*Griffin Free Public Library*

*Board of Trustees Meeting*

*March 8, 2021 at 7pm*

**Present**: Nancy Mayland, Chair; Marilyn Cavanaugh; Treasurer; Liz Michaud, Secretary; Kathy Growney, Library Director

**Also Present**: Chris Chickering

Nancy Mayland called the meeting to order at 7:02 pm

Nancy Mayland read the following preamble:

Good Evening, as Chair of the Board of Library Trustees, I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of Town government and services, which are vital to public safety and confidence during this emergency.

Governor Sununu issued Emergency Order #12 on March 23rd which provides local government boards the ability to conduct business using technology to hold remote meetings and not provide a public place of meeting but provide for the public’s ability to listen to the meeting. As such, this meeting will be conducted without a quorum of this body physically present in the same location.

At this time, I also welcome members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Any person found to be disrupting this meeting will be asked to cease the disruption. Should the disruptive behavior continue thereafter, that person will be removed from this meeting.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote to be in accordance with the provisions of RSA 91-A:2, III (e).

Let’s start the meeting by taking a Roll Call attendance. When each member states their name, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Roll Call: Nancy Mayland, Chair; Marilyn Cavanaugh, Treasurer; Liz Michaud, Secretary; Kathy Growney, Director

Correspondence:

* None received

Review Previous Meeting Minutes:

* Reviewed the minutes of the January Trustee meeting.
* Motion to approve the minutes made by Liz Michaud/ Marilyn Cavanaugh 2nd. All in favor. Motion passed.

Treasurer’s Report:

* Reviewed and discussed the Treasurers Report for January.
* Motion to accept the report and place it on file subject to audit made by Nancy Mayland/ Liz Michaud 2nd. All in favor. Motion passed.

Directors Report:

* Reviewed and discussed the Directors Report for February.
* Kathy discussed the community calendar Burbio. This is a nice solution for the town to have a centralized location for town events, and Kathy has started posting library events.
* The State Library is now holding monthly meetings to train Library Directors, Kathy attended the first one.
* There is a lot of programing coming up: Gardening, Composting, Libby Training.
* The windstorm caused damage to the sign, we will ask the sign company to repair it.
* The Library Consultant is starting the descriptions of the various areas, and Kathy met with Amy Lachance to discuss the Parks & Rec needs. They both feel we need two rooms for programming, one for the primary use by the library and one for primary use by Parks & Rec.
* At the next staff meeting Kathy will discuss what the next steps will be for opening up.
* Statistics look good, the ILL numbers were low so Kathy checked with the state library and fixed an issue we had with the catalog. Museum passes are starting to go out again now that places are opening up.

Friends of the library

* The Friends met virtually in March. April 7th is the national Library Giving Day, Kathy helped them set up a paypal account for donations.
* The Friends will hold a plant sale on May 22nd but it will primarily be a virtual pre-order event.

Old Business:

* NA

New Business:

* There are 6 Dr Seuss books that will no longer be published, but on Ebay could be worth a significant amount of money. Kathy suggested we sell them and use the money to purchase new books for the children’s room. Kathy will set up an Ebay account and get them posted.
* Nancy discussed changing our Fuel Supplier. She has recently changed to Palmer Gas and said they have a kerosene mix that could save us a couple hundred dollars a year. Nancy to pursue and look into switching.
* Duck Race will be September 11th and run by the Historical Society. Parks & Rec is having an event on Friday night with fireworks in conjunction with Duck Race. The Friends will discuss if they will do the regular duck race tables.

Any Other Business:

* NA

Opportunity for the Public to Speak:

* NA

Action Items:

* N/A

Motion to adjourn the meeting made by Liz Michaud/Marilyn Cavanaugh 2nd. All in favor.

The next board meeting will be held Monday April 12th at 7pm

Meeting adjourned at 8:07pm

Liz Michaud

Secretary