

**Town of Auburn  
Library Trustees  
December 8, 2014**

**Present:** Nancy Mayland, Chair; Fay Hanscomb, Secretary; Jeanni Worster, Treasurer

**Alternates:** Sharon Bluhm, Lorraine Senechal, Liz Michaud

**Library Director:** Ricky Sirois

7:08 p.m.

The minutes of the November Meeting were approved; **motion was made by Mayland/Hanscomb 2nd.**

The Treasurer's report was given and approved; ***motion was made by Hanscomb/Worster 2nd.*** Placed on filed subject to audit.

### **Correspondence**

- The director sent a thank you note to Longmeadow Ladies Circle for their check.

### **Director's Report**

- Children's project will be worked on during the holidays.
- Was contacted by Auburn Candia Post regarding putting an article in their paper on a regular basis. Ricky will be putting in an article once a month and placing upcoming events on their calendar.
- The updated Strategic Plan was discussed

### **Maintenance**

- Painting in the children's room has been completed.

### **Action Items**

Furnace has been clean and we have not received a bill. Nancy will check with Gregg.

Nancy will contact Lucy to get the bill for the painting of the children's room if we have not received it by the end of the week. Need to have it in before the end of the year.

Nancy will research the glass plate negative of the library purchased in November.

Ricky will check to see if we can receive both the Hooksett Banner and the Auburn Candia Post.

Ricky will post updated Strategic Plan on website.

Fay has a friend who is very knowledgeable of Facebook and is willing to share her expertise.

Fay will let her know we are definitely interested and have her contact Ricky.

Ricky did get in contact with Carrie regarding the water. She did not have anything to add regarding the tests we already have taken nor did she have anyone she could recommend. However she could give us the name of the person the town uses. Nancy got in contact with Trombly regarding the testing of the water. They will stop in this week.

Steps necessary to be taken by the Trustees to reach our goals as defined in the Strategic Plan were discussed.

- Goal 2d (Clean up and organize museum displays) - Fay will have more time available to her and plans to work on this goal.
- Goal 5 (Renovation of circulation desk) - Ricky will get in contact with Corey for design and price.
- Goal 5b (Parking expansion) - Jeanni will talk with Carrie.
- Goal 5c (Develop additional comfortable seating areas) - Ricky will actively research chair options.

Derry Roofing repaired the roof. Stated will probably need a new roof in approximately 5 years.

Ricky has not met with the Girls Scouts but will contact them in the near future.

Homebound program has 3 people but has not made any deliveries yet. Hope to set up a delivery date sometime this week.

Nancy updated the Table of Contents for our policies.

Nancy gave a report on the Joint Meeting.

Fay submitted her resignation effective December 31, 2014. ***It was accepted with deep regret. Motion made by Mayland/Worster 2nd.*** She was thanked for all of her contributions. Although retiring Fay stated she plans to remain actively involved with the library.

Ricky asked the board to consider the possibility of in the future bringing up to the Town Joint Board changing how vacation time is presently handled. Discussion on this topic was had.

The pros and cons of the Selectmen having all the responsibility of the outside maintenance were discussed.

***A motion to adjourn the meeting was made by Hanscomb/Mayland 2nd.***

Meeting adjourned at 9:04