, as did Auburns in New York, Massachusetts, and Maine. Auburn includes a large portion of Lake Massabesic, water supply for the city of Manchester and surrounding communities, once a popular resort area.

**Villages and Place Names:** Hooks Crossing, Severance

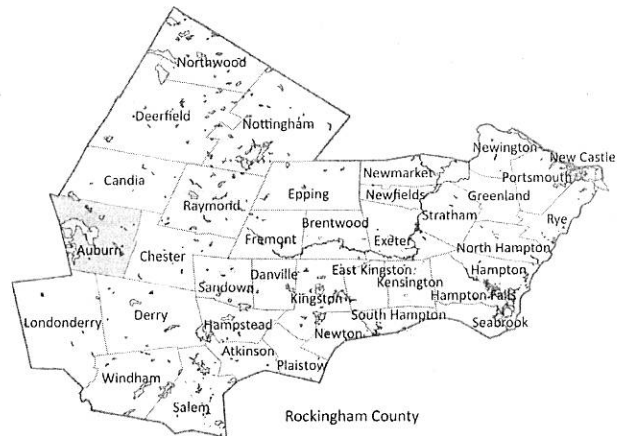
**Population, Year of the First Census Taken:** 810 residents in 1850

**Population Trends:** Population change for Auburn totaled 3,786 over 54 years, from 1,292 in 1960 to 5,078 in 2014. The largest decennial



percent change was a 58 percent increase occurring between 1960 and 1970, followed by a 42 percent increase over each of the next two decades. The 2014 Census estimate for Auburn was 5,078 residents, which ranked 66th among New Hampshire's incorporated cities and towns.

**Population Density and Land Area, 2014 (US Census Bureau):** 199.3 persons per square mile of land area. Auburn contains 25.5 square miles of land area and 3.3 square miles of inland water area.



<b>MUNICIPAL SERVICES</b>		
Type of Government	Selectmen	
Budget: Municipal Appropriations, 2016	\$5,265,556	
Budget: School Appropriations, 2016-2017	\$12,898,578	
Zoning Ordinance	1967/16	
Master Plan	2007	
Capital Improvement Plan	Yes	
Industrial Plans Reviewed By	Planning Board	

#### Boards and Commissions

Elected:	Selectmen; Library; Cemetery; Police; Trust Funds; Planning	
Appointed:	Zoning; Conservation; Budget; Recreation	

Public Library      **Griffin Free Public**

#### EMERGENCY SERVICES

Police Department	Full-time	
Fire Department	Full-time & volunteer	
Emergency Medical Service	Full-time & volunteer	

Nearest Hospital(s)	Distance	Staffed Beds
<b>Elliot Hospital, Manchester</b>	<b>6 miles</b>	<b>266</b>
<b>Catholic Medical Center, Manchester</b>	<b>9 miles</b>	<b>240</b>

#### UTILITIES

Electric Supplier	Eversource Energy; NH Electric Coop	
Natural Gas Supplier	Liberty Utilities; Eastern; Viking	
Water Supplier	Manchester Water Works; private wells	

Sanitation	Private septic	
Municipal Wastewater Treatment Plant	No	
Solid Waste Disposal		
Curbside Trash Pickup	Private	
Pay-As-You-Throw Program	No	
Recycling Program	Mandatory	

Telephone Company	Fairpoint; Granite State	
Cellular Telephone Access	Yes	
Cable Television Access	Yes	
Public Access Television Station	No	
High Speed Internet Service:	Business	Yes
	Residential	Yes

#### PROPERTY TAXES (NH Dept. of Revenue Administration)

2015 Total Tax Rate (per \$1000 of value)	\$20.71
2015 Equalization Ratio	94.6
2015 Full Value Tax Rate (per \$1000 of value)	\$18.86

#### 2015 Percent of Local Assessed Valuation by Property Type

Residential Land and Buildings	91.3%
Commercial Land and Buildings	7.4%
Public Utilities, Current Use, and Other	1.3%

#### HOUSING (ACS 2010-2014)

Total Housing Units	1,911
Single-Family Units, Detached or Attached	1,699
Units in Multiple-Family Structures:	
Two to Four Units in Structure	101
Five or More Units in Structure	65
Mobile Homes and Other Housing Units	46

<b>DEMOGRAPHICS</b>		(US Census Bureau)
Total Population	Community	County
2014	5,078	297,702
2010	4,953	295,223
2000	4,706	278,748
1990	4,085	246,744
1980	2,883	190,345
1970	2,035	138,951

#### Demographics, American Community Survey (ACS) 2010-2014

Population by Gender			
Male	2,515	Female	2,563

Population by Age Group	
Under age 5	202
Age 5 to 19	1,034
Age 20 to 34	725
Age 35 to 54	1,750
Age 55 to 64	890
Age 65 and over	477
Median Age	42.7 years

Educational Attainment, population 25 years and over	
High school graduate or higher	96.1%
Bachelor's degree or higher	34.7%

#### INCOME, INFLATION ADJUSTED \$ (ACS 2010-2014)

Per capita income	\$41,274
Median family income	\$108,833
Median household income	\$106,222

Median Earnings, full-time, year-round workers	
Male	\$72,375
Female	\$49,696

Individuals below the poverty level	2.6%
-------------------------------------	------

#### LABOR FORCE (NHES - ELMI)

Annual Average	2005	2015
Civilian labor force	3,053	3,178
Employed	2,952	3,060
Unemployed	101	118
Unemployment rate	3.3%	3.7%

#### EMPLOYMENT & WAGES (NHES - ELMI)

Annual Average Covered Employment	2004	2014
Goods Producing Industries		
Average Employment	560	514
Average Weekly Wage	\$ 939	\$1,097

Service Providing Industries		
Average Employment	481	1,077
Average Weekly Wage	\$ 724	\$ 978

Total Private Industry		
Average Employment	1,041	1,591
Average Weekly Wage	\$ 840	\$1,016

Government (Federal, State, and Local)		
Average Employment	146	145
Average Weekly Wage	\$ 567	\$ 721

Total, Private Industry plus Government		
Average Employment	1,186	1,736
Average Weekly Wage	\$ 806	\$ 991

**EDUCATION AND CHILD CARE**

Schools students attend: **Auburn operates grades K-8; grades 9-12 are tuitioned to Manchester or Pinkerton Academy (Derry)** District: SAU 15

Career Technology Center(s): **Manchester School of Technology; Pinkerton Academy Center for CTE; Salem HS Career & Technical Ed Ctr** Region: 15 & 17

Educational Facilities (includes Charter Schools)	Elementary	Middle/Junior High	High School	Private/Parochial
Number of Schools	1			
Grade Levels	K 1-8			
Total Enrollment	586			

Nearest Community College: **Manchester**

Nearest Colleges or Universities: **New England; Mount Washington College; UNH-Manchester; Southern NH University**

2016 NH Licensed Child Care Facilities (DHHS-Bureau of Child Care Licensing)

Total Facilities: 6 Total Capacity: 198

LARGEST BUSINESSES	PRODUCT/SERVICE	EMPLOYEES	ESTABLISHED
Auburn Village School	Education	93	
Maine Drilling & Blasting	Blasting, drilling contractor	82	1983
Builders Insulation Company	Insulation installation	45	1981
Town of Auburn	Municipal services	45	1845
Heritage Plumbing & Heating	Plumbing & heating repair	29	1998
Daniels Equipment	Commercial laundry equipment	27	1987
Green Mountain Explosives	Explosives	25	
ARC Inc.	Painting	25	1950
NH Blacktop Sealers	Construction	20	1992
Pelmac	Security alarm	18	1987

Employer Information Supplied by Municipality

**TRANSPORTATION (distances estimated from city/town hall)**

Road Access US Routes  
State Routes **101, 121, 28 Bypass**

Nearest Interstate, Exit **I-93, Exit 7**  
Distance **5 miles**

Railroad **No**  
Public Transportation **No**

Nearest Public Use Airport, General Aviation  
**Manchester-Boston Regional** Runway **9,250 ft. asphalt**  
Lighted? **Yes** Navigation Aids? **Yes**

Nearest Airport with Scheduled Service  
**Manchester-Boston Regional** Distance **11 miles**  
Number of Passenger Airlines Serving Airport **4**

Driving distance to select cities:

Manchester, NH	8 miles
Portland, Maine	91 miles
Boston, Mass.	56 miles
New York City, NY	255 miles
Montreal, Quebec	263 miles

**COMMUTING TO WORK (ACS 2010-2014)**

Workers 16 years and over

Drove alone, car/truck/van	87.9%
Carpooled, car/truck/van	4.4%
Public transportation	0.0%
Walked	1.1%
Other means	1.0%
Worked at home	5.6%

Mean Travel Time to Work **27.2 minutes**

**Percent of Working Residents: ACS 2010-2014**

Working in community of residence	12.6
Commuting to another NH community	78.4
Commuting out-of-state	9.0

**RECREATION, ATTRACTIONS, AND EVENTS**

**X** Municipal Parks  
YMCA/YWCA  
Boys Club/Girls Club  
Golf Courses  
Swimming: Indoor Facility  
Swimming: Outdoor Facility  
Tennis Courts: Indoor Facility  
Tennis Courts: Outdoor Facility  
Ice Skating Rink: Indoor Facility  
Bowling Facilities  
Museums  
Cinemas  
Performing Arts Facilities  
Tourist Attractions

**X** Youth Organizations (i.e., Scouts, 4-H)  
**X** Youth Sports: Baseball  
**X** Youth Sports: Soccer  
Youth Sports: Football  
Youth Sports: Basketball  
Youth Sports: Hockey

**X** Campgrounds  
**X** Fishing/Hunting  
**X** Boating/Marinas  
**X** Snowmobile Trails  
**X** Bicycle Trails  
**X** Cross Country Skiing  
Beach or Waterfront Recreation Area  
Overnight or Day Camps

Nearest Ski Area(s): **McIntyre**

Other: **Ice Skating Rink: Outdoor facility; Massabesic Audubon Center; Annual Duck Race; Town Fair; Auburn Historical Assn.**

## **REPORT OF THE ROAD AGENT**

The past year has been a relatively “normal” one for road operations with a cold winter that had more ice than snow, and a productive construction season with several projects accomplished.

Winter in 2016 was significant in terms of the relatively low snow totals, but our crews were kept busy maintaining Auburn's winter roads for safe travel due to cold and ice conditions.

Once we got into good spring weather, our road work efforts turned towards the reconstruction of approximately 5,840-feet of Dearborn Road. This effort completed the reconstruction of the full length of Dearborn Road begun in 2015. The Town also widened the main entrance to Eddows Memorial Fields off Priscilla Lane to provide for two-lanes of traffic.

During 2016, shim and overlay paving was completed on Bunker Hill Road, Heather Circle, Pingree Hill Road and Vici Drive; in addition to cleaning out dozens of catch basins and miles of ditches in the Town's road network. In 2017, we will be completing a culvert project on Old Candia Road that has been approved for Hazard Mitigation funding from FEMA. Our construction efforts will focus on Walnut Drive, Acorn Avenue, Joan Drive, Nutt Road and Lovers Lane. Shim and Overlay activity will be performed on portions of Spofford Road, Pingree Hill Road, Eaton Hill Road and Hooksett Road.

I first became Road Agent in March 2006. Since that time, we have worked on an overall effort of repairing the Town's roads to a condition that would generally enable basic maintenance to then be what would be needed throughout the Town. That had been the plan initiated by previous Boards of Selectmen. At this point, it would appear the Town is within four to five years of being able to realize that goal and, hopefully, be done with the major reconstruction work. In general terms, roads that remain to be dealt with include Lovers Lane, Nutt Road, Squirrel Drive, Lakeview Way, Rockwood Terrace, Walnut Drive, Acorn Avenue, and Joan Drive. I also recommend removing the cement bases in Rockingham Road and Old Candia Road.

To the residents of Auburn, I very sincerely appreciate the many positive comments we continue to hear about the condition of our town roads. This reinforces our belief that we are achieving the Town's long-standing goal of improving and maintaining Auburn's roads.

I want to thank all of the local sub-contractors who have assisted us during the past year for their dedicated services to the Town of Auburn. Although residents don't always see it, these individuals work many long hours, and often under the worst of conditions, in order to make sure the Town's roadways are as safe as they can be.

I would also like to thank the Department heads, Town Hall staff, the Board of Selectmen and Budget Committee for continuing to support our efforts.

Respectfully submitted,

Michael Dross  
Road Agent



## 2016 Report of the Southern New Hampshire Planning Commission

The Southern New Hampshire Planning Commission has a wide range of services and resources available to help dues-paying members deal with a variety of municipal issues. Technical assistance is provided by a professional staff whose expertise is, when necessary, supplemented by consultants selected for their specialized skills or services. Each year, with the approval of appointed representatives, the Commission's staff designs and carries out programs of area-wide significance mandated by New Hampshire and federal laws or regulations, as well as local projects which pertain more exclusively to a specific community.



Technical assistance is provided in a professional and timely manner by staff at the request of the Planning Board and/or Board of Selectmen. The Commission conducts planning studies and carries out projects of common interest and benefit to all member communities; keeps officials apprised of changes in planning and land use regulations; and in conjunction with the New Hampshire Municipal Association, offers annual training workshops for Planning Board and Zoning Board members.

Services performed for the Town of Auburn during the past year are as follows. Hours listed represent work for the Town only; in projects involving multiple municipalities the total hours spent by SNHPC staff is higher. For example, 14 hours were spent by SNHPC staff working on the Planner's Roundtable Brown-Bag Sessions for the 14 municipalities in the region; equally dividing the total hours results in 1 hour of benefits that can be attributed to the Town.

No.	Hours	Project Description
1.	47	Performed traffic counts at 17 sites in town;
2.	42.5	Began the update process for the Auburn Hazard Mitigation Plan. Organized and led community leaders in updating the Town's Hazard Mitigation Plan, made revisions as required by NH Department of Homeland Security & Emergency Management;
3.	34	Began updating the regional travel demand model, which has been used to forecast traffic volumes on roads in throughout the region;
4.	27	Developed a Complete Street Toolkit; provided an opportunity for communities to participate in a complete streets pilot project program;
5.	24.1	Represented the interests of the Town on the Region 8 Regional Coordinating Council for the Statewide Coordination of Community Transportation Services Project;
6.	21.5	Turning Movement Counts performed at the intersection of NH 121 Chester Road, Wilson Crossing Road, and Lovers Lane;
7.	20	Provided staff support to Robert Frost/Old Stagecoach Scenic Byway, including meeting preparation, communication, and follow-up activities;
8.	19	Began working on "Becoming Age-Friendly" Grant to assess how community are addressing aging population and the declining young adult population;
9.	16	Compiled building permit data and certificate of occupancy permit records to record dwelling unit totals from all municipalities in the region;

<b>10.</b>	10	ATR Counts performed at Hill Road and Haven Drive;
<b>11.</b>	10	Provided monthly information to the Planning Board regarding upcoming meetings, project and grant updates, webinars and other training opportunities through the planning commission's quarterly Newsletters, monthly Media Blasts and periodic E-Bulletins;
<b>12.</b>	7	Provided the town with assistance for the 2016 RSA application;
<b>13.</b>	6.4	Using SHRP2 funds, identified the best data sources for selected performance measures, conducted a trend analysis on the selected measures, and set performance targets for the selected measures;
<b>14.</b>	6	Updated interactive maps displaying traffic count locations and traffic volumes for the Town of Auburn. Maps are now available on the SNHPC.org website;
<b>15.</b>	3.1	Staff started updating the regional travel demand model, which has been using in traffic volumes forecasting on roads in the region for the future;
<b>16.</b>	3	Participated on the NH BPTAC (Bike-Ped Transportation Advisory Committee) Counting Subcommittee, preparing a statewide counting plan and conducting the inaugural counts using shared automated counting equipment;
<b>17.</b>	3	Worked on NH Rail Transit Authority Advisory and Governance Boards projects;
<b>18.</b>	3	Facilitated electrical consortiums, meetings, and contracts with the Town to establish a regional electric purchasing cooperative with several other municipalities and school districts. By switching to renewable energy produced in NH, the Town will save \$17,268 throughout the three-year contract;
<b>19.</b>	2	Updated ITS architecture for the SNHPC region;
<b>20.</b>	2	Provided staff assistance to Statewide Coordinating Council for Community Transportation (SCC);
<b>21.</b>	1.7	The Brownfields Region Wide Assessment Grant is used for environmental studies and investigations to help move contaminated sites to clean up, redevelopment and reuse. Specific investigations include Phase I and Phase II studies, including remedial action plans. Contaminated sites located in town centers and villages and near public water bodies and groundwater drinking sources have a high priority for funding;
<b>22.</b>	1	Organized and facilitated a Legislative Event for NH Legislators and local officials in the SNHPC region. This year's topic was Growing a Sustainable Tech Ecosystem;
<b>23.</b>	1	Organized Outreach and Education Events such as our ongoing Planning Roundtable meetings on Accessory Dwelling Units and Benefits of Rain Gardens, bringing in experts from various state agencies. Also organized on-site biking and transit rider event to discuss complete streets issues in our state and around the region.

Town of Auburn Representatives to the Commission

Charles M. Worster  
William G. Herman  
Ronald F. Poltak, Alternate

**Executive Committee Member:** William G. Herman





## Tax Collector's Report

Form Due Date: **March 1 (Calendar Year), September 1 (Fiscal Year)**

### Instructions

#### Cover Page

- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION ?

Municipality: AUBURN

County: ROCKINGHAM

Report Year: 2016

### PREPARER'S INFORMATION ?

First Name

Susan

Last Name

Jenkins

Street No.

