

**Town of Auburn**  
**AUBURN POLICE COMMISSION MEETING**  
**MINUTES**  
**February 8, 2017**

**Present:** David Dion, Police Commissioner, Glenn Shaw, Police Commissioner, Dennis McCarthy, Police Commissioner, Chief Edward Picard, Lt. Ray Pelton and Lillian Deeb, Office Manager.

**D. Dion** – called the meeting to order at 6:35 PM. (The community room is still occupied by group that was meeting earlier)

**G. Shaw** – in the safety complex lobby motions to go into non-public pursuant to RSA 91-A :3, II, at 6:35 PM and meet in PD kitchen. **D. McCarthy** - second. A roll call vote was taken: **D. Dion** – Yes; **G. Shaw** - Yes; **D. McCarthy** – Yes. **Motion passes.**

**D. McCarthy** - motion to seal the minutes of the Non-Public Session. **G. Shaw** – second. All in favor. **Motion passes**

**Commissioners wait in community room and to begin public meeting.**

**Present:** David Dion, Police Commissioner, Glenn Shaw, Police Commissioner, Dennis McCarthy, Police Commissioner, Chief Edward Picard, Lt. Ray Pelton and Lillian Deeb, Office Manager.

**Also Present:** Bill Herman, John Rolfe, Mary Ann Rolfe and Mike DiPietro.

**D. Dion** – the public meeting was called to order at 7:00.

**REVIEW THE January 3, 2017 MINUTES**

**G. Shaw** - motion to accept the minutes as presented. **D. McCarthy** - second. All in favor. **Motion passes.**

**REVIEW BILLS AND CORRESPONDENCE**

None

**NEIGHBORHOOD WATCH UPDATE**

**D. Dion** – comments no members are present tonight and moves to the Chief's report.

**CHIEF'S REPORT**

**Chief** – comments although the NW is not here tonight, and with only one reported call for burglary for February had 22 suspicious vehicles reported it is clear NW continue to do an outstanding job. He further comments on the return to duty of Officer Kapos and comments there were very few accidents report during last Tuesday's storm and comments the department is preparing for the storm tomorrow. **D. Dion** – asks if the number of heroin calls has

decreased. **R. Pelton** – comments on the spike in December but mentions since first of the year the agency hasn't received any. **D. Dion** – asks about the Safe Station. **R. Pelton** – comments nothing since what was reported last month but comments on a few vehicle drug arrests made. **D. McCarthy** – comments on the 11 burglaries in 2016 and questions on the number of those solved. **R. Pelton** – comments on the few he can recall from memory. **D. McCarthy** – comments on the number of suspicious vehicles reported in 2016. **D. Dion** – asks the Lieutenant to address the MRI recommendations.

## LIEUTENANT'S REPORT

**R. Pelton** – comments the agency completed eleven more of the recommendations and explains the department is now live with Rockingham County and dispatch view is live to Rock. He comments the transition is going pretty well but for the few computer glitches but the computers in the car are now linked with the computers in the building. He further comments per recommendation the outside work assignment has been updated. He comments training is being tracked in the computer but explains when going live with Rock internal tables needed to manually upgraded in IMC and that this is a work in progress to recreate. **G. Shaw** – questions whether once created these table will be permanent. **R. Pelton** – confirms once created tables and coded reports will remain in IMC. **D. McCarthy** – comments the Lieutenant skipped 4.19. **R. Pelton** – comments he changed the policy to make it clear. **D. McCarthy** – requests copy electronically. **R. Pelton** – affirms copy can be sent and mentions 5.8 deals with sending people to Primex training. **D. McCarthy** – mentions a Primex training this month on conducting internal investigations and questions whether the department get the notices for such training. **R. Pelton** – confirms getting notices. **D. McCarthy** – comments Primex great resource and free. **R. Pelton** – comments on recent issue because PSTC has cut back on training courses due to funding and many of the officers schooling needs to be paid for and mentions the agency may need to look to increase the training line. **D. McCarthy** – asks whether the agency has sent officers to Stevens Auto. **R. Pelton** – comments on 7.2 is evidence policy change and 7.4 is about evidence refrigerator, commenting the agency has one now. **D. Dion** – questions a new refrigerator. **R. Pelton** – comments MRI didn't want blood temporarily stored in lunch room refrigerator and 8.2 signs to secure firearms were purchased and 8.5 made a locked storage with the assistance of Officer Lennon. He further comments that signs were made for recommendation 11.2 and that discussions were had related to 11.3 less lethal system with the firearms training officers and not too keen on getting a beanbag shotgun because of confusion. He mentions deploying the K-9 as less lethal. Further comments the department is going to hold off on getting a beanbag shotgun. **D. Dion** – asks if the gun is different. **R. Pelton** – comments it's same shotgun but can get with orange stock. **G. Shaw** – comments the beanbag may be considered less lethal but in many cases, has read of incidents and lethal incidents about rubber bullets also. **R. Pelton** – comments if deployed incorrectly can cause beanbag to get lodged under skin and might be different if Auburn trained like SWAT. He comments on 13.1 regarding involvement with school and outlines some of the programs and interactions recently initiated. He comments on the deliberative session related to the radar trailer and garage and the positive feedback he feels it is getting. He speaks to a recent meeting with the Hazard Mitigation Committee and it's update. He comments discussions are hinged on the proposed increase of the school for voters and things being in limbo. **D. McCarthy** – comments hearing good feedback on Melissa's YouTube video, mentioning he sent copies to the guys from MRI and felt it got the point across. **R. Pelton** – comments the department tried to keep it light and if nothing built moral. **D. Dion** – comments Melissa has had some great ideas, especially the success of the Duck Day. **D. McCarthy** – comments he likes seeing us work with other departments. **D. Dion** – comments seeing the positive relationship between the police and fire departments and comments Melissa assist with burn permits when fire is unavailable.

## **OLD BUSINESS**

**D. Dion** – comments review of 2016 budget. **L. Deeb** – comments may not have received the final printout but believes 2016 is wrapped up. **D. Dion** – confirms the department spent \$15,000 the commission authorized and looks for approximate number remaining. **B. Herman** – comments he thought it was under \$10,000. **L. Deeb** – didn't think it was under \$10,000. **R. Pelton** – comments his belief it might be under \$10,000. **L. Deeb** – projected it to be between \$10 and \$20,000. **D. McCarthy** – comments cutting it close. **D. Dion** – comments there are employee evaluations remaining to review.

## **NEW BUSINESS**

**G. Shaw** - motion based on satisfactory review and award Officer Bill Barry a step increase from a Labor Grade 6, Step 12 to a Labor Grade 6, Step 13, **D. Dion** – second. All in favor. **D. McCarthy** – opposed. **Motion passes.**

**G. Shaw** - motion based on satisfactory review and award Sgt. Kevin Cashman a step increase from a Labor Grade 11, Step 11 to a Labor Grade 11, Step 12, **D. Dion** – second. All in favor. **Motion passes.**

**G. Shaw** - motion based on satisfactory review and award Officer Scot Rogers a step increase from a Labor Grade 6, Step 12 to a Labor Grade 6, Step 13, **D. Dion** – second. All in favor. **Motion passes.**

**G. Shaw** - Motion to adjourn. **D. McCarthy** – second. All in favor. **Motion passes**

**Meeting closed at 7:15 pm.**

Minutes approved by \_\_\_\_\_ on \_\_\_\_\_.