

**Town of Auburn
Library Trustees
May 11, 2015**

Present: Nancy Mayland, Chair; Jeanni Worster, Treasurer; Lorraine Senechal, Secretary

Alternates: Sharon Bluhm

Library Director: Ricky Sirois

Absent: Liz Michaud

7:04 PM

The minutes of the April meeting were read and approved; motion was made by Lorraine/Jeanni 2nd.

Correspondence received or sent

Fay Hascomb sent us a beautiful thank you card for the plant and clock we gave her for 16 years of service as a Trustee.

Nancy shared correspondence received by Carl regarding the wonderful job done by Nancy, Ricky and the ladies in bringing the Library into the Wi-Fi and new computer age.

The Treasurer's report was read and accepted; motion was made by Nancy/Lorraine 2nd. Place on file subject to audit.

Inspection by the Fire Department has been completed and we were found to be in compliance.

The new updated Wage Schedule will be put in everybody's personal policy package.

Ricky will be purchasing a laptop for our patrons use. Its usage/management was discussed. Guidelines will be clearly stated in our Computer/Internet Access Policy which will be handed and explained to each patron when they check out the laptop.

The Public Relations Policy, Computer/Internet Access Policy and the Donation Policy were discussed and refined. Final approval of these policies will be made at next month's meeting.

Old Business

Progress on the glass plate remains the same.

Renovation of the circulation room is ongoing.

The reorganization of Ricky's office is progressing. Pictures have been taken of the two shelving units to go on Craig's list. Dimensions and descriptions of these items are being worked on. The asking price was determined (\$100 each, \$150 for both or best offer).

Nancy discussed our desire to add additional parking spaces with Carrie. She referred her to a link on the Town's Web Site. This site contains all the planning regulations. More research is required at this time.

New Business

The bill paying procedure was tabled.

The cleaning of the carpet and floors was discussed. It was decided to do only the carpets at this time.

We received the Kids Books and the Arts Grant from the State for the Summer Reading Program. This was for \$150.

Other

Ricky informed the Board that the donation letters for the Summer Reading Program have been written, signed and mailed.

The roof was again discussed. It was decided to let Bill know about the problems we had with it this year. A new roof maybe needed sooner than we expected. We will also discuss with him the feasibility of having a full inspection of the building.

***Motion to adjourn the meeting was made by Lorraine/Nancy 2nd.
Meeting adjourned at 8:40 PM.***

Next meeting will be June 8th @ 7PM