47

Street Name

Chester Road

Phone Number

(603) 483-2281

Email (optional)

towntax@townofauburnnh.com



New Hampshire  
Department of  
Revenue Administration

2017  
MS-61

Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2015	Year: 2014	Year: 2013
Property Taxes	3110		\$454,208.55		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance ?					
Other Tax or Charges Credit Balance ?					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2015	
Property Taxes	3110	\$13,067,120.00	\$2,612.00	
Resident Taxes	3180			
Land Use Change Taxes	3120	\$95,088.00		
Yield Taxes	3185	\$3,809.74	\$11,799.17	
Excavation Tax	3187	\$1,810.40		
Other Taxes	3189	\$4,581.12		
-				
Add Line				

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2015	2014	2013
Property Taxes	3110	\$24,039.92	\$3,764.10	\$2,462.00	
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
-					
Add Line					
Interest and Penalties on Delinquent Taxes	3190	\$5,817.86	\$24,278.54		
Interest and Penalties on Resident Taxes	3190				

Total Debits	\$13,202,267.04	\$496,662.36	\$2,462.00	
--------------	-----------------	--------------	------------	--



New Hampshire  
Department of  
Revenue Administration

2017  
MS-61

Credits

Remitted to Treasurer	Levy for Year of this Report	2015	Prior Levies 2014	2013
Property Taxes	\$12,701,696.13	\$448,328.58		
Resident Taxes				
Land Use Change Taxes	\$95,088.00			
Yield Taxes	\$3,809.74	\$11,799.17		
Interest (Include Lien Conversion)	\$5,817.86	\$24,278.54		
Penalties				
Excavation Tax	\$1,810.40			
Other Taxes	\$3,054.08			
Conversion to Lien (Principal Only)				
-				
Add Line				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2015	Prior Levies 2014	2013
Property Taxes	\$2,171.00	\$8,589.54	\$2,462.00	
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
-	Carry-Over	\$3,666.53		
Add Line				
Current Levy Deeded				



**New Hampshire**  
Department of  
Revenue Administration

**2017**  
**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2015	2014	2013
Property Taxes	\$387,292.79			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes	\$1,527.04			
Property Tax Credit Balance ?				
Other Tax or Charges Credit Balance ?				
<b>Total Credits</b>		<b>\$13,202,267.04</b>	<b>\$496,662.36</b>	<b>\$2,462.00</b>





New Hampshire  
Department of  
Revenue Administration

2017  
MS-61

Summary of Debits

Last Year's Levy

Prior Levies (Please Specify Years)

Year: 2014 Year: 2013 Year: 2012

Unredeemed Liens Balance - Beginning of Year		\$100,424.21	\$66,891.46	\$22,651.58
Liens Executed During Fiscal Year	\$117,409.40			
Interest & Costs Collected (After Lien Execution)	\$1,357.89	\$12,613.48	\$19,509.81	\$14,928.75
-				

Add Line

Total Debits \$118,767.29 \$113,037.69 \$86,401.27 \$37,580.33

Summary of Credits

Last Year's Levy

Prior Levies

2014

2013

2012

Redemptions	\$58,243.27	\$68,243.39	\$54,887.34	\$22,651.58
-				

Add Line

Interest & Costs Collected (After Lien Execution) #3190	\$1,357.89	\$12,093.48	\$19,509.81	\$14,928.75
-				

Add Line

Abatements of Unredeemed Liens	\$452.80	\$837.87	\$453.81	
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110	\$58,713.33	\$31,342.95	\$11,550.31	

Total Credits \$118,767.29 \$112,517.69 \$86,401.27 \$37,580.33



**New Hampshire**  
Department of  
Revenue Administration

**2017**  
**MS-61**

**AUBURN (23)**

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Susan

Preparer's Last Name

Jenkins

Date

Jan 13, 2017

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

\_\_\_\_\_  
Preparer's Signature and Title



## TAX RATE CALCULATION - 2016

### TOWN PORTION

Gross Appropriations	\$ 5,300,231
Less: Revenue	(2,614,646)
Less: FB from Surplus	(84,000)
Add: Overlay	131,887
Add: War Service Credits	<u>166,500</u>
Net Town Appropriation	

Approved Town Tax Effort	\$ 2,899,972		<b>\$ 4.43 Town Rate</b>
--------------------------	--------------	--	--------------------------

### SCHOOL PORTION

Net Local School Budget	\$ 11,568,696
Less: Revenue	
Less: Education Grant	(1,949,905)
Less: State Education Taxes	<u>(1,596,724)</u>

Approved School Tax Effort	\$ 8,022,067		<b>\$ 12.26 Local School Rate</b>
----------------------------	--------------	--	-----------------------------------

### STATE EDUCATION TAXES

Equalized Valuation (no utilities) x 646,343,259	\$ 1,596,724		
Divide by Local Assessed Valuation (no utilities) 654,335,959			<b>\$ 2.47 State School Rate</b>

### COUNTY PORTION

Due to County	\$ 711,798		
Less Shared Revenue	-		
Approved County Tax Effort	\$ 711,798		
		<b>\$ 1.09</b>	<b>County Rate</b>

Total Property Taxes Assessed	\$ 13,230,561		
Less: War Service Credits	<u>(166,500)</u>		
Total Property Tax Commitment	\$ 13,064,061		<b>\$ 20.25 TOTAL RATE</b>

### PROOF OF RATE

Net Assessed Valuation		Tax Rate	Assessment
State Education Tax (no utilities)	\$ 646,343,259	\$ 2.47	\$ 1,596,724
All Other Taxes	\$ 654,335,959	\$ 17.78	<u>11,633,837</u>
			\$ 13,230,561

## 2016 TOWN CLERK TRANSACTIONS

### LOCAL revenue:

Motor Vehicle permits	\$ 1,504,728.14
Dog licenses, fees & fines	6,826.00
Boat registrations	5,052.04
Vital records & Marriage licenses	1,288.00
NSF Check fees	450.00
<b>TOTAL</b>	<b>\$ 1,518,410.18</b>

	<u>2015</u>	<u>2016</u>
<b>TOTAL VEHICLES REGISTERED</b>	<b>8990</b>	<b>9146</b>
<b>TOTAL DOGS LICENSED</b>	<b>1318</b>	<b>1345</b>
<b>TOTAL BOATS REGISTERED</b>	<b>288</b>	<b>304</b>

## SCHEDULE OF TOWN PROPERTY

<u>Map</u>	<u>Lot</u>	<u>Location</u>	<u>Acres</u>	<u>Value</u>
1	36-28	Wayne R. Eddows Memorial Field, Priscilla Lane	17.7830	\$ 329,700
5	12-6	Pingree Hill Fire Station & Land - 6 Pingree Hill Road	2.0000	346,700
10	3-2	Public Safety Complex & Land - 55 Eaton Hill Road	9.6970	776,800
11	19-1	Highway Garage & Land - 273 Chester Turnpike	27.0200	417,700
18	48	Sun Valley Park	1.3480	118,400
26	9	Griffin Memorial Library & Land - 22 Hooksett Road	0.5000	306,000
26	27	Town Hall & Land - 47 Chester Road	0.8240	474,200
		Auburn Village Cemetery		
		Longmeadow Cemetery		
1	7	Land, Rattlesnake Hill Road	42.0000	146,600
1	36	Land, Cameo Court	27.0000	194,500
1	36-1	Land, Ridge Court (Cameo Court)	24.0000	196,300
2	3-4	Land, Steam Mill Road Conservation Easement	10.1000	95,900
2	6	Land, Wilson's Crossing Road Conservation Easement	56.6130	222,500
2	7-3	Land, Steam Mill Road (Nut Road) Conservation Easement	6.0000	108,400
2	10	Land, Steam Mill Road Conservation Easement	1.2500	67,700
2	40	Land, Pingree Hill Road (backland)	34.0000	50,600
2	48	Land, Pingree Hill Road	1.0000	1,800
2	50	Land, off Pingree Hill Road	7.5000	13,100
4	5-3	Land, Audubon Conservation Easement	82.0000	65,500
4	24-11	Land, Rockwood Terrace	0.5000	88,200
5	9	Land, Rattlesnake Hill Road	3.2870	110,100
5	10-10	Land, off Pingree Hill Road	2.0000	3,500
5	14	Land, Pingree Hill Road/Wilson's Crossing Road	0.1030	20,100
5	45	Land, Calef Road	2.0000	95,800
5	69-8	Land, Hawthorne Drive	4.1900	-
5	69-28	Land, Hawthorne Drive	4.2600	-
8	8	Land, Bunker Hill Road	5.2860	104,000
9	16-19	Land, Star Circle	3.3040	104,800
9	28-1-24	Land, Harvard Avenue	0.9220	16,900
9	39	Land, Hooksett Road	0.4000	11,200
12	16-1	Land, Hooksett & Hills Road	2.0000	100,800
12	16-2	Land, Hills Road	2.0200	105,900
12	16-12	Land, Meadow Lane	5.3400	116,900
13	2	Land, Old Candia Road	0.2500	10,000
13	23	Land, Joan Drive	3.0000	103,800
13	24	Land, Old Candia & Depot Road	0.7500	68,300
17	6	Land, Appletree Road	3.0560	104,500
17	18	Land, Appletree Road	1.0330	93,200
17	84	Land Pinetree Road	0.6660	88,600
23	10-A	Land, Chester Road (Gazebo)	0.0000	7,600
23	12	Land, Bunker Hill Road	0.1100	6,500
<b>Total Value of Inventory of Town Property</b>				<b>\$ 5,293,100</b>

**Report of The Trust Funds of the City or Town of Auburn, NH 03032 on December 31, 2016**

			PRINCIPAL		
Record Number	Name of Trust Fund:	How Invested	Balance Beginning Year	New Funds Created	Cash Gains or (Losses)
Cemetery Funds					
1	Auburn Village Cemetery	Citizens Bank CD/St. Mary's Cking	51,064		
2	Longmeadow - 21 Trusts	Citizens Bank MM	44,909		
			-		
1/3/1900	Cemetery Maintenance Trust		4,000	-	-
Total A/C Cemetery Funds			99,972	-	-
Library Funds					
3	Griffin Library - 5 Trusts	St. Mary's Bank CD Closed TD Bank	3,650	3,650	
Other Funds					
4	Insurance Rentention	Santander Bank MM Closed TD Bank	-		
5	Revaluation Fund	Santander Bank MM Closed TD Bank	-		
6	School Construction	TD Bank Money Market Closed TD Bank	-		
7	Special Ed Fund	Bank of New Hampshire MM	-		
8	Social Health	Santander Bank MM Closed TD Bank	-		
9	Building Fund	St. Mary's Bank MM	-		
10	Accrued Benefits Trust	TD Bank	-		

**Report of The Trust Funds of the City or Town of Auburn, NH 03032 on December, 31,2016**

With- drawals	Balance End Year	Balance Beginning Year	Income During Year Amount	INCOME Expended During Year	Balance End Year	Grand Total of Principal & Income at End of Year
	51,064	718	203		920	51,984
	44,909	52,572	609	-	53,181	98,090
	-				-	-
-	4,000	2	2	-	4	4,004
-	99,972	53,291	814	-	54,105	154,077
(3,650)	-	-	-	-	-	-
	3,650	-	2	-	2	3,652
	-	4,497	3	(4,499)	-	-
	-	-	4,500	-	4,500	4,500
	-	24,608	17	(24,625)	-	-
	-	-	24,628	-	24,628	24,628
	-	151,653	139	(151,792)	-	-
	-	-	151,813		151,813	151,813
	-	149,859	150	-	150,009	150,009
	-	15,323	11	(15,334)	-	-
	-	-	15,336	-	15,336	15,336
	-	101,718	30,288	19,399	112,607	112,607
	-	50,000	49	(50,049)	-	-
	-	-	50,056	-	50,056	50,056

## Treasurer's Report 2016

TD Bank	Cash Balance		Bank		State Motor		Bank	Cash Balance	
	1/1/2016	Receipts	Transfers In	Interest	Payables	Transfers Out	Vehicles Registry	Charges	12/31/2016
General	\$6,248,690.48	17,092,237.76	0.00	4,117.20	(14,626,494.67)	(3,481,265.00)	(441,711.95)	(242.05)	\$ 4,795,331.77
Payroll	2,603.83	0.00	1,481,265.00	0.00	(1,478,666.77)	0.00	0.00	0.00	5,202.06
Conservation	160,217.09	0.00	0.00	240.49	0.00	0.00	0.00	0.00	160,457.58
NHPDIP	0.00		3,500,000.00	5,926.61	0.00	(1,500,000.00)	0.00	0.00	2,005,926.61
<b>Town Totals</b>	<b>\$6,411,511.40</b>	<b>17,092,237.76</b>	<b>4,981,265.00</b>	<b>10,284.30</b>	<b>(16,105,161.44)</b>	<b>(4,981,265.00)</b>	<b>(441,711.95)</b>	<b>(242.05)</b>	<b>\$ 6,966,918.02</b>

### Receipts from Selectmen's Office

Building Permits	\$ 68,819.85
Cemetery Plots - Auburn Village	5,400.00
Communication Betterment	3,000.00
Current Use Record Fee	50.00
Developer Bonds & Escrows	220,905.18
Donations -Eatons park	200.00
Donations -Skating park	329.00
Donations -Skating park Liability	25.00
Donations - Recreations	1,002.00
Dump Permit	1,218.00
Excavation Permit	50.00
Filing Fees	6.00
Fire Reports	5.00
Fire Grants	4,032.80
Franchise Fees	64,592.51
Fuel Tax Refund	313.91
Highway Block Grant	159,009.65
In Lieu of Taxes - Manchester Water Works	400,000.00
Interest	351.94
Meals & Rooms Tax	274,835.96
Miscellaneous	6,783.98
Newsletter	9,640.00
P/Z Fees	6,273.69
Photocopies	133.50
Police Fines	100.00
Police Grant - Step Detail	1,134.54
Police Grant - DUI/DWI	1,709.76
Police Miscellaneous	10.00
Police Outside Details	198,988.02
Police Photocopies	156.00
Police Pistol Permits	2,075.00
Police Witness Fees	300.00
Property Rental	250.00
Property Taxes	13,028.73
Recreation Vendor Fees	120.00
Reimbursement of Insurances	13,126.52
Reimbursement of Purchases	27,529.10
Retuned Check Fees	50.00
Sale of Town Property	191,049.12
Senior Trips	1,180.00
Sex Offenders Registration	40.00
State Wide Check List	338.00
Town Building Trust	19,399.00
Timber Tax Bond	(5,953.77)
Welfare Reimbursements	2,561.88
Wetland Delineators	100.00
Zoning Ordinances	266.75

**Subtotal Selectmen's Office** **\$1,694,536.62**

### Receipts from Tax Collector

2016 Property Taxes	\$12,682,998.17
Interest	5,817.86
2015 Property Taxes	358,208.93
Interest	15,673.60
2016 Yield Tax	3,809.74
2015 Yield Tax	11,799.17
Interest	13.15
Excavation	1,810.40
Tax Liens Redeemed:	
2015 Tax Levy	58,243.27
Interest	1,357.89
2014 Tax Levy	68,243.39
Interest	12,613.48
2013 Tax Levy	54,887.34
Interest	19,509.81
Prior to 2013	22,651.58
Interest	14,928.75
2016 Current Use Tax	95,088.00
2016 Betterment	3,054.08
<b>Subtotal Tax Collector</b>	<b>\$13,430,708.61</b>

### Receipts from Town Clerk

Boat Registrations	\$ 19,164.54
Dog Licenses	9,518.50
Dog Fines	625.00
Marriage Licenses	850.00
Motor Vehicle Registrations	1,932,862.99
Retuned Check Fees	431.50
UCC	930.00
Vital Statistic	2,610.00
<b>Subtotal Town Clerk</b>	<b>\$ 1,966,992.53</b>

