

Town of Auburn
AUBURN POLICE COMMISSION MEETING
MINUTES
September 6, 2016

Present: David Dion, Police Commissioner, Glenn Shaw, Police Commissioner, Dennis McCarthy, Police Commissioner, Chief Edward Picard, Lt. Ray Pelton and Lillian Deeb, Office Manager.

Also Present: Rick Brabazon, Russell Sullivan, Sue Marzloff, May Ann Rolfe, Steve Grange, Jim Cloutier, John Rolfe, Mike Dross, Linda Dross, Dennis Vieira, Dale Phillips, Bill Herman, Greg Santuccio and Mike Rolfe.

D. Dion – the meeting was called to order at 7:23.

D. McCarthy - motion to seal the minutes of the prior Non-Public Session. **G. Shaw** – second. All in favor. **Motion passes**

REVIEW THE August 2, 2016 Public and Non-Public MINUTES

D. McCarthy - motion to accept the minutes as presented. **G. Shaw** - second. All in favor. **Motion passes.** **D. McCarthy** - motion to accept the non-public of August 2nd, minutes as presented. **G. Shaw** - second. All in favor. **Motion passes.**

REVIEW BILLS AND CORRESPONDENCE

D. Dion – comments there is no correspondence.

NEIGHBORHOOD WATCH UPDATE

D. Dion – welcomes Mr. Grange and notices Mr. Cloutier in attendance. **J. Cloutier** - comments on NW Facebook page and the increase in approximately 25 members just shy of 600 members. He comments on the continued updates the department provides to leaders and intern information is relayed to members which provides valuable updates.

CHIEF'S REPORT

D. Dion – asks the Chief for his report. **Chief** – comments on Department of Safety grants recently received for the department for 2016-2017, along with the equipment grant for a new radar trailer. **D. Dion** – asks if there is equipment that can be purchased to upgrade existing radar. **R. Pelton** – comments not likely but the radar can be used for deterrent but it doesn't have updated software. **Chief** – comments on burglary yesterday on Spofford Rd and again thanks the NW for their efforts. **D. Dion** – asks about the stats for the month. **R. Pelton** – comments on the slight increase in activity related to thefts from motor vehicles. **Chief** – comments on valuables being left in plain view.

CAPTAIN'S REPORT

D. Dion – asks Lt. Pelton if he has a report. **R. Pelton** – comments on traffic delays on Hooksett Road, relating NH DOT is performing work and anticipate being in the area until

September 14th. **M. Dross** – confirms NH DOT is doing culvert work. **R. Pelton** – relates additional information on the Spofford Rd burglary and updates on Manchester and Pingree Hill burglaries, again believed to be drug related. He further comments the Manchester and Pingree Hill burglaries have suspects. He comments on the thefts from MV around the lake reminding people of the signs posted to store valuables out of sight and mentions a female suspect being caught on camera. He reminds every one of upcoming Duck Day events at the Safety Complex. **L. Deeb** – comments on some of the things that have been planned for the day. **R. Pelton** – comments on the increase number of motor vehicles stops this month generated by grant patrols and mentions per the Dept. of Safety's report related to grant stat stops, Auburn was in the top percent. He comments on the decrease in drug activity and updates that K-9 Athos will be attending drug school in October as the class was delayed a few weeks. He comments on the different things done in K-9 school now. He comments on Hooksett Police opening up their Women's Self Defense class to Auburn residents because Auburn's new hire Officer Aku will be assisting. He comments on MRI presentation he will be showing residents tonight. He explains each month the department will give a little updated related to what has been accomplished related to the recommendations. He comments on the organizational chart recommended by MRI, commenting of the eleven reports he read that MRI did, Auburn did really well and the department is looking to use this report to do better. He outlines that there were 101 recommendations, explaining the conclusion contained 10 reiterated recommendations which is the focus of this presentation and updates residents there are recommendations the department wants to address initially. He explains how the department would like to adopt MRI organizational chart and update job descriptions to mirror recommendations. He comments on the assistance and help suggested by the town administrator related to changing and updating job descriptions and he comments on the future staffing recommendations of the department. **B. Herman** – comments on the process as it relates to the job descriptions and meeting with the joint board. **D. Dion** – comments moving quickly due to budget time. **G. Shaw** – motions to approve sending job descriptions out for review. **D. McCarthy** – clarifies just job descriptions and seconds. All in favor. **Motion passes.** **D. Dion** – clarifies the funding and organizational changes will be presented at budget time. **R. Pelton** – affirms.

