

Town of Auburn
AUBURN POLICE COMMISSION PUBLIC MEETING MINUTES
September 10, 2019

D. Dion – calls the meeting to order at 7:00 PM

Present: David Dion, Police Commissioner, Dennis McCarthy, Police Commissioner, Michael Rolfe, Police Commissioner, Chief Pelton, Lieutenant Chabot and Lillian Deeb.

D. Dion –asks everyone to stand and lead the Pledge of Allegiance.

REVIEW MINUTES

M. Rolfe - motion to accept the August 13, 2019 non-public minutes as presented. **D. Dion** – second. All in favor. **D. McCarthy** – abstained. **Motion passes.**

M. Rolfe - motion to accept the August 13, 2019 public minutes as presented. **D. Dion** – second. All in favor. **D. McCarthy** – abstained. **Motion passes.**

M. Rolfe - motion to accept the August 20, 2019 non-public minutes as presented. **D. Dion** – second. All in favor. **Motion passes.**

CHIEF'S REPORT

Chief – mentions keeping short due to budget presentation. He comments on the Police Associations participation at Duck Day mentioning it was a great turn-out and mentions enjoying being a judge for the pie eating contest. He mentions Officer Goulet, Auburn's newest officer is presently working with FTO and he anticipates him being ready for the October patrol schedule. **D. McCarthy** – question the relations with Chester. **Chief** – mentions all is good. He comments Officer Aku left this week to work with Londonderry Police in pursuit of career opportunities but thanks him for his service in Auburn, commenting he did a good job while working in Auburn. He mentions everything for the Citizen's Academy is on track for the end of October, mentioning there is six residents committed to participating. He comments Trunk-or-Treat will be taking place at the end of October and mentions the Drug Take back also later in the month of October. **D. Dion** – mentions the drug drop box located in the Department's lobby.

LIEUTENANT'S REPORT

C. Chabot – comments on the August stats, mentioning 128 car stops, 5 arrests, 38 investigative reports and 843 calls for service. He comments Auburn has been fortunate not having any commercial or residential burglaries. **D. Dion** – inquires about calls for thefts from vehicles on the trails on Tower Hill and such. **C Chabot** – comments putting items in trunk and out of sight reduces the number of calls. **D. Dion** – recalls when those calls were a few a week. **C. Chabot** – comments that Manchester Water Works has been proactive with increased visibility. **D. Dion** – asks about residential thefts from vehicles. **C. Chabot** – mentions there may have been a few but not the spree the department had in past.

NEIGHBORHOOD WATCH UPDATE

D. Dion – asks if there is anything new with NW. **L. Deeb** – mentions Mr. Grange continues to deal with some personal matters. **D. Dion** – comments on calling Mr. Grange to check in.

OLD BUSINESS

Chief – comments the 2020 budget is only up by couple of hundred. **D. Dion** – recommends going line by line and making a motion.

Chief – comments looking to level fund 01-4210-1-150-1 DWI. He mentions the scheduled patrols coming up. **D. Dion** – comments on the grant funded patrols. **Chief** – comments Auburn was not funded and has been speaking to program administrator and learned our denial was based on fatalities but will continue to work to get some funding. **D. McCarthy** – motion to level fund at \$5000.00. **M. Rolfe** - second. All in favor. **Motion passes.**

D. Dion – comments next line is 01-4210-1-150-2 Selective Traffic Control. **Chief** – comments these patrols are for safe commute and distracted driving. **D. Dion** – comments different criteria than DWI. **D. McCarthy** – motion to level fund at \$4000.00. **M. Rolfe** - second. All in favor. **Motion passes.**

D. Dion - comments on line 01-4210-1-150-3 Police Witness Fees. **Chief** – comments looking to level fund this line. **D. Dion** - mentions this line is down from past years of \$6000 with Auburn prosecutor. **D. McCarthy** – motion to level fund at \$2000.00. **M. Rolfe** - second. All in favor. **Motion passes.**

D. Dion – open next line for discussion 01-4210-1-150-4 PD OHRV. **D. McCarthy** – motion to level fund at \$1.00. **M. Rolfe** - second. All in favor. **Motion passes.**

D. Dion – comments next line is 01-4210-2-290-1 Uniforms, mentioning looking for increase of \$250. **Chief** – explains the slight increase of \$250. **D. McCarthy** – comments on the current balance. **Chief** – explains officers usually wait till year end to see what will be necessary to purchase replacement uniform clothing. **D. McCarthy** – motions to fund at \$9400.00. **M. Rolfe** – second. All in favor. **Motion passes.**

D. Dion – comments 01-4210-3-340-1 Computer Services. **Chief** – explains the typo and comments the Department is looking for level funding \$23,500. **D. McCarthy** – motions the line at \$23,500. **M. Rolfe** – second. All in favor. **Motion passes.**

D. Dion – comments 01-4210-3-360-1 Custodial Services looking for level funded and questions how long the services have remained at this cost. **Chief** – comments several years. **D. McCarthy** – motion to level fund at \$7120.00. **M. Rolfe** – second. All in favor. **Motion passes.**

