

**Town of Auburn
Board of Selectmen and Board of Library Trustees
Workshop Meeting
May 11, 2020**

Selectmen Present: Keith Leclair Todd Bedard and Michael Rolfe

Trustees Present: Nancy Mayland, Elizabeth Michaud (remotely) and Marilyn Cavanaugh (remotely)

Also Present: Library Director Kathryn Growney and Town Administrator William Herman.

Mr. Leclair called the meeting to order at 6:09 pm

Library Building and Property Evaluation Proposals

The Library Trustees and Board of Selectmen were meeting to review the eight proposals received to the Town's request for an evaluation of the library building and property for a future expansion of the library and provision of a community center facility. The evaluation project was included in the FY 2020 Town operating budget.

A Request for Proposals was issued on March 12th with an original submission deadline of April 2, 2020. On March 25, 2020, an addendum was issued that extended the submission deadline to April 16, 2020. As of the deadline date, proposals were received from:

Market Square Architects, Portsmouth	\$14,300
Alba Architects. LLP, North Woodstock	\$14,685 - \$16,485
Lavalle Brensinger Architects, Manchester	\$27,200
Placework, Portsmouth	\$24,450
SMP Architecture, Concord	\$14,500
H.L. Turner Group, Inc., Concord	\$ 8,120
Stantec Consulting Services, Auburn	\$16,600
KOAL, PLLC, Gilford	\$11,275

The Board members had a general discussion about what they were looking for in this effort in terms of overall approach and the potential that this is the first step in a longer term project and that, hopefully, the firm selected will be able to move forward with the project through design, development and implementation. There was a sense that the effort should work towards a building style that would match the community feel and look. In addition, the firm should have a history of library design and functions, with an emphasis on small town libraries.

As discussion ensued, individuals offered their impressions of individual proposals and how they matched up to the goals the boards were discussing.

Mr. Herman asked if the boards wanted to narrow the list to two or three firms to invite in for an interview. Mr. Leclair indicated his experience with the Auburn Village School project proved that interviewing firms was a very positive experience and helped the School Board to make the decisions they did.

Following further discussions, the unanimous consensus of the board members was to interview three vendors and preferably on the same evening. The three firms selected to be invited for an interview were SMP Architecture of Concord, H.L. Turner Group of Concord and Stantec Consulting Services of Auburn.

Mr. Herman will follow through with the two boards to get a date selected for the meeting and to schedule the vendors for a meeting.

Adjourn

Mrs. Mayland moved to adjourn; Mr. Rolfe seconded the motion. All were in favor, the motion passed, and the meeting adjourned at 6:40 pm