

*Griffin Free Public Library
Board of Trustees Meeting
July 2, 2020 at 6:30pm*

Virtually Present: Nancy Mayland, Chair; Liz Michaud, Secretary; Kathy Grownney, Library Director; Bill Herman, Town Administrator

Absent: Marilyn Cavanaugh, Treasurer

Note: Following various orders issued by Governor Sununu based on the State of Emergency declared on March 13, 2020, the general public will not be able to physically attend the Board of Trustee's meeting, but can call 1-712-770-5323 and use Access Code 639411 when prompted to be able to listen to the meeting on any telephone.

Nancy Mayland called the meeting to order at 6:37pm

Nancy Mayland read the following preamble:

Good Evening, as Chair of the Board of Library Trustees, I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of Town government and services, which are vital to public safety and confidence during this emergency.

Governor Sununu issued Emergency Order #12 on March 23rd which provides local government boards the ability to conduct business using technology to hold remote meetings and not provide a public place of meeting but provide for the public's ability to listen to the meeting. As such, this meeting will be conducted without a quorum of this body physically present in the same location.

At this time, I also welcome members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Any person found to be disrupting this meeting will be asked to cease the disruption. Should the disruptive behavior continue thereafter, that person will be removed from this meeting.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote to be in accordance with the provisions of RSA 91-A:2, III (e).

Let's start the meeting by taking a Roll Call attendance. When each member states their name, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Roll Call: Nancy Mayland, Chair; Liz Michaud, Secretary, Kathy Grownney, Library Director.

The purpose of this meeting is a Public Notice to accept the \$5,000 Grant from the NH Humanities for the purchase of technology for patron use to assist during the pandemic.

No Town Tax Funds are being used to make this purchase.

Motion to accept the \$5,000 grant made by Liz Michaud/ Nancy Mayland 2nd. All in favor: Nancy Mayland, Liz Michaud. Motion Passed.

Opportunity for the Public to Speak:

- NA

Motion to adjourn the meeting made by Liz Michaud / Nancy Mayland 2nd. All in favor: Nancy Mayland, Liz Michaud. Motion Passed.

The next meeting will be Monday July 13th at 6:30pm

Meeting adjourned at 6:43pm

Liz Michaud
Secretary

*Griffin Free Public Library
Board of Trustees Meeting
July 13th, 2020 at 6:30pm*

Virtually Present: Nancy Mayland, Chair; Marilyn Cavanaugh; Treasurer, Liz Michaud, Secretary; Kathy Growney, Library Director

Note: Following various orders issued by Governor Sununu based on the State of Emergency declared on March 13, 2020, the general public will not be able to physically attend the Board of Trustees' meeting, but can call 1-712-770-5323 and use Access Code 639411 when prompted to be able to listen to the meeting on any telephone.

Nancy Mayland called the meeting to order at 6:34 pm

Nancy Mayland read the following preamble:

Good Evening, as Chair of the Board of Library Trustees, I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of Town government and services, which are vital to public safety and confidence during this emergency.

Governor Sununu issued Emergency Order #12 on March 23rd which provides local government boards the ability to conduct business using technology to hold remote meetings and not provide a public place of meeting but provide for the public's ability to listen to the meeting. As such, this meeting will be conducted without a quorum of this body physically present in the same location.

At this time, I also welcome members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Any person found to be disrupting this meeting will be asked to cease the disruption. Should the disruptive behavior continue thereafter, that person will be removed from this meeting.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote to be in accordance with the provisions of RSA 91-A:2, III (e).

Let's start the meeting by taking a Roll Call attendance. When each member states their name, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Roll Call: Nancy Mayland, Chair; Marilyn Cavanaugh, Treasurer; Liz Michaud, Secretary

Correspondence:

- Email from Brenda Beer read by Nancy Mayland. Brenda is resigning as an Alternate Trustee.
- Motion to accept her resignation with great sorrow made by Nancy Mayland/ Liz Michaud 2nd. All in favor: Nancy Mayland, Marilyn Cavanaugh, Liz Michaud. Motion Passed.

Review Previous Meeting Minutes:

- Reviewed the minutes of the June 16th Board of Trustee Meeting.
- Motion to approve the minutes made by Marilyn Cavanaugh/Nancy Mayland 2nd. All in favor: Nancy Mayland, Marilyn Cavanaugh, Liz Michaud. Motion Passed.
- Action Item: Liz to send nice Thank You to Brenda Beer.

Treasurer's Report:

- Report reviewed and discussed.
- Marilyn discussed a check that is restricted for new books.
- Reviewed Operation Budget Spreadsheet from Kathy, we will discuss next month.
- Motion to accept the report and place it on file subject to audit made by Liz Michaud/Nancy Mayland 2nd. All in favor: Nancy Mayland, Marilyn Cavanaugh, Liz Michaud. Motion Passed.

Directors Report:

- Report review postponed until Kathy is in attendance.

Old Business:

- Reviewed the changes Kathy made to the Survey, she added the preamble about filling out the questionnaire. We need to change wording on where to add name and address so that it matches the location on the survey.

New Business:

- Reviewed the estimate from Jim Trombly about adding a blower to the boiler to work even when the heat is not on so we can manually circulate the air in the library
- Motion to have Jim Trombly do the work made by Nancy Mayland/Marilyn Cavanaugh second. All in favor: Nancy Mayland, Marilyn Cavanaugh, Liz Michaud. Motion Passed.
- Nancy will contact Jim Trombly to schedule the work.
- Discussion of the CIT plan. Nancy & Kathy met with Bill Herman about the plan and the budget for next year. We need money in the budget for the CIT for a library consultant as that will be the next expense. A library consultant will look at what we want, what we need, what the community would like and make suggestions before the architect and after the survey. Approximately \$10,000 will be needed. Kathy is doing research to determine the cost and will send it to Bill Herman so it can be added to the 2021 CIT. Also discussed the expenses for the survey, we will put any expense for this in our budget. It will need to be printed as an option for folks who don't want to do it virtually. Once we have received the surveys back we will have a public hearing/meeting with Primex. Coffee & pizza expenses

for the meeting will be part of our budget. The survey will also be available on our web site, on Facebook, on line, copies will be at the library, and a copy will be send in the Crier.

- We will need to work on the budget soon.
- Porch floor discussion, one board is split and many areas are worn. It needs to be repaired and restained.

Any Other Business:

- NA

Opportunity for the Public to Speak:

- Chris Chickering said she will also look at the porch floor.
- Chris Chickering mentioned that only two staff are supposed to be in the building at a time, but there are three people on Tuesday for about 4 hours. Nancy suggested that Chris bring it up at the staff meeting to clarify the policy.

Action Items:

- Liz Michaud to send thank you note to Brenda Beer for her time on the Board.

Motion to adjourn the meeting made by Marilyn Cavanaugh/ Liz Michaud 2nd. All in favor: Nancy Mayland, Marilyn Cavanaugh, Liz Michaud. Motion Passed.

The next meeting will be held Monday Aug 10 at 6:30pm.

Meeting adjourned at 6:58 pm

Liz Michaud
Secretary



T-Mobile Federal Tax ID 91-1983600
 3BOL1
 Cage Code
 Dun & Bradstreet 06-852-8376

