

**Town of Auburn
Police Commission
April 7, 2015**

Present: David Dion, Police Commissioner, Ken Robinson, Police Commissioner, Glenn Shaw, Police Commissioner, Chief Edward Picard, Captain Gary Bartis and Lillian Deeb, Office Manager.

Also Present: Dale Phillips, Selectwomen, John Rolfe, Mary Ann Rolfe, Chris Rolfe, Karen Norris, Scott Norris, Brad Sargent, Greg Santuccio, Tom Gonyea, Audrey Trickett, Norma Picard, Jim Cloutier and Steve Grange.

D. Dion – calls the meeting to order at 7:04 pm and comments Commissioner Robinson should arrive momentarily and going to skip going over minutes as Commissioner Shaw was newly elected and was not present for that meeting. Mr. Dion takes the time to introduce the new commissioner to the audience.

REVIEW BILLS AND CORRESPONDENCE

D. Dion – comments there are no bills or correspondence.

NEIGHBORHOOD WATCH UPDATE

D. Dion – asks Mr. Cloutier for update on NW. **J. Cloutier** – comments not a lot happening and haven't had much communication besides NW communications about people walking around properties taking photos. Further comments would like to set up meeting with department in an effort to keep up the momentum of NW and its success going.

CHIEF'S REPORT

Chief - comments on the heroin epidemic in NH, commenting Auburn responded to 12 overdose calls in the last two months, explaining the recent push to train officers in the use of Narcan, the remedy used to revive drug overdoses. Further explaining it is a 100 hour course, they are looking to condense to 8 hours and discussions continue among NH Chiefs about the costs and liabilities related to administering Narcan and the concerns about the sometimes violent reaction the patient experiences when give the Narcan. **D. Dion** –asks if Manchester Police has begun training officers on the use of Narcan and comments on discussions he has had with Sgt. Goonan on the administration of the Narcan and the possibility of the scenario going bad what kind of liability that might lead to. **Chief** – comments on the Good Samaritan Act and how the department as a professional agency is not protected. **G. Shaw** –comments if the patient becomes violent having an officer present would be safer than with a fireman. **Chief**- comments that is correct and discussions will continue about the legalities of officers administering and the training going from 100 hours to 8 hours will need further discussion. **D. Dion** – comments that training for every officer will come at a cost and the cost of purchasing the Narcan. **G. Bartis** – comments are an article in Union Leader indicating initially the doses were \$100.00 to \$125.00 each and with more agencies and pharmaceutical companies the cost is up to \$175.00. **G. Shaw** – asks if the department would have to absorb the cost. **D. Dion** – explains if the department requires 8 hours of training for each officer there would be a payroll cost. **Chief** –comments also on where the department stands in the hiring

process for a new full time certified officer having screen 10 to 12 non-certified and will be interviewing 4 certified candidates in the coming weeks. **D. Dion** – updates Mr. Shaw on the particulars that lead up to the department looking to hire a new full time officer. **Chief** –updates the commissioner on the progress of Officer lentile, commenting he is wrapping up his FTO training and is now on the schedule in late April by himself, doing an outstanding job. **Chief** – asks Ms. Deeb to update the commissioners on the computer fiasco. **L. Deeb** – comments the Department was infected with a virus back in early March which caused the loss of email and presently taking steps to move forward to fortify the computer system to prevent future complications. **D. Dion** – comments on the costs associated with the virus. **L. Deeb** – looks to update the commissioners at a later date when the dust settles. **D. Dion** – asks Mrs. Phillips if the town has insurance that may cover expenses. **D. Phillips** – comments she believes the Department is already looking into that, having contacted Primex. **L. Deeb** – confirms the department has contacted the insurance company to open a claim but it is in the early reporting stages. **L. Deeb** – comments on the success of the Silly Chili Cook-Off fundraising event, commenting it raised \$1900.00 and Melissa and Patrick did a bang up job. **D. Dion** – comments the fire department won by two votes. **Chief** –reports that the AVS conducted a lock down drill and Captain will update commission in his report.

CAPTAIN'S REPORT

G. Bartis – comments on today's lock down drill conducted at the AVS and tested the panic alarm system at the school and the drill went fabulously. **D. Dion** – asks if this is the test commissioners had commented on in the past. **G. Bartis** –comments this was a lock down not an evacuation drill. Further commenting Officer Barry is on a committee with principal and fire chief and the committee is working towards that drill. The panic alarm is a silent alarm through Pelmac and dispatched through Rockingham and all went well. **D. Dion** – asks Captain how he is feeling since his return to work. **G. Bartis** – comments he is doing well.

