*Griffin Free Public Library*

*Board of Trustees Meeting*

*November 9th, 2020 at 6:30pm*

**Present**: Nancy Mayland, Chair; Marilyn Cavanaugh; Treasurer, Liz Michaud, Secretary; Kathy Growney, Library Director

Nancy Mayland called the meeting to order at 6:35 pm

Correspondence:

* NA

Review Previous Meeting Minutes:

* Reviewed the minutes of the Oct Trustee meeting.
* Motion to approve the minutes made by Marilyn Cavanaugh/ Liz Michaud 2nd. All in favor. Motion Passed.

Treasurer’s Report:

* Reviewed and discussed the Treasurers Report for October.
* Motion to accept the report and place it on file subject to audit made by Liz Michaud/ Nancy Mayland 2nd. All in favor. Motion Passed.

Directors Report:

* Reviewed and discussed the Directors Report for September.
* Chris Chickering put together a virtual collection for NH Downloadable for a contest and won runner up. Congratulations!
* Brain Fuse: tutoring and SAT practice tests that are available online. We can get a better price by joining a group of libraries purchasing together. The cost for us is $800 (saving several hundred dollars), and Kathy would like to get this up and running soon as the kids are in school. Student submits writing and within 24 hours they get a response from the computer, live tutors are also available, open to all age groups including adult. Help with standardized tests and class work. Patrons have been asking for a type of service like this. Kathy suggests we buy in for a few months, see if it is used and if patrons like it. Nancy suggests we use money from the Gift Account for the trial subscription.
* Book Donations: The staff have gone through almost all the donations from last year. The Trustee shed is full and the Friends shed is 1/3 full. Staff will continue scanning for Better World Books and we will keep reviewing when we can start to take donations again.
* Upcoming meetings
	+ - * Joint Personnel Board Nov 19at 6pm
			* Library Consultant Nov 20 at 6pm
			* Board of Selectman Nov 23 at 7pm
			* Budget Meeting Dec 3rd 7pm
* At the last meeting with Turner we talked about sending out the survey. Reviewing the survey Kathy thinks question 6 is redundant and will take it out. Marilyn asked about question 10 and Kathy will reword.
* The Library won a copy of the picture book, Lights Out
* Jamie doing take home STEM activities.
* Mary is doing coloring pages for Veterans Day.
* Book Club is meeting once a month.
* Kathy to participate in a Virtual Volunteer Fair hosted by AARP.
* Statistics all look good.

Friends of the library

* The Friends met again in November.
* Ticket Keeper was purchased and is a huge benefit to the staff and our patrons.
* They will not do Santa Breakfast, but are hoping to do the Plant Sale in the spring.
* Suggestion was made to have Dan Carpenter do a program on Auburn History.

Old Business:

* AC units – Kathy to follow up.
* Continuum of Service policy discussion. We will continue to monitor the pandemic concerns to open the library more as safety allows or pull back if necessary.

New Business:

* NA

Any Other Business:

* Kathy asked us to consider if it’s appropriate for her to have the same number of holiday’s as the other town employees who work 40hrs. The Board to review at the Join Personnel Meeting.

Opportunity for the Public to Speak:

* NA

Action Items:

* Liz to send congrats note to Chris for getting runner up in the NH downloadable contest for creating collections of books – WWII books.
* Kathy to follow up on the AC Units

Motion to adjourn the meeting made by Marilyn Cavanaugh/ Liz Michaud2nd. All in favor. Motion Passed.

The next board meeting will be held Monday December 14th 6:30pm.

Meeting adjourned at 8:02pm

Liz Michaud

Secretary