

**Town of Auburn
AUBURN POLICE COMMISSION MEETING
MINUTES
June 7, 2016**

Present: David Dion, Police Commissioner, Glenn Shaw, Police Commissioner, Dennis McCarthy, Police Commissioner, Chief Edward Picard, Captain Gary Bartis and Lillian Deeb, Office Manager.

Also Present: Bill Herman, Mike DiPietro, Steve Grange, John Rolfe, Mary Ann Rolfe, Dennis Vieira, Linda Dross, Mike Dross, Rusty Sullivan, Tom Gonyea, Marion Miller, Christine Mcquillen, Rick Jacobs, Michele Jacobs, and Lt. Ray Pelton.

D. Dion – the meeting was called to order at 7:01 and he directs those not familiar the restrooms and exit locations.

REVIEW THE MINUTES OF May 3, 2016.

D. McCarthy - motion to accept the public minutes as presented. **G. Shaw** - second. All in favor. **Motion passes.**

REVIEW BILLS AND CORRESPONDENCE

D. Dion – comments there is no letters of correspondence this month

NEIGHBORHOOD WATCH UPDATE

D. Dion – welcomes the Cloutiers and Mr. Grange. **J. Cloutier** – comments nothing to report this month and mentions the groups continue to get the updates from the PD and reports happy to see Facebook information circulated from town to town and hasn't lost or gained any members.

CHIEF'S REPORT

Chief – comments on the recent training he attended in Milford related to surviving an active shooter event, he attended class with Pastor Ruth and Melissa. May consider having the department organizes such training event in the future. **D. Dion** – asks if this training would be open to the public. **Chief** – confirms training could be open to the public. He further comments the department received three certified officer candidates for the posted full-time position and will be setting up interviews according to the union contract. **D. Dion** – confirms all candidates are certified which will save the costs to town to send to police academy. **Chief** – confirms and relates the department will be conducting Narcan training provided by the Auburn Fire Department in June. **D. Dion** – mentions previous conversations related to eight hours of training and asks if that is now waived. **Chief** – confirms being waived and mentions a hundred hour course has now been condensed to eight hours but the new chief indicates training can be done in two or so hours. He also comments on the Safe Place initiative started in Auburn similar to what exists in Manchester and although AFD is not manned twenty-four seven, the PD is and can call an on-call firefighters to deal with the situation.

CAPTAIN'S REPORT

G. Bartis – mentions Officer Cashman and Athos' graduation last Friday, commenting Athos is now certified in tracking and comments this weekend they had their first tracking call related to a person with mental health issues in the woods, which resulted in a successful track and locate.

D. Dion – questions now that Officer Cashman has completed training, he will be back on the roster for patrol? **G. Bartis** – confirms Officer Cashman is now on patrol and further comments on the Safe Station initiative, commenting the FD will be conducting the assessments, Jill Kyser, teacher at AVS, is involved with HOPE Manchester Recovery Center and with all of their resources could benefit the initiative in Auburn and invite her to department Narcan training to speak to officers about her program and comments Auburn may see a reduction in problem in town.

OLD BUSINESS

D. Dion – discusses where the department stands with hiring a new full-time officer and mentions the commission usually cancels the July meeting due to when it falls but mentions with the hiring process taking place the commission may want to move to the 2nd Tuesday of the month on July 12th, allowing the department to review candidate selected. **D. McCarthy** – comments, doesn't have any issue with meeting that night but comments not in agreement that on that night they will be hiring anyone as there are issues outstanding related to department structure. **D. Dion** – clarifies his understanding that until the management study comes the department does not fill the position of captain. **D. McCarthy** – questions whether the new person will be let go if the department decides to fill the position of captain. **D. Dion** – comments department may not fill that position. **D. McCarthy** – reminds commissioner Dion he argued for having the position and the commissioner have had no discussion about the captain position. **D. Dion** – explains that department needs patrol hours filled and may promote from within. **D. McCarthy** – comments commissioner Dion has made assumptions and haven't received MRI report and suggests having a certified officer ready to go. **G. Shaw** – comments he was under the impression the department needed a full-time officer when the captain left. **D. McCarthy** – comments against getting to position without discussion why don't need a Captain. **D. Dion** – requests withdraw his comment about captain position but mentions a decision was made at the last meeting a full-time patrol officer was going to be hired and wait till management report before any discussion of captain position. **R. Pelton** – comments before department even looks for officer a decision needs to be made if hiring an officer is going to happen. Further commenting these are full-time certified officers risking their current positions and conducting backgrounds lets employer know potentially leaving when Auburn doesn't have position. He further explains without a full-time certified officer the department will incur overtime but requests decision be made if department is going to hire before interviewing candidates.

