

**Town of Auburn**  
**AUBURN POLICE COMMISSION PUBLIC MEETING MINUTES**  
**August 10, 2021**

**D. Dion** – calls the meeting to order at 6:55 PM.

**Present:** David Dion, Police Commissioner, Patrick Bergeron Police Commissioner, Chief Pelton, Lt. Chabot and Lillian Deeb.

**Absent:** Dennis McCarthy, Police Commissioner

**D. Dion** - motion to go into non-public pursuant to RSA 91-A:3, II (a). **P. Bergeron** – seconds and polled the members having received the affirmative from all present. **Motion passes.**

**D. Dion** – at 6:58 pm reconvenes public meeting.

**Also present:** Steve Grange

**D. Dion** – motions to seal the non-public meeting minutes. **P. Bergeron** – second. All in favor. **Motion passes.**

**D. Dion** – leads the Pledge of Allegiance

#### **REVIEW MINUTES**

**D. Dion** - motion to accept the June 8, 2021, non-public minutes as presented. **P. Bergeron** – second. All in favor. **Motion passes.**

**P. Bergeron** - motion to accept the June 8, 2021, public minutes but notes a discrepancy with the date listed of May 11<sup>th</sup>. **L. Deeb** – comments might have printed the wrong minutes for the packet and requests time to quickly print the appropriate minutes. **D. Dion** – comments the benefit of having meeting at safety complex. **Chief** – mentions moving on with his report.

#### **CHIEF'S REPORT**

**Chief** – mentions the upcoming Active Shooter training at the AVS, further mentioning Chester and Candia PD will be participating also. He mentions the department completing CPR/AED training with the Dave Walter, Auburn FD. He comments on the upcoming softball game and mentions the September 11<sup>th</sup> Duck Day. He further discussed the storage building project is wrapping up and believes only some site work and minor things remain to be completed. He comments on cell toilets were replaced. He updates the commissioners about the phone replacement, following the lightening strike. **D. Dion** – questions whether that came out of the department's budget. **Chief** – clarified payment came from town funds and insurance and not the PD budget. He further mentions the equipment grant for tactical vest and helmets the

department was approved for. He comments on the contest Melissa entered the department in for, explaining All Traffic Solution's contest and explains Auburn won a free traffic sign worth \$5300. He comments the departments plan is to set up a few different sign polls around town to move the sign to some of problem areas. **D. Dion** – comments the Derry PD has some and they offer a deterrent and it's great we are getting it for free. He further comments need to thank Melissa for all her work on this. **L. Deeb** – mentions the NW group was also a big help. **Chief** – comments Matt Barsaleau has started the PT academy; commenting should graduate sometime in November. He updates commission on status of cruiser 4, commenting on the incident which resulted in the cruiser damage and mentions the suspect was apprehended. He mentions to approximate downtime of the cruiser as parts have been ordered. **D. Dion** – questions whether this was going through insurance. **Chief** – mentions Primex involved, appraisal has been completed and comments he will wait till later in presentation to discuss budget items.

## **LIEUTENANT'S REPORT**

**Lt. Chabot** – comments he has June and July activity to discuss and begins by updating commissioners on the OHRV deaths on Beaver Brook and mentions the assistance Londonderry's traffic investigation team. He comments on the monthly stats for June and mentions an arrest was made for the car break-in on Tower Hill. He mentions the warrant served for child sex abuse images. **D. Dion** – questions the stats on OD calls. **Chief** – comments numbers are slightly down from this time last year. **D. Dion** – asks if there was any in June. **Lt. Chabot** – comments negative and reviews the July stats. He mentions the department's plans for a Safety Day in October. He mentions the body cams are working out well for the department and he continues to randomly review footage. **D. Dion** – mentions this allows for both negative or more importantly positive feedback for officers. **Lt. Chabot** – mentions other agencies plan to visit to review Auburn's set up of a stand-alone system. **D. Dion** – questions officers remembering to turn on cameras for stops or is there a recall for cameras. **Lt. Chabot** – explains the 30 second prior activity for context purposes. **P. Bergeron** – comments on the fall-down alarm. **L. Deeb** – requests to discuss the June 8, 2021 minutes again and explains the date on the minutes in the packet are a typo and that the minutes before the commission are from June 8<sup>th</sup>. She further mentions a correction will need to be made on the minutes that were already posted. **P. Bergeron** - motion to accept the June 8, 2021, public minutes as presented. **D. Dion** – second. All in favor. **Motion passes.**

