

**UNAPPROVED MINUTES  
Town of Auburn  
Planning Board  
PUBLIC HEARING  
November 16, 2016**

**Present:** Paula Marzloff, Michael Rolfe & Steve Grillo, Members. Jeff Porter, Tom LaCroix & Alternates. Dale Phillips, Selectmen's Representative. Minutes recorded by Denise Royce.

**Absent:** Ron Poltak, Chairman; Jess Edwards, Alternate.

Mrs. Marzloff called the meeting to order at 7:00 p.m. and moved on to the agenda. No one was present other than the Board members and alternates. Mrs. Marzloff elevated Mr. Porter to full voting status for tonight's meeting.

**MINUTES**

**Mr. Porter moved to approve the minutes of November 2, 2016 as written, Mr. Grillo seconded the motion. A vote was taken; all were in favor, the motion passed.**

**ANNOUNCEMENTS/CORRESPONDENCE**

➤ None were reviewed at this time.

**GENERAL BUSINESS**

**Informal – Steven Chartier  
Heritage PHCE  
28 Commercial Court, Tax Map 1, Lot 16-24  
Discuss Potential Changeable Copy Sign**

No one was present to conduct a discussion.

**Informal – Synergy  
88 Priscilla Lane, Tax Map 1, Lot 16-23-2  
Discuss Potential Car Sales**

No one was present to conduct a discussion.

**Mountain Road Extension  
Dane Development  
Mountain Road, Tax Map 9, Lot 4  
Surety Reduction from \$33,470.75 to \$6,528.98**

Mrs. Marzloff read the letter from Stantec dated October 31<sup>st</sup> recommending that the Board reduce the current surety held in the amount of \$33,470.75 down to \$6,528.98.

**Mr. Grillo made a motion to recommend the reduction of surety from \$33,470.75 down to \$6,528.98 for Mountain Road Extension, Tax Map 9, Lot 4, Mrs. Phillips seconded the motion. A vote was taken; all were in favor with one opposed, the motion passed.**

**Jemco Builders  
Jean Gagnon  
Ledgewood Dr., Saddle Hill Dr. & Seavey Dr., Tax Map 8, Lot 2  
Surety Reduction from \$110,046.38 to \$22,877.30**

Mrs. Marzloff read the letter from Stantec dated October 31<sup>st</sup> stating that because the Letter of Credit (LOC) held in the amount of \$110,946.38 does not expire until October 29, 2017 they recommend, and the Developer has agreed, that the Town hold the surety until the areas that do not have established vegetation, as noted in the letter, are fully established. After stabilization and prior to the expiration date, we recommend that the current surety be reduced by \$87,169.08, leaving \$22,877.30 for the remainder of the 2-year maintenance surety, which will be completed on October 31, 2018.

**Mr. Grillo made a motion to recommend the reduction of the Letter of Credit from \$110,946.38 down to \$22,877.30 to be held for the remainder of the 2-year maintenance surety, which will be completed on October 31, 2018 for Ledgewood Dr., Saddle Hill Dr. & Seavey Dr., Tax Map 8, Lot 2, Mr. Rolfe seconded the motion. A vote was taken; all were in favor with one opposed, the motion passed.**

**Daniels Equipment  
BAT Realty Holdings, LLC  
45 Priscilla Lane, Tax Map 1, Lot 16-18  
Request Surety Release of \$2,000.00**

Mrs. Marzloff read the letter from Stantec dated November 10<sup>th</sup> recommending that the Town release the remaining surety in the amount of \$2,000.00.

**Mrs. Phillips made a motion to recommend the release of the remaining surety held by the Town of Auburn in the amount of \$2,000.00 for Daniels Equipment, 45 Priscilla Lane, Tax Map 1, Lot 16-18, Mr. Porter seconded the motion. A vote was taken; all were in favor with one opposed, the motion passed.**

**OTHER**

No new business was discussed.

**ADJOURN**

**Mr. Porter moved to adjourn the Hearing. Mr. Grillo seconded the motion. All were in favor, the motion passed unanimously and the meeting stood adjourned at 7:07p.m.**

***The next Planning Board meeting will be held on Wednesday, December 7, 2016 at 7:00pm at the Town Hall, 47 Chester Road unless otherwise noted.***