

# Town of Auburn Board of Selectmen

**Meeting Agenda**  
March 27, 2023  
Town Hall 7:00 PM

- I. Call to Order – Pledge of Allegiance**
- II. Public Comments**
- III. Appointments with the Board**
- IV. Manifests**  
Highway Payables - \$
- V. Consent Agenda**
- VI. New Business**
  - A. Election of Officers
  - B. Committee Appointments
  - C. Paving contract 2023
  - D. Road Agent planning
  - E. 2023 COLA
  - F. Duck Race Committee appointment
- VII. Old Business**
  - A. BOS Rules of Procedure
- VIII. Committee Reports**
- IX. Upcoming Meetings**
  - A. Mon. Apr. 10, 2023
- X. Minutes**
  - A. March 13, 2023
- XI. Adjourn**

*Agenda items are subject to change. Any person with a disability who wishes to attend and needs to be provided with reasonable accommodations in order to participate is asked to contact the town office at 603.483.5052 so that arrangements can be made.*

**MARCH APPOINTMENTS**

Body	Position	Term	Incumbent	Note
BOS Ex-officio				
Planning Board	Member	1 yr	Mickey	
Budget Committee	Member	1 yr	Keith	
Highway Safety	Member	1 yr	Tom	
Zoning Board of Adjustment	Member	3 yr	Mike DiPetro	Recent Meeting Postponed
	Member	3 yr	Kevin Stuart	
	Member	3 yr	Vacant	
	Alternate Member	3 yr	Shannon Daoust	
Conservation Commission	Member	3 yr	Jeff Porter	
	Member	3 yr	Edward Fehrenbach	Waiting to hear from Chair
	Alternate Member	3 yr	Stephanie R. Hanson	
Parks and Recreation Commission		3 yr	Jen Strabone	
Robert Frost/Old Stage Coach Scenic Byway Council	Alternate Member	indef.	none	Current members Eliz. Robideau, Deb Mancini; Alt. Paula Marzloff
Southern NH Planning Commission	Commissioner		Formerly Bill Herman	Current members Paula Marzloff; Jeff Porter Alt.
Citizens Broadband Advisory Committee				



February 28, 2023

Town of Auburn  
Mike Dross  
PO Box 309  
Auburn , NH 03032

Dear Mike,

Once again it was a pleasure to work with you and members of your department this past paving season, we cannot thank you enough for the continued business and the trust you placed in our company. We would very much like to continue this working relationship by signing an agreement to pave for the Town of Auburn in 2023.

**2023 Paving Prices**

Machine pave	\$81.28 per TON for TOP
Machine pave	\$78.00 per TON for BINDER
Handwork pave	\$150.00 per TON
Berm	\$5.50 per LF
Tack	\$0.25 per SY
Flaggers	\$52.00 per HOUR
Reclaimer	\$0.80 per SY
Grader with slope control	\$0.70 per SY
Shoulder machine (no gravel)	\$1,800.00 per DAY
Sweeper (4 hr min)	\$150.00 per HOUR
Bobcat trimmer (4 hr min)	\$150.00 per HOUR

NOTE: Pricing in place based on current NHDOT posting for liquid asphalt. Adjustment to be made if required based on NHDOT Road and Bridge Specifications.

Best Regards,  
Bill Gelinis

Accepted:

_____	Date	_____	Date
_____	Date	_____	Date

To: Board of Selectmen  
Date: 23 March 23  
Re: COLA and payroll changes

Board Members:

With the passage of the proposed 2023 Operating Budget, the town Personnel Policy states that the Board of Selectmen will approve Cost of Living Adjustments (COLA) for employees. The 7.95% COLA dictated by the policy, recommended by the Joint Personnel Committee in November, and by the Budget Committee, is reflected in the attached chart. The police union contract calls for a 2% COLA for covered employees at the same time.

We ask that you implement the COLA increase at the beginning of the pay period, rather than the exact policy date, to avoid the confusion that would result from a rate change mid-way through the pay cycle.

***Proposed motion:***

*"The Board of Selectmen approve contractual COLA wage increases for Auburn Police Union employees, and 7.95% wage increases for all other Town employees, effective March 26, 2023."*

Please see also my memo on elected officials compensation. We also have two employees due for evaluations and step increases, which are also attached.

***Proposed motion:***

*"The Board of Selectmen approves step increases for the Parks and Recreation Coordinator to Step 13, and the Finance and Budget Administrator to Step 7. Further, the Board approves status changes from part-time to full-time for the Parks and Recreation Coordinator and the Library Assistant."*