**Grand total all receipts** **\$17,092,237.76**

Respectfully Submitted,

**Christine Soucie**  
Town Treasurer

ID	Vendor Name	Amount	ID	Vendor Name	Amount
3650	2-WAY COMMUNICATIONS SERVICE	3,707.47	3994	CASHMAN, KEVIN	1,481.37
3346	A.H. HARRIS	875.54	5724	CASSELL, JOHN R	1,332.30
3053	A.N.S. NETWORKING, INC	34,747.26	4126	CATALINA CLOSING & SETTLEMENT	240,000.00
2803	AAA ENERGY SERVICE CO.	11,041.47	2781	CED	225.00
5463	ABSOLUTELY SPOTLESS	10,180.00	4127	CEDRONE, KELLIE A.	299.99
3870	ACCURATE TREE SERVICE LLC	19,150.00	3023	CENTRAL PAPER PRODUCTS CO.	535.66
3102	ACME GLASS COMPANY, INC.	390.00	2367	CHABOT, JR., CHARLES	436.95
2298	ADAMSON INDUSTRIES CORP.	1,205.30	3832	CHESTER HILL, LLC	21,700.84
2691	ADVANCED EXCAVATING & PAVING	430,734.88	3843	CHILD AND FAMILY SERVICES	1,000.00
3302	AFLAC	2,871.70	4006	CIRCLE T CAR WASH	143.75
4010	AFTC, INC	197.12	2268	CIT	1,188.00
2238	AFX /AMERICAN IMAGING TECH	406.65	48	CITY OF MANCHESTER, NH	7,677.58
3100	AGUILERA, FELIX	25.73	4174	CLARK'S TRADING POST	1,428.00
3783	ALLARD, PATRICIA (ELECTION)	274.00	3733	COAPLAND, BARBARA (ELECTION)	1,581.25
3488	ALLIED 100	2,385.84	4195	COHEN CLOSING & TITLE, LLC	4,180.00
3975	ALLING, MORTON D., IV	29.94	4150	COLBERT, JACKIE	400.00
4108	ALLY	13,024.82	3512	COLL, TERRY (ELECTION)	375.00
4095	ALPHAGRAPHICS #219	299.97	5706	COMCAST	11,238.34
4203	ALTERNATIVE DESIGNS, INC.	1,250.00	4131	CONCRETE SYSTEMS, INC	18,180.00
3545	AMERICAN SECURITY EDUCATORS	131.95	4105	CONSTELLATION NEW ENERGY	11,323.66
4136	AMERICAN THUNDER FIREWORKS	5,500.00	3670	CORELOGIC REAL ESTATE TAX	2,437.00
4119	ANDRE BIRON	1,060.00	613	CORNETT, JARLENE	2,226.87
5565	ANDREW BALCH, INC.	684.00	4153	COULTER, JASON W.	50.11
799	ANIMAL CARE EQUIPMENT & SERV	124.32	3955	COX, BARRY	300.00
3418	APPLIED CONCEPTS, INC	2,256.50	435	COX, MARGO (ELECTION)	528.00
4083	AQ FENCE COMPANY	4,525.00	3331	COYLE, DIANE	450.00
2788	AS-U-WISH CLEANING SERVICE	6,157.00	1397	CRAFTSMEN PRESS LLC	156.00
4070	ASAP LANDSCAPING & DESIGN LLC	25,000.00	3758	CREATIVE PRODUCT SOURCING	453.30
4143	ATLANTIC TACTICAL, INC.	802.50	4104	CRUSADE K9 ACADEMY, LLC	385.00
2475	ATS EQUIPMENT, INC.	4,966.50	3879	CRYSTAL ROCK, LLC	571.72
4135	AUBURN ACCRUED BENEFIT EXP	50,000.00	3398	CWS FENCE & GUARDRAIL	8,520.00
3266	AUBURN ELECTRIC	10,550.00	4186	DALY, JESSICA-LYNN T.	292.70
2259	AUBURN HISTORICAL ASSOC	5,000.00	3456	DAN CARPENTER, INC	1,560.00
5267	AUBURN LITTLE LEAGUE	1,500.00	4084	DANE DEVELOPMENT, LLC	26,969.62
336	AUBURN SCHOOL DISTRICT	8,515,338.00	2574	DANIELS EQUIPMENT COMPANY	21,764.42
4193	AUBURN TAVERN	300.00	2614	DAVE'S SEPTIC SERVICE, INC.	6,994.61
2486	AUBURN TOWN BUILDINGS REHAB	30,000.00	2815	DAVID NYE	122,367.70
947	AUBURN VILLAGE SCHOOL	750,000.00	3449	DEDHAM SPORTSMEN'S CENTER	1,545.70
3138	AUBURN VOLUNTEER FIREMEN'S	1,118.50	3771	DEEB, LILLIAN	60.48
4030	AUBURN, TOWN OF	5,092.00	4190	DEL R GILBERT & SON BLOCK CO.	89.93
4069	AVALANCHE SCREEN PRINTING &	959.00	3175	DELL FINANCIAL SERVICES	1,157.41
1139	AVITAR ASSOCIATES OF NE	29,539.00	2381	DEPARTMENT OF AGRICULTURE	2,963.50
4100	BARRY, WILLIAM M	37.80	2243	DERRY, TOWN OF	116,559.50
2690	BATTERIES PLUS # 401	603.96	2860	DIGNARD, TODD	86.05
4120	BBS NARCOTICS ENFORCEMENT	405.00	4146	DJ LANDSCAPING, LLC	3,693.50
4125	BEAUDRY, AARON J	138.76	3749	DOBMEIER, KARL M	2,392.15
3046	BEAULE, CHRISTOPHER	122.96	3603	DOLLARD, DONALD W.	52.00
2573	BECHARD TIRE COMPANY	3,997.50	3815	DONOVAN, MARGARET	82.00
3098	BELLEMORE CATCH BASIN MAINT	2,100.00	3286	DROSS, MICHAEL	90,618.89
2705	BELTRONICS, INC.	19,129.27	2819	DUSTY'S TRANSPORT, INC	5,196.29
4154	BEN FRANKLIN PRINTERS	808.56	4163	DYNAMIC DRILLING AND BLASTING	28,510.50
3086	BEN'S UNIFORM, INC.	256.00	3259	EAST COAST ELECTRONICS	3,900.00
4142	BENSON LUMBER & HARDWARE	1,273.40	3727	EAST COAST EMERGENCY	12,035.21
2719	BERGERON PROTECTIVE CLOTHING	3,678.78	4002	EASTERN MINERALS, INC.	124,133.52
2623	BERUBE'S TRUCK ACCESSORIES	1,182.00	3885	EASTPOINT LASER LLC	279.30
4167	BEV'S CUSTOM CANVAS	540.00	4123	EASYKEYS.COM	70.55
4049	BLAIS, MICHAEL P	84.12	3971	EATON, RICHARD W (ELECTION)	600.00
2876	BLAZING SADDLES MOWING SERV	15,750.00	3949	EATON, RICHARD W.	1,250.00
4012	BODY ARMOR OUTLET, LLC	955.81	4160	ECITYSYSTEMS, LLC	1,930.00
4137	BOOTH, KENNETH W.	296.39	2820	ECONO SIGNS LLC	339.48
417	BORDER AREA MUTUAL AID ASSOC	25.00	2633	ELLIOT HOSPITAL LABORATORY	450.00
3290	BOURQUE OIL & PROPANE	12,599.59	2964	ENERGYNORTH PROPANE	5,144.29
2793	BRI-WELD INDUSTRIES, LLC	390.00	5223	ESPANA BUILDING & DEVE	349.00
4162	BRIEN, STEPHEN	1,000.00	55	EVERSOURCE	6,579.37
2625	BROOK HOLLOW SAND & GRAVEL	3,232.46	3868	EVERSOURCE	305.05
194	C & B ELECTRONICS	5,769.00	55	EVERSOURCE	13,701.65
4005	CAI TECHNOLOGIES, INC.	7,900.00	3685	EVIDENT, INC	163.00
944	CANDIA LUMBER, HARDWARE	2,401.48	5124	FAIRPOINT COMMUNICATIONS	1,546.25
3397	CANES GALORE	176.80	4144	FARRANTE, JEANNINE	793.00
5434	CARPENTER, DOROTHY (ELECTION)	300.00	4129	FBI-LEEDA	550.00
4196	CARVER, CHRISTINE	1,423.00	68 2644	FERGUSON WATER WORKS #590	10,081.12

ID	Vendor Name	Amount	ID	Vendor Name	Amount
3918	FERRARINI, MICHAEL	220.00	4180	LAKES REGION FIRE APPARATUS	186.00
3998	FINAL CONNECTION OF SNH, LLC	431.25	3225	LAMPREY HEALTH CARE, INC	500.00
1127	FIRE ENGINEERING	29.00	4197	LAW OFFICE OF JAMES M BOSCO	3,275.00
4013	FIRE SAFETY USA, INC	94.00	3844	LEADSONLINE, LLC	2,112.58
1261	FIRE TECH & SAFETY OF NE	11,719.52	3645	LEIGHTON, MARIE G	425.00
5586	FIREMATIC SUPPLY CO, INC.	6,584.18	3066	LEONARD M. STEIN	765.00
3710	FIRSTLIGHT FIBER	732.18	4999	LEXIS NEXIS	477.33
2940	FISHER AUTO PARTS, INC	103.99	5176	LHS ASSOCIATES, INC.	7,349.05
2545	FLETCHER, DAVID	337.50	3451	LIBERTY INTERNATIONAL TRUCKS	1,928.76
5328	FORD CREDIT DEPT 67-434	14,364.95	2383	LINXWEILER, JOANNE	163.97
5469	FORD MOTOR CREDIT COMPANY	28,781.26	5675	LINXWEILER, JOANNE (ELECTION)	1,322.25
3859	FOREMOST PROMOTIONS	1,172.63	3094	LOMBARDO, ANITA	235.96
3058	FRISELLA, ADELE A	77.06	3912	LONNIE MCCAFFREY LAW	16,366.71
562	GALLS, AN ARAMARK CO., LLC	2,097.96	4165	LRC FIRE SAFETY, LLC	70.00
3892	GANNON, EDWARD G.	2,912.18	3894	MAILINGS UNLIMITED	3,494.54
3511	GARON, KAREN (ELECTION)	375.00	2237	MAINE DRILLING & BLASTING, INC	176.00
4011	GATES, MELISSA	135.22	2506	MAINE OXY/SPEC AIR SPECIALTY	673.60
5148	GEMINI ELECTRIC, INC.	8,131.57	3943	MARA, RICHARD	35.00
3753	GKS SERVICE COMPANY, INC	108.00	4205	MARSSARS WATER RESCUE	865.46
2510	GOLDEN RULE CREATIONS	330.43	3178	MARZLOFF, PAULA T.	210.00
3957	GOOD EARTH PRODUCTS INC	499.03	1416	MASSABESIC QUICK LUBE	1,893.85
2355	GRAINGER	6,800.57	4178	MATTHEW J. AQUINO	5,436.00
4201	GRANITE STATE CLEAN OUT	1,800.00	2854	MCEVOY, MARGIE	2,329.04
4204	GRANITE STATE FIRE HELMETS	1,018.50	3925	MEINEKE CAR CARE CENTER	1,910.23
4155	GRANITE STATE POLICE CAREER	225.00	3781	METRO SPORTS, LLC	610.00
2239	GRANITE STATE STAMPS, INC.	101.47	3513	MHQ MUNICIPAL VEHICLES	3,803.44
4134	GREATER NASHUA MENTAL	200.00	2885	MINAKIN, JUDITH (ELECTION)	300.00
2801	GREEN CROW CORP	1,758.57	3782	MITCHELL MUNICPAL GROUP	980.27
2879	GREEN MAGIC LANDSCAPING	350.00	4183	MOE JOE'S FAMILY RESTAURANT	842.33
3163	GREENWOOD EMERGENCY	96.18	3806	MONARCH TITLE SERVICES, LLC	1,750.00
450	GRIFFIN FREE PUBLIC LIBRARY	37,181.00	5682	MONGEAU, EVE (ELECTION)	300.00
4173	HAGGERTY, JOHN C. & DEBORAH	72.50	2764	MONGEAU, THEODORE M.	2,450.00
3924	HANSCOMB, FERIA (ELECTION)	300.00	2857	MOORE MEDICAL, LLC	782.64
4168	HANSEN, ERICA	148.20	4202	MOORE PET SUPPLIES	513.27
3463	HARRISON SHRADER ENTERP	1,569.35	2296	MULLANEY, JEFFREY	315.00
3017	HEADD, JAMES F	1,250.00	3469	MUNICIPAL PEST MANAGEMENT	6,640.00
3018	HEADD, JAMES F. (ELECTION)	450.00	3454	MUNICIPAL RESOURCES, INC	28,000.00
313	HEALTHTRUST, INC	30,279.87	3662	N.H. SCHOOL HEALTH CARE	272,727.90
2736	HERMAN, WILLIAM G.	2,552.01	4177	NATIONAL BUSINESS INSTITUTE	1,140.00
4087	HIGHEST QUALITY LAWN CARE	891.00	4171	NATIONAL ENGINEERING &	1,095.00
2808	HILLYARD - MANCHESTER	656.16	2311	NATIONAL PEN COMPANY	243.90
3446	HILTZ, TERRANCE	977.95	1179	NE LIFT, CO.	300.00
2288	HOME DEPOT CREDIT SERVICES	4,323.38	3215	NEACTC CONFERENCE 2016	150.00
4176	HOME HEALTH & HOSPICE CARE	500.00	4156	NEALE, DENISE E	125.00
4188	HOOD, LINDA A	75.00	199	NEPTUNE UNIFORM & EQUIPMENT	2,218.85
2684	HOOKSETT AGWAY	2,203.02	2804	NEW ENGLAND ARSON SEMINAR	805.00
5274	HOWARD P. FAIRFIELD, LLC	814.00	3055	NEW ENGLAND ASSOCIATION OF	25.00
2968	HUNTRESS UNIFORMS	1,051.25	1415	NEW ENGLAND ASSOCIATION OF	60.00
5007	ICSC	1,284.25	3127	NEW ENGLAND DUPLICATOR	585.00
4017	IDVILLE	63.08	3231	NEW ENGLAND STATE POLICE	100.00
5657	IN THE LINE OF DUTY, INC.	695.00	3787	NEW ENGLAND TRAFFIC CONTROL	43,466.50
4007	INDUSTRIAL TRAFFIC LINES, INC.	16,830.10	2408	NEW HAMPSHIRE BLUE BOOK	85.90
3146	INTERNAL REVENUE SERVICES	1,204.81	4124	NEW HAMPSHIRE CEMETERY	50.00
2972	INTERNATIONAL CODE COUNCIL	165.95	722	NEW HAMPSHIRE ELECTRIC	2,067.50
2295	INTERNATIONAL CODE COUNCIL.	135.00	2351	NEW HAMPSHIRE TAX COLL	140.00
5548	INTERWARE DEVELOPMENT CO.	6,232.10	5500	NFPA	897.45
656	J. H. ROLFE CONSTRUCTION, CO.	492,603.69	2336	NH ASSOC OF CHIEFS OF POLICE	150.00
3953	J.C. SCHULTZ ENTERPRISES, INC.	146.00	456	NH ASSOCIATION OF ASSESSING	20.00
2254	JAMES A. BROOKS	53,155.00	165	NH ASSOCIATION OF CONSERV	333.00
3092	JAMES R. ROSENCRANTZ & SONS	190.46	2638	NH BLACKTOP SEALERS, INC	3,444.00
4181	JAY MCDONOUGH	1,780.00	5414	NH BUILDING OFFICIALS ASSOC	50.00
3899	JENKINS, DAVID	72.21	3811	NH BUILDING OFFICIALS	68.00
3306	JENKINS, SUSAN	1,056.14	5208	NH CITY AND TOWN CLERKS	80.00
436	JENKINS, SUSAN (ELECTION)	1,861.75	5283	NH GOVERNMENT FINANCE	25.00
2253	JORDAN EQUIPMENT, CO.	1,169.00	251	NH HEALTH OFFICERS ASSOC	105.00
4103	JULIANO, MAUREEN	574.61	2465	NH MUNICIPAL ASSOCIATION	5,281.00
3977	JWC AUTOMOTIVE SERVICES	695.62	2971	NH PUBLIC WORKS MUTUAL AID	25.00
2639	KAPOS, CALVIN	335.91	2292	NH RETIREMENT SYSTEM	332,674.23
4147	KOESTLER, JUSTIN	36.78	2965	NHANRS	20.00
3464	KONICA MINOLTA BUSINESS	118.30	4138	NHCTCA - 2016 CONFERENCE	95.00
2630	LAFOND, KATHRYN R	1,331.77	69 3196	NHCTCA /SEACOAST REGION	50.00