Chief – comments 01-4210-3-370-1 Medical Services has been getting spent on quit clot and tourniquets looking for level funded at \$1200. **D. McCarthy** – comments hating this line but motions to level fund at \$1200.00. **M. Rolfe** – second. All in favor. **Motion passes.**

D. Dion – comments 01-4210-3-390-0 Court Prosecution is next. **Chief** – explains Department is looking to increase the line by \$900 from \$19,100 to \$20,000 explaining juvenile case

numbers have increased and Prosecutor has offered the cover Family Division cases because Candia court, coming in January, will begin hearing those cases. **D. Dion** – asks if the Department has an officer that handles juvenile cases. **Chief** – comments Officer Beale and will now be Detective Kapos and on occasion Lt. Chabot. **D. McCarthy** - motion to level fund at \$20,000.00. **M. Rolfe** – second. All in favor. **Motion passes.**

Chief – comments on 01-4210-3-390-1 Radar, looking reduce to \$850. **D. McCarthy** – motion to fund at \$850.00. **M. Rolfe** – second. All in favor. **Motion passes.** **L. Deeb** – asks the commission to keep in mind the proposed increase for 2021. **Chief** – mentions that increase covers maintaining the Cloud and software. **D. McCarthy** – comments will worry 2021.

D. Dion – 01-4210-3-390-2 Radio Maintenance comments looking for level funding reduced and asked for clarification. **Chief** – explains the maintenance plan replacing portables **D. Dion** – asked about the updates Rockingham County made. **Chief** – comments update was complete and some improvement. **D. McCarthy** – motion to fund at \$5000. **M. Rolfe** – second. All in favor. **Motion passes.**

Chief – comment looking to reduce 01-4210-3-390-4 Training to \$4550.00 reduced the cost of In the Line of Duty training. **D. McCarthy** – motion to level fund at \$4550.00. **M. Rolfe** – second. All in favor. **Motion passes.**

D. Dion – level fund 01-4210-3-390-4 Photography at \$300.00. **Chief** – comments on the purchase this year of a camera and needs attachments. **D. McCarthy** – motion to level fund at \$300.00. **M. Rolfe** – second. All in favor. **Motion passes.**

Chief – comments looking to level fund 01-4210-3-391-0 Public Relations at \$3500.00, commenting this line deals with the community services. **D. Dion** – mentions the funds for the Child Advocacy Program. **D. McCarthy** – motion to level fund **M. Rolfe** – second. All in favor. **Motion passes.**

D. Dion – questions cost splitting with FD relating to 01-4210-5-560-1 Plant Costs. **Chief** – comments on some of the cost split with FD along with additional cost associated with this line. **D. Dion** – asked about continuing to maintain the storage units considering the building expansion. **Chief** – explains the department will be looking at that once addition is completed, and department sees what space remains. **D. McCarthy** – motions to fund line at \$7800. **M. Rolfe** - second. All in favor. **Motion passes.**

Chief – explains looking at level funding for 01-4210-6-610-1 Police Equipment. He outlines what costs related to in this line. **D. McCarthy** – questions the life of the vests. **Chief** – explains the rotation list that has been established. **D. McCarthy** – motion to fund at \$6000. **M. Rolfe** – second. All in favor. **Motion passes.**

D. Dion – comments on level funding of 01-4210-6-610-2 Office Equipment at \$2000.00. **Chief** – comments on the cost associated to this line. **D. McCarthy** – motions to fund line at \$2000.00. **M. Rolfe** – second. All in favor. **Motion passes.**

D. McCarthy – motion to level fund 01-4210-6-630-1 Postage at \$600.00. **M. Rolfe** – second. All in favor. **Motion passes.**

Chief – comments on the cost and subscriptions associated with line 01-4210-6-640-1 Subscriptions/Dues at \$4000.00. mentioning Leads online is most costly. **D. Dion** – comments on the department use of this program. **D. McCarthy** - motion to level fund at \$4000. **M. Rolfe** – second. All in favor. **Motion passes.**

Chief – comments seeking level funding on line 01-4210-6-660-1 Firearms, at \$5800 and comments on the taser rotation. **D. McCarthy** - questions whether taser can be shared. **Chief** – comments full-time are assigned and part-time share. **D. McCarthy** – motion to level fund at \$5800.00. **M. Rolfe** – second. All in favor. **Motion passes.**

Chief – outlines what consists of the 01-4210-6-660-2 Police Supplies, mentioning looking for level funding \$2250.00. **D. McCarthy** – comments the department carries so many supply lines that it's confusing. **Chief** – explains the police supplies are the disposable items like evidence bags once used are gone and equipment line is the durable items like a holster. **D. McCarthy** – motion to level fund at \$2250. **M. Rolfe** – second. All in favor. **Motion passes.**

Chief – outlines the 01-4210-6-660-3 Canine Supplies at \$3000.00., commenting deals with K-9's care and not just supplies. **D. McCarthy** – motion to level fund line at \$3000.00. **M. Rolfe** – second. All in favor. **Motion passes.**

