

Town of Auburn

Town Art Contest 2020

1st Place Winner

Paige Sullivan



Auburn Village School 2020 Art Contest



2nd Place Winner

Mia Paglierari



3rd Place Winner

Sophie Hayes



4th Place Winner

Anna Stanton

2019 ANNUAL TOWN REPORT And 2020 TOWN WARRANT & BUDGET

Population-	5,449
Registered Voters-	4361
2019 Net Property Valuation-	\$860,548,828
2019 Tax Rate-	\$18.81

AUBURN, NEW HAMPSHIRE

www.auburnnh.us

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Note:

School Info. in Back Section

NOTICE

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

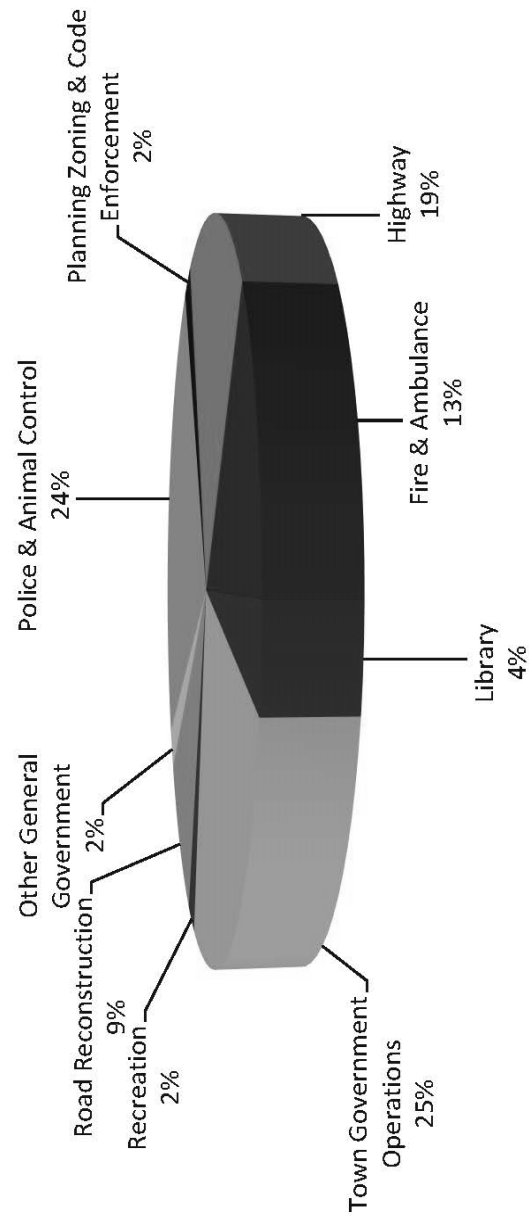
- Make a request to the local governing body
- No later than December 31, 2021.

Once restored:

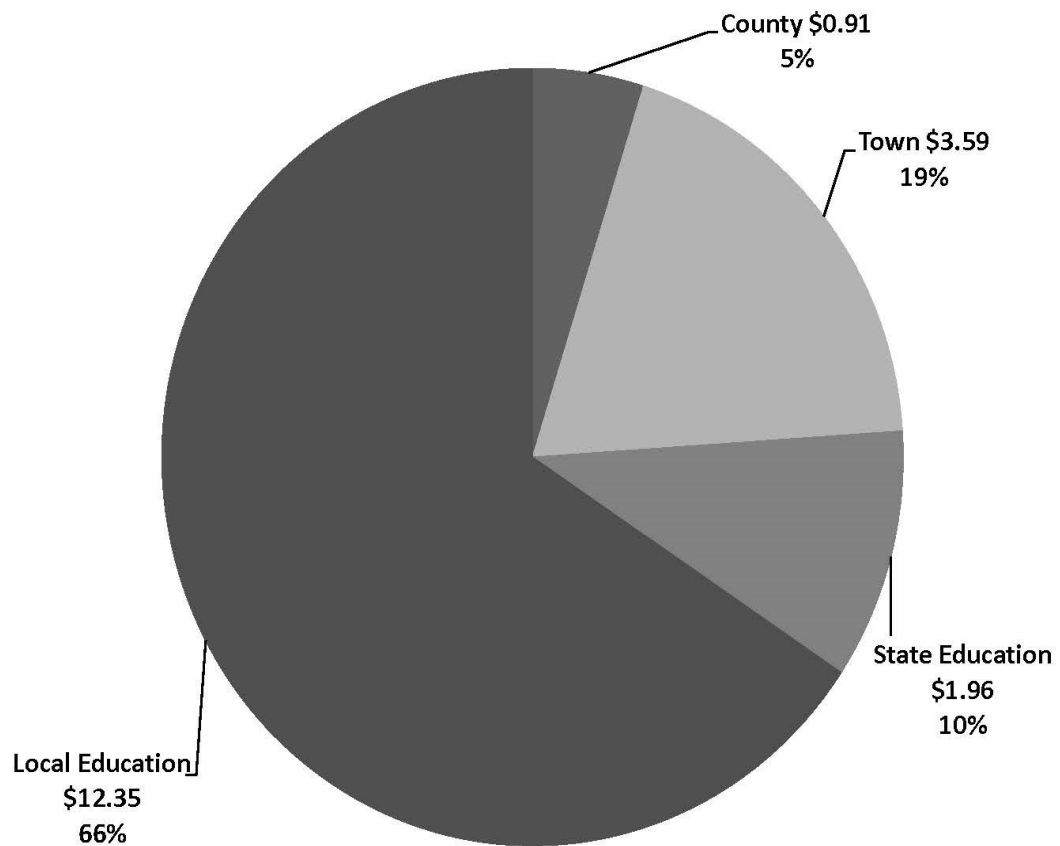
- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

Read the full statute at RSA 674:39-aa Restoration of Involuntarily Merged Lots.

