

Griffin Free Public Library
Board of Trustees Meeting
February 13, 2017

Present: Nancy Mayland, Chair; Liz Michaud, Secretary; Jeanni Worster, Alternate;
Kathy Gowney, Library Director:

Absent: Joe Forest, Treasurer; Sharon Bluhm, Alternate

Nancy Mayland called the meeting to order at 6.42pm

Alternate, Jeanni Worster was selected to represent Joe Forest in his absence.

Opportunity for the public to speak

- No public was in attendance

Review previous minutes

- The minutes of the January meeting were reviewed.
- Motion to approve with amendments made by Nancy Mayland/ Jeanni Worster 2nd. All in favor

Correspondence:

- A thank you note was received from Chris Chickering for her staff appreciation gift
- A thank you note was sent to the Longmeadow Ladies Group for their donation of \$100

Treasurer's Report:

- Report reviewed and attached.
- Town Funds have been received.
- Motion to accept the report and place it on file subject to audit was made by Nancy Mayland/Liz Michaud 2nd. All in favor.

Director's Report:

- Report reviewed.
- The foundation was repaired and the new computers are installed.
- The library has ordered the latest version of NH Homeschooling Coalition Guidebook due to requests from our patrons.
- Kathy discussed changes to the Summer Reading Program
- The Cook Book Club is going well and gets new people each month.
- A review of upcoming programs was done, these can be seen on our website.

Friends of the Library:

- The Friends held the Santa Breakfast on Dec 10th, final details are not available but the event was well attended.
- Kathy is sending information about the McAuliffe Planetarium as a potential new pass.
- The Friends made a donation for Coffee, Kathy will keep track of how far that goes and update them next month.
- The Friends will have a table at the Historical Society's May Flower and Plant Sale.
- The Friends renewed passes that are due to expire in December.

Old Business:

- Reviewed the Maintenance/Repairs List, items were added and updated.

New Business:

- In anticipation of approval for the new Saturday Position, the board reviewed the Job Description. Minor alterations were made and will be reviewed at the next Joint Board Meeting.
- The Book sale is scheduled for July 29 & 30, Nancy is working on the AVS Form.
 - Nancy had a new banner made, it looks great, and we will try to have a second one made before July.
- The Weeding Policy was reviewed and changes were discussed. A motion was made to remove section 6 “Special Concerns” from the policy, as they are not applicable at this time, by Nancy Mayland/ Jeanni Worster 2nd. All in favor.
 - Kathy to update and email the revised policy to the board

Other Business:

Motion to adjourn was made by Liz Michaud/ Nancy Mayland 2nd. All in favor
Meeting was adjourned at 8:13pm

Liz Michaud
Secretary