D. McCarthy – motion to level fund 01-4210-7-710-1 Commission at \$100.00. **M. Rolfe** – second. All in favor. **Motion passes.**

Chief – outlines what costs include. **D. McCarthy** – motion to level fund 01-4210-6-670-1 Office Supplies at \$2250.00. **M. Rolfe** – second. All in favor. **Motion passes.**

Chief – outlines what costs include. **D. McCarthy** – motion to level fund 01-4210-6-680-1 Advertising at \$200.00. **M. Rolfe** – second. All in favor. **Motion passes.**

Chief – outlines what costs include in line 01-4210-6-690-1 Other Contingencies. **D. McCarthy** - motion to level fund at \$200.00. **M. Rolfe** – second. All in favor. **Motion passes.**

D. Dion – comments 01-4210-7-700-1 Police Cruisers next. **Chief** – reviews the cruiser plan for the next few years and what he envisions it will entail. Outlines purchasing the second cruiser this year and next year only purchase one but mentions now needing to purchase two 2020 outfits. He further explains there isn't enough money in the budget to purchase a setup for new style cruiser. He comments on the quotes, asking if the commission would like to review. He comments on what reductions can be made to quote. **D. Dion** – reviews the set-up cost of \$24,500 and recalls when the price was significantly less. He also recalls when the commission had a company come in and explain in detail the costs associated with a cruiser set up and reminds the other commissioners. **Chief** – outlines the advantages of getting one cruiser in 2020 will reduce the number of car payments, further mentioning the line may not be reduced but will allow the purchase of set-up without increase. He further mentions there needs to be six sets of equipment to outfit all the cruisers, commenting if purchase two this year, two 2021 while still only have three car payments the line remains relatively flat. He mentions however the year after there will likely be an increase. He comments make every effort to squeak out a set-up cost over the next two years. **D. Dion** – clarifies having to purchase a 2020 cruiser with 2019 funds does not allot for the purchase of a cruiser equipment outfitting. **Chief** – affirms, and clarifies the line goes down but not near as much if had a car that could use old equipment. He further mentions having met with equipment provider about the cost and equipment with the hopes of retro fitting some but that hasn't been determined. **D. Dion** – mentions if any

equipment is modified there may be a liability factor that will need to be taking into consideration. **D. McCarthy** – asks if these are all the same model of cars. **Chief** – comments 2018 and 2019 are but the 2020 not. **D. McCarthy** – ask if there is any equipment that can be used in the 2020 cruisers. **Chief** – mentions there is some but the light bar, console and cage are not, because they made the car 11 inches wider. **D. McCarthy** - motion to fund at \$74,500.00. **M. Rolfe** – second. All in favor. **Motion passes.**

D. Dion – comments 01-4210-7-700-1 Motorcycle level at \$3500 for level funded. **Chief** – explains motorcycle hasn't gotten as much use as he'd like to see and was considering sending Officer Aku to school and would like to keep another year to see if one of the younger officers would be interested because it does serve a purpose to the town. **D. McCarthy** – motion to approve line at \$3500. **M. Rolfe** – second. All in favor. **Motion passes.**

D. Dion – 01-4210-7-710-1 Cruiser Maintenance. **Chief** – outlines the department is looking for level funding on this line. **D. Dion** – questions if tires are good for more than one season. **Chief** – comments depends on mileage and the vendor will re-use tires. **M. Rolfe** – questions whether the new cruiser will need a different size tire. **Chief** – mentions this issue was run into in the past with a wheelbase change made to cruisers. **D. McCarthy** – motion level fund at \$10,550.00. **M. Rolfe** – second. All in favor. **Motion passes.**

D. Dion – 01-4210-7-720-1 Cruiser Fuel. **Chief** – mentions pricing from the Federal Department Transportation with gas pricing going up 10 cents per gallon and comments he is looking to level fund at \$25,000.00. He mentions the balance before the commission and department spending approximately \$2000 per month, looks to spend another \$8000, leaving approximately \$1600 and with increase of 10 cents, states there would be the difference. **D. McCarthy** – motion to reduce line to \$24,500. **M. Rolfe** – second. **D. Dion** – asks if that will make a difference. **D McCarthy** – comments level funded. All in favor. **Motion passes.**

D. Dion – asks if the department is preparing a video for the Selectmen and Budget committee. **Chief** – affirms. **D. Dion** – suggests have a fuel comparison. **D. McCarthy** – comments Fuel and cruisers will likely be discussed. **Chief** – comments he will be prepared.

NEW BUSINESS

D. McCarthy – motions to accept Officer Calvin Kapos satisfactory evaluation. **M. Rolfe** – second. All in Favor. **Motion passes.**

D. Dion - motion to adjourn at 7:37 PM. **M. Rolfe** - second. All in favor. **Motion passes.**

Meeting closed at 7:37 pm.

Minutes approved by _____ on _____.