2020 TOWN BUDGET BREAKDOWN



Your 2019 Tax Dollars



Total Tax Rate \$18.81 Per \$1,000

TOWN OFFICERS - 2019

SELECTMEN

Richard W Eaton - 2020
Keith Leclair – 2021
Todd Bedard - 2022

TOWN ADMINISTRATOR

William G Herman, CPM

MODERATOR

James Tillery, Moderator - 2020

TOWN CLERK

Kathleen A Sylvia - 2020

TAX COLLECTOR

Susan N Jenkins - 2020

TREASURER

Walter P Milne - 2020

DEPUTY TREASURER

Linda Dross – 2020

HIGHWAY AGENT

Michael Dross – 2021

LIBRARY TRUSTEES

Nancy J Mayland – 2021
Elizabeth A Michaud - 2022
Joseph G Forest - 2020
Sharon I Bluhm, Alt – 2020
Brenda Beer, Alt. - 2020
Marilyn G Cavanaugh, Alt. – 2020

CEMETERY TRUSTEES

Donald W Dollard – 2021
James Thompson – 2020
Michael Mozer - 2022

TRUST FUND TRUSTEES

Dorothy Carpenter – 2021
Barbara Carpenter - 2020
Patricia Allard – 2022

SUPERVISORS OF THE CHECKLIST

Susan Jenkins - 2020
Joanne Linxweiler – 2024
Barbara Coapland – 2022

RECORDS RETENTION COMMITTEE

Kathleen A Sylvia
William G Herman, CPM
Adele Frisella

BUDGET COMMITTEE

Peter Miles, Chairman – 2022
Mary Beth Lufkin, Vice Chairman – 2021
David R Wesche – 2021
Daniel J Carpenter – 2020
Kevin S Downing - 2020
Paula Marzloff – 2022
Alan Villeneuve - School Board
Representative
Keith Leclair - Selectmen's Representative

POLICE COMMISSION

David Dion, Chairman - 2020
Dennis McCarthy – 2022
Michael Rolfe – 2021

POLICE DEPARTMENT

Full-Time

Chief Charles R Pelton
Lt. Charles A Chabot, Jr.
Sgt. Kevin Cashman
Sgt. James Huard
Master Patrolman Christopher Beaulé
Master Patrolman Calvin Kapos
Officer Anita Lombardo
Officer Karl Hanson
Officer Ryan Goulet

Part-Time

Sgt. Daniel Goonan
Off. Peter Lennon
Off. Jason Lentile
Off. Gregory Santuccio
Off. Gary Bartis
Off. Chance R. Spinney

Animal Control Officer- Jarlene Cornett

FIRE DEPARTMENT

Chief Michael O Williams
Dep. Robert Seling
Capt. James Saulnier
Capt. Dave Walters
Lt. Patrick Glennon
Lt. Matt Barseleau
Lt. Chris Szatynski
Lt. Mike Sullivan
Lt. Todd Dignard

VOLUNTEER FIRE CHIEF/FOREST FIRE WARDEN

Chief Michael O Williams

DEPUTY FIRE WARDENS

Mike Williams	Todd Dignard
Patrick Glennon	David Walters
James Saulnier	Robert Seling
Christopher Szatynski	Matthew Barsaleau

OFFICE OF EMERGENCY MANAGEMENT/ LOCAL EMERGENCY PLANNING

Michael O. Williams, Director

PLANNING BOARD

Ronald Poltak, Chairman – 2021
Steve Grillo, Vice Chairman – 2021
Michael Rolfe – 2022
Jeffrey Porter – 2020
Thomas LaCroix, Alt – 2021
Jesse C. Edwards, Alt - 2022
Paula Marzloff, Alt – 2020
Keith Leclair, Selectmen's Representative

SOUTHERN NEW HAMPSHIRE PLANNING COMMISSION REPRESENTATIVES

William Herman
Paula Marzloff
Ronald Poltak, Alt.