OLD BUSINESS

D. Dion – comments when commission hired Officer Aku it needed to be put to a public vote. **B. Herman** – confirms hiring but comments putting it to a public vote. **D. McCarthy** – motions to hire Muzafer Aku at Labor Grade 7, Step 11, and have completed his background check. **G. Shaw** – second. All in favor. **Motion passes.**

NEW BUSINESS

D. Dion – comments on looking for clarification when speaking about an employee evaluation what part should take place in a non-public, also commenting that when approving an increase and a commissioner votes against the satisfactory evaluation a negative association to employee is made. **B. Herman** – comments he understands what commissioner Dion is asking but comments it has to be public for the right to know laws and a vote to spend town funds. **D. Philips** – confirms the Selectmen talk about the evaluation in non-public and take the vote in non-public but take the vote in public to record the vote. **D. McCarthy** - motion to approve the increase for Jason Lentile based on satisfactory review and award him a step increase from a Labor Grade 6, Step 3 to a Labor Grade 6, Step 4, **G. Shaw** – second. All in favor. **Motion passes.**

D. Dion – asks before the meeting ends if there is anything the public wants to address. **M. Dross** – comments received a copy of Tideview report and asked why the last paragraph is redacted. **D. Dion** – comments last paragraph related to a personnel issue and internal investigation. He further commented while the entire report related to an internal personnel issue but that in an effort to be transparent released information and are at risk for dismissal from board and will seek advice from town counsel whether to release last paragraph of report. **M. Dross** – comments on it not being innocent mistake. **D. McCarthy** – comments Mr. Dross is not quoting words of the commission. **M. Dross** – comments on whether there was discipline. **D. McCarthy** - comments commission can't speak to that. **M. Dross** -asks if there is a continued investigation into who buried the stuff at the landfill. **D. Dion** – comments on the investigation having no further leads and the matter was turned over to the county. **M. Dross** – questions whether the town wants to know who buried the waste because town funds were expended. **M. Rolfe** – comments two reports were made by Officer Barry and questions which report was sent to the Grand Jury. **G. Santuccio** – asks if anyone has additional information related to the waste buried at the landfill. **M. Dross** – reminds Mr. Santuccio that there is pending litigation. **D. Dion** – calls the meeting back to order. **M. Rolfe** – comments on MRI report indicated police commission should not be socializing with police chief. **D. Dion** – comments nothing prohibits him from meeting up the chief, a friend to socialize. **M. Dross** – asks the commission if they are going to investigate the landfill matter further. **D. Dion** – comments the commission does not investigate and defers to chief. **R. Pelton** – comments any further investigation be referred to county. **M. Dross** – asks what is being done about 663 Raymond Road investigation. **C. Chabot** – comments investigation ongoing, reminding Mr. Dross department was out there the other day. **D. McCarthy** – explains that investigation should be concluded once department hears back from DES. **G. Santuccio** – questions Commissioner McCarthy about his reasoning behind denying him a raise. **D. McCarthy** – comments reasoning was based working more details than patrol. **G. Santuccio** – comments about it not mattering if the officer does a good job or not just split of hours and asks about the ratio. **D. McCarthy** – comments on being unsure but explains his reasoning. **D. Dion** – comments with nothing further will take motion.

G. Shaw - Motion to adjourn. **D. McCarthy** – second. All in favor. **Motion passes**

Meeting closed at 8:00 pm.

Minutes approved by _____ on _____.