

**Town of Auburn
Library Trustee
October 13, 2014**

Present: Nancy Mayland Chair, Fay Hanscomb Secretary

Alternates Present: Sharon Bluhm, Lorraine Senechal, Liz Michaud

Library Director Present : Ricky Sirois

Absent: Jeanni Worster, Treasurer

7:06 p.m.

Liz Michaud will be representing Jeanni Worster at this meeting.

The minutes of the September meeting were approved; ***motion was made by Michaud/Mayland 2nd.***

The Treasurer's report was given and approved by ***Mayland/Hanscomb 2nd.*** Placed on file subject to audit.

Correspondence

- Thank you note was sent to the Friends for the chairs.

Thank you note was sent to the Healds for their donation.

E-mail was received from Stacey Melendy (Girl Scout troop 20973) regarding a community service project.

Ricky made some minor policy changes. He will forward these to the board for discussion and approval at the next meeting.

Maintenance

- Waiting for the fire Department regarding exit sign. Also have not heard from the fire Department as to the capacity of people the library will hold. Ricky will check with Bruce.

Nancy talked with Greg (K & S Mechanical) regarding the water system. He will be in this week to check the filter and take a water sample. Ricky will also talk with Carrie about getting other company recommendations as we want several bids.

Nancy will contact Lucy regarding the children's room.

Other Business

The e-mail from the Girl Scouts was discussed. It was agreed that the canvas bags were not feasible since we plan on using our new bags with our Logo for this purpose. Ricky suggested they might be interested in making library signs. Everyone agreed the book marks and cards of

good wishes were excellent ideas. As far as working with the little kids at a story hour, the decision will be left to Mary. Ricky will get in contact with the Girl Scouts

A used lap-top computer was donated. Once Ricky has checked it over, he will present his findings to the board.

Ricky inquired if we had any old computers in the shed since this Saturday is E-Waste Collection at the front parking lot of the school. Fay will take them to CTAC.

Fay purchased a table cover for our new patio set. The chairs can be stacked in the shed for the winter.

Lorraine didn't get a picture of the Griffin clock because she doesn't have a camera. Liz said she might have an old one that could be used.

New book bags expected by the end of the month.

Summary

Nancy will get in touch with Lucy

Ricky will send out the policy updates

- Check to make sure link to policies are on the Web
- Talk with Bruce regarding Exit sign and the capacity of people for the library
- Obtain recommendations from Carrie of reliable companies for water testing
- Contact Girls Scouts

Liz will check to see if she has old camera

Fay will update Service List

Meeting with the Budget Committee Thursday, October 30 @ 7 p.m.

Next Trustee Meeting will be Monday, November 10 @ 7p.m.

A motion to end the meeting was made by Michaud/Mayland 2nd.

8:13 p.m.