ZONING BOARD OF ADJUSTMENT

Mark A. Wright, Chairman - 2022
Michael C. Dipietro, Vice Chairman – 2020
Stephen Carroll - 2021
Kevin Stuart – 2020
Dennis M. Vieira – 2022
Dale W. Phillips, Alt – 2021
Shawn G. Matte, Alt. - 2022

ZONING OFFICER/BUILDING INSPECTOR

Carrie Rouleau-Cote

HIGHWAY SAFETY COMMITTEE

Michael C. Dipietro, Chairman – 2020
Daniel J. Carpenter – 2020
Michael Dross, Road Agent
Dennis M. Vieira - 2020
Sgt. Kevin Cashman, Police Representative
Richard W Eaton, Selectmen's Representative

PARKS & RECREATION COMMISSION

Patricia Rousseau, Chairman – 2020
Margie McEvoy – 2021
Zachary Eaton - 2021
Patrick Kelly – 2020
Mary Royer - 2021
David Oliveira - 2022
Todd Bedard, Selectmen's Representative

CONSERVATION COMMISSION

Jeffrey Porter, Chairman – 2020
Margaret P. Donovan, Vice Chair – 2022
Edward Fehrenbach - 2020
Diana Heaton – 2021
Richard Burnham - 2022
Stephanie Hanson, Alt. – 2020
Mark Ampuja, Alt. – 2021

HEALTH OFFICER

Paul Raiche
James Saulnier- Deputy

WELFARE OFFICER

Patricia Rousseau

SOUTHEASTERN NEW HAMPSHIRE HAZARDOUS MATERIAL MUTUAL AID DISTRICT

Michael O. Williams, Operating Committee
William Herman, Board of Directors

BOSTON POST CANE HONOREE

Mildred Bovarnick Eisman

DELIBERATIVE SESSION
TOWN OF AUBURN
FEBRUARY 1, 2020

The meeting was called to order by Moderator James Tillery at 9:40 AM. There were 67 registered voters in attendance. The Town Deliberative session was preceded by the School Deliberative session where the Pledge of Allegiance was recited and the Moderator explained the rules of the meeting.

The Board of Selectmen and Town Administrator introduced themselves:

Rick Eaton, Chairman

Keith Leclair, Vice Chairman

Todd Bedard, Selectman

Bill Herman, Town Administrator

Selectman Keith Leclair took the podium. He complimented the school board on their prior presentation regarding the new school addition and thanked them for their considerable amount of volunteer hours and hard work.

Selectman Leclair then presented a slide show on all that had been accomplished by the various Town departments in 2019 and what the plans were for 2020.

Moderator Tillery returned to the podium and read the first question:

Third: To see if the Town will vote to approve the cost items for year two of a three-year collective bargaining agreement which resulted from negotiations between the Auburn Board of Selectmen, the Auburn Police Commission and the Auburn Police Union, Local 216 and which represents an estimated increase of \$14,482 over FY 2019 salaries, fringe benefits and other cost items at the current staffing level for the ensuing year; and further to raise and appropriate the sum of Fourteen thousand four hundred eighty-two dollars (\$14,482), such sum representing the negotiated increase over 2019 salaries, fringe benefits and other cost items at the current staffing levels. Cost items for FY2021 will be presented to the voters for their approval in March 2021 in accordance with the terms of the collective bargaining agreement. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

Jesse Edwards, Rattlesnake Hill Road asked what percentage of the increase is salary and benefits. Town Administrator Bill Herman answered 1.5% COLA and 2% step increases. **There was no further discussion. Article Three will appear as written.**

Fourth: To see if the Town will vote to raise and appropriate the sum of Ninety-eight-thousand dollars (\$98,000) to be placed into the Town Buildings Rehabilitation Capital Reserve Fund previously established. This sum to come from the unreserved fund balance (surplus) as of December 31, 2019 with no additional amount to be raised by taxation in 2020. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

There was no discussion. Article Four will appear, as written.

Fifth: To see if the Town will vote to raise and appropriate the sum of Twenty-five-thousand dollars (\$25,000) to be placed into the Town Properties Rehabilitation Expendable Trust Fund

previously established. This sum to come from the unreserved fund balance (surplus) as of December 31, 2019 with no additional amount to be raised by taxation in 2020.
(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)

There was no discussion. Article Five will appear, as written.

Sixth: To see if the Town will vote to establish a Fleet Maintenance and Replacement Expendable Trust Fund pursuant to the provisions of RSA 31:19-a, to enable the Town to address large, unanticipated expenses in the operation, maintenance and/or replacement of the fleet of vehicles and equipment utilized by Town departments; to raise and appropriate the sum of Twenty-five-thousand dollars (\$25,000) to put in the fund, with this amount to come from the unexpended fund balance as of December 31, 2019; and to designate the Board of Selectmen as agents to expend from this fund. (Recommended by the Board of Selectmen)
(Recommended by the Budget Committee)

Jesse Edwards inquired as to what sort of expenditures there were on leased trucks. Selectman Leclair answered there are occasional equipment repairs needed that should not be put in the regular budget as they are not needed consistently every year.

There was no further discussion. Article Five will appear, as written.

Seventh: To see if the Town will vote to raise and appropriate the sum of Forty-three thousand dollars (\$43,000) for the purpose of building a 20' x 40' storage building on Town property at 55 Eaton Hill Road. This sum to come from the Municipal Aid revenue from the State of New Hampshire with no additional amount to be raised by taxation in 2020. Should the Municipal Aid revenue from the State of New Hampshire not be received by the Town, this warrant article would be null and void. (Recommended by the Board of Selectmen) (Recommended by the Budget Committee)

There was no discussion. Article Seven will appear, as written.

Eighth: To see if the Town will vote to accept the Marion Heald Scholarship Fund to be administered and invested by the Trustees of Trust Funds, who will manage the fund for the purpose for which the Marion Heald Scholarship Foundation was established, pursuant to the provisions of RSA 31:19-a, IV."

