

**Town of Auburn
Joint Personnel Board Meeting
Board of Selectmen, Library Trustees and Police Commissioners
March 28, 2016
7:00 PM
Town Hall**

() Call to Order

**() Consideration of Proposed Amendments to Town of Auburn
Personnel Policy**

() Development of Employee Recognition Program – Melissa Gates

() Approval of Minutes – October 28, 2015

() Other Business

() Adjourn

Note: "Any person with a disability who wishes to attend this public meeting and needs to be provided reasonable accommodations in order to participate, please contact the Board of Selectmen's Secretary at (603) 483-5052 x100, so that arrangements can be made."

Summary List of Proposed Adjustments to
Personnel Policy

Page 4 – Inclusion of Library Trustees and Police Commission in Section 1:1

Page 5 – Update of Equal Employment Opportunity

Page 8 – Update of Internet & E-Mail Usage

Page 17 – Suspension of Merit Increases (Section 4:1.3)

Page 19 – Removal of Dated Item from Compensatory Time

Page 22 – Elimination of P/T officers from holidays – covered in contract

Page 24 – Removal of dated Item from P/T and Earned Time

Page 25 – Clarifying maximum accrual of Earned Time

Page 25 – Removal of Dated Item in Sick Leave Balances

Page 28 – Open Access Health Insurance Coverage

Page 28 – Ability to Use Earned Time with Disability Insurance for Full Check

Page 29 – Inclusion of Life Insurance Benefit

Page 29 – Removal of Dated Item from Pay in Lieu of Insurance

Page 32 – Inclusion of Volunteer Firefighters under Workers Compensation

Page 32 – Ability to Use Earned Time with Workers Compensation for Full Check

Page 35 – Include flexibility for provider for Supplemental Retirement Program

Page 39 – Address changed membership of Joint Loss Management Committee

Page 41 – Inclusion of Library Trustees and Police Commission in Section 14

Page 48 – Fixed original date item in Section 20 – Supersession

Page 48 – Adjustment to Amendment Procedure