

Griffin Free Public Library
Where Auburn Comes Together
To Discover, Create, Connect and Succeed!
Board of Trustees Meeting
April 11, 2022 at 7pm

Present: Nancy Mayland, Chair; Liz Michaud, Secretary; Cindy Berling, Alternate Trustee, Hope Garner, Staff; Chris Chickering, Staff; Dan Szczesny, Staff.

Public: Luke Melendy

Absent: Marilyn Cavanaugh, Treasurer

Nancy Mayland called the meeting to order at 7:0 pm

Opportunity for the Public to speak:

- Luke Melendy presented an Eagle Scout Project to create a story walk in the field behind the library, each stand will hold 2 pages of books, 16 stands, will use mail box spikes to position the posts. Asked about color would we like white or polyurethane, we opted for the poly. To protect against rain they will screw in a rain guard that can easily be removed when the pages need to be changed. The sponsor plates will be on the front of the rain guards.
- Asked about doing a ribbon cutting to open the story walk, reviewed dates for early June – Saturday June 11th. We will provide snacks too.
- May 9th at 6:30 Luke to map out the walk before he places the stands.
- Dan asked Luke if they could dispose of our old flag once we get our new flag. They will arrange a time to do a small ceremony.

Correspondence:

- Received a donation from the Gregg Family for \$1,000
- Motion to accept the donation from the Gregg Family made by Marilyn Cavanaugh/Liz Michaud 2nd. All in favor, motion passed.
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Review Previous Meeting Minutes:

- Reviewed the minutes of the March 14th Trustee Meeting.
- Motion to approve the minutes made by Marilyn Cavanaugh/Liz Michaud 2nd. All in favor, motion passed.
- Reviewed the minutes of the March 29th Trustee & Staff Meeting.
- Motion to approve the minutes made by Liz Michaud/Marilyn Cavanaugh 2nd. All in favor, motion passed.
- Action items reviewed.

Treasurer's Report:

- Reviewed and discussed the Treasurers Report for March.
- Motion to accept the report and place it on file subject to audit made by Nancy Mayland/ Marilyn 2nd. All in favor, motion passed.

Directors Report:

- No Directors report / no director.
- Reviewed Statistics provided by Chris Chickering, most items are up, good activity at the library.

Friends of the library

- Pat Davenport has been elected the new president, Marie Sullivan is the new Treasurer
- May 7th is the Plant Sale, they have had one planning meeting.
- The Canterbury Pass has come in.

Old Business:

- Nothing to report on the search for a new director.
- Reviewed the Meeting Space Policy. We need to add a line for people to sign to acknowledge the rules. Chris asked about having the library locked when the library is used off hours.
- Library Repairs update: Septic Alarm is now fixed, septic pump is now working. Outlet has been replaced, exit light has been replaced. Bulletin Board paperwork has not come in yet. Mike Dross came and looked at the sink hole, he also suggested gutters that move the water around the side of the building and down the front.

New Business:

- Gutters – Nancy called a person for the Gutters, he will come over and work up a quote .
- Compressor removal needs to be done this year, but needs to be done after the gutters,
- Basement clean up – Trombly removed some of the junk in the basement and brought it to the dump. Pretty good for now
- Planter repair – Stacey Melendy came and renailed the planter together. Some of the plants died. She's also going to do some re-planting along with Mary's Summer Reading Program.
- Bob Jenson will come over and fix the Front Door Handle
- Back up key for the book drop – Dan got it done. 4 extra's in the back
- Painting of the library & porch – Gary Provost will come take a look at the building and make suggestions about what needs to be done.
- Book Sale: Hope asked about Better World Books two optional accounts. If we want them to pick up after the book sale we need to change it back now. Hope to contact them and get that done. Hope asked about a meeting to plan, Nancy asked Dan to post a request for volunteers. Scheduled book sale planning meetings May
- NHLTA Conference is May 10 – need to sign up for the conference by April 22nd. Need to make sure that Cindy is registered with NHLTA as well. Everyone to look at the brochure and decide that sessions we want to attend and send emails.

- A motion to go into non-public session under the provisions of RSA 91-A:3,II(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, was made by Nancy Mayland/ Marylin Cavanagh 2nd. All in favor.
 - The meeting room was closed to the public at 7:52 pm.
- A motion to exit non-public session made by Nancy Mayland/ Marilyn Cavanaugh 2nd. All in favor. The meeting room was reopened to the public at 8:25pm
- Motion moved to seal the minutes of the non-public session made by Marilyn Cavanaugh/Liz Michaud 2nd. All in favor, motion passed unanimously.

Any Other Business: NA

Action Items:

- Marilyn will not be at the May Board Meeting.
- Liz to amend the Meeting Space Policy and put on agenda for next month.

Motion to adjourn the meeting made by Nancy Mayland/Liz Michaud 2nd. All in favor.

The next board meeting will be held May 9 at 7pm.

Meeting adjourned at 8:31 pm
Liz Michaud Secretary