## **NEIGHBORHOOD WATCH UPDATE**

**D. Dion** – greets Mr. Grange. **S. Grange** – mentions NW has been quiet and Melissa has been focused on some personal matters, but that Melissa mentioned the softball game and mentioned 911 Memorial ideas. He further mentions he had a few new members sign up in his neighborhood and believes Melissa recruited someone. He mentioned he missed the award ceremony for the NW coloring contest but heard success. **P. Bergeron** – mentions nice event. **D. Dion** – mentions for Auburn Safety Day in October maybe have Steve involved. **S. Grange** – confirms. **D. Dion** – mentions he'd be willing to donate hotdogs and buns for free for NW members.

## **OLD BUSINESS**

**D. Dion** – mentions addressing the 2021 budget under old business. **Chief** – comments the town has requested numbers for the 2022 budget and mentions Commissioner Bergeron had

some questions about the current budget printout. The Chief comments the department received its final reimbursement to the OHRV line for DHHS vaccination site assistance. He further comments the department has ordered some big-ticket items it holds off buying until 2<sup>nd</sup> half of year. **D. Dion** – comments should begin discussing 2022 budget sometime in September. **L. Deeb** – comments been working on budget proposal sheets and should have outline soon. **Chief** – recommends waiting to see what the town's schedule is for meetings and plan PC budget meeting accordingly. **D. Dion** – comments the PC can schedule a separate budget meeting if necessary. **Chief** – updates the commission there are lines the department will be looking to increase which includes cruiser maintenance. He mentions parts prices are extremely high and tire prices. He also mentions increase to computer line. He explains Rockingham County Dispatch Microsoft server upgrade and will need to charge for licenses. He mentions an increase to custodial costs. **D. Dion** – comments the custodial line has been level for years and questions whether there will be big-ticket items the department will be looking for, like laptops. **Chief** – comments will look into that but mentions considering maintenance items where department get two each year consider cutting back to order one but will review. **D. Dion** – asks Chief if there will be surplus funds in 2021. **Chief** – comments some of the lines are presently over or will be. **P. Bergeron** – comments talk of part prices continuing to rise. **D. Dion** – mentions fuel line is cutting it close. **L. Deeb** – mention the Hybrid cruiser. **Chief** – mentions the department looked at a three-month period, explaining Hybrid is getting about 24 miles to the gallon to the 12 miles on standard SUV cruiser. **D. Dion** – questions the mileage getting on tires. **Chief** – comments the department running summer and winter tires and summer wear more and comments admin cruisers get more. He further comments will let the commissioner know sooner if more time will be needed to prepare.

## **NEW BUSINESS**

**D. Dion** – moves on to the evaluations. **L. Deeb** – comments on Officer Goonan and Jarlene Cornett. She comments commissioner are reviewing a 2019-2020 evaluation for Goonan and mentions verbiage for employees at end of labor grade is enclosed for Jarlene's evaluation.

**D. Dion** – motions based on the outstanding evaluation of Melissa Gates, award her a step increase from Labor Grade 5, Step 15 to Step 16. **P. Bergeron** – second. All in Favor. **Motion passes.**

**P. Bergeron** – motions based on the very good evaluation of Peter Lennon, award him a step increase from Labor Grade 6, Step 13 to Step 14. **D. Dion** – second. All in Favor. **Motion passes.**

**P. Bergeron** – motions based on the 2019-2020 satisfactory evaluation of Sgt Dan Goonan, award him a step increase from Labor Grade 11, Step 14 to Step 15. **D. Dion** – second. All in Favor. **Motion passes.**

**P. Bergeron** – motions based on the very good evaluation of Jarlene Cornett, mentioning she is at her highest labor grade on pay scale but based on the personnel policy award her the appropriate merit increase. **D. Dion** – second. All in Favor. **Motion passes.**

**D. Dion** – asks if anyone has anything else for adjourning. **P. Bergeron** – comments on August 21<sup>st</sup> Jess Edwards is having his State barbeque and there will be lots of people attending. He mentions wanting to let the PD know but he will be assisting with parking. **Chief** – comments Mr. Edwards has had event in the past and appreciates update for parking concerns.

**D. Dion** - motion to adjourn at 7:29PM. **P. Bergeron** - second. All in favor. **Motion passes.**

**Meeting closed at 7:29 pm.**

Minutes approved by \_\_\_\_\_ on \_\_\_\_\_.