Griffin Free Public Library
 22 Hooksett Road
 Auburn, NH 03032

Customer BAN
 Customer Node 7097452
 Tax ID 02-6000047
 Contract date 08/01/20

QTY	SOC	DESCRIPTION	UNIT PRICE	DISCOUNT	UNIT TOTAL	SHIPING METHOD	PERFORMANCE PERIOD (MONTHS)	DATE OF QUOTE
4		Franklin T9	\$ 84.00	100.00%	\$ -	Ground	12	08/01/20
SUBTOTAL					\$ -			
EQUIPMENT PRICING SCHEDULE - PER UNIT								
QTY	SOC	DESCRIPTION	MONTHLY RECURRING CHARGE	DISCOUNT	NET MONTHLY RECURRING CHARGE	MONTHLY TOTAL	PERFORMANCE PERIOD TOTAL	
4		Other	\$ 35.00	18.00%	\$ 28.70	\$ 114.80	\$ 1,377.60	
SUBTOTAL					\$ -	\$ 114.80	\$ 1,377.60	
VOICE AND DATA SERVICES								
QTY	SOC	DESCRIPTION	MONTHLY RECURRING CHARGE	DISCOUNT	NET MONTHLY RECURRING CHARGE	MONTHLY TOTAL	PERFORMANCE PERIOD TOTAL	
		Unlimited High Speed 4G Data	\$ -	0.00%	\$ -	\$ -	\$ -	
SUBTOTAL					\$ -	\$ -	\$ -	
VOICE AND DATA FEATURES								
QTY	SOC	DESCRIPTION	MONTHLY RECURRING CHARGE	DISCOUNT	NET MONTHLY RECURRING CHARGE	MONTHLY TOTAL	PERFORMANCE PERIOD TOTAL	
			\$ -	0.00%	\$ -	\$ -	\$ -	
SUBTOTAL					\$ -	\$ -	\$ -	
SERVICE/FEATURE SUBTOTAL			\$ -					
*ESTIMATED FEES (911, USF, ETC)			\$ 114.80			\$ 1,377.60		
SERVICE/FEATURE + FEES TOTAL			\$ 114.80			\$ 1,377.60		
EQUIPMENT TOTAL			\$ -			\$ -		
GRAND TOTAL FOR PERFORMANCE PERIOD					\$ 114.80	\$ 1,377.60		

Special Notes: This is a quote for services on T-Mobile plans. Equipment costs are varied based on equipment chosen. Please see sample equipment pricing above. Equipment pricing will be finalized based on equipment chosen and available promotions. Network Management Service may be allowed, terminated, or restricted for misuse, abnormal use, interference with our network or ability to provide quality services to other users, or significant roaming. Customers who use an extremely high amount of data in a bill cycle will have their data usage deprioritized compared to other customers for that bill cycle at locations and times when competing network demands occur, resulting in relatively slower speeds. See tmobile.com (open internet for details. See terms and conditions (including arbitration provision) at www.tmobile.com for additional information.

*The contract price does not include all State and local taxes levied on or measured by the contract or sales price of the services or completed supplies furnished under this contract. T-Mobile will state separately on its invoices taxes excluded from the contract price, and the ordering activity agrees either to pay the amount of the taxes to T-Mobile or provide evidence necessary to sustain an exemption. See FAR 52.229-1 (STATE AND LOCAL TAXES) (APR 1984) (DEVIATION - MAY 2003).

Quote sheets provided to ordering activities represent estimates of taxes and fees to be applied in final billings.

See our nonprofit COVID-19 resources

(<https://page.techsoup.org/covid-19-resources>)

Donor or Company ▼



Hotspot for Mobile Beacon 4G LTE Internet Service for Nonprofits (Boost)

Donor Partner: Mobile Beacon (<https://www.techsoup.org/mobile-beacon>)

Platform: Multiple platforms

Format: Hardware

Product ID: G-51470

Availability: Available

(/)

Admin Fee:

~~\$15.00~~ **\$8.00**

Quantity:

ADD TO CART

for Griffin Free Public Library (/my-account#my_organizations)

DESCRIPTION

Search FAQ

DETAILS AND SERVICE COSTS

See our nonprofit COVID-19 resources



RULES, ELIGIBILITY AND RESTRICTIONS



MORE TECHSOUP
Donor or Company ▾



GET IN TOUCH



FOLLOW US



(/rss-

(https://www.techsoup.org/press-releases/techsoup-donates-150k-to-aid-in-response-to-covid-19)

SUBSCRIBE TO OUR NEWSLETTERS

Get technology news and updates on exciting new offers from TechSoup.

SUBSCRIBE (/SUBSCRIBE-TO-OUR-FREE-NEWSLETTERS)

Copyright © 2020, TechSoup Global. All Rights Reserved.

[Privacy Policy \(/privacypolicy\)](/privacypolicy)

[Terms of Use \(/termsfuse\)](/termsfuse)

Description

A mobile hotspot from Mobile Beacon connects multiple computers or Wi-Fi-enabled consumer electronics like smartphones and tablets to Mobile Beacon's mobile broadband Internet service. The hotspot can be used at any location within the Mobile Beacon coverage area.