Dave Rogers, Rockingham Road gave an overview of how fund was established and managed by the Lions Club, which is now defunct. The Fund gives \$1000 every year to nursing students.

There was no further discussion. Article eight will appear, as written.

Ninth: To see if the Town will vote to adopt the provisions of RSA 72:61-64 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with solar energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 50% of the assessed value of the qualifying solar energy system equipment under these statutes. (Majority vote required) **(By petition submitted and signed by at least twenty-five (25) certified petitioners) (Not Recommend by the Board of Selectmen)**

Ed Cyr, Hawthorne Drive spoke in favor of article

Jesse Edwards asked how the math would work.

Bill Herman answered there would be about \$1.2 million already in the tax base in 2020, and a minimum of \$600,000 assessed value would come off the tax base each year if this proposal is approved.

Nick Pappas, Bunker Hill Road asked what impact that would be on the tax rate, and Bill Herman stated this would add two cents to portion of tax rate that covers credits and exemptions which is currently 32 cents.

Alan Villeneuve, Spofford Road presented an amendment to the Article. His amendment reads as follows:

To see if the Town will vote to adopt the provisions of RSA 72:61-64 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with solar energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 0% of the assessed value of the qualifying solar energy system equipment under these statutes.

Seconded by Jesse Edwards.

Herb Tardiff, Shore Drive; Sean Stapp, Winchester Way, and Patricia Cyr, Hawthorne Drive, spoke in favor of original article, opposing the amendment. They expressed the exemption would be an incentive for homeowners to install solar power systems to conserve energy. Mr. Stapp, the submitter of the petition, stated the original petition had been for a 100% exemption and the proposed 50% was a compromise.

Jesse Edwards said this would be cost shifting to other taxpayers, which he did not support.

Tax Collector Sue Jenkins, Spruce Lane, stated we pay taxes on the direct value of our properties. The benefit of solar panels is to the homeowner only.

After some further discussion, Keith Leclair made a motion to move the question, which was seconded by Jim Headd.

The Moderator took a vote on the Article, as amended. Vote was taken, and the Amendment passed.

Article Nine will appear, as amended. Article Nine will read:

To see if the Town will vote to adopt the provisions of RSA 72:61-64 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property, which is equipped with solar energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 0% of the assessed value of the qualifying solar energy system equipment under these statutes.

Tenth: To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$5,510,472. Should this article be defeated, the default budget shall be \$5,606,761, which is the same as last year with certain adjustments required by previous action of the Town of Auburn or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. NOTE: This operating budget warrant article does not include appropriations contained in any other warrant article. (Recommended by the Board of Selectmen) (Recommended by the Budget Committee)

There was no discussion. Article Ten will appear, as written.

Eleventh: To transact any other business that may legally come before the Town Meeting. There being no other business brought forth, the Moderator adjourned the Town deliberative Session of the Town meeting at 10:38 AM.

Respectfully submitted,

Kathleen A. Sylvia
Town Clerk

TOWN WARRANT
STATE OF NEW HAMPSHIRE

To the inhabitants of the Town of Auburn, in the County of Rockingham in said State, qualified to vote in Town affairs:

You are hereby notified that the **First Session** of the annual Town Meeting will be held in the gymnasium of the Auburn Village School in Auburn, New Hampshire, on **Saturday, February 1, 2020**, immediately following the Auburn School District Deliberative Session that begins at 9:00 a.m., for the explanation, discussion and debate of each Warrant Article, and to transact all business other than voting by official ballot. Warrant articles may be amended at this session per RSA 40:13, IV, subject to the following limitations:

- (a) Warrant Articles whose wording is prescribed by law shall not be amended.
- (b) Warrant Articles that are amended shall be placed on the official ballot for final vote on the main motion as amended.
- (c) No warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this subparagraph.

You are hereby notified that the **Second Session** of the annual Town Meeting will be held in the gymnasium of the Auburn Village School in Auburn, New Hampshire, on **Tuesday, March 10, 2020**, beginning at **7:00 a.m.** and ending at **7:00 p.m.** to elect officers of the Town by official ballot, to vote on questions required by law to be inserted on said official ballot and to vote on all Warrant Articles as accepted or amended by the First Session.

First: To bring your ballots for:

- Selectman for three years
- Moderator for two years
- Town Clerk for three years
- Tax Collector for three years
- Treasurer for three years
- Supervisor of the Checklist for six years
- Planning Board for three years
- Library Trustee for three years
- Cemetery Trustee for three years
- Trustee of the Trust Funds for three years
- Police Commission for three years

Second: To see if the Town will vote to adopt the following amendments to the existing Town Zoning Ordinance as proposed and recommended by the Auburn Planning Board, in conformance with NH RSA 675:1, et seq., and include the following: (The full text of the proposed regulations is posted and available for inspection at the Town Hall and on the Town of Auburn web site – www.auburnnh.us)

Are you in favor of the adoption of Amendment No 1 as proposed by the Auburn Planning Board for the Town of Auburn Zoning Ordinance as follows:

Delete Article 8 - Reserved for Elderly Housing Regulations its entirety and replace it with Article 8- 55 and Older Housing Regulations. If adopted, the ordinance will expand and/or

redefine requirements for housing designed for 55 and older residents including, but not limited to, decreasing the minimum and increasing the maximum sizes of housing units; reducing the density allowance for housing units; establishing requirements for road construction; requiring covered parking spaces; and specifying additional requirements for landscaping, fire suppression systems, outdoor lighting, building design and site layout.

