

**Town of Auburn**  
**AUBURN POLICE COMMISSION MEETING**  
**MINUTES**  
**December 8, 2015**

**Present:** David Dion, Police Commissioner, Ken Robinson, Commissioner, Glenn Shaw, Police Commissioner, Chief Edward Picard, Captain Gary Bartis and Lillian Deeb, Office Manager.

**Also Present:** John Rolfe, Linda Dross, Bill Herman, Mike Rolfe, Tom Gonyea and Rusty Sullivan.

**D. Dion** – calls the meeting to order at 7:00 pm.

### **REVIEW THE MINUTES**

**G. Shaw** – motion to accept November 3, 2015 minutes. **D. Dion** – second. All in favor. **Motion passes.** K. Robinson – abstained.

### **REVIEW BILLS AND CORRESPONDENCE**

**D. Dion** – comments on the three letter of correspondence. The first was a card from the Boy Scouts thanking Chief. There was an email from Officer Bike relaying kudos for the great job Melissa is doing keeping the town informed that came from a substitute teacher who works Officer Bike and is a resident and there was another thank-you to the Chief for his support.

### **NEIGHBORHOOD WATCH UPDATE**

**D. Dion** – explains Mr. Cloutier called and was unable to attend because he had to work. Dave comments on the success of the hosted event put on by the NW related to the Heroin Epidemic having heard positive feedback. **Chief** – comments himself and others from the department attended the symposium with Chris Hickey from Manchester Fire as the key speaker, explaining it was powerful presentation. He comments there was a resident that spoke to issues he faces as a recovering addict and his personal take on heroin was well received by attendees.

### **CHIEF'S REPORT**

**Chief** – comments on the number of burglaries this past year and again thanks NW for their diligence. He also asks Ms. Deeb to speak about the Giving Tree in the Safety Complex lobby. **L. Deeb** – comments the project was set up by Melissa and Pastor Ruth and explains the outpouring of gift from residents is staggering. Ms. Deeb explains Melissa received requests from about 8 families and 310 gift tags with gift items requests were placed on the tree. Shortly after Thanksgiving all the tags had been taken by residents and the generosity of giving is simply humbling. **Chief** – comments on the Community Pot Luck Lunch the Safety Complex has been hosting the 3<sup>rd</sup> Friday of each month for town employees and welcomes anyone wanting to stop by. He also

comments on the fact accident stats are down most likely due to the lack of snow to date.

### **CAPTAIN'S REPORT**

**G. Bartis** – comments didn't have anything new to report but comments on the recent union negotiations and how well negotiations went between all parties involved.

### **OLD BUSINESS**

**D. Dion** – comments department is winding down with the 2015 budget and things are looking a little tight. **L. Deeb** – comments on whether the commission would give their approval in advance that any remaining 2015 funds be allotted for the department to purchase computer server or computer upgrade with the understanding funding is tight. **D. Dion** – comments commissioners agreed such appropriation could be made depending on available funds.

### **NEW BUSINESS**

**G. Shaw** - motion to accept the satisfactory evaluation of Captain Gary Bartis and award him the appropriate STEP increase from Labor Grade 17, Step 9 to Step 10. **K. Robinson** – second. All in favor. **Motion passes.** **G. Shaw** - motion to accept the satisfactory evaluation of Sgt. Charles Chabot and award him the appropriate STEP increase from Labor Grade 11, Step 16 to Step 17. **K. Robinson** – second. All in favor. **Motion passes.** **G. Shaw** - motion to accept the satisfactory evaluation of Lt. Charles Pelton and award him the appropriate STEP increase from Labor Grade 15, Step 11 to Step 12. **K. Robinson** – second. All in favor. **Motion passes.** **G. Shaw** - motion to accept the satisfactory evaluation of Chief Edward Picard and award him the appropriate STEP increase from Labor Grade 19, Step 14 to Step 15. **K. Robinson** – second. All in favor. **Motion passes.**

**D. Dion** – comments need to approve minutes from union negotiations. **K. Robinson** – motion to approve the minutes of November 30, 2015. **G. Shaw** – second. All in favor. **Motion passes.**

**M. Rolfe** – asks how the new K-9 is doing. **Chief** – updates everyone on Officer Cashman's training and K-, Athos's to date, indicating Athos has been riding in the cruiser but won't be deployed until he has completed training and certified which should be in March.

**G. Shaw** - Motion to adjourn. **K. Robinson** – seconds. All in favor. **Motion passes.**

**Meeting closed at 7:17 pm.**

Minutes approved by \_\_\_\_\_ on \_\_\_\_\_.