*Griffin Free Public Library*

**Where Auburn Comes Together**

**To Discover, Create, Connect and Succeed!**

*Board of Trustees Meeting*

*Aug 9, 2021 at 7pm*

**Present**: Nancy Mayland, Chair; Liz Michaud, Secretary; Kathy Growney, Library Director; Marilyn Cavanaugh, Treasurer.

**Absent**: Cindy Berling Alternate Candidate

Nancy Mayland called the meeting to order at 7:00 pm

* Ed Kinney from Watchfire brought his demonstration truck to the library to show the Board the different sizes, pixel count and quality of their digital signs. He answered all our questions.

Reconvened in the library at 7:41pm

Correspondence:

* NA

Review Previous Meeting Minutes:

* Reviewed the minutes of the July Trustee Meeting.
* Motion to approve the minutes made by Liz Michaud/ Marilyn Cavanaugh 2nd. All in favor. Motion passed.
* Reviewed the minutes of the July 19th Budget Meeting.
* Motion to approve the minutes made by Nancy Mayland /Liz Michaud 2nd. All in favor. Motion passed.

Treasurer’s Report:

* Reviewed and discussed the Treasurers Report for July
* Received the money from the state to reimburse us for the patio furniture.
* Motion to accept the report and place it on file subject to audit made by Liz Michaud/Nancy Mayland 2nd. All in favor. Motion passed.

Directors Report:

* Reviewed and discussed the Directors Report for July.
* Operational Budget reviewed, and Kathy did a draft of the staffing hours.
* Kathy is asking for 4 more hours for the staff to cover the overage that Kathy is currently covering.
* Kathy will submit the budget to Town Hall tomorrow and ask to review with the Board of Selectmen on 9/27.
* Reviewed the quote for the digital sign, Watchfire did an on-site demo from 7-7:40 in our parking lot. We like the size and pixel count of the quote we received
* The Summer Reading Program had another successful year. The kids program finale will be on August 18th with an outdoor puppet show.
* Covid discussion: The staff are opting to wearing masks and more of the public are back to voluntarily wearing masks. We originally asked the town for money for new AC units, but after their cleaning they are working just fine. Instead, Kathy would like to ask for Covid money to buy Air Purifiers for each of the rooms.
* Reviewed the quote for the gazebo, potential purchase with Covid or Grant funds.
* Discussed invoices :
	+ - * Summer author series $200 – pay out of the gift account
			* Chair covers $40 – pay out of the gift account
* Duck Race Sept 11th: The building will be closed, but staff will be outside to talk up the library and hand out surveys.
* Kathy to finalize the survey and get the link set up so people can get to it from the web site. Hard copies to be available at the Library and Town Hall.
* Zoom presentation coming up: The NHU extension is doing a presentation on preserving fruits and vegetables at no charge to the Library.
* Statistics look good.

Friends of the library

* The Friends voted to renew the Seacoast Science Center pass.
* Planning to participate at the Duck Race: Pick a Duck, Raffle Baskets, Glass Flowers, and Popcorn.

Old Business:

* NA

New Business:

* NA

Any Other Business:

* Microfiche donation: Kathy to send Liz the information for a Thank you card.
* Motion to accept the donation of the Microfiche Machine made by Nancy Mayland/ Liz Michaud 2nd. All in favor.

Action Items:

* Liz to sent thank you for the microfiche donation.

Motion to adjourn the meeting made by Marilyn Cavanaugh/ Liz Michaud 2nd. All in favor.

The next board meeting will be held Monday September 9th at 7pm.

Meeting adjourned at 8:51pm

Liz Michaud

Secretary