[NOTE: A copy of the text of the proposed amendment is available for review at the Auburn Town Offices and is also posted with the text of the proposed amendments at the Auburn Town Offices and on the Town of Auburn web site – www.auburnnh.us.]

Third: To see if the Town will vote to approve the cost items for year two of a three-year collective bargaining agreement which resulted from negotiations between the Auburn Board of Selectmen, the Auburn Police Commission and the Auburn Police Union, Local 216 and which represents an estimated increase of \$14,482 over FY 2019 salaries, fringe benefits and other cost items at the current staffing level for the ensuing year; and further to raise and appropriate the sum of Fourteen thousand four hundred eighty-two dollars (**\$14,482**), such sum representing the negotiated increase over 2019 salaries, fringe benefits and other cost items at the current staffing levels. Cost items for FY2021 will be presented to the voters for their approval in March 2021 in accordance with the terms of the collective bargaining agreement. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

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would be null and void. (Recommended by the Board of Selectmen) (Recommended by the Budget Committee)

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Tenth: To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$5,510,472? Should this article be defeated, the default budget shall be \$5,606,761, which is the same as last year with certain adjustments required by previous action of the Town of Auburn or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. NOTE: This operating budget warrant article does not include appropriations contained in any other warrant article. (Recommended by the Board of Selectmen) (Recommended by the Budget Committee)

Eleventh: To transact any other business that may legally come before the Town Meeting.

Given under our hands and seals this 21th day of January 2020.

Richard W. Eaton, Chairman

Keith N. Leclair, Selectman

Todd R. Bedard, Selectman
Auburn Board of Selectmen

REPORT OF THE BOARD OF SELECTMEN

To the Citizens of Auburn:

We are pleased to publish the 2019 Auburn Annual Town Report which provides information about the many and varied activities and accomplishments of the Town departments, boards, commissions and officers during the past year.

The past year has been a busy one on many different fronts, with a lot of the Board's attention spent on several specific issues and projects, while in general, coordinating ongoing efforts and operations with our Town departments, boards and commissions.

Over the past several years, a significant amount of time has been spent looking at the storage needs for both the Police Department and the Parks & Recreation Commission. A consensus was developed that an addition to the Safety Complex was the best way to address the space needs of the Police Department. Working with the administration of the Police Department, the Board took the lead and had a small addition professionally designed to meet the identified needs for separate male & female locker room space, records storage and general storage of large items. The Board cobbled together nearly \$82,000 in existing funds from various sources and was able to successfully complete the addition by the end of the year.

During the summer and fall, the planned effort to install lights on the soccer field at the Eddows Recreational Fields took place, while poles and infrastructure for future lights for the softball field will also be put into place. The project was managed by Pat Kelley and Zach Eaton of the Parks & Recreation Commission and was funded in the FY 2019 budget. A special shout out to Tom Skeffington of USA (Utility Service and Assistance) for his assistance with the project to keep costs down.

In August, the Board learned the Town would be receiving slightly more than \$43,000 in unanticipated Municipal Aid Funds from the State that could be used for any purpose the Selectmen determined. After several meetings and a public hearing, the Board allocated \$19,800 to the addition to the Police Department, \$19,300 to replace the softball field fence at Eddows Recreational Fields, \$2,500 to replace garage door panels at the Highway Department, and \$1,550 for the purchase of a snow blower for Town properties. These funds avoided the use of local property tax dollars for these items.

As a Board, we believe the most important responsibility of a Town is to provide for the public safety of its residents. After a successful first year as Fire Chief, Michael Williams was re-appointed by the Board for a three-year term as Chief of the Auburn Fire Department. And we want to applaud the Police Commission's appointment of Charles "Ray" Pelton as Chief of the Auburn Police Department in February. Auburn residents are being very well served by these two dedicated, professional public safety officials.

During the year, we have attempted to always try to communicate with each other and with the public in an effort to try and address matters in a constructive manner. Even though we may not always agree with each other, we have tried to reach decisions that are good for the community as a whole.

