

**Town of Auburn  
Joint Personnel Board Meeting  
Board of Selectmen, Library Trustees and Police Commissioners  
November 22, 2016  
7:00 PM  
Town Hall**

**() Call to Order**

**() Consideration of Proposed Amendments to Town of Auburn  
Personnel Policy**

- Section 1:12.21 – Anniversary Date (clarify means original start date of work, not hire date)
- Section 6:1 – Holidays (clarification of holidays for full-time firefighters)
- Section 6:1 – Holidays (deletion of one reference for Griffin Free Public Library schedule)
- Section 18 – Job Descriptions (inclusion of modified job descriptions for Library Director, Parks & Recreation Administrative Assistant, Records Manager, Detective Sergeant and Police Lieutenant)
- Appendix A – Salary Classification Plan (addresses Labor Grade adjustment from above referenced job descriptions and elimination of a couple of former positions)

**() Consideration of COLA / Step Increases for FY 2017 Budget**

**() Approval of Minutes – March 28, 2016**

**() Other Business**

**() Adjourn**

Note: “Any person with a disability who wishes to attend this public meeting and needs to be provided reasonable accommodations in order to participate, please contact the Board of Selectmen’s Secretary at (603) 483-5052 x100, so that arrangements can be made.”