ID	Vendor Name	Amount	ID	Vendor Name	Amount
4145	NHCUCC	40.00	2604	ROYCE, DENISE A	551.88
5319	NHDES - WETLANDS BUREAU	200.00	2509	ROYCE, DENISE A. (ELECTION)	175.00
4157	NHTCA/NHCTCA JOINT	260.00	4039	RYBA, PAUL D.	265.00
2695	NORTH AMERICAN EQUIPMENT	14,493.31	4172	S & W ROOFING, LLC	11,900.00
3763	NORTH CONWAY GRAND HOTEL	386.00	2589	SAM'S CLUB/SYNCHRONY BANK	323.18
3213	NORTHEAST FLAGS	2,097.45	3110	SANBORN, ALFRED N., JR.	33.40
3951	NORTHEAST RECORD	451.50	57	SANEL AUTO PARTS CO.	775.69
5714	NORTHERN BUSINESS MACHINES	595.00	3837	SANTANDER LEASING LLC	72,695.61
4191	NORTHERN NEW ENGLAND TELE	114,757.00	3717	SANTUCCIO, GREGORY	704.42
3284	NRZ PRINTING	16,024.10	4187	SARGENT, MARY	120.00
1420	ON-GRADE CONSTRUCTION, INC.	19,280.00	4141	SCARPETTI, JOCELYN	247.50
4051	ON-SITE TRUCK REPAIR	1,066.54	2299	SCHWAAB, INC	122.11
4207	ONE BEAT CPR	2,665.84	3318	SCURRY, WILLIE	75.00
3820	OS-NETWORKS, INC	9,552.80	4179	SEA CREST BEACH HOTEL	127.25
207	OSSIPEE MOUNTAIN ELECTRONICS	286.00	339	SEA CREST CAR WASH	145.00
4132	OTTO KINZEL	303.19	3128	SEACOAST CHILD ADVOCACY	1,200.00
2543	P.B. PROPERTY SERVICES	11,855.00	4175	SEIDNER, JOHN	341.82
3263	PAGE STREET STORAGE	1,680.00	3375	SHEEHAN PHINNEY BASS	185.00
3682	PARADIGM PLUMBING & HEAT	1,184.97	2501	SHERRI L. GILMORE	411.54
4182	PC WORKS OF NH	324.00	1342	SIGNATURE DIGITAL IMAGING	607.00
2780	PELMAC INDUSTRIES, INC.	1,201.25	168	SIRCHIE FINGER PRINT LABS	182.94
2533	PHIL BRIEN WATER WELLS	400.00	2450	SMITH PUMP	850.00
4192	PHILIP BONI MASONRY	1,050.00	3552	SOUTHEAST LAND TRUST OF	246,558.00
2242	PHILLIPS, BRUCE	466.95	2426	SOUTHEASTERN NH HAZARDOUS	6,553.52
834	PHILLIPS, DALE	1,250.00	161	SOUTHERN NEW HAMPSHIRE	3,731.86
5443	PHILLIPS, DALE (ELECTION)	600.00	4130	SOWA ENTERTAINMENT, LLC	815.00
2471	PHOENIX PRECAST PRODUCTS	13,865.17	3638	SPOONER, JEREMY	1,300.00
2546	PICARD, EDWARD	165.50	2378	SRW TRUCKING	120,360.00
5033	PIKE INDUSTRIES, INC.	3,219.06	368	STANTEC CONSULTING SERV	175,063.93
201	PITNEY BOWES - PURCHASE	4,125.94	3363	STAPLES BUSINESS	2,604.77
5490	PITNEY BOWES - RESERVE ACCT	2,000.00	3450	STATE MOTORS, INC.	752.31
2550	PITNEY BOWES - SUPPLIES	155.52	2735	STATE OF NEW HAMPSHIRE	5,093.58
5703	PITNEY BOWES GLOBAL	1,152.00	4148	STONE HILL MUNICIPAL	110.00
4184	PLAZA, MATTHEW	2,200.00	4106	STOPSTICK, LTD.	472.00
2568	PLOURDE SAND & GRAVEL CO.	23,440.40	5691	STUDENT TRANSPORTATION	2,655.92
4166	POITRAS, CANDI	28.50	3071	SULLIVAN TIRE AND AUTO	5,699.30
2758	PORTER, KATHLEEN (ELECTION)	536.49	3462	SULLIVAN, MICHAEL	11.06
3445	POWER UP GENERATOR SERVICE	1,037.51	3891	SUMMIT TITLE SERVICES CORP	2,772.00
4159	PRATTE, ROBERT	950.00	5620	SUNOCO SUNTRAK	3,676.32
3104	PRECISION WEATHER	1,095.00	2944	SUPERIOR POWER EQUIPMENT	55.40
3064	PREMIER PARK & PLAY	1,149.00	3471	SWAMP, INC	27,935.00
2915	PRICE DIGESTS	357.80	3337	SWEENEY TITLE SERVICES	411.00
148	PRIMEX	80,848.48	5461	SYLVIA, KATHLEEN A	1,507.58
4139	PRO IMAGE AUTOMOTIVE	72.00	2264	SYLVIA, KATHLEEN A. (ELECTION)	725.00
3852	PROULX, MARK	18.00	4151	TAMZARIAN, ARA	2,243.77
3697	PUBLIC AGENCY TRAINING	295.00	3226	TASER INTERNATIONAL	2,376.96
3979	QUALITY RESPONSE SYSTEMS	200.00	4199	TAYLA NIXON ENTERPRISES	110.00
3040	QUILL	163.93	4185	TECHNOLOGY TRANSFER CTR	100.00
2540	QUINN, JR. EDWARD M.	10.13	4152	TERRERO, JIM I.	78.80
4198	R.A.D. SYSTEMS	75.00	3381	THE COACH COMPANY	2,163.00
3738	R.C. BRAYSHAW & COMPANY	1,172.09	4200	THE CORPORATE CONNECTION	61.47
4194	R.D. EDMUNDS & SONS, INC.	541.50	3065	THE PICNIC TABLE FACTORY	358.00
3166	RAICHE, PAUL	17.28	4164	THE TIDEVIEW GROUP	5,975.58
3600	RAMOS, SHANNON	5,547.50	3716	TILLERY, JAMES R. (ELECTION)	700.00
4961	RAY'S EXCAVATION	56,008.32	3484	TILLINGHAST, ASHLEY A.	450.00
3281	RAYMOND, TOWN OF	3,206.16	3942	TILLINGHAST, JAYNE	450.00
3099	RED JACKET MOUNTAIN VIEW	389.00	4140	TOSHIBA BUSINESS SOLUTIONS	5,699.00
2316	RELYCO	124.33	4086	TOWER HILL ANIMAL HOSPITAL	813.00
3245	RMS EXCAVATING	11,920.00	4208	TRAFFIC SAFETY STORE	293.87
2488	ROBERT DEGROOT	2,198.80	3965	TRANSUNION RISK AND	770.00
5016	ROCKINGHAM COMMUNITY	4,471.00	3644	TRAVELING BARNYARD	575.00
2505	ROCKINGHAM COUNTY	711,798.00	541	TREASURER - STATE OF NH	3,722.08
5474	ROCKINGHAM COUNTY REGISTRY	645.43	2490	TREASURER, STATE OF NH	100.00
1110	ROCKINGHAM NUTRITION &	1,114.00	4056	TREASURER, STATE OF NH	595.52
2951	ROLFE BUILDERS LLC	38,725.00	3948	TRI STATE FIRE PROTECTION	82.80
307	ROLFE, MARY ANNE (ELECTION)	300.00	3964	TRIFECTA LEATHER CONCEPTS	45.00
3976	ROSSINO, JOSEPH A	125.00	5024	TRITECH SOFTWARE SYSTEMS	13,317.08
1391	ROULEAU-COTE, CARRIE A.	3,720.72	3510	TRUGREEN PROCESSING CTR	1,130.00
2982	ROULEAU-COTE, CARRIE A.	75.00	2709	TSOURVAKAS, VISSARION	121.44
4189	ROUSSEAU, ERIC J.	75.00	4133	TURF DEPOT	940.63
4122	ROUSSEAU, PATRICIA	784.94	70 4170	ULINE, INC	1,513.02

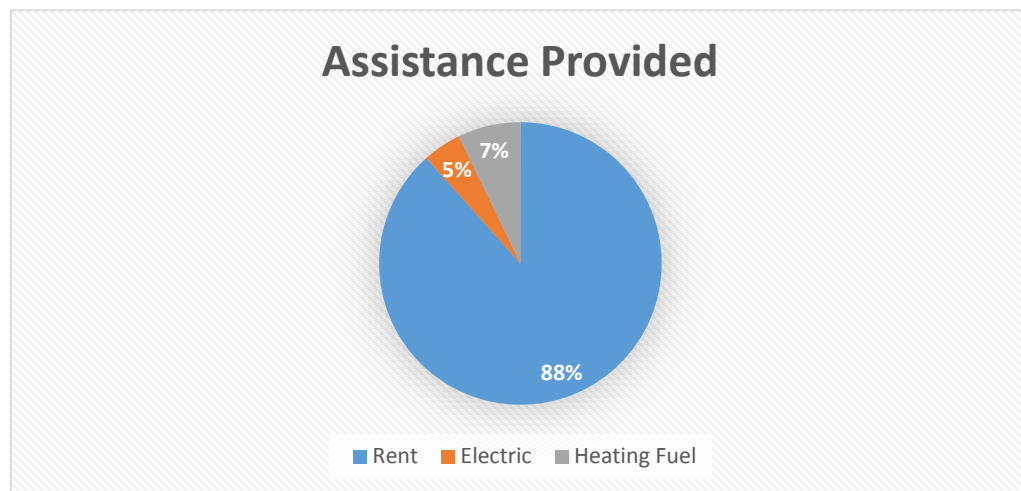
ID	Vendor Name	Amount	ID	Vendor Name	Amount
5318	UNION LEADER CORPORATION	2,903.88	152	WADLEIGH, STARR & PETERS	38,001.05
4061	UNITED RENTALS	514.00	2865	WALTERS, DAVID	90.00
2266	UNITED STATES POST OFFICE	5,314.38	4118	WEIK, CHRISTOPHER T	159.00
4149	VACHON, CLUKAY & COMPANY	13,818.75	3252	WENDELL, RICHARD	4,701.50
4009	VAIL, KEVIN E	800.00	4158	WEX BANK	18,654.64
2722	VALIC	17,875.00	4082	WHEELABRATOR TECH	150.00
4957	VERIZON WIRELESS	7,794.71	3725	WILLIS, JOSEPH F	275.00
4128	VERTICAL DREAMS, INC	780.00	2522	WILTON, STEVE	2,570.98
2249	VIKING PROPANE CO., LLC	495.00	3745	WITMER PUBLIC SAFETY GROUP	2,452.40
4161	VILLENEUVE, ALAN I.	1,390.00	4063	XEROX GOVERNMENT SYSTEM,	3,800.00
4027	VIRTUAL TOWN HALL HOLDINGS	1,900.00	3849	ZOLL MEDICAL CORP	447.03
2503	VISITING NURSE ASSOCIATION	2,500.00			
5070	W. B. MASON COMPANY, INC.	4,144.46			
				<b>Total</b>	<b>\$ 14,614,565.06</b>

## WELFARE OFFICERS REPORT

The Town of Auburn provides temporary assistance to individuals and families who lack adequate resources to meet their basic needs, as required by New Hampshire State Law RSA: 165. The Town assists Auburn residents who are unable to provide for their own shelter, food, medication, utility, and/or other emergency needs. Assistance is provided to qualifying individuals, and independence is promoted through advocacy, guidance, and referrals.

The Town determines eligibility for assistance for basic living needs based on the provisions of RSA: 165 and the Town of Auburn Welfare Guidelines. Assistance is provided through payments and vouchers given directly to vendors for basic needs such as shelter expenses, fuel for heat, utilities, food, and other necessities. Whenever possible, referrals to other resources, such as State and other local programs, local food pantries, etc., are made.

In 2016, assistance was given to 4 households, primarily assisting with rental payments as well as electricity and heating oil.



Once again, the total assistance expenditures in the amount of \$6,891.55 represent a significant decline from the prior year. This may be attributed to the many individuals and organizations within and surrounding Auburn who have provided goods and services that town welfare assistant cannot. The Police Department, Fire Department, local churches and other volunteer organizations have provided valuable as well as invaluable assistance to community members in need. Those in need have also benefited from the generous donation of gift cards for gas, food and other daily essentials. Without all of the wonderful programs, organizations, and individuals, the burden on our fellow community members would be impossible to bear.

If you have any questions or are in need of assistance, please contact the office at (603) 483-5052 ext. 100.

Respectfully Submitted,

*Kathryn R. Lafond*

## **Auburn Zoning Board of Adjustment Annual Report 2016**

The Zoning Board of Adjustment (ZBA) is the town board which is responsible for applying and interpreting the Zoning Ordinance. The Zoning Ordinance divides the town into "Zoning Districts" each with its own regulations. Specific property uses are permitted in each Zoning District, subject to particular restrictions. For example, you can have a house in the Residential District, or a store in the Commercial District. As long as the use or proposed use of your property is permitted under the Zoning Ordinance, you do not need to come before the ZBA. The ZBA does not have jurisdiction under certain other matters such as a building permit from the Building Inspector, site plan approval from the Planning Board, or a license from a state agency.

The Auburn ZBA considers applications for Special Exceptions, Variances, and Equitable Waivers. The ZBA also interprets the provisions of the Zoning Ordinance. In addition, when another town official or board makes a decision based on an interpretation of the Zoning Ordinance, that interpretation may be appealed to the ZBA.

Whether an applicant seeks a Special Exception, Variance, or Equitable Waiver, it is imperative that he/she understands the ZBA has very little, if any, subjective powers. The applicant must satisfy all of the requirements on which relief he/she seeks. These requirements are mandated by the State of New Hampshire, and are listed on the application, which the applicant must complete and provide to the ZBA several weeks before the hearing. Once accepted, a public hearing is scheduled and abutters are notified by certified mail. During the hearing, the ZBA decides whether the applicant has met all the legal requirements for the relief requested.

Certain uses are permitted by "Special Exception." If a person needs a Special Exception, application must be made to the ZBA. The ZBA then determines whether the use meets specific requirements. For example, home businesses are permitted only by Special Exception in the Residential One District.

Other uses are forbidden, either because they are not listed in the Zoning Ordinance as permitted uses (for example, having an automobile repair station in the Residential District), or because they violate some explicit restriction in the Zoning Ordinance (for example, building a structure too close to wetlands or setbacks). When the Zoning Ordinance deprives an owner of any reasonable use of his or her property, without a compelling benefit to the Town, the ZBA may grant a "Variance," which sets aside specific requirements of the Zoning Ordinance provided the property owner meets very specific requirements.

If prior construction or a subdivision violates the ordinance as the result of a good-faith error (*not* from ignorance of the Zoning Ordinance or failure to check relevant restrictions), the ZBA can grant an "Equitable Waiver," provided certain conditions are met.

A use which is no longer permitted, but which has been in existence since before the Zoning Ordinance forbade it, is called a "nonconforming" or "grandfathered" use. Most nonconforming uses may continue unchanged, but an increase or change in a nonconforming use may forfeit the grandfathered status and require the owner of the property to apply to the ZBA for relief.

The Zoning Board consists of nine members. Five are appointed as full voting Members and the remaining are Alternate Members. All Board members are appointed by the Board of Selectmen to a three-year term. The Board of Selectmen also reappointed Mark Wright as Chairman of the ZBA to another three-year term. In June, Elizabeth Robidoux resigned as member of the ZBA of which the Board members regretfully accepted. With Mrs. Robidoux's resignation, the Board announced that Kevin Stuart, who was an alternate member of the board would become a full member.

The Zoning Ordinance undergoes a yearly review by the Planning Board resulting in amendments presented in Warrant Article(s) for Town Meeting and Voted on during the March ballot voting.

The Auburn ZBA meets on demand at 7:00 p.m. on the fourth Tuesday of each month. The meetings are held at the Auburn Town Hall and are open to the public. The public is always welcome to attend ZBA meetings and, interested parties will be given the opportunity to address the Board as Cases are heard. The public hearings are announced under Legal Notices in *The Union Leader*. During 2016 the ZBA reviewed 15 applications in a 12-month period. Many of the applications were for multiple requests for relief. Of the 2 special exception requests, none were withdrawn, none were denied and 2 were granted. Of the 11 variance requests, 8 were granted, 2 were denied and 1 was withdrawn. There were no requests for extensions. In addition, the ZBA made decisions with regard to 3 requests for Rehearing; 0 were granted and 3 were denied. ZBA Agendas, Minutes, Rules of Procedure, Zoning Ordinance and Application Forms can be reviewed on the Town of Auburn's web site at <http://www.auburnnh.us>. The Zoning Board would like to thank the Town Officials, citizens and businesses for their support, with special thanks to Carrie Rouleau-Cote, Building Inspector/Code Enforcement Officer for her input and support throughout the year.

On behalf of the Town, the Chairman extends appreciation to each and every Board member for their commitment of time, energy and ideas. I would also like to encourage other town residents to consider volunteering and joining the ZBA. If anyone has an interest in joining the ZBA, please contact the Selectmen.

Respectfully submitted,

Mark A. Wright  
Chairman

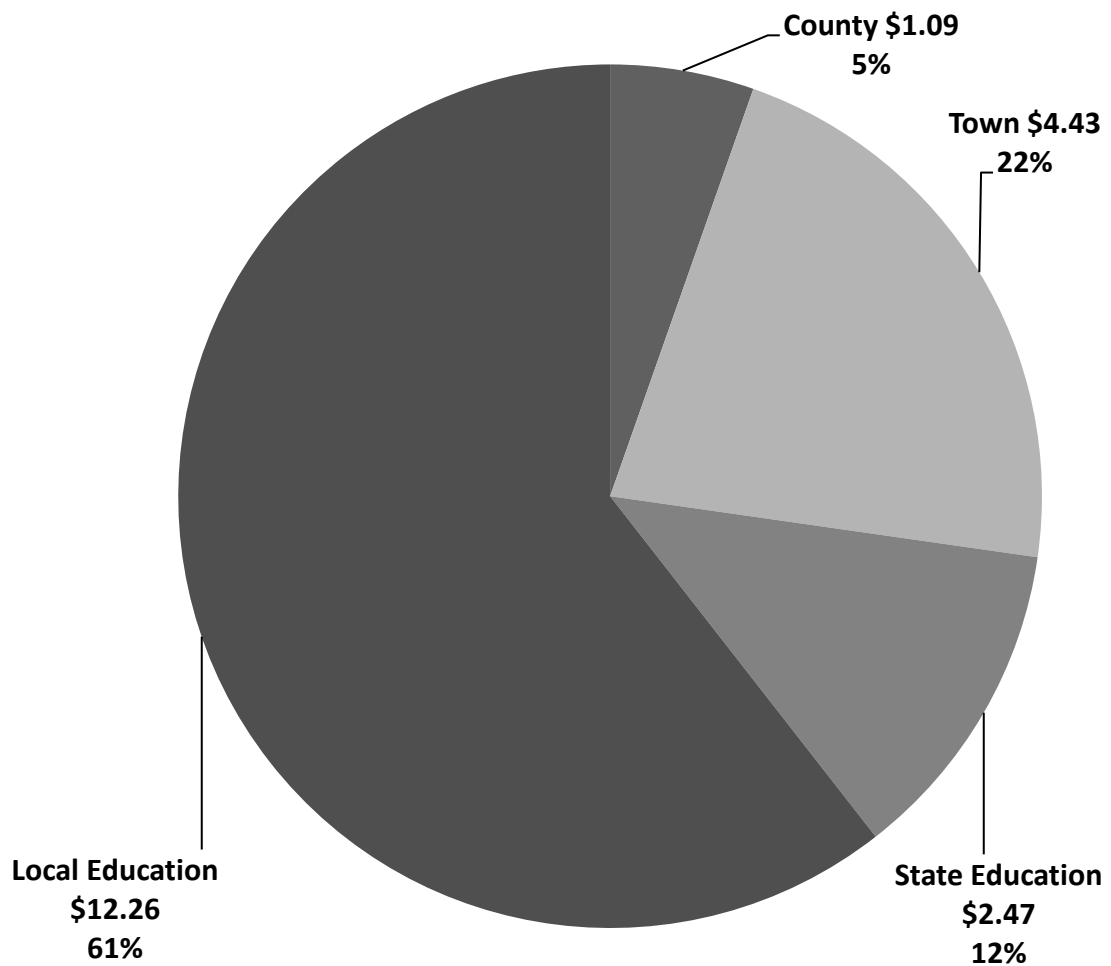
**Members and Alternates of the Zoning Board of Adjustment are as follows:**

<b>Members:</b>	Mark A. Wright, Chairman	James Lagana, Vice Chairman
	Michael DiPietro	Kevin Stuart
	Jeffrey Benson	

<b>Alternates:</b>	Peggy Neveu	Robert Beaurivage
--------------------	-------------	-------------------