Richard W. Eaton

Keith N. Leclair
AUBURN BOARD OF SELECTMEN

Todd R. Bedard



New Hampshire
Department of
Revenue Administration

2020
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Selectmen's Appropriations for period ending 12/31/2020 (Recommended)	Selectmen's Appropriations for period ending 12/31/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	10	\$275,475	\$279,499	\$283,544	\$0	\$283,544	\$0
4140-4149	Election, Registration, and Vital Statistics	10	\$78,976	\$89,647	\$114,956	\$0	\$114,956	\$0
4150-4151	Financial Administration	10	\$105,033	\$107,854	\$100,890	\$0	\$100,890	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	10	\$28,850	\$36,000	\$30,000	\$0	\$30,000	\$0
4155-4159	Personnel Administration	10	\$388,952	\$406,379	\$464,499	\$0	\$464,499	\$0
4191-4193	Planning and Zoning	10	\$18,152	\$49,151	\$49,151	\$0	\$47,151	\$2,000
4194	General Government Buildings	10	\$123,942	\$139,230	\$135,839	\$0	\$135,839	\$0
4195	Cemeteries	10	\$30,967	\$33,960	\$34,382	\$0	\$34,382	\$0
4196	Insurance	10	\$95,774	\$112,024	\$117,595	\$0	\$117,595	\$0
4197	Advertising and Regional Association	10	\$9,196	\$9,313	\$9,337	\$0	\$9,337	\$0
4199	Other General Government	10	\$111,001	\$115,437	\$111,871	\$0	\$111,871	\$0
General Government Subtotal			\$1,266,318	\$1,378,494	\$1,452,064	\$0	\$1,450,064	\$2,000
Public Safety								
4210-4214	Police	10	\$1,265,675	\$1,329,267	\$1,294,289	\$0	\$1,294,289	\$0
4215-4219	Ambulance	10	\$84,735	\$84,735	\$86,858	\$0	\$86,858	\$0
4220-4229	Fire	10	\$449,582	\$476,189	\$520,385	\$0	\$519,885	\$500
4240-4249	Building Inspection	10	\$62,824	\$72,518	\$73,404	\$0	\$73,404	\$0
4290-4298	Emergency Management	10	\$0	\$3	\$1,804	\$0	\$1,804	\$0
4299	Other (Including Communications)	10	\$500	\$1,000	\$1,000	\$0	\$1,000	\$0
Public Safety Subtotal			\$1,863,316	\$1,963,712	\$1,977,740	\$0	\$1,977,240	\$500
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2020
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Selectmen's Appropriations for period ending 12/31/2020 (Recommended)	Selectmen's Appropriations for period ending 12/31/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Not Recommended)
Highways and Streets								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	10	\$1,028,802	\$997,997	\$1,007,255	\$0	\$1,007,255	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	10	\$14,787	\$18,000	\$14,000	\$0	\$14,000	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$1,043,589	\$1,015,997	\$1,021,255	\$0	\$1,021,255	\$0
Sanitation								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	10	\$19,759	\$22,401	\$25,751	\$0	\$25,751	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
Sanitation Subtotal			\$19,759	\$22,401	\$25,751	\$0	\$25,751	\$0
Water Distribution and Treatment								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



New Hampshire
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Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Selectmen's Appropriations for period ending 12/31/2020 (Recommended)	Selectmen's Appropriations for period ending 12/31/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Not Recommended)
Health								
4411	Administration	10	\$2,040	\$2,638	\$2,698	\$0	\$2,698	\$0
4414	Pest Control	10	\$21,036	\$21,266	\$21,929	\$0	\$21,929	\$0
4415-4419	Health Agencies, Hospitals, and Other	10	\$5,875	\$5,875	\$5,875	\$0	\$5,875	\$0
Health Subtotal			\$28,951	\$29,779	\$30,502	\$0	\$30,502	\$0
Welfare								
4441-4442	Administration and Direct Assistance	10	\$4,012	\$17,001	\$15,501	\$0	\$15,501	\$0
4444	Intergovernmental Welfare Payments	10	\$4,471	\$4,471	\$4,471	\$0	\$4,471	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
Welfare Subtotal			\$8,483	\$21,472	\$19,972	\$0	\$19,972	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	10	\$117,790	\$125,867	\$117,487	\$0	\$117,487	\$0
4550-4559	Library	10	\$176,599	\$183,324	\$201,099	\$0	\$201,099	\$0
4583	Patriotic Purposes	10	\$5,570	\$6,500	\$11,500	\$0	\$11,500	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
Culture and Recreation Subtotal			\$299,959	\$315,691	\$330,086	\$0	\$330,086	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	10	\$0	\$2,571	\$2,139	\$0	\$2,139	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$0	\$2,571	\$2,139	\$0	\$2,139	\$0



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Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Selectmen's Appropriations for period ending 12/31/2020 (Recommended)	Selectmen's Appropriations for period ending 12/31/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Not Recommended)
Debt Service								
4711	Long Term Bonds and Notes - Principal	10	\$0	\$1	\$1	\$0	\$1	\$0
4721	Long Term Bonds and Notes - Interest	10	\$0	\$1	\$1	\$0	\$1	\$0
4723	Tax Anticipation Notes - Interest	10	\$0	\$1	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
Debt Service Subtotal			\$0	\$3	\$3	\$0	\$3	\$0
Capital Outlay								
4901	Land	10	\$90,814	\$91,332	\$34,550	\$0	\$32,550	\$2,000
4902	Machinery, Vehicles, and Equipment	10	\$120,909	\$120,910	\$120,910	\$0	\$120,910	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	10	\$676,248	\$650,000	\$500,000	\$0	\$500,000	\$0
Capital Outlay Subtotal			\$887,971	\$862,242	\$655,460	\$0	\$653,460	\$2,000
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$5,514,972	\$0	\$5,510,472	\$4,500



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Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2020 (Recommended) (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	04	\$98,000	\$0	\$98,000	\$0
<i>Purpose: Appropriate to Town Buildings CRF</i>						
4916	To Expendable Trusts/Fiduciary Funds	05	\$25,000	\$0	\$25,000	\$0
<i>Purpose: Maintenance of Town Properties</i>						
4916	To Expendable Trusts/Fiduciary Funds	06	\$25,000	\$0	\$25,000	\$0
<i>Purpose: Establish Vehicles & Equipment Expendable Trust Fu</i>						
Total Proposed Special Articles			\$148,000	\$0	\$148,000	\$0