This donation allows you to receive one mobile hotspot from Mobile Beacon. You can receive up to 11 hotspots by requesting multiple quantities of this donation. After you pay the admin fee and request this offer, you'll also pay Mobile Beacon \$9 per hotspot for shipping and handling and \$120 per hotspot for a 12-month Mobile Beacon service plan. **You'll need to request your hotspots and purchase service plans on Mobile Beacon's website before June 30, 2021.** See the **Details and Service Costs** tab for more information.

Library CIP Update Request

1 message

Griffin Free <director@griffinfree.com>

Thu, Jul 23, 2020 at 11:34 AM

Reply-To: director@griffinfree.org

To: Bill Herman <townadmin@townofauburnnh.com>

Cc: "mayland, n" <n.mayland@comcast.net>

Hi Bill,

Attached please find the library's request for the addition of a library consultant to calculate the library space needs analysis.

Please let me know if you have any questions.

Thank you.

Kathy

Kathy Growney
Library Director
Griffin Free Public Library
Auburn, NH 03032
(603) 483-5374

 **Library CIP Update.pdf**
215K

AUBURN CIP PROGRAM Capital Project Worksheet and Submission Form

Town of Auburn
Capital Improvements Plan
2021-2026

TOWN OF AUBURN CAPITAL IMPROVEMENT PLAN PROJECT WORKSHEET

Priority ranking _____ Year First Scheduled _____ Year needed _____

Department Library Department Priority _____ of _____ projects Date of submission _____

Type of Project: Primary purpose of project is to: (check one)

- Replace / repair existing facilities or equipment
- Improve quality of existing facilities or equipment
- Expand capacity of existing service level/facility
- Provide new facility or service capability

Service Area of Municipality Neighborhood
Project Impact: School District Street
(check one) Region Other Area

Project Description: Hire a library consultant to determine the space needs of the library facility.

Project Rationale: Removes imminent threat to public health or safety

- Alleviates substandard conditions or deficiencies
- Responds to federal or State requirement for implementation
- Improves the quality of existing services
- Provides added capacity to serve growth
- Reduces long-term operating costs
- Provides an incentive to economic development
- Eligible for matching funds available until _____

Narrative Justification: (Attach all backup material if possible)

As we plan for a new facility so that we can adequately meet the needs of Auburn, we need an expert to calculate the space needed and type of space needed to meet a community of our size. From this, an architect can then design the structure.

a. Cost Estimate: (Itemize as Necessary)	Capital Costs	Impact on Operating & Maintenance
	Dollar Amount (in current \$)	Costs or Personnel Needs
\$	Planning/feasibility analysis	<input type="checkbox"/> Increases personnel requirements
\$	Architecture & engineering fees	<input type="checkbox"/> Increases O & M costs
\$	Real Estate acquisition	<input type="checkbox"/> Reduces personnel requirements
\$	Site preparation	<input type="checkbox"/> Reduces O & M costs
\$	Construction	
\$	Furnishings & equipment	Dollar Cost of Impacts if known:
\$	Vehicles and capital equipment	(+) \$ _____ annually
\$		(-) \$ _____ annually
\$ 15,000	Total project cost	Estimated useful life is <u>2</u> years

Sources of Funding:

Grant from: _____ \$ _____ show type
 Loan from: _____ \$ _____ show type
 Donation/bequest/private _____
 User charge or fee _____
 Capital reserve withdrawal _____
 Impact fee account _____
 Warrant article _____
 Current revenue _____
 General obligation bond _____
 Revenue bond _____

Form Prepared by:

Karen J. MacLeod

(Signature)
J. Trustee

(Title)

Special assessment _____ (Department/Agency)

