

**Town of Auburn
Parks and Recreation Commission
February 4, 2020**

Commissioners Present: Patty Rousseau, Chairman; Pat Kelly; Dave Oliveira; Mary Royer; Todd Bedard

Others Present: Amy Lachance, P&R Coordinator

Budget- The P&R storage building passed through the Deliberative with no problems. Next step for the storage building at the 2020 budget will be the Town Election on March 10th.

Winter Carnival- The Winter Carnival was rescheduled to this past weekend (February 1st). Again, there was no ice in the rinks, so the event was cancelled. With this being the 3rd year that the event was rescheduled or cancelled due to lack of ice or poor ice conditions, the Commission agreed that this will be the end of the Winter Carnival. With the unused funds from the Winter Carnival this year, we could offer a movie night this summer or some other community event. We'll also start thinking about a replacement activity for winter 2021.

Senior Dinner- 88 seniors were in attendance with 13 takeout meals. Mary suggested that the selectmen could help park the cars for the 2021 senior dinner.

Senior Concerts- Amy talked to Maureen about adding in a third summer concert in replace of the Coffee House Concert. Maureen's band, "Watt's Up Band" is scheduled to play on Thursday, July 23rd, 6:00-8:00 pm. The summer schedule is Brickyard Blues in June, Watts Up Band in July and Bob Pratte Band in August.

There was discussion on what type of food, if any, to serve at this concert. At the last meeting we talked about serving hamburgers and hot dogs at the June and August concert and ice cream at the July concert. Amy suggested offering the hamburgers and hot dogs only at the June concert as a summer kick off and then ice cream at the July and August concert. Mary asked about how to keep the ice cream cold during concerts in the hot summer. Pat suggested having a business such as Moo's to serve and Todd suggested an ice cream truck come and serve. There was also talk about simply offering just the meal on the first concert and then nothing on the following concerts. There are lots of options and this discussion will continue at the next meeting.

Ice Skating Rinks- Rinks are closed for the season. They were able to be open for 2 days in the month of January. The rinks were filled twice by the fire department and although the ice almost got solid a few times, the record warm weather would arrive causing the ice to melt and leak out. The plan is to get a plan to finally fix the rinks and put it on the CIP. One option would be to rip out and repair the rinks we have and option two would be to put up portable rinks that go up and down each season. Both options have pros and cons. There will be more discussion on this once a plan is set.

SNHU Volunteers- SNHU would like to send a group of 12 students to help with the parks for one day in April for their Annual Day of Service. Last year they helped with cleaning up the 90' diamond at Wayne Eddows. Zach said they could do that again. If anyone else needs anything else done, let Amy know and we can pass it along to the volunteers.

Commission Application- We did receive an application from Jen Strabone who is interested in joining the Commission. Amy will hold on to it until someone is ready to resign.

Job Descriptions Update- The job description for Facilities Manager hasn't been updated since 2011 and there is not one for the Facilities Assistant. Both jobs have evolved quite a bit since 2011. A few months back Mike wrote up a list of jobs he does so we can work from that. Amy will pass along the current job description to the Commissioners with Mikes notes for a starting place. Once we have our recommendations together, it will be up to the BOS to make any final changes and approval.

Review of Minutes- *Ms. Royer motioned to accept the minutes of January 13, 2020. Mr. Kelly seconded the motion. The motion passed unanimously.*

Next meeting is scheduled for Tuesday, March 3 at 6:00 pm.

Mr. Kelly motioned to adjourn the meeting. Mr. Oliveira seconded the motion. The motion passed unanimously.