

Griffin Free Public Library
Board of Trustees Meeting
May 9, 2016

Present: Nancy Mayland, Chair; Liz Michaud, Secretary; Sharon Bluhm, Alternate,
Joe Forest, Alternate; Kathy Gowney, Library Director:

Absent: Jeanni Worster, Treasurer

Nancy Mayland called the meeting to order at 7:07PM
Joe Forest was elevated to acting trustee in Jeanni Worsters' absence

Opportunity for the public to speak

- No public was in attendance

Review previous minutes

- The minutes of the April meeting were reviewed.
- Motion to approve was made by Liz Michaud/ Joe Forest 2nd. All in favor

Correspondence:

- No Correspondence was received
- Sent:
 1. Thank you note to the Friends for the Telescope Donation
 2. Thank you note to Dan Tatum for his help with the parking lot project.
 3. Thank you notes to Donors in memory of Vera Hujar.
 4. Email between Joe and the Boy Scouts, they will be helping at the book sale and cleaning out the shed.

Treasurer's Report:

- Report reviewed and attached.
- Motion to accept the report and place it on file subject to audit was made by Nancy Mayland/ Liz Michaud 2nd. All in favor.

Director's Report - see attached:

- Report reviewed and attached.
- Pinkerton has initiated a summer reading program for incoming freshman, Kathy checked and we have almost all the books on hand. At end of the summer she'll check to see how many were taken out, so when next year comes and the list gets bigger for freshman & sophomores we'll know where we stand.

Friends of the Library:

- The Friends have agreed to purchase a six month trial to ancestrylibrary.com
- They are starting to think about donations for the “Pick-a-Duck at Duck Race

Old Business:

- Order for the projects this year: Chimney Repair, Book Sale, Move the Shed, Roof Repair, Parking Lot Expansion
- Chimney Repair is scheduled for May 12
- Roof Repair: The RFP is out and bids are due back by June 10th
- Parking lot: pending scheduling
- Auburn Kick Off to Summer Town Event June 4th, Mary & Hope have volunteered to help. Nancy and Sharon will help at the table too.
- NHTLA Conference, we’re all registered for May 23rd
- Regional Trustee Workshop – Joe may attend one of the workshops
- Deerfield Fair Tickets – Nancy to request on Library Letterhead and pick up in August.

New Business:

- Plans for the Library Open House were finalized
- Book Sale, Nancy has made a poster and will send it out so we can post everywhere.
- A new policy was submitted by Kathy for the Telescope Borrowing Agreement. Motion to accept as amended made by Liz Michaud/Nancy Mayland 2nd. All in Favor.
- Review of the Library Strategic Plan was tabled for next month
- A review was done of the updated Wish List for the Friends.
- Some of our oldest books have been stored in the shed and it is not a proper environment due to humidity and potential for bugs. Kathy re-boxed the books and moved them into her office. Some of these books may be unique and should be treated as a special collection. This summer we need to research these books and make decisions on a permanent solution.
- We have a few maintenance projects/repairs that need to be done. Liz to type up the list so we can start prioritizing and schedule work.

Other Business:

- N/A

Motion to adjourn was made by Liz Michaud/Joe Forest 2nd, all in favor
Meeting was adjourned at 9:07pm

Action Items:

- Liz to type up list of needed repairs so they can be prioritized and scheduled
- Schedule time to research our older books and decide if they should be part of a special collection.

Liz Michaud
Secretary