_____ (Date prepared)

Total Project Cost \$ 15,000

Griffin Free Public Library - 2020

Expenses	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Budget	Difference	%
Lending Materials	847.98	4,381.64	1,912.91	915.49	827.46	972.77	1,921.59									
Print	437.98	1,666.12	506.84	98.08	538.11	893.79	1,137.69	0.00	0.00	0.00	0.00	0.00	5,278.61	9,300.00	4,021.39	57%
Books	0.00	1,564.52	506.84	98.08	538.11	893.79	1,137.69	0.00	0.00	0.00	0.00	0.00	4,739.03			
Adult	0.00	1,427.45	506.84	92.01	538.11	744.12	1,000.70									
Youth	0.00	137.07	0.00	6.07	0.00	149.67	136.99									
Periodicals, Ref	437.98	101.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	539.58			
Electronic	410.00	2,715.52	1,406.07	817.41	289.35	78.98	783.90	0.00	0.00	0.00	0.00	0.00	6,501.23	9,212.00	2,710.77	71%
CARES							-500.00									
Audio/CD	0.00	176.46	247.49	31.49	0.00	0.00	192.99	0.00	0.00	0.00	0.00	0.00	648.43			
Downloadables	0.00	2,117.00	1,158.58	588.00	0.00	48.99	949.98	0.00	0.00	0.00	0.00	0.00	4,862.55			
Databases	410.00	0.00	0.00	0.00	0.00	0.00	0.00									
DVDs	0.00	422.06	0.00	197.92	289.35	29.99	140.93	0.00	0.00	0.00	0.00	0.00	1,080.25			
Adult	0.00	407.07	0.00	157.43	255.62	29.99	44.23	0.00	0.00	0.00	0.00	0.00	894.34			
Youth	0.00	14.99	0.00	40.49	33.73	0.00	96.70	0.00	0.00	0.00	0.00	0.00	185.91			
Programs	615.00	197.80	0.00	0.00	300.00	0.00	62.87	0.00	0.00	0.00	0.00	0.00	1,175.67	1,150.00	-25.67	102%
Adult	615.00	197.80	0.00	0.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,112.80			
Youth	0.00	0.00	0.00	0.00	0.00	0.00	62.87	0.00	0.00	0.00	0.00	0.00	62.87			
Computer Systems	3,349.99	82.96	0.00	942.16	0.00	0.00	-104.18	0.00	0.00	0.00	0.00	0.00	4,270.93	7,000.00	2,729.07	61%
CARES							-142.16									
Hardware	0.00	0.00	0.00	0.00	0.00	0.00	37.98	0.00	0.00	0.00	0.00	0.00	37.98			
Software	49.99	132.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	182.94			
Elec. Supp./host'g	3,300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,300.00			
Elec. Resources	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
Equip./Furnish'g	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	0%
Maintenance	0.00	120.00	425.00	240.00	180.00	240.00	860.00	0.00	0.00	0.00	0.00	0.00	2,065.00	7,250.00	5,185.00	28%
Supplies	520.60	68.54	0.00	0.98	724.58	688.12	-347.07	0.00	0.00	0.00	0.00	0.00	1,655.75	2,500.00	844.25	66%
CARES							-523.18									
Training	25.00	0.00	0.00	60.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	235.00	2,300.00	2,065.00	10%
Utilities	1,019.28	962.35	1,030.61	612.32	644.34	246.70	216.07	0.00	0.00	0.00	0.00	0.00	4,731.67	8,900.00	4,168.33	53%
Total Expenses	6,377.85	5,813.29	3,368.52	2,770.95	2,826.38	2,147.59	2,609.28	0.00	0.00	0.00	0.00	0.00	25,913.86	47,613.00	21,699.14	54%
													25,913.86			
													25,913.86			



Director's Report for the August 10, 2020 Trustee Meeting

BUDGET

1. I am working on putting together a draft of the 2021 Library Budget for discussion at the September meeting.

FACILITIES

2. As discussed at a previous Trustee Meeting, the library building was power washed on July 25.
3. A tree branch fell down in the back yard of the library and has since been removed.
4. Trombley Plumbing installed a fan and UV light to help clean the air in the library. They also maintenance the three older AC units.
5. Shipments to Better World Books have begun. We are sending between two and four boxes a week at this point.
6. On August 3, 2020 I met with Bill Hickey and Doug Proctor of The H.L. Turner Group regarding the review of the library property. We toured the building and the property to discuss space needs. They would like to meet with the Library Trustees at their September 14 meeting to hear the Trustees thoughts on the project.
7. A tree in the front yard of the library is over hanging the sidewalk and needs pruning.
8. The work on the front porch is pending the finding of a contractor to complete the work.
9. A large groundhog has taken up residence in the crawl space of the library. Before attempting to trap him, it would be good to have someone lined up to repair the foundation.
10. After meeting with the Chair of the Library Trustees and on the Town Administrator, the revised CIP as discussed previously was submitted to the Town Administrator on July 23, 2020.