**Administrator:** Denise Royce

## YOUR 2016 TAX DOLLARS



**TOTAL TAX RATE \$20.25 PER \$1,000**

## 2016 Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations As Voted
<b>General Government</b>			
0000-0000	Collective Bargaining		\$0
4130-4139	Executive	10	\$255,213
4140-4149	Election, Registration, and Vital Statistics	10	\$90,487
4150-4151	Financial Administration	10	\$98,440
4152	Revaluation of Property		\$0
4153	Legal Expense	10	\$65,000
4155-4159	Personnel Administration	10	\$385,078
4191-4193	Planning and Zoning	10	\$70,102
4194	General Government Buildings	10	\$80,085
4195	Cemeteries	10	\$30,450
4196	Insurance	10	\$102,525
4197	Advertising and Regional Association	10	\$8,121
4199	Other General Government	10	\$105,473
<b>Public Safety</b>			
4210-4214	Police	03,10	\$1,136,864
4215-4219	Ambulance	10	\$76,269
4220-4229	Fire	10	\$429,690
4240-4249	Building Inspection	10	\$65,171
4290-4298	Emergency Management	10	\$1,951
4299	Other (Including Communications)	10	\$1,000
<b>Airport/Aviation Center</b>			
4301-4309	Airport Operations		\$0
<b>Highways and Streets</b>			
4311	Administration		\$0
4312	Highways and Streets	10	\$935,464
4313	Bridges		\$0
4316	Street Lighting	10	\$13,500
4319	Other		\$0
<b>Sanitation</b>			
4321	Administration		\$0
4323	Solid Waste Collection		\$0
4324	Solid Waste Disposal	10	\$11,925
4325	Solid Waste Cleanup		\$0
4326-4329	Sewage Collection, Disposal and Other		\$0
<b>Water Distribution and Treatment</b>			
4331	Administration		\$0
4332	Water Services		\$0
4335-4339	Water Treatment, Conservation and Other		\$0
<b>Electric</b>			
4351-4352	Administration and Generation		\$0
4353	Purchase Costs		\$0
4354	Electric Equipment Maintenance		\$0
4359	Other Electric Costs		\$0

## 2016 Appropriations

Health			
4411	Administration	10	\$2,549
4414	Pest Control	10	\$19,988
4415-4419	Health Agencies, Hospitals, and Other	10	\$5,614
Welfare			
4441-4442	Administration and Direct Assistance	10	\$21,935
4444	Intergovernmental Welfare Payments	10	\$4,471
4445-4449	Vendor Payments and Other		\$0
Culture and Recreation			
4520-4529	Parks and Recreation	10	\$96,764
4550-4559	Library	10	\$143,975
4583	Patriotic Purposes	10	\$6,500
4589	Other Culture and Recreation		\$0
Conservation and Development			
4611-4612	Administration and Purchasing of Natural Resources	10	\$2,753
4619	Other Conservation		\$0
4631-4632	Redevelopment and Housing		\$0
4651-4659	Economic Development		\$0
Debt Service			
4711	Long Term Bonds and Notes - Principal	10	\$1
4721	Long Term Bonds and Notes - Interest	10	\$1
4723	Tax Anticipation Notes - Interest	10	\$1
4790-4799	Other Debt Service		\$0
Capital Outlay			
4901	Land	04,10	\$76,175
4902	Machinery, Vehicles, and Equipment	10	\$72,696
4903	Buildings		\$0
4909	Improvements Other than Buildings	10	\$800,000
Operating Transfers Out			
4912	To Special Revenue Fund		\$0
4913	To Capital Projects Fund		\$0
4914A	To Proprietary Fund - Airport		\$0
4914E	To Proprietary Fund - Electric		\$0
4914S	To Proprietary Fund - Sewer		\$0
4914W	To Proprietary Fund - Water		\$0
4915	To Capital Reserve Fund	05	\$30,000
4916	To Expendable Trusts/Fiduciary Funds	06,07	\$54,000
4917	To Health Maintenance Trust Funds		\$0
4918	To Non-Expendable Trust Funds		\$0
4919	To Agency Funds		\$0
<b>Total Voted Appropriations</b>			<b>\$5,300,231</b>



## GENERAL FUND BALANCE SHEET

As of December 31, 2016

	Beginning of year	End of year
<b>ASSETS</b>		
<b>Current Assets</b>		
Cash and Equivalents	\$6,251,619	\$6,801,930
Taxes Receivable (net)	450,200	414,209
Tax Liens Receivable	166,693	186,913
Intergovernmental Receivable	44,819	4,489
Prepaid Expenses	49,092	27,065
Due from Other Funds	32,076	71,992
<b>TOTAL ASSETS</b>	<u>\$6,984,499</u>	<u>\$7,506,598</u>
 <b>LIABILITIES AND FUND EQUITY</b>		
<b>Current Liabilities</b>		
Accounts Payable	\$ 126,826	\$ 233,748
Accrued Payables	41,138	23,112
Due to School Districts	3,559,423	3,615,338
Due to Other Funds	599,137	233,342
Reserve for Auburn Dev. Authority	21,004	21,004
Escrow and Performance Deposits	430,116	448,265
Auburn Skateboard Park	4,883	5,237
Unearned Grant Revenue		4,489
Deferred Revenue	11,212	3,500
<b>TOTAL LIABILITIES</b>	<u>\$4,793,739</u>	<u>\$ 4,588,035</u>
 <b>FUND EQUITY</b>		
Assigned Fund Balance	\$ 251,750	\$ 265,406
Committed Fund Balance	0	0
Non Spendable Fund Balance	49,092	32,774
Unreserved Fund Balance	1,889,918	2,620,383
<b>TOTAL FUND EQUITY</b>	<u>\$2,190,760</u>	<u>\$2,918,563</u>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<u>\$6,984,499</u>	<u>\$7,506,598</u>

Note: Balance Sheet represents figures prior to adjustments made for closings which are not audited figures.

## 2016 Revenue Estimates

	Estimated	Actual	Variance Positive (Negative)
<b>Taxes:</b>			
Property			
Timber	18,000	15,622	(2,378)
Excavation	1,800	1,810	10
Payment in Lieu of Taxes	400,000	400,000	-
Interest & Penalties on Taxes	<u>80,000</u>	<u>69,901</u>	<u>(10,099)</u>
Total from Taxes	499,800	487,334	(12,466)
<b>Licenses, Permits &amp; Fees:</b>			
Business Licenses, Permits & Fees	60,000	69,901	9,901
Motor Vehicle Permit Fees	1,450,000	1,503,873	53,873
Building Permits	65,000	69,285	4,285
Other	<u>16,000</u>	<u>15,720</u>	<u>(280)</u>
Total from Licenses, Permits & Fees	1,591,000	1,658,778	67,778
<b>Intergovernmental:</b>			
State:			
Meals and Rooms Distribution	274,836	274,836	(0)
Highway Block Grant	159,010	159,010	(0)
Other	<u>2,000</u>	<u>-</u>	<u>(2,000)</u>
Total from Intergovernmental	435,846	433,846	(2,000)
<b>Charges for Services:</b>			
Income from Departments	50,000	44,673	(5,327)
<b>Miscellaneous:</b>			
Sale of Municipal Property	20,000	49,297	29,297
Interest on Investments	4,000	4,208	208
Other	<u>14,000</u>	<u>15,514</u>	<u>1,514</u>
Total from Miscellaneous	38,000	69,018	31,018
<b>Total Revenues</b>	<b><u>2,614,646</u></b>	<b><u>2,693,649</u></b>	<b><u>79,003</u></b>

Note: Revenue Figures represent amounts prior to adjustments for closing and are not audited figures

79/80

79/80

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT BIRTH REPORT**

**01/01/2016-12/31 /2016**

**--AUBURN--**

<b>Child's Name</b>	<b>Birth Date</b>	<b>Birth Place</b>	<b>Father's/Partner's Name</b>	<b>Mother's Name</b>
O'HEARN, KALEY MARE	02/26 <del>2</del> 016	MANCHESTER.N H	O'HEARN JR, JOHN	O'HEARN,STEPHANIE
MCGREW, ALAINA SHERIDAN	03/22 <del>2</del> 016	MANCHESTER.NH	MCGREW,WILLIAM	MCGREW, KRISTEN
WILLIAMS, CAMRYN MARIE	03/28 <del>2</del> 016	MANCHESTER.NH	WILLIAMS,MATHEW	WILLIAMS, ,ALYSSA
HANES, ELLIANNA LYNNE	03 <del>2</del> 9/2016	CONCORD.NH	HAINES, LEON	HARNUM,REBECCA
WELCH, CAROLINE ROSE	0411212016	MANCHESTER.NH	WELCH, DAVID	WELCH,ALLISON
STAVROU,WESLEY MICHAEL	05/05 <del>2</del> 016	MANCHESTER .NH	STAVROU, GREGG	STAVROU, RONJA
CARON, ETHAN JACK	05111 <del>2</del> 016	MANCHESTER. NH	CARON, JEREMY	TANGUAY, AMANDA
JENKINS, TESSA REESE	05113 <del>2</del> 016	MANCHESTER.NH	ROSA, RODRIGO	JENKINS, KATHARINE
MOREAU, WILA ROSE	05113/2016	MANCHESTER.NH	MOREAU, NICHOLAS	MOREAU, BIANCA
HOBBS, ANDERSON QUINN	05123 <del>2</del> 016	MANCHESTER.N H	HOBBS, DANIEL	HOBBS,KELLEY
DEMERS, PARKER MATHEW	05/25/2016	MANCHESTER .NH	DEMERS,MATHEW	DEMERS,JULIE
MEDEIROS, CARTER CLEMENT	06/13/2016	NASHUA,NH	MEDEIROS, ERIC	LYNCH, CASSANDRA
COSTELLO, ALEX JAMES	08/04/2016	MANCHESTER.NH	COSTELLO, JEFFREY	COSTELLO,NGA
BRONSON, LIAM ALEXANDER	09/21/2016	DERRY.NH	BRONSON, NICHOLAS	BRONSON, HEATHER
STUBBS. DOMINIC JEFFREY	09 <del>2</del> 5 <del>2</del> 016	NASHUA.NH	STUBBS, JEFFREY	STUBBS, CHRISTINA
NOLES, CAILYN JULES	10 <del>0</del> 3 <del>2</del> 016	MANCHESTER.NH	NOILES, TRAVIS	NOILES,ELIZABETH
O'BRIEN, IAN BRCH	11/07/2016	AUBURN.NH	O'BRIEN.MICHAEL	O'BRIEN,ALISON
PISAPIA,SABELLA AUDREY	11/15/2016	MANCHESTER.NH	PISAPIA JR, RICHARD	PISAPIA, STEVENNA
SKEFFINGTON, MAYLEE RENE	11/30/2016	MANCHESTER.NH	SKEFFINGTON, MATHEW	SKEFFINGTON,LAURA
ROY, JORDAN STEPHEN	12 <del>2</del> 3/2016	MANCHESTER.NH	ROY, JONATHAN	ROY, DARCY

Total records 20

**DIVISION OF VITAL RECORDS  
ADMINISTRATION**

**RESIDENT DEATH REPORT**

01101/2016 -12/31/2016

--AUBURN, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
DAVIS, PAUL	02/05/2016	AUBURN	DAVIS, PEARL	BARNES, SYLVIA	N
WHITTAKER JR, RICHARD	02/14/2016	MANCHESTER	WHITTAKER SR, RICHARD	GONTHIER, DORIS	Y
HOLLEN, JOHN	02/15/2016	MANCHESTER	HOLLEN, WALTER	WILT, PAULINE	Y
LAMARQUE, CHANTAL	03/06/2016	MERRIMACK	BELANGER, ALPHONSE	DONINIQUE, REGINA	N
HARRIMAN, EVERETT	03/23/2016	MANCHESTER	HARRIMAN, LEON	ONEILL, EMMA	N
SELL, GERALD	03/24/2016	AUBURN	SELL JR, FORREST	LEMIEUX, SANDRA	N
SEAVEY, EVERETT	04/08/2016	MANCHESTER	SEAVEY, FRANK	DAVIS,ORA	Y
CRETE, PHILIP	04/ 12/2016	AUBURN	CRETE, ROLAND	PAQUIN, CECILE	Y
HUJAR, VERA	04/14/2016	AUBURN	PROKOPIK, ANTHONY	UNKNOWN, VICTORIA	N
DOWD, RACHEL	06/12/2016	CONCORD	PETZ, DAVID	MATRICARIA, AALIA	N
MARTIN, RONALD	06/13/2016	MANCHESTER	MARTIN, RONALD	REDEGREW, SHIRLEY	Y
DOMINICK, IRENE	07/09/2016	MANCHESTER	PALLADINO, THOMAS	MAROTTA, MARGUERITE	N
COONEY JR, PETER	07/17/2016	CONCORD	COONEY, PETER	MULLELLY, DOLORES	Y
CUNNINGHAM, KEVIN	09/04/2016	RANDOLPH	CUNNINGHAM, WILLIAM	LAMBERT, IRENE	N
HITCHEN, LILY	09/22/2016	MANCHESTER	HALME, IVAR	TORMA, ERIKKA	N
EVERETT, SARA	10/11/2016	AUBURN	EVERETT, JOHN	STAMAS, THERESA	N
FOLEY, MARY	12/16/2016	MANCHESTER	HUREAU, EDWARD	MURPHY, EVELYN	N
WARREN, MARILYN	12/31/2016	MANCHESTER	CAVANAUGH, LEO	MERRILL, NA	N

**DEPARTMENT OF STATE**  
**DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT MARRIAGE REPORT

01/01/2016-12/31/2016

-AUBURN--

Person A's Name and Residence	Person B's Name and Residence	Town Issuance	Place of Marriage	Date of Marriage
FROST,TIMOTHY A AUBURN, NH	TUERCK, JANE E AUBURN, NH	AUBURN	AUBURN	02/14/2016
HAYEK, CHARBEL H AUBURN, NH	CONSTANTINE, NEHMAT R AUBURN, NH	AUBURN	AUBURN	03/05/2016
THOMPSON JR, MARK J DERRY, NH	PHAUP, HANNAH R AUBURN, NH	DERRY	DERRY	04/27/2016
ROGERS, KENNETH S AUBURN. NH	HOLDEN, KRISTIM AUBURN, NH	BRENTWOOD	DERRY	05/14/2016
LECCESE, MATIHEWT AUBURN, NH	HAGGERTY, KELSEY K AUBURN, NH	AUBURN	LONDONDERRY	06/11/2016
STONE, STEPHEN S AUBURN, NH	BECHARD,ANGELA D AUBURN, NH	AUBURN	AUBURN	06/18/2016
VANNI,STEVEN J AUBURN, NH	DALE, LORRIE A GILFORD, NH	GILFORD	RYE	06/22/2016
MERCIER, SARA J AUBURN. NH	ROSLUND,ANTON K STOCKHOLM, SWEDEN	AUBURN	AUBURN	06/22/2016
HUELLE.TROY M AUBURN, NH	HANSCOMB, LYNN C AUBURN, NH	AUBURN	AUBURN	07/08/2016
BOOTH, KENNETH W AUBURN, NH	THEOS, CAROL A AUBURN. NH	AUBURN	AUBURN	07/09/2016
KNIPPING, SHERILYN G AUBURN, NH	MILNE, DAVIDA AUBURN, NH	AUBURN	AUBURN	07/09/2016

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT MARRIAGE REPORT**

01/01/2016 - 12/31/2016

--AUBURN--

Person A's Name and Residence	Person B's Name and Residence	Town Issuance	Place of Marriage	Date of Marriage
HALL JR, JERRIE D AUBURN, NH	BORUN, JENNIFER C AUBURN, NH	AUBURN	AUBURN	07/09/2016
HAMEL, JOSHUA A AUBURN, NH	POULETTE, AMY L AUBURN, NH	AUBURN	CANDIA	09/03/2016
PARENT, KYLE K AUBURN, NH	ROUSSEAU, HOLLY M AUBURN, NH	AUBURN	LACONIA	09/16/2016
BROWN, DOUGLAS K AUBURN, NH	VANNI, KATHRYN E AUBURN, NH	AUBURN	GILFORD	09/24/2016
MILLER, TIMOTHY J AUBURN, NH	SMITH, CHARLENE M AUBURN, NH	AUBURN	AUBURN	10/01/2016
HAGOPIAN, MARK J AUBURN, NH	THERIAULT, SUSAN L AUBURN, NH	AUBURN	AUBURN	12/06/2016

Total records 17



# **AUBURN VILLAGE SCHOOL**

2017-2018 School Warrants & Budget

2015-2016 Annual School Reports

**Officers of the Auburn School District  
2015-2016**

**MODERATOR**

James Tillery  
*Term Expires 2019*

**CLERK**

Denise Royce  
*Term Expires 2019*

**TREASURER**

Linda M. Zapor  
*Term Expires 2019*

**SCHOOL BOARD**

Alan Villeneuve, Chair.....Term Expires 2019  
Maureen Murgo, Vice Chair .....Term Expires 2018  
Mark Comeau, Clerk .....Term Expires 2017  
Keith LeClair.....Term Expires 2018  
Samantha Belcourt.....Term Expires 2019

**SUPERINTENDENT OF SCHOOLS**

Dr. Charles P. Littlefield

**ASSISTANT SUPERINTENDENT OF SCHOOLS**

Margaret W. Polak

**BUSINESS ADMINISTRATOR**

Karen F. Lessard

**ADMINISTRATIVE OFFICE**

School Administrative Unit #15  
90 Farmer Road  
Hooksett, New Hampshire 03106  
(603) 622-3731

**AUBURN SCHOOL DISTRICT MEETING MINUTES  
AUBURN, NH  
FEBRUARY 6, 2017**

Moderator, James Tillery, called the 2016 Auburn School District meeting to order at 7:00 p.m. on Monday, February 6, 2017. Mr. Tillery began with the Pledge of Allegiance.

Present: Alan Villeneuve, Chairman, Keith LeClair, Vice-Chairman, Maureen Murgo and Samantha Belcourt, Members, Mark Comeau, Clerk and Denise Royce, School District Clerk.

Also Present: Dr. Charles P. Littlefield, Superintendent; Mrs. Margaret Polak, Assistant Superintendent; Mrs. Karen Lessard, Business Administrator; Ms. Lori Collins, Principal, Ms. Michel O'Rourke, Assistant Principal, Mrs. Anne McSweeney, Director of Student Services; Peter Bronstein, Esquire. James Headd, Chairman of the Selectmen.

Mr. Tillery explained the procedures for tonight's meeting by saying that if anyone had something to say to please state your name and address and if they wanted to make a motion on one of the articles to write it down so that they could all read it and understand what it is they want to move. Mr. Tillery informed everyone that he would not address anyone on the floor unless they were standing at the mic unless it has to do with the point of order.

Mr. Tillery read each article and opened the floor for discussion.

