

Griffin Free Public Library
Where Auburn Comes Together
To Discover, Create, Connect and Succeed!

Board of Trustees Meeting
December 12, 2022 at 7PM

Present: Nancy Mayland, Chair; Liz Michaud, Secretary; Cindy Berling, Alternate Trustee; Dan Szczesny, Director; Marilyn Cavanaugh, Treasurer

Nancy Mayland called the meeting to order at 7:04pm

Opportunity for the Public to speak:

- NA

Correspondence:

- Motion made to accept the generous donation for kids items from Jessica Traynor made by Marilyn Cavanaugh/ Nancy Mayland 2nd. All in Favor.

Review Previous Meeting Minutes:

- Reviewed the minutes of the Nov 14th Meeting.
- Motion to approve the minutes as amended made by Liz Michaud/ Marilyn Cavanaugh 2nd. All in favor, motion passed.
- Reviewed the minutes of the Dec 8th Meeting.
- Motion to approve the minutes as amended made by Marilyn Cavanaugh/Nancy Mayland 2nd. All in favor, motion passed.
- Action items reviewed.

Treasurer's Report:

- Reviewed and discussed the Treasurers Report for November.
- Dan asked about funds for the framing for the Carrie McDuffy Corner, they should come from the museum line.
- Motion to accept the report and place it on file subject to audit made by Liz Michaud/Nancy Mayland 2nd. All in favor, motion passed.

Directors Report:

- Reviewed the report
- Budget: We are still under the bottom line and Dan is checking to see how much we have left for this year and will make sure that we use all available funds.
- Seed Library is finished and early January it will be opened, the Gardening Club will have a social on Feb 8th that will be open to the public.
- Art exhibit is open and we will be revolving the space with other artists.
- Audubon: We are doing a program with them to do an Eclipse program in the fall.
- Dan to get bids to have the main room painted and is going to get new valances made.
- Marcus Traynor is going to
- Sink hole on the patio is not getting bigger but will need to be dealt with when the childrens room door is repaired.
 - Motion to accept the Little Free Seed Library Donation and Usage Policy made by Marilyn Cavanaugh/Liz Michaud 2nd. All in Favor.
- Statistics reviewed; We hit 30,000 this year for circulation, this is the highest circulation ever in our history. Dan would like to start counting library usage which would include the people who attended the Paul Doiron session at AVS and people using the story trail.

Expansion:

- Review the contract from SMP. Discussion that the contract includes \$9 for the second half of step 1 but we only have \$20 from the Town CIP. Chris Sterndale suggested we add “Contingent upon availability of funds and approval of trustees.” Nancy mentioned that we do have funds in our PDIP account that.
- SMP got the contract to Dan on Saturday, Dan asked a few questions and had the contract amended slightly for dates and terminology.
- Nancy is going to check the CIP for the next few years to see what is planned for the library.
- Dan will have them add the “contingent upon” wording and get it finalized. He is hoping to get the final copy tomorrow and the trustees can sign and submit to the BOS to pay up.
- Marilyn mentioned that the guys from SMP were really nice and they were very flexible with other libraries and anticipate that they will work really well with us.

Friends:

- The Friends talked about doing 1 fund raiser per month next year.
- Val put together a business plan, that included marketing, for the Friends.
- The Friends really need to recruit.

Old Business:

- Budget Meeting Review : Full tim library assistant position passed

New Business

- Holiday gift s motion to give the holiday giftst made by nancy/ liz2nd 1 for 100, 4 for \$50 – nancy to buy and Marilyn to reimburse.
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Action Items:

- Dan to send the wild animal removal contact information to Liz
- Liz to send town hall copies of the meeting minutes
- Liz to make updates to the contact list with info from Dan and Nancy.
- Liz to add to Jan agenda items: policies for Maker Space, Library of Things, Book Challenge update.

Motion to adjourn made by Marilyn Cavanaugh/ Liz Michaud 2nd. All in favor.

Meeting adjourned at 8:35pm
Liz Michaud, Secretary