STEP

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
1	13.60	13.87	14.15	14.43	14.72	15.02	15.32	15.62	15.93	16.26	16.58	16.90	17.25	17.60	17.94	18.31	18.66	19.04	19.42	19.81
2	14.91	15.20	15.51	15.81	16.14	16.46	16.79	17.12	17.47	17.81	18.17	18.54	18.90	19.28	19.67	20.06	20.47	20.88	21.29	21.72
3	16.18	16.51	16.83	17.16	17.51	17.87	18.22	18.59	18.96	19.33	19.72	20.12	20.52	20.93	21.35	21.77	22.21	22.66	23.11	23.57
4	17.48	17.82	18.18	18.55	18.91	19.29	19.68	20.07	20.48	20.89	21.30	21.73	22.16	22.60	23.06	23.52	23.99	24.47	24.96	25.45
5	18.77	19.15	19.53	19.92	20.32	20.73	21.14	21.56	21.99	22.43	22.89	23.34	23.80	24.28	24.76	25.26	25.77	26.29	26.80	27.34
6	20.07	20.47	20.88	21.29	21.72	22.15	22.59	23.05	23.51	23.98	24.46	24.95	25.44	25.95	26.48	27.01	27.55	28.10	28.66	29.23
7	21.36	21.78	22.23	22.67	23.12	23.59	24.00	24.54	25.02	25.53	26.04	26.56	27.08	27.64	28.19	28.75	29.32	29.91	30.51	31.12
8	22.67	23.12	23.59	24.05	24.54	25.02	25.53	26.04	26.56	27.08	27.64	28.19	28.75	29.32	29.91	30.51	31.11	31.74	32.37	33.02
9	23.98	24.45	24.94	25.44	25.95	26.47	27.00	27.54	28.09	28.65	29.22	29.80	30.40	31.01	31.63	32.27	32.91	33.57	34.24	34.92
10	25.26	25.77	26.28	26.80	27.34	27.88	28.44	29.02	29.59	30.18	30.79	31.40	32.03	32.68	33.32	33.99	34.67	35.36	36.08	36.80
11	26.55	27.08	27.63	28.18	28.74	29.32	29.90	30.50	31.11	31.73	32.37	33.01	33.67	34.35	35.04	35.74	36.45	37.18	37.92	38.68
12	27.84	28.39	28.96	29.54	30.13	30.73	31.35	31.97	32.61	33.27	33.93	34.61	35.30	36.01	36.72	37.46	38.21	38.98	39.76	40.56
13	29.13	29.71	30.31	30.91	31.53	32.16	32.81	33.46	34.13	34.81	35.51	36.22	36.95	37.68	38.44	39.21	39.99	40.79	41.61	42.44
14	30.44	31.05	31.67	32.30	32.95	33.61	34.28	34.96	35.66	36.38	37.10	37.85	38.60	39.37	40.16	40.97	41.78	42.62	43.47	44.34
15	31.71	32.34	32.99	33.65	34.32	35.01	35.71	36.43	37.15	37.90	38.66	39.43	40.22	41.02	41.84	42.68	43.53	44.40	45.29	46.20
16	33.07	33.72	34.40	35.08	35.79	36.51	37.23	37.98	38.74	39.51	40.31	41.11	41.93	42.77	43.62	44.50	45.39	46.30	47.22	48.17
17	34.34	35.02	35.72	36.43	37.17	37.91	38.67	39.44	40.23	41.03	41.85	42.69	43.55	44.42	45.31	46.21	47.13	48.08	49.04	50.02
18	35.35	36.05	36.77	37.51	38.26	39.03	39.81	40.60	41.41	42.24	43.09	43.95	44.83	45.72	46.64	47.57	48.52	49.49	50.48	51.49
19	36.89	37.63	38.39	39.15	39.93	40.73	41.55	42.38	43.22	44.09	44.97	45.87	46.79	47.72	48.67	49.65	50.64	51.65	52.69	53.75
20	38.21	38.97	39.75	40.55	41.36	42.19	43.03	43.89	44.77	45.66	46.58	47.51	48.46	49.43	50.42	51.42	52.45	53.50	54.57	55.66

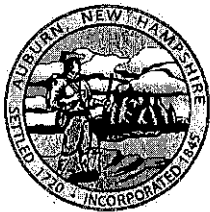
Labor Grade

STEP

	1	2	3	4	5	6	7	8	9	10
20.37	20.98	21.61	22.26	22.93	23.62	24.32	25.05	25.80	26.58	26.58
24.93	25.68	26.45	27.24	28.05	28.90	29.77	30.66	31.58	32.53	32.53
0.00	28.06	28.91	29.77	30.66	31.59	32.53	33.52	34.52	35.56	35.56
31.56	32.50	33.47	34.48	35.51	36.58	37.68	38.81	39.97	41.18	41.18
0.00	0.00	0.00	37.71	38.83	40.00	41.20	42.44	43.72	45.03	45.03

Labor Grade

Part-Time Officer  
Full-Time Officer  
Master Officer  
Sergeant  
Detective Sergeant



## **Town of Auburn**

Chris Sterndale, Town Administrator  
PO Box 309, Auburn, NH 03032  
(603) 483-5052  
townadmin@townofauburnnh.com

To: Select Board  
Date: 21 Mar 23  
Re: Duck Race Committee

### **Board Members:**

This year's Duck Race is scheduled for **Sept. 9**. The committee of organizers has historically been granted official status as a town entity, in order to make clear that any liability that members might face would be covered by the town's insurance. Chair Deb Mancini has asked that you appoint the residents below.

### **Proposed Motion:**

*"The Board of Selectmen hereby appoints the following volunteers to the 2023 Duck Race Committee:*

- *Brenda Beer*
- *Cindy Berling*
- *Dan Carpenter*
- *David Rogers*
- *Deb Mancini*
- *Joe Mancini*
- *Linda Matta*
- *Nancy Mayland*
- *Pat Clement*
- *Sue Anderson*