- (2) Shall the Auburn School District vote to raise and appropriate the sum of \$24,828,611 for the addition/renovation to the Auburn Village School, and authorize the issuance of not more than \$24,828,611 of bonds or notes in accordance with the provisions of the Municipal Finance Act, (RSA 33:1, et. seq., as amended;) to authorize the Auburn School Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Auburn School Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Auburn School Board to take any other action or to pass any other vote relative thereto; and further to raise and appropriate an additional sum of \$620,716 for the first year's interest payment on the bond? (3/5 ballot vote required) (Recommended by the School Board) (Recommended by the Budget Committee)

Mr. Tillery asked if there was any discussion on Article 2. Mr. Vieira of Pond View Drive began by asking why we are spending \$24, 828,611 and the fact that we are only getting three (3) more classrooms and the fact that Raymond built a school for \$9,000,000 and they got 12 classrooms out of it. Mr. LeClair answered by saying that there was somewhere around 35,000 square feet of new space which is a lot more than three (3) additional classrooms and the old part of the building will be torn down and those classrooms would be completely replaced along with the portables. Mr. LeClair went on to say that it would include 6 classrooms plus the three (3) modular plus the existing wing from 1940. Mr. LeClair indicated that there would be four (4) additional classrooms. Mr. Vieira asked why everyone told that there would only be three (3) additional classrooms and that the construction would remain the same and that it was not going to be staffed and didn't believe it made any sense. Mr. Vieira further believed that it could be done for half the money. Ms. Murgo added that it was not just classroom space and that the portables alone are a big concern. Ms. Murgo pointed out that they needed space for the teachers to gather as well as the nurse's office which currently only has one bed for 600 plus students and is not handicap accessible. Ms. Murgo also stated that the locker rooms are not functional and that the bathrooms are disgusting and the children cannot wash their hands in the bathrooms and nor do they have a mirror and that the faculty bathroom is not up to date. They are looking at classroom space, nurse's office, gym, cafeteria, the bathrooms and

administrative offices. Ms. Murgo indicated that there has not been a renovation in 30 years and because of that they are looking at a very complex solution to a very complex cause.

Mr. Tillery asked if everyone heard the answer okay. Everyone said yes.

Mrs. Jenkins of Spruce Lane asked what the tax impact would be because it was a 30 year bond and being the Tax Collector it would be important for her to have that information. Mr. LeClair indicated that the first year would be less and would be about .95 cents for the interest only portion and then the remaining years would be between \$1.80 and \$2.25 but until they go and buy a bond they would not know but there would be a range. Mrs. Jenkins had one more question with regard to the Raymond School where they got rid of their portables and obtained a new gym and that there have been articles in the newspaper as well and that their total was approximately \$9,000,000. Mrs. Jenkins asked the Board members if they looked into that company that Raymond obtained. Mr. LeClair commented that he was not fully aware of what the Raymond plan was but that they did look at Hampton and other sites as well. They have worked closely with a construction manager of a design firm and that all their costs are in line with previous projects in the past years. Mr. LeClair stated that they were impacting a lot of space as well as the entire site was getting reworked as well.

Mr. Vecchione of Bunker Hill Road stated that last year when they wanted to build they had some nice plans asking for \$35,000,000 and asked if they had any plans that anyone could look at now. Mr. Vecchione also indicated that they were talking about tearing down the older section of this building and stated that his house was older than this building and that he has done maintenance on it all along. Mr. Vecchione believed that the Board's goal should be with regard to the safety of the children and to get rid of the outdoor portables and putting an addition at the end of this building because there were two (2) floors at the end of this building. Mr. Vecchione talked about adding bathrooms and making one of the rooms available for the nurse and just adding on to the existing building. Mr. Vecchione believed that by doing this would push all the seniors out of town and believed they needed to do their planning better. Ms. Murgo informed everyone that the written plans are available on the website at [AVS.com](http://AVS.com) and on the website they would find the reports from the Turner Group along with a presentation and all of the data.

Mr. Tillery asked if there was any other discussion. Further discussion ensued with regard to the school and the \$24 million dollar bond. Mr. Vieira asked if it was a union job. Mr. Villeneuve answered by saying that it was not a union job. Mr. Vieira asked if the project was put out to bid. Mr. LeClair stated that it was put out to bid but not on a final bid process but more so for the purposes of them creating a budget. Assuming it passes then they would negotiate the project. Mr. Vieira believed they needed to go back to the drawing board and find a better solution. With that in mind, Mr. Vieira asked the Moderator if he could make a motion. Mr. Tillery said yes.

Mr. Vieira made a motion to zero this out. Mr. Kelly believed it was inconsistent with the SB2 rules to zero out an amendment in a deliberative session. Mr. Tillery believed they could zero out this line item but could not zero out a line item on the budget and turned it over to the Board's attorney. At this time, Attorney Bronstein indicated that they could zero the number out as long as the subject matter did not change. The motion was seconded by a resident. Discussion continued.

Mr. Kelly of Westford Drive commented that he did listen to the presentation last year and believes that they should not make the same mistake that was made last year.

Ms. Christine Carlson of Raymond Road explained that she did tour the school because of the sticker shock for the cost proposed and saw that the school does need a facelift and did not believe it needed a huge \$23,000,000 upgrade. Ms. Carlson did not see anything wrong with the bathrooms but did notice that a few tiles were missing above the sink of which could be repaired. Ms. Carlson talked about the septic needing to be replaced which was not a big issue and should be replaced and agreed that some additional work needed to be done and could be done at a lesser expense to the town.

Mr. Mark Jordan of Noll's Farm Road wanted to know why did we let it get so bad in the first place where repairs should have been done along the way and agreed with Mr. Vecchione regarding the fact that when our own homes need repairs that we do it along the way and don't wait until it's too late and ask for a big increase. Mr. Jordan commented that he was here back in October 2016 when they did the presentation and the construction company was there and they said at the end of the meeting that they were going to go back and sharpen their pencils. Mr. Jordan further added that he came back in January and the cost went up \$1.7 million and the construction company wasn't even there to tell everybody why the increase was so much and asked about the line items that were supposed to decrease the cost and would like some answers on that because the construction company was not present tonight to answer those questions. Mr. Villeneuve commented that it was certainly their mistake by not having the construction company present tonight to answer questions and explained that they had eliminated approximately \$1,000,000 but that the bond numbers went up. Mr. Villeneuve explained that they did sharpen their pencils and took off everything they could take off but essentially it was the bond numbers that went up.

Mr. Tom Gonyea of Spofford Road asked what the bond rate was last year at the last election. Mr. LeClair stated that he would have to look it up but it was hovering in the high threes. Mr. Gonyea wanted to clarify what Mr. Villeneuve had stated previously by asking if the \$1.7 million dollar increase was solely because the bond rate increased two (2%) percent. Mr. Villeneuve said yes but also included a seven (7%) percent increase in construction cost.

Mrs. Kathleen Porter of Coleman Road began by saying that several years ago, this community voted to go SB2 that is why we are having a deliberative session and that many folks in this room tonight were proponents of that. Mrs. Porter further added that she believed we were doing a disservice to our community by zeroing this article out and believed that folks should have the opportunity to vote on this in March.

Mr. Steve Carroll of Heather Circle also believed that people should have the opportunity to vote on this article and that it should not be zeroed out.

Further discussion ensued with regard to square footage being increased by 35,000 square feet. Mr. Vecchione asked what the four (4) goals were. Mr. LeClair indicated that it had to do with the portables and modular, traffic flow around the building, safety and security and instructional space. Mr. LeClair indicated that a lot of the items could not be addressed without major renovations. Mr. LeClair reiterated that the entire presentation can be found online and that he would be happy to do it again at 9:00 a.m. on Saturday.

Mr. Vieira commented that, when it failed last year that the prudent thing to do would be to go back to the drawing board and come back with something a little more cost effective and believed that the fact that, that did not happen was a bit arrogant to him. Mr. Vieira talked about the schools in Massachusetts and New Hampshire. Ms. Murgo noted that there was a difference between Massachusetts schools and New Hampshire schools. Ms. Murgo believed it was a good plan because it only lost by 7 votes. After discussions, Mr. Vieira stated that his motion still stands.

Ms. Jennifer Hodgdon of Bunker Hill Road talked about the Auburn Village School and how it's the teachers and staff and not the building and believed that the voters should be able to vote on this article.

Mr. Tillery indicated that there was a motion and a second and wanted to clarify the article for everyone present that they wanted the \$24,828,611 that they wanted it to be zero in all cases and that there was a \$620,716 value for the first year's interest rate to be zero as well. Mr. Tillery asked if anyone was unclear on the amendment. No comments were made at this time. Mr. Tillery read the first section aloud. At this time, Mr. Tillery asked for a vote. Mr. Tillery stated that the nays have it and that Article 2 will remain as written.

Mr. Tillery stated that he would entertain a motion to move the Article to the ballot. A motion was made and seconded and a vote was taken, and the Moderator declared that Article 2 will appear on the ballot as written.

Mr. Tillery moved on to Article 3:

- (3) Shall the Auburn School District vote to approve the cost items included in the collective bargaining agreement reached between the Auburn School Board and the Auburn Education Association, which calls for the following increase in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

<u>Year</u>	<u>Estimated Increase</u>
2017-2018	\$27,585
2018-2019	\$64,537
2019-2020	\$77,212

and further to raise and appropriate the sum of \$27,585 for the 2017 - 2018 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? (Recommended by the School Board) (Recommended by the Budget Committee)

Mr. Tillery asked if there was any discussion on Article 3. Mrs. Barbara Coapland of Raymond Road asked why the Year 2017-2018, Year 2018-2019 and Year 2019-2020 is so large. Mr. Villeneuve commented that in the first year they receive a large reduction because they are changing their healthcare plan so there would be a significant savings during that first year. Discussion ensued with regard to the decrease from the first year to the following years.

At this time, Mr. Tillery stated that he would entertain a motion. A vote was taken, and the Moderator declared that Article 3 will appear on the ballot as written.

Mr. Tillery moved on to Article 4.

- (4) Shall the Auburn School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$13,724,982? Should this article be defeated, the default budget shall be \$13,616,316, which is the same as last year, with certain adjustments required by previous action of the Auburn School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the School Board) (Recommended by the Budget Committee) (Recommended by the Budget Committee)

Mr. Tillery asked if there was any discussion on Article 4. There were no questions at this time.

At this time, Mr. Tillery stated that he would entertain a motion for this article. A vote was taken, and the Moderator declared that Article 4 will appear on the ballot as written.

Mr. Tillery moved on to Article 5.

- (5) Shall the Auburn School District accept the recommendation of the School Administrative Unit Planning Committee not to recommend the organization, re-organization or withdrawal from SAU #15 in accordance with RSA 194-C:2, I (c)

Mr. Tillery asked if there was any discussion on Article 5. There were no questions at this time.

Mr. Tillery stated that he would entertain a motion for this article. A vote was taken, and the Moderator declared that Article 5 will appear on the ballot as written.

Mr. Tillery asked if there were any other business to discuss legally before us. None were noted.

Mr. Tillery stated that he would entertain a motion to adjourn.

Motion to adjourn was made and seconded, and the meeting was adjourned at 7:52 p.m.

Respectfully submitted,

Denise Royce  
School District Clerk

**AUBURN SCHOOL DISTRICT WARRANT  
STATE OF NEW HAMPSHIRE**

**TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE TOWN OF AUBURN, NEW HAMPSHIRE, QUALIFIED TO VOTE IN THE DISTRICT AFFAIRS:**

**First Session of Annual Meeting – Deliberative**

*You are hereby notified to meet at the Auburn Village School, 11 Eaton Hill Road, in said District, on the 6th day of February 2017, 7:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through 5. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended and (c) no warrant article shall be amended to eliminate the subject matter of the article.*

**Second Session of Annual Meeting – Voting**

*Voting on warrant articles number 1 through 5 shall be conducted by official ballot to be held in conjunction with Town voting on the 14<sup>th</sup> day of March 2017. Polls will be open from 7:00 a.m. to 7:00 p.m. at the Auburn Village School.*

- (1) To choose the following school district officers:
  - a) One School Board Member 3-year term
- (2) Shall the Auburn School District vote to raise and appropriate the sum of \$24,828,611 for the addition/renovation to the Auburn Village School, and authorize the issuance of not more than \$24,828,611 of bonds or notes in accordance with the provisions of the Municipal Finance Act, (RSA 33:1, et. seq., as amended;) to authorize the Auburn School Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Auburn School Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Auburn School Board to take any other action or to pass any other vote relative thereto; and further to raise and appropriate an additional sum of \$620,716 for the first year's interest payment on the bond? (3/5 ballot vote required) (Recommended by the School Board) (Recommended by the Budget Committee)
- (3) Shall the Auburn School District vote to approve the cost items included in the collective bargaining agreement reached between the Auburn School Board and the Auburn Education Association, which calls for the following increase in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

<u>Year</u>	<u>Estimated Increase</u>
2017-2018	\$27,585
2018-2019	\$64,537
2019-2020	\$77,212

and further to raise and appropriate the sum of \$27,585 for the 2017 - 2018 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? (Recommended by the School Board) (Recommended by the Budget Committee)



- (4) Shall the Auburn School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$13,724,982? Should this article be defeated, the default budget shall be \$13,616,316, which is the same as last year, with certain adjustments required by previous action of the Auburn School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the School Board) (Recommended by the Budget Committee)
- (5) Shall the Auburn School District accept the recommendation of the School Administrative Unit Planning Committee not to recommend the organization, re-organization or withdrawal from SAU #15 in accordance with RSA 194-C:2, I (c)

*Given under our hands and seal at said Auburn, New Hampshire, this \_\_\_\_ day of January, 2017.*

SCHOOL BOARD OF AUBURN, NEW HAMPSHIRE  
Alan Villeneuve, Chair  
Keith LeClair, Vice Chair  
Mark Comeau, Clerk  
Samantha Belcourt  
Maureen Murgo

# Appropriations

Account Code	Description	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>Instruction</b>								
1100-1199	Regular Programs	4	\$0	\$6,625,635	\$6,979,662	\$0	\$6,966,081	\$0
1200-1299	Special Programs	4	\$0	\$2,734,905	\$3,079,774	\$0	\$3,079,774	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs	4	\$0	\$66,217	\$71,345	\$0	\$71,345	\$0
1500-1599	Non-Public Programs	4	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	4	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Support Services</b>								
2000-2199	Student Support Services	4	\$0	\$803,608	\$830,636	\$0	\$830,636	\$0
2200-2299	Instructional Staff Services	4	\$0	\$247,925	\$254,380	\$0	\$254,380	\$0
<b>General Administration</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	4	\$0	\$57,396	\$36,161	\$0	\$36,161	\$0
<b>Executive Administration</b>								
2320 (310)	SAU Management Services	4	\$0	\$274,367	\$287,029	\$0	\$287,029	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	4	\$0	\$415,856	\$435,044	\$0	\$435,044	\$0
2500-2599	Business	4	\$0	\$5,587	\$4,199	\$0	\$4,199	\$0
2600-2699	Plant Operations and Maintenance	4	\$0	\$591,012	\$636,446	\$0	\$636,446	\$0
2700-2799	Student Transportation	4	\$0	\$662,985	\$692,119	\$0	\$692,119	\$0
2800-2999	Support Service, Central and Other	4	\$0	\$214,281	\$215,423	\$0	\$215,423	\$0
<b>Non-Instructional Services</b>								
3100	Food Service Operations	4	\$0	\$198,798	\$216,340	\$0	\$216,340	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction</b>								
4100	Site Acquisition	4	\$0	\$0	\$1	\$0	\$1	\$0
4200	Site Improvement		\$0	\$1	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	4	\$0	\$1	\$1	\$0	\$1	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0

4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
<b>Other Outlays</b>								
5110	Debt Service - Principal		\$0	\$0	\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$1	\$0	\$0	\$0	\$0
<b>Fund Transfers</b>								
5220-5221	To Food Service	4	\$0	\$1	\$1	\$0	\$1	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	4	\$0	\$1	\$1	\$0	\$1	\$0
5252	To Expendable Trusts/Fiduciary Funds		\$0	\$2,000,001	\$1	\$0	\$1	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation		\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$0</b>	<b>\$14,898,578</b>	<b>\$13,738,563</b>	<b>\$0</b>	<b>\$13,724,982</b>	<b>\$0</b>

## Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	2	\$0	\$0	\$24,828,611	\$0	\$24,828,611	\$0
	<b>Purpose:</b> Renovation							
5120	Debt Service - Interest	2	\$0	\$0	\$620,716	\$0	\$620,716	\$0
	<b>Purpose:</b> Renovation							
<b>Special Articles Recommended</b>			<b>\$0</b>	<b>\$0</b>	<b>\$25,449,327</b>	<b>\$0</b>	<b>\$25,449,327</b>	<b>\$0</b>

## Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
1100-1199	Regular Programs	3	\$0	\$0	\$27,585	\$0	\$27,585	\$0
	<b>Purpose:</b> AEA Collective Bargaining Agreement							
<b>Individual Articles Recommended</b>			<b>\$0</b>	<b>\$0</b>	<b>\$27,585</b>	<b>\$0</b>	<b>\$27,585</b>	<b>\$0</b>

## Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Local Sources</b>					
1300-1349	Tuition		\$0	\$0	\$0
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	4	\$225	\$225	\$225
1600-1699	Food Service Sales	4	\$143,197	\$159,589	\$159,589
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	4	\$2,000	\$2,000	\$2,000
<b>State Sources</b>					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	4	\$100,000	\$100,000	\$100,000
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	4	\$2,600	\$2,750	\$2,750
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
<b>Federal Sources</b>					
4100-4539	Federal Program Grants	4	\$60,000	\$65,000	\$65,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	4	\$53,000	\$54,000	\$54,000
4570	Disabilities Programs	4	\$170,000	\$175,000	\$175,000
4580	Medicaid Distribution	4	\$125,000	\$125,000	\$125,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
<b>Other Financing Sources</b>					
5110-5139	Sale of Bonds or Notes	2	\$0	\$24,828,611	\$24,828,611
5221	Transfer from Food Service Special Reserve Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds	4	\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$2,000,000	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Total Estimated Revenues and Credits</b>			<b>\$2,656,022</b>	<b>\$25,512,175</b>	<b>\$25,512,175</b>

## Budget Summary

Item	Current Year	School Board Ensuing Year	Budget Committee Ensuing Year
Operating Budget Appropriations Recommended	\$12,792,648	\$13,738,563	\$13,724,982
Special Warrant Articles Recommended	\$23,729,079	\$25,449,327	\$25,449,327
Individual Warrant Articles Recommended	\$105,930	\$27,585	\$27,585
TOTAL Appropriations Recommended	\$36,627,657	\$39,215,475	\$39,201,894
Less: Amount of Estimated Revenues & Credits	\$24,001,318	\$25,512,175	\$25,512,175
Estimated Amount of State Education Tax/Grant		\$0	\$0
Estimated Amount of Taxes to be Raised for Education		\$13,703,300	\$13,689,719

## AUBURN SCHOOL DISTRICT WARRANT STATE OF NEW HAMPSHIRE

**TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE TOWN OF AUBURN, NEW HAMPSHIRE,  
QUALIFIED TO VOTE IN THE DISTRICT AFFAIRS:**

### **First Session of Annual Meeting – Deliberative**

You are hereby notified to meet at the Auburn Village School, 11 Eaton Road, in said District, on the 3<sup>rd</sup> day of February 2016, 7:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through 6. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended.