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Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2020 (Recommended)	Selectmen's Appropriations for period ending 12/31/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2020 (Not Recommended)
0000-0000	Collective Bargaining	03	\$14,482	\$0	\$14,482	\$0
Purpose: Auburn Police Union Collective Bargaining Agreement						
4903	Buildings	07	\$43,000	\$0	\$43,000	\$0
Purpose: Appropriate \$43,000 for Storage Building						
Total Proposed Individual Articles			\$57,482	\$0	\$57,482	\$0



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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2019	Selectmen's Estimated Revenues for period ending 12/31/2020	Budget Committee's Estimated Revenues for period ending 12/31/2020
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	10	\$13,683	\$5,000	\$5,000
3186	Payment in Lieu of Taxes	10	\$306,600	\$300,000	\$300,000
3187	Excavation Tax	10	\$0	\$1,000	\$1,000
3189	Other Taxes	10	\$4,887	\$3,600	\$3,600
3190	Interest and Penalties on Delinquent Taxes	10	\$44,268	\$40,000	\$40,000
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$369,438	\$349,600	\$349,600
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	10	\$66,672	\$70,000	\$70,000
3220	Motor Vehicle Permit Fees	10	\$1,746,764	\$1,650,000	\$1,650,000
3230	Building Permits	10	\$73,960	\$80,000	\$80,000
3290	Other Licenses, Permits, and Fees	10	\$17,623	\$16,000	\$16,000
3311-3319	From Federal Government	10	\$0	\$5,000	\$5,000
Licenses, Permits, and Fees Subtotal			\$1,905,019	\$1,821,000	\$1,821,000
State Sources					
3351	Shared Revenues	07	\$11,172	\$43,000	\$43,000
3352	Meals and Rooms Tax Distribution	10	\$284,410	\$280,000	\$280,000
3353	Highway Block Grant	10	\$167,100	\$160,000	\$160,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments	10	\$7,147	\$1,000	\$1,000
State Sources Subtotal			\$469,829	\$484,000	\$484,000



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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2019	Selectmen's Estimated Revenues for period ending 12/31/2020	Budget Committee's Estimated Revenues for period ending 12/31/2020
Charges for Services					
3401-3406	Income from Departments	10	\$46,198	\$50,000	\$50,000
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$46,198	\$50,000	\$50,000
Miscellaneous Revenues					
3501	Sale of Municipal Property	10	\$10,351	\$5,000	\$5,000
3502	Interest on Investments	10	\$22,417	\$4,000	\$4,000
3503-3509	Other	10	\$1,312	\$5,000	\$5,000
Miscellaneous Revenues Subtotal			\$34,080	\$14,000	\$14,000
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	06, 05, 04	\$110,000	\$148,000	\$148,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$110,000	\$148,000	\$148,000
Total Estimated Revenues and Credits			\$2,934,564	\$2,866,600	\$2,866,600



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Budget Summary

Item	Selectmen's Period ending 12/31/2020 (Recommended)	Budget Committee's Period ending 12/31/2020 (Recommended)
Operating Budget Appropriations	\$5,514,972	\$5,510,472
Special Warrant Articles	\$148,000	\$148,000
Individual Warrant Articles	\$57,482	\$57,482
Total Appropriations	\$5,720,454	\$5,715,954
Less Amount of Estimated Revenues & Credits	\$2,866,600	\$2,866,600
Estimated Amount of Taxes to be Raised	\$2,853,854	\$2,849,354



Supplemental Schedule

1. Total Recommended by Budget Committee	\$5,715,954
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$5,715,954
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$571,595
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting:	
(Line 1 + Line 8 + Line 11 + Line 12)	
	\$6,287,549



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Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
General Government					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$279,499	\$0	\$0	\$279,499
4140-4149	Election, Registration, and Vital Statistics	\$89,647	\$23,315	\$0	\$112,962
4150-4151	Financial Administration	\$107,854	(\$2,247)	\$0	\$105,607
4152	Revaluation of Property	\$0	\$0	\$0	\$0
4153	Legal Expense	\$36,000	\$0	\$0	\$36,000
4155-4159	Personnel Administration	\$406,379	\$56,618	\$0	\$462,997
4191-4193	Planning and Zoning	\$49,151	\$0	\$0	\$49,151
4194	General Government Buildings	\$139,230	(\$5,180)	\$0	\$134,050
4195	Cemeteries	\$33,960	\$0	\$0	\$33,960
4196	Insurance	\$112,024	\$8,529	\$0	\$120,553
4197	Advertising and Regional Association	\$9,313	\$24	\$0	\$9,337
4199	Other General Government	\$115,437	(\$4,406)	\$0	\$111,031
General Government Subtotal		\$1,378,494	\$76,653	\$0	\$1,455,147
Public Safety					
4210-4214	Police	\$1,329,267	\$0	(\$39,518)	\$1,289,749
4215-4219	Ambulance	\$84,735	\$1,850	\$0	\$86,585
4220-4229	Fire	\$476,189	\$22,880	\$0	\$499,069
4240-4249	Building Inspection	\$72,518	(\$482)	\$0	\$72,036
4290-4298	Emergency Management	\$3	\$0	\$0	\$3
4299	Other (Including Communications)	\$1,000	\$0	\$0	\$1,000
Public Safety Subtotal		\$1,963,712	\$24,248	(\$39,518)	\$1,948,442
Airport/Aviation Center					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0
Highways and Streets					
4311	Administration	\$0	\$0	\$0	\$0
4312	Highways and Streets	\$997,997	\$0	\$0	\$997,997
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$18,000	(\$4,000)	\$0	\$14,000
4319	Other	\$0	\$0	\$0	\$0
Highways and Streets Subtotal		\$1,015,997	(\$4,000)	\$0	\$1,011,997