D. Dion – asks if commission is going to proceed with hiring full-time officer. **G. Shaw** – comments thought decision was already made at last meeting. **D. McCarthy** – comments it was discussed but comments set up whole department in limbo and questions whether a captain's position was ever necessary. **D. Dion** – comments when initially appointed as commissioner 5 years ago the town had just done a study which allowed for the position of Captain. **M. DiPietro** – asks if the Captain is working 40 hours of patrol. **G. Bartis** – comments normally he don't do forty hours of patrol but for last couple of months has been. **M. Jacobs** – mentions it makes sense to have an additional full-time office due to the town's growth and asks why commission wouldn't consider another position. **D. McCarthy** – comments his position has been the department doesn't need captain position. **G. Shaw** – comments on discussions he has had with officers mentioning maybe there be an elimination of a lieutenant's position rather than captain but considerations to be discussed. **D. Dion** – motion to proceed with hiring a full-

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time officer. **G. Shaw** – second. A roll call vote was taken. **D. Dion** – Yes, **G. Shaw** – Yes, **D. McCarthy** – No. **Motion passes.**

NEW BUSINESS

G. Bartis – requests going into non-public to discuss his letter to the commissioners. **D. Dion** – explains the commissions will address the evaluations but following, go into non-public and conclude the meeting after that and asks if anyone in the public has anything additional to address. **T. Gonyea** – comments about the online discussion related to recent mail box vandalism and requests that the postmaster be informed when this occurs in the future and further refers to the video making its way around. **L. Deeb** – clarifies the video making is way around, the incident took place in Candia. **J. Cloutier** – makes a suggestion related to the Safe Station and the possibility of the police department installing sophisticated door bells or video cameras to monitor anyone coming in. **D. Dion** – comments should look into that and recommends discussions with the IT person. **G. Shaw** – asks the Chief about carrying Narcan in cruisers. **Chief** – explains after training decisions will be made. **G. Shaw** – asks about budgeting for Narcan. **Chief** – comments there may be grants available and department will check into that. **D. Dion** – asks Bill Herman about town liability. **R. Pelton** – explains he has information to relay related to the push for Narcan. He comments he spoke to the new fire chief and explains the push to now carry Narcan came after the department took a call for an overdose with subject not breathing. He comments the subject had his own Narcan, officer was EMT and trained to administer. The officer administered the Narcan and he shows everyone a sample of what the dose of Narcan looks like and explains how to administer. He explains the officer administered to dose which did not revive the subject and it wasn't until the FD arrived and re-administered an additional dose that the subject came to. He mentions that five members of the PD are already trained as EMT paramedics and explains since officers are already CPR certified, which is part of the eight hours of training, comments the fire chief tells him our department only needs about two hours of training. He further relays the department is looking at an SOP and would like to make optional to the officer does not have to be paid additional and he explains the storage of the dosage the officer would carry. **D. Dion** – confirms it's a nasal spray. **R. Pelton** – explains Narcan cannot hurt someone if given and not needed and thinks this is important because Auburn officers have had four life saves calls this year alone. **D. McCarthy** – comments Conference held today in Massachusetts sited 15,000 deaths and figure with Narcan would have had 5,000.

D. McCarthy - motion to approve the increase for Officer Chris Beaulé based on satisfactory review and award him a step increase from a Labor Grade 7, Step 16 to a Labor Grade 7, Step 17, **G. Shaw** – second. All in favor. **Motion passes.**

D. McCarthy - motion to approve the increase for Office Manager, Lillian Deeb based on satisfactory review and award her a step increase from a Labor Grade 6, Step 17 to a Labor Grade 6, Step 18, **G. Shaw** – second. All in favor. **Motion passes.**

D. Dion – motions to go into non-public pursuant to RSA 91-A :3, II, (b) at 7:28pm **G. Shaw** - second. A roll call vote was taken: **D. Dion** – Yes; **G. Shaw** - Yes; **D. McCarthy** – Yes. **Motion passes.** **D. Dion** –

Meeting in non-public session with Commissioners is Chief Picard, Captain Bartis and Lillian Deeb, Office Manager.

D. Dion - motion to come out of Non-Public Session at 6:00 p.m. **G. Shaw** – second. A roll call vote was taken: **D. McCarthy – Yes; G. Shaw – Yes; D. Dion – Yes. Motion passes.**

G. Shaw - motion to seal the minutes of the Non-Public Session. **D. McCarthy** – second. All in favor. **Motion passes**

G. Shaw - Motion to adjourn. **D. McCarthy** – second. All in favor. **Motion passes**

Meeting closed at 7:43 pm.

Minutes approved by _____ on _____.