### **Second Session of Annual Meeting – Voting**

Voting on warrant articles number 2 through 6 shall be conducted by official ballot to be held in conjunction with Town voting on the 8<sup>th</sup> day of March 2016. Polls will be open from 7:00 a.m. to 7:00 p.m. at the Auburn Village School.

- (1) To choose the following school district officer:

- |                                   |             |
|-----------------------------------|-------------|
| (a) Two School Board Members      | 3-year term |
| <b>768 Samantha Belcourt</b>      |             |
| 713 Anita Gildea                  |             |
| <b>844 Alan Villeneuve</b>        |             |
| (b) For School District Moderator | 3-year term |
| <b>1308 James Tillery</b>         |             |
| (c) For School District Clerk     | 3-year term |
| <b>1321 Denise Royce</b>          |             |
| (d) For School District Treasurer | 3-year term |
| <b>1313 Linda Zapora</b>          |             |

- (2) Shall the District vote to raise and appropriate the sum of \$23,150,321 for the addition/renovation to the Auburn Village School, and authorize the issuance of not more than \$23,150,321 of bonds or notes in accordance with the provisions of the Municipal Finance Act, (RSA 33:1, et. Seq., as amended;) to authorize the Auburn School Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project to authorize the Auburn School Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Auburn School Board to take any other action or to pass any other vote relative thereto; and further to raise and appropriate an additional sum of \$578,758 for the first year's interest payment on the bond? (3/5 ballot vote required) (Recommended by the School Board) (Recommended by the Budget Committee)

**947 Yes**

641 No

1588 x .60 = 953 (FAILED)

- (3) Shall the District vote to approve the cost items included in the collective bargaining agreement reached between the Auburn School Board and the Auburn Education Association, which calls for the following increase in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

Year 2016-2017

Estimated Increases                      \$ 85,930

And further to raise and appropriate the sum of \$85,930 for the 2016 – 2017 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? (Recommended by the School Board) (Recommended by the Budget Committee)

**1087 Yes**

472 No

- (4) Shall the District vote to raise and appropriate an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$12,792,648? Should this article be defeated, the default budget shall be \$12,652,300, which is the same as last year, with certain adjustments required by previous action of the Auburn School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the School Board) (Recommended by the Budget Committee)

**1033 Yes**

504 No

- (5) Shall the District vote to authorize the Auburn School Board to sell, on such terms and conditions as the Auburn School Board determine are appropriate, land identified as Lot 10-19 located on Hooksett Road in Auburn, comprised of approximately 60 acres, and further to raise and appropriate up to the sum of \$2,0000,0000 from the proceeds of said sale to be added to the School Construction and Expendable Trust Fund established in March 2002? (Recommended by the School Board) (Recommended by the Budget Committee)

**972 Yes**

580 No

- (6) Shall the District vote to support the formation of a planning committee pursuant to RSA 194-C:2 to study whether Auburn should withdraw from SAU #15; and further to raise and appropriate the sum of \$20,000 for this purpose? (Recommended by the School Board) (Recommended by the Budget Committee)

**850 Yes**

683 No

Given under our hands and seal at said Auburn, New Hampshire, this \_\_\_\_\_ day of March, 2016.

SCHOOL BOARD OF AUBURN, NEW HAMPSHIRE

Alan Villeneuve, Chair

Keith LeClair

Mark Comeau, Clerk

Maureen Murgio

Samantha Belcourt



**101 | Page AUBURN SCHOOL DISTRICT  
RECOUNT  
STATE OF NEW HAMPSHIRE**

A recount of Article Second was held on Friday, March 18th, 2016 at 10:00 a.m. at the Auburn Town Hall. In attendance were School Board Members, Alan Villeneuve, Chairman, Keith Leclair and Samantha Belcourt. The recount was overseen by Moderator, James Tillery with the assistance of Joanne Linxweiler, Town Clerk and Denise Royce, School District Clerk.

After verifying the count of 1609 total ballots cast, the recount began. The final figure at the end of the recount was:

**946 YES**

**642 NO**

**1588 x .60 = 553 (FAILED BY 7 VOTES)**

The recount showed that the question failed by a margin of Seven (7) votes.

Given my hand and seal at said Auburn, New Hampshire, this 18th day of March, 2016.



SCHOOL DISTRICT CLERK  
AUBURN, NEW HAMPSHIRE

# **SCHOOL ADMINISTRATIVE UNIT #15 SALARIES FISCAL YEAR 2015-2016**

Superintendent of School's Salary Breakdown by  
District share for the 2015-2016 fiscal year:

Assistant Superintendent of School's Salary  
Breakdown by District share for the 2015-2016  
fiscal year:

<u>District</u>	<u>Percentage</u>	<u>Amount</u>
Auburn	24.62	\$29,297.80
Candia	15.45	18,385.50
Hooksett	59.93	<u>71,316.70</u>
		\$119,000.00

<u>District</u>	<u>Percentage</u>	<u>Amount</u>
Auburn	24.62	\$25,823.35
Candia	15.45	16,205.15
Hooksett	59.93	<u>62,859.18</u>
		\$104,887.68

## **AUBURN VILLAGE SCHOOL ENROLLMENT REPORT**

**2015-2016**

*(As of October 1, 2015)*

<b>GRADE</b>	<u><b>K</b></u>	<u><b>1</b></u>	<u><b>2</b></u>	<u><b>3</b></u>	<u><b>4</b></u>	<u><b>5</b></u>	<u><b>6</b></u>	<u><b>7</b></u>	<u><b>8</b></u>	<u><b>TOTAL</b></u>
	45	67	61	64	75	57	76	73	68	586

<b>HIGH SCHOOL GRADE</b>	<u><b>9</b></u>	<u><b>10</b></u>	<u><b>11</b></u>	<u><b>12</b></u>	<u><b>TOTAL</b></u>	<b>Reg. Tuition/Pupil</b>	<b>SPED Tuition/Pupil</b>
Manchester	0	0	0	4	4	**\$10,000.00	\$21,673.11
Pinkerton Academy	79	68	74	70	291	\$10,965.00	\$18,302.65

\*\*This amount does not include capital costs.

## **ANNUAL REPORT OF THE SUPERINTENDENT OF SCHOOLS**

I am pleased to make my eleventh annual report to the Auburn School District. Having completed my eleventh year as your Superintendent of Schools, I continue to be impressed with the commitment to excellence that is practiced daily by teachers, parents, support staff, the school administration and, most importantly, our children. In turn, I thank the Auburn community for its support of public schooling and for the high expectations that are held for the school district.

The Auburn School District strives to provide opportunities for students to meet and exceed high academic standards. Our schools provide varied and rigorous learning experiences that enable students to think critically, work collaboratively, communicate effectively, and act with integrity. We believe that every student is unique and has different abilities, needs, and learning styles that require varying instructional techniques and strategies.

As such, our curricular and instructional areas of focus for the 2015-2016 school year included STEM education, third year implementation of the *Math In Focus* program, and professional development for teachers in the area of literacy. Teachers had the opportunity to work with a consultant to develop model integrated STEM (Science, Technology, Engineering, and Mathematics) lessons. In addition to the four content areas, these lessons involve critical thinking, collaboration, creativity, communication and problem solving. Teachers from different grade levels showcased these important lessons throughout the year.

Our third year of the implementation of *Math In Focus* saw an increased and deeper level of understanding by students of both mathematics concepts and practices. Teachers and administrators continued to receive comprehensive and high-quality professional development to guarantee a successful and effective rollout of this instructional model. In addition to math, all students must master the skills and strategies needed to comprehend content reading, build strong vocabulary, and write and communicate effectively. The Auburn School District worked with *Keys to Literacy* trainers to support reading comprehension in grades K-5 and writing in grades 6-8.

This past spring, students in grades 3 through 8 participated in the Smarter Balanced Assessment. The assessment measures a student's understanding of academic content and skills in English language arts and mathematics. Baseline results from the spring 2015 administration indicated that the percent of students scoring Level 3 or above was above the state average in both English language arts and mathematics.

A number of important initiatives also took place across the three school districts (Auburn, Candia, Hooksett) in our SAU this year. The first year implementation of the new SAU 15 Teacher Evaluation System and the development of grade level competencies in language arts and mathematics are just a few. The primary purpose of the teacher evaluation system is to maximize student learning and is based on improving professional practice in the areas of planning and preparation, classroom environment, instruction and professional responsibility. Grade level competencies were developed to outline student learning targets that represent key content-specific concepts, skills, and knowledge applied within or across content domains.

The Auburn School District continues to work with the H.L. Turner Group on a renovation/addition project for Auburn Village School. Since the warrant article failed in March of 2016 the board has decided to bring another warrant article to the voters in March of 2017. During the 2015-2016 school year we renovated the bathrooms on the first floor in the back lobby including: new partitions, toilets, and painting; VCT was removed from the Administrative Office area and replaced with carpet tile (this included an asbestos abatement); several mechanical repairs were completed including: heating pump replacements, heating loop leak repairs, exhaust fan repairs, AC compressor replacement in the cafeteria, and hot water expansion tank replacement; several electrical improvements occurred including: wiring corrections on the portable classrooms, heat tape installation, glass fuse panel replacement, additional lighting added to the portable walkways, corrections to lighting in the Health office, and exit lighting added to the modular classrooms; the cafeteria hot water heaters were upgraded; and repairs were done to the fire sprinkler system including: fire pump repairs, kitchen hood code corrections, replacement of corroded sprinkler heads, and correction to the expansion tank in the cafeteria. We have been addressing quite a number of building deficiencies over the past couple of years and the Maintenance Staff under the direction of Scott Dube has been doing a great job with these projects as well as keeping the building safe for our students, community, and staff.

In closing, I have nothing but positive feelings about the Auburn School District and our future. Thank you for allowing me to be your Superintendent. I am so proud of our teachers, our administrators, and most importantly our youngsters. A special thanks to Assistant Superintendent, Marge Polak and Business Administrator, Karen Lessard for bringing their unique talents to the District.

Respectfully submitted,

Charles P. Littlefield, Ed.D.  
Superintendent of Schools

## **AUBURN VILLAGE SCHOOL PRINCIPAL'S REPORT 2015-2016**

The 2015-2016 school year began on Wednesday, September 2<sup>nd</sup> with an enrollment of approximately 590 students in thirty classrooms from grades k-8. This was our first year using an hourly calendar. This new calendar added approximately 20 minutes to the school day and added Martin Luther King Day and Presidents' Day as school days, but ensured a static end date of June 16th. After 38 years, Nell Keif retired from teaching fifth grade and after 18 years, Barbara Keating retired from special education. Our second grade teacher Katelyn Chace left for family obligations. We welcomed three new staff members, Nicole Dupont, 2<sup>nd</sup> grade, Nicole Blanchard, 5<sup>th</sup> grade, and Jennifer Ferreira, special education. Our food service director, Carol Whittemore moved on to other opportunities, and we were joined by a new director, Sarah Belanger. Sarah came to us from Webster House in Manchester and has already made some great changes to our food service program.

Lori Collins and Michel O'Rourke completed their second year as an administrative team with great success. The school theme was "Be Kind". The culture of Auburn Village School is a reflection of students and staff helping others, being respectful and making positive choices at school and in their community.

Our school piloted a one to one laptop program for our sixth graders. The project was evaluated and proved to increase engagement for students as well as increase feedback on writing assignments. We hope to expand to other grade levels, understanding that the balance between technology and traditional means is noteworthy.

We completed our second year of an Algebra distance learning class with Pinkerton Academy. All of our distance learning algebra students were invited to take honors biology as well as Algebra 2 at Pinkerton because of their high performance.

Two creative writing summer enrichment classes were added during June and August 2015. These classes were open to students who wanted to find and develop themselves as writers. We hope to expand our summer enrichment program to add computer, art and other programs.

We continue our collaboration with the Auburn Historical Society with February marked as Auburn History Month. We had a poetry contest and a bus tour of the town. The students ended the trip with a visit to the Auburn Historical Association.

Auburn Village School had 3 Middle School teams qualify at the DI Regional Competition to participate in the NH State DI Competition, held on Saturday, April 2<sup>nd</sup>. Two of our teams placed 4th in their respective challenges. One of our "Get A Clue" teams placed 2nd and earned the privilege of joining 40 other New Hampshire teams to represent our state at Global Finals in Knoxville, TN. Although they did not place at Global finals, our team honed their creativity, teamwork and innovative skills by solving STEAM based challenges and competed with the best teams from 30 countries and 48 states.

In recognition of "I am College Bound Month", sponsored by the New Hampshire Higher Education Assistance Foundation (NHHEAF) during November, students, staff, and faculty wore tee shirts/sweatshirts on Tuesday, November 24 to foster discussions about the college experience. Many grade levels played "college bingo" and won college paraphernalia. Mrs. Avellino and Mr. Dizoglio were instrumental in making this day happen.

Google visited our school in the spring to help teacher bring lessons to life. They provided u7s virtual reality viewers and students can explore everywhere from Mars to the Great Barrier Reef to the inside of Buckingham Palace, without ever leaving the classroom.

Reading support was offered to students in all grade levels. Mrs. McDaniel, Elementary Reading Specialist, supervised and provided support for students in grades K-4. While Mrs. Widdison provided reading support for students in grades 5 through 8. The two reading specialists also chaired the Student Assist Teams and served on the Language Arts Curriculum Committees at their respective levels.

All our athletic teams had impressive seasons; however, the AVS girls' basketball team won the Division IV Tri-County League Championship at Epping High School on February 6th.

Auburn Village School qualified for limited Title I funding for the 2015-2016 school year. These funds were used to partially fund the salary of the remedial math teacher. Math support is provided to selected students in grades 2-6. Qualification standards for services are determined by Title I grant requirements.

The facilities department continued to provide a safe, clean environment for students. Several life safety and maintenance improvements were completed throughout the fiscal year. Some of those included administration office carpet replacement, first floor back lobby restroom improvements, and several mechanical repairs such as heating loop leak repairs and exhaust fan repairs. Electrical improvements such as panel replacement, lighting corrections, emergency exit and lighting additions, cafeteria hot water heater upgrades, and tempering valve installation were completed. Fire sprinkler system repairs including fire code improvements and fire pump repairs were also finalized.

Auburn School District used two assessment programs to monitor students' progress and plan accordingly. The primary students in grades K-5 were assessed in early reading skills a minimum of three times per year using Dynamic Indicators of Basic Early Literacy Skills (DIBELS). Students in grades 1-8 were assessed in the fall and spring using Measures of Academic Progress (MAP) testing from Northwest Evaluation Association (NWEA). The students were tested individually through the use of computers in the areas of reading and math. The Smarter Balanced Assessment for mathematics and English language arts and was administered during the spring of 2015. Auburn Village School outperformed the state in the majority of grade levels.

The unified arts staff and other staff members worked with our 8<sup>th</sup> grade students in putting on a production of the musical *Shrek, Jr.* to their peers, parents, and members of the greater Auburn community. Some students readied props, lights, and sound, while others sang, acted, and danced on stage. No matter what his or her role in this production, each student helped to make this a successful event.

Students in the 6<sup>th</sup> grade attended Camp MiTeNa for three days as a year ending culminating activity. Located in Alton, New Hampshire on Half Moon Lake, Camp MiTeNa provides students with activities including swimming, canoeing, kayaking, fishing, hiking, rope courses, zip lining, wall climbing, inline skating, archery, and much more. Students had the opportunity to participate in our Flower Power fundraiser to help defray the cost of the trip. We are also grateful for a number of full scholarships donated to us from staff members, parents, PTA, and Jack's Driving School.

Our Homework Club continues to provide homework assistance to our middle school students after school three days a week. Two staff members provide academic support and organizational assistance to participating students. We have initiated a partnership with Pinkerton Academy who sends two or three students to our Homework Club to offer additional assistance to our students. This has turned out to be a rewarding experience for all involved.

Our PTA continues to serve our school community in multiple ways. A fundraiser and membership drive was held in the fall. Monster Mash was held in late October and was well attended by many of the Auburn community. The Holiday Fair occurred in December and the Reflections program, a celebration of student art based on yearly themes, took place in December. The PTA hosted three Book Fairs in September, December and May. They also hosted other events including an Ice Cream Social during our September Open House, and a Bingo night in March. The PTA helped our student body tremendously by making a large donation towards our Camp MiTeNa activity. This year we were fortunate to have the PTA sponsor two visits from Children's Stage Adventures. In the fall, Children's Stage Adventures worked with our elementary students in a production of *The Fisherman and His Wife*. During the spring, Children's Stage Adventures was back to work with our middle school and kindergarteners in putting on a production of *Shakespeare's Midsummer Dream*.

