*Griffin Free Public Library*

**Where Auburn Comes Together**

**To Discover, Create, Connect and Succeed!**

*Building Expansion*

*Board of Trustees Meeting*

*June 26th2023, at 5:30PM*

**Present**: Nancy Mayland, Chair; Liz Michaud, Secretary; Marilyn Cavanaugh, Treasurer; Cindy Berling, Alternate Trustee; Dan Szczesny, Director; Jason Lacombe, SMP.

Nancy Mayland called the meeting to order at 5:41pm

Reviewed the site plan for the expansion, the new drawing moved the current building back 20 feet. 9,000 square feet is new total, the addition is about 7,000 square feet. We could fit 100 chairs in the community room and the stage is now centered in the room and on the other wall. The study room can fit 4 or 5, the larger conference room can hold 10-12, there are shelves in the vestibule for a year round book sale and a display board. The hospitality station is in the main area, added back the bay area window with seating, the staff room and storage room are both larger. Held a discussion about furniture (but that’s next stage discussion). The mechanical loft will be in the attic with a pull down ladder and a louver over the staff room.

Reviewed a digital 3D rendering of the outside of the library, looked at roof lines and windows. Jason will continue to work on the drawing.

Discussed the reference information that each of the Trustees got from other libraries regarding the Construction Management companies that we are considering. All the references were glowing and we reviewed the interviews that we held on Friday June 16, 2023

Once we hire a CM we are going to get a budget sometime in the fall (after SMP wraps up the design) . We will probably have 1 more design meeting, then a public meeting once we have the budget.

Motion to hire BPS as the Construction Management company for the Griffin Free Public Library Expansion made by Liz Michaud/ Marilyn Cavanaugh 2nd. All in favor.

We will get a contract to formally hire BPS.

Dan spoke with Kimberly Hartnett about writing grants and received a proposal. He will send it to the board to review.

Motion to adjourn made by Liz Michaud/ Nancy Mayland 2nd. All in favor.

Meeting adjourned at 7:50pm.

Liz Michaud, Secretary