COLLECTIONS

11. An additional \$900 of CARES funds have been added to hoopla to meet increased digital demand. Usage has increased due to the Pandemic and by mid-June patrons were being blocked from checking out material due to lack of funds. Since the infusion of funds in July, no patrons have been blocked.

SYSTEMS

12. The Library's 2020 budget contained funds to subscribe to Plymouth Rocket's calendar and registration system. This will provide a better user experience for our patrons and streamline workflows for staff. The new calendar went live on August 8th and can be accessed from the Library's website. Now patrons may register for an event right from the calendar. This software also has an add-on module that would let patrons book (and sometimes print) library museum passes. I have asked the Friends to sponsor this module. The Friends have not met since February and I have offered to have the meeting outside of the library or via Zoom.

REOPENING WORK

13. In researching self-checkout systems for the library, I found that the all in one unit were very expensive and required large annual licenses. I therefore went with the cheaper version of using an iPad and wireless Bluetooth scanner and the KOHA self-checkout module. This will be used when we go to the next phase of reopening the library.
14. Four new book trucks have been ordered to help with setting the library up for patron appointments and self-checkout stations. The invoice has been submitted to Town Hall for reimbursement by CARES act funds.
15. At our weekly staff meetings, we have been discussing what the next step in reopening will look like at Griffin Free. The staff would like to begin offering appointments for browsing the adult fiction room prior starting prior to Labor Day. If this goes well, the next step would be allowing for computer appointments and Children's Room appointments. The staff request that masks be required. For those that do not have masks, we have a small supply on hand. For those who are unable to wear a mask, we would continue to provide service to them outside of the building. Appointments will be 20 Minutes in length with 20 minutes buffer in between appointments for staff to wipe down high touch surfaces. Appointments would be for library patrons only and the bathroom would be closed to the public. It is also recommended that we be prepared to roll back services if the situation changes. Examples include unavailable staffing, increased cases of COVID-19 in the area, and patrons not adhering to library policies. To begin with, Porch Pick-Up would happen only on days that appointments are not scheduled due to staffing and space constraints.

STAFF

16. Staff Meetings have continued to be held remotely every week on Tuesday nights. At the last meeting, the staff decided to move to meeting every other week for the time being.

SERVICES

17. The New Hampshire State Library runs the system which allows NH libraries to lend books to one another. This service has been offline since March and is not yet up and running. However, we have just received notice from the State Library that they hope to have the interlibrary loan system up and running in *three- or four-weeks' time*. Over the

next couple of weeks, the State Library will be working on “clearing the decks” – returning books in the system to their home library. Once this is done, the next step will be starting lending back up.

18. We still have around \$500 to spend from the NH Humanities Grant which called for both iPads (which have been received) and wireless hotspots. We have received a quote from T-Mobile and Mobile Beacon with T-Mobile having a higher rated service and Mobile Beacon being much less expensive.

PROGRAMMING

19. This year’s children’s summer reading program will end on August 9. Mary Hrubiec did an amazing job dealing with setting up the new virtual platform on short notice as well as creating weekly mission craft projects for the children. Once the program completes, we will be able to pull statistics and review what went well and how we might want to change it next year.
20. The Summer Author Series was a great success. Dan Szczesny did a fantastic job of lining up a diverse group of interesting authors as well adapting to hosting virtually.
21. Dan is also looking to schedule an author event in the fall.
22. Hope Garner will be presenting on Gardening with Bulbs on Wednesday, August 26 at 6:30 PM via Zoom. Registration is required.
23. The StoryWalk was installed on July 24.

Respectfully submitted by:

Kathy Growney, Library Director