REVIEW THE February 3, 2015 MINUTES

K. Robinson – motion to accept minutes. **D. Dion** - second. All in favor. **Motion passes.**

NEW BUSINESS

D. Dion – comments going to go a little out of order and address Mrs. Phillips request to be added to the agenda to discuss a Manchester Water Works area map related to the trails here in Auburn. **D. Phillips** – explains that John O'Neil from the Manchester Water Works addressed all the trails and gates on the MMW property maps and wanted those maps to the departments. She further explains looking to see if 911 can give street names to all the gates to assist in locating people on trails in emergency situations and looking to get large size maps professionally printed. **D. Dion** – comments on the importance of being able to locate someone injured on the trails. **D. Phillip** – confirms looking only to have the Auburn trails identified and that some of them are already numbered but would like to add (A) for Auburn and re-number. **D. Dion** – asked Mrs. Phillips if she is going to be the Selectperson attending the commission monthly meetings. **D. Phillips** – comments she is not sure who, in any will be attending and that she only came tonight to keep the map issue moving and indicates input from the police department will be solicited with this project. **K. Robinson** – asks if this map will eventually be put online. **D. Phillips** – comments eventually a full set of maps will be available once the ones with new subdivisions are completed, they will then be putting a five or so new maps online.

OLD BUSINESS

D. Dion – comments next is to review the budget and briefly explains the print out the Mr. Shaw, confirms with Ms. Deeb, Adele has made all the final adjustments. **L. Deeb** – confirms it should contain all the final adjustments. **D. Dion** –reviews the final numbers and comments it appears the 2014 budget is closed and looks to the 2015 figures, explaining the department should be at about 25% or a little more. Further commenting the figures look to be well under that about as a whole. **D. Dion** – explains to Mr. Shaw to documents contained in the monthly packets, like cruiser mileage and department monthly statistics. Further explaining this information is usually not discussed at the meeting but provided for the commissioner's review. **D. Dion** – comments there are some evaluations needing to be reviewed and asks Mr. Robinson to make the motions to allow Mr. Shaw an opportunity to see how they are presented but explains Mr. Shaw already had an opportunity to review the evaluations. **K. Robinson** - motion to accept the satisfactory evaluation of Officer Jeffrey Mullaney and award him the appropriate STEP increase from Labor Grade 7, Step 11 to Step 12. **G. Shaw** - second. All in favor. **Motion passes.** **K. Robinson** - motion to accept the satisfactory evaluation of Officer Keith Bike and award him the appropriate STEP increase from Labor Grade 6, Step 8 to Step 9. **G. Shaw** -second. All in favor. **Motion passes.** **K. Robinson** - motion to accept the satisfactory evaluation of Officer Kevin Cashman and award him the appropriate STEP increase from Labor Grade 7, Step 11 to Step 12. **G. Shaw** - second. All in favor. **Motion passes.**

D. Dion – explains the meeting is going to move into Non-public session pursuant to RSA 91-A:3, II, a and invites audience to leave or remain outside in the lobby and asks Captain, Chief and Ms. Deeb to remain to take minutes.

D. Dion – motions to go into non-public pursuant to RSA 91-A :3, II, at 6:29 pm **G. Shaw** - second. A roll call vote was taken: **D. Dion** – Yes;**G. Shaw** - Yes; **K. Robinson** – Yes. **Motion passes.**

G Shaw - motion to come out of Non-Public Session at 7:38 p.m. **K. Robinson** – second. A roll call vote was taken: **K. Robinson** – Yes; **G. Shaw** – Yes; **D. Dion** – Yes. **Motion passes.**

K. Robinson - motion to seal the minutes of the Non-Public Session. **G. Shaw** – second. A roll call vote was taken: **K. Robinson** – Yes; **G. Shaw** – Yes; **D. Dion** – Yes. **Motion passes**

D. Dion – explains the non-public session dealt with a personnel matter and they will not be discussing what actions were taken and asks if there is anything anyone would like to address. **C. Rofle** – comments on Captains lock down drill and questions the safety of the front hall of the school, voicing his concerns about the glass, asking if it's bullet proof. **G. Bartis** – comments he doesn't believe it is bullet proof and explained during the lock down the women in the office are not visible but this concern should be directed to the school board, explaining it is surely a money issue, but the school did do some upgrades related to safety. **A. Trickett** – asks the commission if they are aware of discussions about Eaton Hill Road in front of the department and school being made into one way. **D. Dion** –comments he was not aware. **G. Bartis** –comments he is aware discussions have been had with the Highway Safety about that per Lt. Pelton who is on the board. **A. Trickett** –expresses her concerns making Eaton Hill a one-way will lead to additional traffic into the four corners. **Chief** – comments there has been discussions about a traffic island at the 4 corners and expects there to be more discussions.

K. Robinson - Motion to adjourn. **G. Shaw** –seconds. All in favor. **Motion passes.**

Meeting closed at 7:42 pm.