

Griffin Free Public Library
Board of Trustees Meeting
December 12, 2016

Present: Nancy Mayland, Chair; Jeanni Worster, Treasurer;
Joe Forest, Alternate; Sharon Bluhm, Alternate; Kathy Growney, Library Director:
Absent: Liz Michaud, Secretary

Nancy Mayland called the meeting to order at 6:35 pm
In the absence of Liz Michaud (Secretary), the chair appointed alternate Joe Forest to act as secretary for the meeting.

Opportunity for the public to speak

- ☐ No public was in attendance

Review previous minutes

- ☐ The minutes of November 14 were reviewed. It was noted for correction that the first name of our library director in the minutes should be noted as “Kathy,” and not “Nancy.”
- ☐ Motion to approve with amendments made by Nancy Mayland/Jeanni Worster 2nd. All in favor
- ☐ The minutes of November 21 were reviewed.
- ☐ Motion to approve made by Nancy Mayland/Joe Forest 2nd. All in favor

Correspondence:

- ☐ No correspondence was sent or received.

Treasurer’s Report:

- ☐ Report reviewed and attached.
- ☐ A discussion was held about end of year operating costs, such as kerosene delivery.
- ☐ Motion to accept the report and place it on file subject to audit was made by Nancy Mayland/Joe Forest 2nd. All in favor.

Director’s Report - see attached:

- ☐ Report reviewed and attached.
- ☐ The most recent version of the NH Homeschooling Coalition Guidebook, a resource for our patrons, has been ordered.
- ☐ The annual Friends of the Griffin Free Library *Breakfast with Santa Claus* event was held on December 10th in the Auburn Village School cafeteria and was well attended. The performances of the AVS choir and band were a wonderful and enjoyable part of the occasion.
- ☐ In addition to current weekly / monthly programs, additional programs have already been scheduled for the upcoming year, including:
 - o “*Chocolate: The Secret Indulgence*” (February 1st)
 - o “*Skywatch*” (using the library’s telescope) (April 26th / rain date, April 27th)
- ☐ Expansion of the “Story Time” program, and its promotion to the community, was discussed.

Friends of the Library:

- ☐ The Friends have chosen their new officers for the upcoming year.

- ☐ The priority of items on the “Wish List” was discussed.

Old Business:

- ☐ The Town has approved payment for replacing the railings on the porch & ramp.
- ☐ The library’s foundation was repaired on December 1st and 2nd, and the work has been paid for by the Town.
- ☐ A further review of the Maintenance/Repairs List was tabled until the next meeting.

New Business:

- ☐ Discussion was held on a quote that was received for new library computers. Kathy will contact two additional vendors to look at various options. It was decided that there may be adequate funds to purchase up to three additional computers. All appropriate current library equipment will be updated to the (newer) operating system on the new computers to minimize training time and the frustration of working with multiple systems. Kathy and Jeanni will work together on the specific details of the purchases.

Other Business:

- ☐ The Board of Trustees accepted with regret the resignation of Trustee Jeanni Worster. Nancy Mayland will notify the Board of Selectmen of the resignation and request their agreement to the appointment of Alternate Trustee Joe Forest to the position for the balance of Jeanni’s term. In addition, the trustees are pleased that Jeanni has agreed to serve as an alternate trustee, tentatively effective as of the board’s January 2017 meeting.

Motion to adjourn was made by Joe Forest/Nancy Mayland 2nd. All in favor
Meeting was adjourned at 8:14pm

Joe Forest,
Acting Secretary