

**AUBURN POLICE DEPARTMENT**  
**VACANT HOUSE NOTIFICATION INFORMATION SHEET**  
**PH (603) 483-2134/FAX (603) 483-2013**  
**Email: police@townofauburnnh.com**

**Thank you for letting us know you will be away. We encourage you to leave a key and copy of this completed form with a trusted friend or neighbor if your residence is going to be unoccupied for any significant amount of time. This should be someone who is able to immediately recognize if something looks unusual at your property. PLEASE LET THAT PERSON KNOW THAT IF THEY SEE ANYTHING SUSPICIOUS TO CALL 911 WITHOUT HESITATION.**

**Disclaimer: Notification will be assigned to the patrol officers. Please note they will attempt to drive through the area paying attention to any suspicious activity at the house or surrounding area.**

Name and address to be checked: \_\_\_\_\_

Number Where You Can Be Reached (if needed): \_\_\_\_\_

Alarm System: Yes \_\_\_ No \_\_\_ Mail Stopped: Yes \_\_\_ No \_\_\_ Video Camera System: Yes \_\_\_ No \_\_\_

Lights on a timer? Yes \_\_\_ No \_\_\_ When: \_\_\_\_\_ Where: \_\_\_\_\_

Other Information: \_\_\_\_\_

Vehicles In Driveway: Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ Plate # \_\_\_\_\_

Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ Plate # \_\_\_\_\_

Information of person checking on your home:

Name: \_\_\_\_\_ Phone # \_\_\_\_\_ Address: \_\_\_\_\_

Person(s) To Contact In Case of Emergency:

Name \_\_\_\_\_ Address \_\_\_\_\_ Phone # \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

**\*NOTE: PLEASE CONTACT THE POLICE DEPARTMENT WITHIN 24 HOURS OF YOUR RETURN\***

Date Leaving: \_\_\_\_\_ Date Returning: \_\_\_\_\_

By signing this form, you are authorizing members of the Auburn Police Department to be present on your property and enter your residence should an emergency be discovered. You understand, although this program will increase the visibility of the police around your area, our department cannot guarantee the safety of your residence or be responsible for any damage incurred as such.

\_\_\_\_\_  
Your signature:

\_\_\_\_\_  
Date: