

**TOWN OF AUBURN
AUBURN POLICE COMMISSION MEETING MINUTES
AUGUST 1, 2017**

Present: David Dion, Police Commissioner, Dennis McCarthy, Police Commissioner, Glenn Shaw, Police Commissioner, Chief Edward Picard, Lt. Ray Pelton, Lillian Deeb, Office Manager.

Also Present: Steve Grange, Michelle Jacob, Dale Philips, John Rolfe, Mary Ann Rolfe, Linda Dross, Mike Dross, Mike Rolfe, John Roy, Bill Herman, Edward Gannon, Mike DiPietro, Christine McQuillen, Marion Miller, Tom Gonyea and Greg Santuccio.

D. Dion – called the meeting to order at 7:05 PM. He reminds those in attendance that there have been a few changes to meeting format and explains the meetings are being recorded and that the meeting opens with reciting the Pledge of Allegiance. He asks everyone to stand and leads the Pledge of Allegiance.

REVIEW THE June 6, 2017 PUBLIC MINUTES

G. Shaw - motion to accept the minutes as presented. **D. McCarthy** - second. All in favor. **Motion passes.**

D. Dion – mentions the one letter of correspondence which thanks Officer Aku for his kindness at a recent medical call.

NEIGHBORHOOD WATCH UPDATE

D. Dion – welcomes Mr. Grange. **S. Grange** – comments on the recent meeting the NW leaders had with Melissa Gates and brainstormed ideas to keep the members interested and increase member numbers. **D. Dion** – comments about keeping things fresh and outlines some of the things the NW did early on to generate interest and members. **S. Grange** – recalls that one of the annual meetings took place after a surge in burglaries. **L. Deeb** – comments that the raids computer died a week or so ago but it has been replaced and is up and running.

CHIEF'S REPORT

Chief – comments on the continued beneficial results of the Neighborhood Watch, burglary calls remain low. He further reports Officer Bartis is back on the schedule, along with Sgt. Cashman. He comments on Officer Aku being a new father and Officer Roger's recovering. **D. Dion** – clarifies Officer Lombardo being on the schedule full-time. **Chief** – confirms Officer Lombardo has transitioned into full-time and mentions the re-institution of the mountain bike patrol for residential and Front park patrol. He reports the department had 766 calls in June and 554 in July and things are running smoothly. **D. Dion** – asks about recent calls related to car break-ins. **Chief** – comments there was a few but that people are becoming more diligent to lock person belongings up and not leave in plain sight.

LIEUTENANT'S REPORT

R. Pelton – comments on the changes made to the patrol schedule beginning August 6th to a rotating schedule with adding Officer Lombardo. He explains how the change impacts the use

of part-time officers on patrol. He comments drug overdoses are down this month and mentions the OD on route 101 wherein Officer Kapos had to administer Narcan. He comments on the string of car break-in which occurred at the parking areas and trailheads back in June, approximately five but that in working with MWW and shifting patrol area it seems to have diminished. He mentions the five stolen catalytic converters at the parking areas, commenting while other towns were experiencing this issue it seems to have ceased abruptly. Sgt. Chabot has been contacting other local detectives and possibly the suspects were arrested but right now there are no leads and it was these discussions that triggered bringing back the bicycle patrols. He explains Bike Barn gave a generous discount which allowed the department to purchase 2 bicycles, rather than borrow a bike as had been done in the past. He updates the commission on the radar trailer, mentioning the Jacob family kindly offered the PD to use their electrically, therefore allowing the equipment to remain powered because the batteries and computer were shutting off after very little time of monitoring traffic. He comments another family, the Allard's, on Hooksett Road has offered and the trailer was moved. He explains for now this appears to be working, rather than replacing the solar panel or batteries on the trailer. He comments on the eight MRI recommendations that were completed, mentioning there are approximately ten remaining. He reviews the list of completed recommendations commenting on the rotating schedule and explains what the department is currently working with, he mentions the new recruitment policy, the building being painted, and the changes made to the instructions for filing a complaint/compliment. He mentions the form along with instructions being available in the lobby and posted on the web. He mentions the changes made to the complaint policy and employees being notified. He further mentions policy being posted also and comments on the programs the department has enacted to foster relationships with the town hall and community citing the Old Home Day, video recording meeting, joint meeting with school and town members and comments on two additional projects looking at being implemented, coffee with a cop and trunk-or-treat.

D. Dion – comment on the recent news articles related to Ford Interceptors having issues with carbon monoxide. **R. Pelton** – comments Sgt. Chabot is looking into the issue and portable monitors to check to see if we are having issues. **D. Dion** – asks to check the costs of something like that. **R. Pelton** – comments on contacting Portsmouth Police to see what they are doing. **G. Shaw** – comments on this being a safety issue. **D. McCarthy** – requests the other commissioners to consider having MRI come back to review and make additional recommendations. **D. Dion** – asks if there would be a cost. **D. McCarthy** – confirms there may be a cost but comments looking into it further.

OLD BUSINESS

D. Dion – looks for an update on the number of views for the recorded commission meetings on the Department's YouTube page. **R. Pelton** – comments the last meeting had 85 views which in comparison remains pretty good although down from last recorded meeting at 212.

NEW BUSINESS

D. Dion – comments the employee reviews are next and there are a few more than normal due to no July meeting.

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G. Shaw - motions based on good review to award Officer Lennon a step increase from a Labor Grade 6, Step 9 to a Labor Grade 6, Step 10, **D. McCarthy** – second. All in favor. **Motion passes.**

G. Shaw - motions based on good review to award Jarlene Cornett a step increase commenting she is a Labor Grade 4 and will be awarded the customary increase allotted. **D. McCarthy** – second. All in favor. **Motion passes.**

G. Shaw - motions based on good review to award Melissa Gates a step increase from a Labor Grade 5, Step 11 to a Labor Grade 5, Step 12, **D. McCarthy** – second. All in favor. **Motion passes.**

G. Shaw - motions based on good review to award Lillian Deeb a step increase from a Labor Grade 6, Step 16 to a Labor Grade 6, Step 17, **D. McCarthy** – second. All in favor. **Motion passes.**

G. Shaw - motions based on good review to award Officer Barry a step increase from a Labor Grade 6, Step 13 to a Labor Grade 6, Step 14, **D. Dion** – second. **D. McCarthy** – opposed. **Motion passes.**

G. Shaw - motions based on good review to award Officer Santuccio a step increase from a Labor Grade 6, Step 13 to a Labor Grade 6, Step 14, **D. Dion** – second. All in favor. **Motion passes.**

D. Dion – asks before meeting closes if there is any public comment. **E. Gannon** – asks to comment on a recent article he read in the paper. **D. Dion** – comments as previous advice of counsel the commission will not comment on pending litigation. **E. Gannon** – comments his understanding. **M. DiPietro** – asks the commission to clarify what commissioners are “not” commenting on. **D. Dion**- explains there was an article in the Union Leader dealing with a court complaint that the commissioners will not entertain discussions on.

D. Dion - Motion to adjourn. **D. McCarthy** – second. All in favor. **Motion passes**

Meeting closed at 7:25 pm.

Minutes approved by _____.