

**Town of Auburn**  
**AUBURN POLICE COMMISSION PUBLIC MEETING MINUTES**  
**January 12, 2021**

**D. Dion** – calls the meeting to order at 6:55 PM *(Meeting location was changed to Safety Complex Meeting Room)*

**Present:** David Dion, Police Commissioner, Michael Rolfe, Commissioner, Chief Pelton and Lillian Deeb.

**D. Dion** - motion to go into non-public pursuant to RSA 91-A:3, II (a). **M. Rolfe** – seconds and polled the members having received the affirmative from all present. **Motion passes.**

**D. Dion** –at 07:09 pm reconvenes public meeting.

**Present:** Dennis McCarthy, Commissioner arrived late to non-public

**Also present:** Steve Grange, Neighborhood Watch Leader.

**D. Dion** – motions to seal the minutes of the non-public session. **M. Rolfe** – seconds. All in favor. **Motion passes.**

**D. Dion** – leads the Pledge of Allegiance.

#### **REVIEW MINUTES**

**M. Rolfe** - motion to accept the December 8, 2020 public minutes as presented. **D. McCarthy** – second. All in favor. **Motion passes.**

#### **CHIEF'S REPORT**

**Chief** – updates commissioners on the number of current cases of COVID-19, mentioning the spike in numbers following Thanksgiving. He mentions the changed in way reporting is done and comments Auburn went from 24 cases to 77 cases but now are down to 44 active cases.

**D. Dion** – asks how the staff has been fairing. **Chief** – comments staff is well and we have plenty of PPE equipment and FD continue to support us with supplies. **D. Dion** – asks about vaccinations. **Chief** – mentions that many of the officers have received their first round. **D.**

**Dion** – questions if all officer received shot. **Chief** – mentions about 75% of department opted to received vaccination and many are waiting for scheduling to open for second shot and explained where officers went and briefly how vaccinations were set up and administered. He further mentions the Giving Tree wrapped up, commenting lots of the pickup and drop offs were organized outdoors and Melissa did a great job with that. He further mentions the modifications to the annual award night the department does in February, mentioning rescheduling till March to see the Covid direction. He further mentions the discussions Melissa has had with Park and Rec and not doing Old Home Day but go back to a Public Safety Day this summer. **D. Dion** – asked about overdose calls and the use of Narcan. **Chief** – mentions no use of Narcan last month and the deceased women on By pass was in Manchester so waiting to see what information comes from that. **M. Rolfe** – mentions he has had people complaining about the

Safety Complex door being locked and asks if it will continue to be locked. **Chief** – mentions the intent of that with Covid, will allow separation but explains the Department has had incidents like an assault in the lobby and this prevent citizens from being subjected to this. **M. Rolfe** – comments it is a public building. **Chief** – explains it may not be the friendliest approach but now he explains, and elderly person can be in the lobby filing a report and this keeps others from just walking in. **Lt. Chabot** – mentions the incident where officers were wrestling someone in the lobby not to long ago and this keeps resident and kids from walking into this situation. **Chief** – mentions the body cameras have been ordered and are due in February. **D. Dion** – asked if the records go to the cloud. **Chief** – explains the department purchased a server for storage and explains once unit goes into charger it downloads. **D. Dion** – questions how oversee video. **Chief** – explains administration. **Lt. Chabot** – explains policies and what takes place with administration review.

## **LIEUTENANT'S REPORT**

**C. Chabot** – recaps 2020 stats, mentioning 11,100 calls for service, 86 arrests, 8 DWI and 84 accidents reports. He further updates commissioners on the past month's stats. He comments on the officer that prevents a suicidal subject from hanging himself and mentions the deceased women call officers responded to that ultimately was a Manchester jurisdiction. **D. Dion** – comments Auburn officers have been fortunate with Covid unlike many other agencies, siting a few that had employees out. **Chief** – mentions Candia. **M. Rolfe** – mentions Town Hall has been fortunate.

## **NEIGHBORHOOD WATCH UPDATE**

**D. Dion** – greets Steve Grange. **S. Grange** - comments on the new leaders, mentioning one of the new leaders taking on writing an article for the Crier. **D. Dion** – comments nice to see new interests and organization. **S. Grange** – mentions more involvement and new blood, prevents things from getting stale. **D. Dion** – asks about membership. **S. Grange** – mentions email list updates but membership appears status quo. He further mentions the recent notification sent out that produced emails getting kicked back but he looked back into his distribution list and will make contact to try and correct this. **M. Rolfe** – asks about the budget. **Chief** – comments figures not final. **D. Dion** – mentions once wrapping up with NW will discuss 2020 budget and thanks Mr. Grange for his time and energy working as NW leader. **S. Grange** – mentions his ride-along with Officer Goulet and how informative he found it and recommends anyone interested to consider going on one.

## **OLD BUSINESS**

**Chief** – mentions the outstanding invoices for 2020 which included cruiser fuel, building repairs late in December for clogged pipes and he mentions the payroll adjustments that haven't been updated yet. **D. Dion** – comments 29,000 plus 16,000 and asks if the body cameras have come out yet. **Chief** – confirms it has and comments will likely turn back around 45,000 minus payroll adjustment and mentions looking to have 2% funds remaining. **M. Rolfe** – mentions the MC funds could have come out of this. **L. Deeb** – mentions speaking to town hall about more updated figures. **D. Dion** – mentions in the past it can go from 40,000 down to 18,000.

## **NEW BUSINESS**

**D. Dion** – mentions last on agenda is employee evaluation. **D. McCarthy** – motions based on the satisfactory evaluation of Chance Spinney to award him a step increase from Labor Grade 8, Step 7 to Step 8. **M. Rolfe** – second. All in Favor. **Motion passes.**

**D, Dion** – comments the March PC meeting is on voting day and suggests moving it to the following Tuesday, March 16. **D. McCarthy** – asks if Selectmen plans on having the Deliberative session on the typical days. **Chief** – confirms right now they are. **D. Dion** – asks if it will be live. **M. Rolfe** – affirms. **Chief** – mentions they are trying to also offer residents the ability to view.

**D. Dion** - motion to adjourn at 7:34 PM. **D. McCarthy** - second. All in favor. **Motion passes.**

**Meeting closed at 7:33 pm.**

Minutes approved by \_\_\_\_\_ on \_\_\_\_\_.