All grade levels participated in the garden and an Earth Day celebration was attended by all elementary students and hosted, in part, by the middle schoolers who created recycled games and did face and rock painting with the elementary students. We were happy to have a visit from some baby chicks who were held and petted by many of our students.

In June, we held our Middle School Awards Assembly to recognize positive accomplishments of our middle school students in academics and beyond. The entire middle school gathered to acknowledge and celebrate each other's achievements during the year. Awards were presented for academic excellence in all content areas.

Dollars for Scholars has been awarding scholarships to Auburn youth for twenty-nine years. This year's scholarships were awarded at a simple ceremony in June. Congratulations to our scholars!

On June 15<sup>th</sup>, we held our graduation ceremony for 68 eighth grade students. As always, graduation was a time of celebration and reflection. This is our fourth class to attend Pinkerton Academy.

The school year closed on June 16<sup>th</sup>, but the educational process has no end. It is a collaborative effort between the school, home and the community at large. We greatly appreciate all the support we receive from all members of the Auburn community.

Respectfully Submitted,

Lori Collins, Principal

## **Auburn School District Special Education Director's Report 2015 – 2016**

During the 2015-2016 school year, the Auburn School District provided special education and educationally related services to over 130 students between the ages of 3-21. These students have been identified through a comprehensive referral and evaluation process, and classified in one or more of the 14 areas of disability, as defined in state and federal regulations. The services provided by the Auburn School District are individually determined by a team of people, including parents, and are designed to ensure that each child's educational needs are met within the least restrictive environment, to the greatest extent that is possible and appropriate. The Auburn Village School also implements RTI – Response to Intervention – which also works to provide services to children in a less restrictive environment.

A full range of special education and educationally related services are available to Auburn students through our community-based preschool program, the K-8 Auburn Village School, and Pinkerton Academy. These services are described in the Auburn Special Education Policy and Procedure Manual located in the Auburn Village School Principal's Office, Special Education Office, and the Office of the Superintendent of Schools. Through our local Child Find Program, referrals for students between the ages of birth and 21 who are suspected of having an educational disability can be made at any time by contacting the Director of Student Services, Principal, or Superintendent. A Child Find Screening Clinic is held once a year and is advertised through the local media.

A continuum of educational environments is available for students identified with special needs between the ages of 3 and 21 to ensure access to the general curriculum. Opportunities for students include full or part-time participation in regular classrooms with consultation, accommodations or modifications, and/or special education instruction; small group or individual support within a resource setting and, in some instances, placements outside the local public school. Numerous educationally related services are also available, again, based upon students' individualized education programs. Related services include physical therapy, occupational therapy, speech-language therapy, counseling, and behavior management.

The Auburn School District annually receives federal special education funds. Project applications are submitted to the NH Department of Education for approval and funding. During the past school year, this entitlement money was used to support programming for students. A special education teacher, instructional aides, and occupational therapist were hired to provide direct services to students. The last couple of years have seen an increase in the number of students with more involved disabilities. The district contracted with consultants in the following support areas: positive behavioral interventions, a teacher of the deaf, a teacher of the visually impaired, programming for students with autism, multiply handicapped students, and high school transitions.

This year, federal funds were also used to provide support in programming for our youngest students - in preschool, and to monitor their growth and development, also. We have used the federal funds for contracted evaluators, to enable us to complete all initial evaluations within the regulatory 45 days. Ongoing efforts are in place to help schools meet performance targets for students with disabilities. Activities focused on reviewing and adjusting our reading and math instruction to be more in line with current standards, providing training for our paraprofessionals, behavioral interventions, and programming for students with autism spectrum disorder have been priorities. We also purchased an on-line reading support program for elementary students. Faculty and staff are currently working on making the transition to promoting more upper level thinking skills, and students persevering with their thinking, and the newer Smarter Balanced Assessment.

On August 30, 1999, New Hampshire RSA32:11-a became effective. This law requires that each school district provide in its annual report an accounting of actual expenditures for special education programs and services for the previous two fiscal years, including offsetting revenues. This information is included in the Special Education Expenditure section of the School District Report.

Thanks are extended to the Auburn community for their efforts on behalf of all students and for their continued support of our students with educational disabilities.

Respectfully submitted,  
Anne McSweeney, Director of Student Services

**AUBURN SCHOOL DISTRICT  
SPECIAL EDUCATION EXPENDITURES  
PER RSA 32:11-a**

<b>Function Description</b>	<b>Function Code</b>	<b>Actual Cost 2014 - 2015</b>	<b>Actual Cost 2015 - 2016</b>
Special Education Costs	1200	\$ 2,389,883	\$ 2,403,004
Psychological Services	2140	63,429	66,249
Speech/Audiology Services	2150	170,398	194,478
Therapy and Contracted Services	2160	95,136	110,929
Transportation	2700	26,683	250,501
Federal Funds Special Education Program		<u>143,705</u>	<u>183,416</u>
<b>Total Expenditures</b>		<b><u>\$ 2,889,234</u></b>	<b><u>\$ 3,208,577</u></b>

**Revenues**

Tuitions	\$ -	\$ 2,612
Catastrophic Aid	143,366	117,337
Federal Funds	<u>143,705</u>	<u>183,416</u>
<b>Total Revenues</b>	<b><u>\$ 287,071</u></b>	<b><u>\$ 303,365</u></b>



## **Health Office Report Auburn Village School 2015-2016**

To the Superintendent of Schools, Principal, School Board and Citizens of Auburn:

It is the end of a busy school year once again! Through the Health Office I have:

- ◆ Continued to offer yearly CPR classes to staff and now have approximately 30% of the staff certified. One of the members of the Auburn Fire Department volunteered his time to teach the class to our staff. Thank you!
- ◆ Maintain the school's Automatic External Defibrillator (AED), and updated policy and protocol regarding its use
- ◆ Arranged for a Department of Safety presentation for all 4<sup>th</sup> and 5<sup>th</sup> graders on bike and pedestrian safety and taught puberty education in 5<sup>th</sup> grade classrooms
- ◆ Provided clinical rotation experience as a preceptor in pediatrics for Saint Anselm's nursing students
- ◆ Served as Chairperson for the School Wellness Committee whose activities included
  - P.A.C.K. (**P**ack **A**ssorted **C**olors for **K**ids) Week for all students to encourage eating more fruits and vegetables.
  - Continued development and use of a school garden that has been used as part of the educational curriculum
  - Participated in our school's Earth Day Celebration. The celebration was arranged by our garden committee and funded in part by the PTA. I made and served fruit and vegetable smoothies to students grades in grades K-5
  - Organizing a Wellness Fair for students in Grades 5-8 with multiple health education vendors
- ◆ Served on the Emergency Management Committee
- ◆ Served as the liaison for employee health benefits and coordinator for SchoolCare
- ◆ Developed 504 plans and individual health care plans as needed for appropriate students
- ◆ Attend special education student meetings as needed and implement Individual Health Care Plans for students with chronic health conditions or allergies
- ◆ Monitor immunization status of students, addressing noncompliance as needed
- ◆ Organized and carried out ski/bike helmet ordering program
- ◆ Served as ski program chaperone for elementary program January-February
- ◆ Served as camp nurse for the 6<sup>th</sup> grade overnight Camp Mi-Te-Na experience
- ◆ Monitored height and weight of students and screened students at various grade levels for vision or hearing issues and scoliosis
- ◆ Developed bimonthly health educational bulletin board located outside the Health Office
- ◆ Provided diagnosis and referral for acute health care problems, first aid, monitoring of chronic health care conditions, and counseling to over 650 students and staff as needed

Thank you to all school staff, parents, and students and have a healthy coming year!

Ellen Warecki MS, APRN

<b>Health Services Rendered</b>	<b>Number of visits</b>
Assessment/treatment of illness	5,065
Assessment/ treatment of injury	1,553
Scheduled visits	162
Medications: number of doses given	2,653
Health screenings	1,602
Non-visits for healthcare plans, meetings, immunization tracking etc	117

## School Staff Report

<b>Principal</b>	Lori Collins	<b>Psychologist</b>	Megan Sass (Tues)	
<b>Assistant Principal</b>	Michel O'Rourke		Jonas Taub (Thurs)	
<b>Director Student Services</b>	Anne McSweeney	<b>Guidance K-4</b>	Peter DiZoglio	
<b>Administrative Assistant</b>	Donna Aubin	<b>Guidance 5-8</b>	Melinda Avellino	
<b>Administrative Assistant</b>	Nancy Banner	<b>Reading Spec</b>	Sonia McDaniel (K-4)	
<b>Spec Ed Admin. Assistant</b>	Denise Charbonneau	<b>Reading Support</b>	Laura Magargee	
<b>Athletice Director</b>	Kevin McCue	<b>Reading Spec</b>	Shelley Widdison (5-8)	
		<b>Math Support</b>	Diane Martineau	
<b>Kindergarten</b>	Cheryl Kaake	<b>Comp. Teacher</b>	Andrea O'Neil	
<b>Kindergarten Part-Time</b>	Billie Mullen			
<b>Grade 1</b>	Eileen McDonald	<b>Tech Director</b>	Michael Lessard	
	Shelby Moore	<b>Tech Assistant</b>	Craig Kellett	
<b>Grade 2</b>	Melissa Prunier	<b>Media Generalist</b>	Allison DiPietro	
	Nicole DuPont	<b>Media Assistant</b>	Kim Prokopik	
	Gail Lewis	<b>Nurse</b>	Ellen Warecki, ARPN	
<b>Grade 3</b>	Sherri Smith			
	Kristen Cloutier	<b>Maintenance Director</b>	Scott Dube	
	Jennifer O'Toole			
<b>Grade 4</b>	Melanie Pampel	<b>Maintenance Staff</b>	Matt Davidson	
	Christina Spain		Robert Gilbert	
	Bonnie Boucher		Ed Keane	
	Jessica Duffy		Nick Lewis	
<b>Grade 5</b>	Karen Fortier	<b>Food Svc Dir</b>	Sarah Belanger	
	Katherine Doar	<b>Food Svc Staff</b>	Brenda Brown	
	Nell Keif		Jen McCusker	
<b>Grade 6</b>	Joan Marcotte		Nancy Robitaille	
	Angela Cote	<b>Res Room (K-5)</b>	Rhonda Campbell	
	Jill Kyzer		Patricia Clark	
	Carly Laliberte	<b>Res Room (6-8)</b>	Barb Keating	
<b>Grade 7</b>	Kathy Roggenbuck		Linda Barton	
	Christine Caza		Amanda Joaquin	
	Judy Nesbitt			
	Wendy Smtih	<b>Speech</b>	Wendy Hankin	
<b>Grade 8</b>	Jon Wheeler		Terry Everett	
	Lori Gelinas	<b>OT</b>	Aimee Johnson	
	Timoth Hamilton		Joan Kurr	
	Angela Moser	<b>ELL</b>	Elizabeth Daschbach	
<b>Art</b>	Matt Acker	<b>Para Educators</b>	Karen Brockway	
<b>Band</b>	Matt Szopa		Lana Denaro (LNA)	Elaine Burnap
<b>French/Spanish</b>	Lisa Pope		Adam Emanuel	Jody Dong (LNA)
<b>Music</b>	Christina Ouellette		Elizabeth Foss	Laura Flanigan
<b>Physical Education</b>	Stephen Tewksbury		Kristen Hassig	Heather Graves
<b>Technology Education</b>	Brian Goss		Kerrie Moynihan	Kevin McCue
			Pam Skinner	Stephanie Murphy
			Jacquelyn Vecchione	Carol Theos

**AUBURN VILLAGE SCHOOL  
CLASS OF 2016**

Edith Xitlali Aguirre  
Jesse Daeyeon Ames  
Isabella Magnolia Baird  
Emily M. Baker  
Jonathan Scott Bechard  
Robbie Bernier  
Jacob Paul Boudreau  
Olivia Anne Brunelle  
Christopher Daniel Brunet  
Carley Lynne Burnham  
Nicole Linda Cadieux  
Scott Cavan  
Andrew Richard Chauvette  
Nathan Cloutier  
Caitlyn Marie Culbertson  
Ella Rose Dandrade  
Nathan Daneau  
Philip James Daniele  
Kaleb Joseph Demers  
Sarah Catherine DeVito  
John Gavin Divelbiss  
Grace Lyn Edwards  
Adam Raymond Furgal  
Jada Elisabeth Gaudreau  
Samantha Rae-Anne Gosselin  
Colby James Hall  
Rachel Janet Haskins  
Rafaelos Russell Hitchen  
Harleigh Nicole Marie Hobbs  
Eve Marie Hodgdon  
McKayla Kelly  
Caleb Anthony Kiley  
Alyssa Marie Labonte  
Nathan Marc Laliberte

Cameron Douglas Leppert  
Arianna N. Lima  
Ethan Livingston  
Devin LoCascio  
Samantha Lynn McCusker  
Sterling S. O. McLaughlin  
Katelyn Elizabeth Melendy  
Sam Mercier  
Trevor Michon  
Tyler R. Montgomery  
Elizabeth Marie Morin  
Cassidy Jade Mottola  
Katie Noonan  
Jack David Normand  
Mateo Atilio Peguri  
Victoria Helen Pinardi  
Zachary L. Plaza  
Branden Anthony Randlett  
Kyle M. Raspuzzi  
Thomas Alexander Richmond  
Delaney Maeve Robinson  
Jack Michael Rose  
Colby Richard Ryan  
Josh Scammon  
Juliana Chandler Stefanile  
Areanna Rose Syas  
Salma Temniss  
Nicholas Murray Tufts  
Maya Karina Villeneuve  
Chris Walder  
Christopher Daniel Walkey  
Jonathan S. Wallin  
Ethan J. Wasiejko  
Jackson John Wozniak

8<sup>th</sup> grade Awards for 2015-2016

AEA-----Jesse Ames and Thomas Richmond

American Legion---Isabella Baird and Jonathan Wallin

Humanitarian Award—Jesse Ames

School Board---Cassidy Mottola and Rafaelos Hitchen

Spirit of AVS—Olivia Brunelle and Ethan Wasiejko





## **PLODZIK & SANDERSON**

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX- 603-224-1180

### *INDEPENDENT AUDITOR'S REPORT*

To the Members of the School Board  
Auburn School District  
Auburn, New Hampshire

#### *Report on the Financial Statements*

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Auburn School District as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the Auburn School District's basic financial statements as listed in the table of contents.

#### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### *Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and aggregate remaining fund information of the Auburn School District, as of June 30, 2015, and the respective changes in financial position and the respective budgetary comparison for the major general and grants funds, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Emphasis of Matter*

As discussed in Note 2-C to the financial statements, in 2015, the Auburn School District changed its method of accounting for pension reporting with the adoption of Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions* and as amended by GASB Statement No. 71, *Pension Transition for Contributions Made Subsequently to the measurement Date*. Our opinions are not modified with respect to this matter.

*Auburn School District  
Independent Auditor's Report*

*Other Matters*

Required Supplementary Information - Accounting principles generally accepted in the United States of America require that the management's discussion and analysis (pages 3 through 10), the Schedule of Funding Progress for Other Postemployment Benefit Plan (page 35), the Schedule of School District's Proportionate Share of Net Pension Liability (page 36), and the Schedule of School District Contributions (page 37) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Auburn School District's basic financial statements. The individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The individual fund financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the individual fund financial schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

February 9, 2016

*Plodzik & Sanderson  
Professional Association*



# NOTICE

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2021.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

*Read the full statute at RSA 674:39-aa Restoration of Involuntarily Merged Lots.*



## **Auburn, NH Town Facilities Information**

### **TOWN HALL 47 Chester Road**

#### **Board of Selectmen**

483-5052, Ext. 2  
FAX 483-0518  
Monday - Friday  
8:00am - 4:30pm

#### **Town Clerk & Tax Collector**

483-2281, Ext. 1  
Monday 10:00am - 7:00pm  
Tuesday Closed  
Wednesday 8:00am - 2:00pm  
Thursday 8:00am - 2:00pm  
Friday 8:00am - 12:00pm

#### **Building Inspector**

483-0516, Ext. 3  
Monday - Thursday  
8:00am - 12:00pm  
Inspections after noon  
Friday Closed

#### **Land Use Administrator**

(Assessing - Planning/Zoning)  
483-5052, Ext. 4  
Monday - Friday  
8:00am - 4:00 pm

#### **Griffin Free Pubic Library**

22 Hooksett Road  
483-5374  
Sunday & Monday Closed  
Tuesday 10:00am - 6:00pm  
Wednesday 1:00pm - 8:00pm  
Thursday 10:00am - 6:00pm  
Friday 10:00am - 5:00pm  
Saturday 10:00am - 2:00pm

#### **Auburn Post Office**

61 Raymond Road  
483-5428  
Monday - Friday  
7:30am - 11:30am & 12:30pm - 5:00pm  
Saturday 7:30am - 12:00pm  
Sunday Closed

### **TOWN WEBSITE: [www.auburnnh.us](http://www.auburnnh.us)**

#### **Police Department**

55 Eaton Hill Road  
Emergency **911**  
Non-emergency 483-2134

#### **Animal Control Officer**

623-5243

#### **Fire Department**

55 Eaton Hill Road  
Emergency **911**  
Non-emergency 483-8141

#### **Road Agent**

303-4223

#### **Parks & Recreation**

483-5052  
[recreation@townofauburnnh.com](mailto:recreation@townofauburnnh.com)

#### **Auburn Village School**

11 Eaton Hill Road  
483-2769  
FAX 483-5144

#### **Waste Management Transfer Station**

("The Dump")  
24 Grey Point Avenue  
668-6441  
Monday - Friday 7:00am - 5:00pm  
Saturday 7:00am - 3:00pm

#### **Mailing addresses:**

Board of Selectmen, Assessing, Town Clerk  
Building Inspector and Road Agent  
PO Box **309**  
Auburn, NH 03032

Tax Collector, Auburn Village Crier and  
Planning & Zoning Department  
PO Box **146**  
Auburn, NH 03032