

**Town of Auburn
Police Commission
December 2, 2014**

Present: David Dion, Police Commissioner, Dennis McCarthy, Police Commissioner, Ken Robinson, Police Commissioner, Chief Edward Picard and Lillian Deeb, Office Manager.

Also Present: Bill Herman, Town Administrator, Linda Dross, John Rolfe, Mary Ann Rolfe, Brad Sargent, Tom Gonyea, Greg Santuccio, Audrey Trickett, Jim Cloutier and Ray Pelton.

Absent: Captain Gary Bartis

D. Dion – the meeting was called to order at 7:04 pm and made indications of location of restrooms and exits.

REVIEW THE November 4, 2014 MINUTES

K. Robinson – motion to accept November 4, 2014 minutes. **D. McCarthy** – second. All in favor. **Motion passes.**

NEIGHBORHOOD WATCH UPDATE

J. Cloutier – comments progress has been made working with some technical people on line due to the number of members and emails the group works with and has found a free program that will help with templates and almost ready to run some live tests. This new set up will allow for NW leaders to manage notification if a particular leader is not available. He further discussed the success of the Public Safety Event hosted last month, getting great response and feedback and going to look to do other events with less content but more often. Also commenting Melissa did a great job putting the event together. **D. Dion** – endorses Melissa and Fire Department did a great job. **J. Cloutier** – comments on having learned an elderly resident was without power, hopes to set up something with the NW being able to check on neighbors in need or setting up a list of elderly residents that need someone to check in on them when there are weather related power outages or snow shutting them in and be able to provide assistance. **D. Dion** – asks if Steve Grange is all set. **J. Cloutier** – comments once the mail chimp is set up will meet with him. **K. Robinson** – asks if NIXLE alerts can be sent out with Warming Center's information. **J. Cloutier** – comments many of the elderly people looking to reach may not have technology to access this information. **D. McCarthy** – comments the Fire Department used to have a list. **B. Herman** – comments on Friday the Fire Department went around. **D. McCarthy** – comments the issue is getting the elderly on the list. **J. Cloutier** – comments looking into getting in touch with the Fire Department and help getting elderly residents on the list or town hall to get together as a community. **Chief** – comments there are people the department checks on historically.

CHIEF'S REPORT

Chief - comments on storm coverage related to the staff coverage, commenting Lil was in Friday and Melissa was in on Thursday. He relates storm related call numbers, indicating 4 alarm calls, 6 road hazard calls with cars or branches in roadway, 6 well-being/citizen assist calls, 8 reports of wires down, 6 reportable accidents with a total weather related calls for Nov.

26th and 27th of thirty-two and non-related calls of thirteen. Unfortunately the Department phones were out and the emergency calls were being answered though the Sheriff's Department and on a whole for it being the 4th largest power outage in history, could have been worse. He also reports the Captain anticipates his return to work to be some time around January 12th.

CAPTAIN'S REPORT

none

OLD BUSINESS

D. Dion – comments next to review the remaining 2014, commenting everything looks good and reminds the other commissioners of previous discussions had related to the purchase of the dispatch module at the end of the year if funding was available. **L. Deeb** – explains at the last meeting the PC approved purchase if the funding was there but after contacting IMC a final time, learned there was a miscommunication related to the services requested. **C. Chabot** – explains the plan was initially was to go live with Rockingham but learning they are still ironing out issues and also learned that data contained at the Police Department presently would not be migrated without a significant cost and to get information back later, if necessary, just as costly, with technology not there quite yet. He further explains discussions with the Chief in Stratham and them having the system set-up Auburn is looking to mirror. Maintenance fees were going to go up because Rockingham was not going to absorb maintenance costs and did finagling with IMC to reduce some costs to a more manageable price to keep our data base and all the information an increase of \$1500 more than originally quoted. **L. Deeb** – asks if the \$1500 is just for the increase. **D. McCarthy** – confirms quote appears to just be showing increase to be paid. **C. Chabot** – comments confusion comes with working with sales reps and techs but confirmed with IMC we want what Stratham has and was assured the quote represents this. **D. Dion** – gets consensus from the other commissioners that everyone is in agreement to expend funds for the dispatch module. **D. McCarthy** – recommends checking with Adele to make sure working with the most updated figures for fund availability. **D. Dion** – asks if the department has a sense as to remaining budget numbers. **L. Deeb** – comments the department is tracking the monies available keeping in mind the need for radios and possibly purchasing a new computer for a cruiser. **D. Dion** – comments the commissioner had reduced the 2015 budget computer line in proposal and agrees to consider purchasing a computer if funding is available and comments the next item on agenda is employee evaluations. **D. McCarthy** – comments on decisions made by the Joint Board which met today and only item discussed that impacts the police department was the approval of awarding Step increases for satisfactory evaluation and COLA increase depending what is decided by Budget Committee going in with 3.4% increase. **D. Dion** – ask for motion related to evaluations. **D. McCarthy** - motion to accept the satisfactory evaluation of Lt. Ray Pelton and award him the appropriate STEP increase from Step 10 to 11 at Labor Grade 15. **K. Robinson** -second. All in favor. **Motion passes.** **D. McCarthy** - motion to accept the satisfactory evaluation of Sgt. Chip Chabot and award him the appropriate STEP increase from Step 15 to 16 at Labor Grade 11. **K. Robinson** - second. All in favor. **Motion passes**

D. McCarthy - Motion to adjourn. **K. Robinson** – seconds. All in favor. **Motion passes.**

Meeting closed at 7:27 pm.