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Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Sanitation					
4321	Administration	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$22,401	\$3,350	\$0	\$25,751
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
Sanitation Subtotal		\$22,401	\$3,350	\$0	\$25,751
Water Distribution and Treatment					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0
Electric					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
Electric Subtotal		\$0	\$0	\$0	\$0
Health					
4411	Administration	\$2,638	\$0	\$0	\$2,638
4414	Pest Control	\$21,266	\$322	\$0	\$21,588
4415-4419	Health Agencies, Hospitals, and Other	\$5,875	\$0	\$0	\$5,875
Health Subtotal		\$29,779	\$322	\$0	\$30,101
Welfare					
4441-4442	Administration and Direct Assistance	\$17,001	\$0	\$0	\$17,001
4444	Intergovernmental Welfare Payments	\$4,471	\$0	\$0	\$4,471
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0
Welfare Subtotal		\$21,472	\$0	\$0	\$21,472
Culture and Recreation					
4520-4529	Parks and Recreation	\$125,867	\$9,282	\$0	\$135,149
4550-4559	Library	\$183,324	\$15,395	\$0	\$198,719
4583	Patriotic Purposes	\$6,500	\$0	\$0	\$6,500
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0
Culture and Recreation Subtotal		\$315,691	\$24,677	\$0	\$340,368



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Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Conservation and Development					
4611-4612	Administration and Purchasing of Natural Resources	\$2,571	\$0	\$0	\$2,571
4619	Other Conservation	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
Conservation and Development Subtotal		\$2,571	\$0	\$0	\$2,571
Debt Service					
4711	Long Term Bonds and Notes - Principal	\$1	\$0	\$0	\$1
4721	Long Term Bonds and Notes - Interest	\$1	\$0	\$0	\$1
4723	Tax Anticipation Notes - Interest	\$1	\$0	\$0	\$1
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
Debt Service Subtotal		\$3	\$0	\$0	\$3
Capital Outlay					
4901	Land	\$91,332	\$0	(\$91,332)	\$0
4902	Machinery, Vehicles, and Equipment	\$120,910	\$0	\$0	\$120,910
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$650,000	\$0	\$0	\$650,000
Capital Outlay Subtotal		\$862,242	\$0	(\$91,332)	\$770,910
Operating Transfers Out					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0
Total Operating Budget Appropriations		\$5,612,362	\$125,250	(\$130,850)	\$5,606,762



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Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
4197	Contractual
4215-4219	Contractual
4240-4249	Contractual
4140-4149	Contractual
4150-4151	Contractual
4220-4229	Contractual
4194	Contractual
4196	Contractual
4550-4559	Contractual
4199	Contractual
4520-4529	Contractual
4155-4159	Contractual
4414	Contractual
4324	Contractual
4316	Contractual

ANNUAL TOWN MEETING
TOWN OF AUBURN
MARCH 12, 2019

The Annual Meeting for the Town of Auburn, New Hampshire was called to order by the Moderator at 7:00 am on Tuesday, March 12, 2019. Voting continued until 7:00 pm.

First: To bring our ballots for:

Selectman	Todd Bedard	458*
For three years	Russell Sullivan	334
	Other	3
Library Trustee	Elizabeth Michaud	709*
For three years	Other	4
Cemetery Trustee	Michael Mozer	710*
For three years	Other	3
Trustee of Trust Funds	Patricia Allard	711*
For three years	Other	2
Police Commission	Michael Dann	54
For three years	Dennis G McCarthy	352*
	Glenn Shaw	314
Planning Board	Michael Rolfe	638*
For three years	Other	20

Second: Are you in favor of adopting this following Amendment as proposed by the Auburn Planning Board for the Town of Auburn Zoning Ordinance as follows:

Delete Article 6 Flood Plain Development Regulations in the entirely and replace it with Article 6 Floodplain Management Ordinance. If adopted, the Ordinance will more clearly identify National Insurance Program regulations and make them more understandable to town officials and the public. Sections identifying the floodplain administrator's role in regards to floodplain development permitting have been added.

Yes 680*

No 93

Third: Are you in favor of approving the cost items related to the first year of a three- year collective bargaining agreement which resulted from negotiations between the Auburn Board of Selectmen, the Auburn Police Commission and the Auburn Police Union, Local 216 and which represents an estimated increase of \$46,052 over FY 2018 salaries, fringe benefits and other cost items at the current staffing level for the ensuing year; and further to raise and appropriate the sum of Forty-six thousand, fifty-two dollars (\$46,052), to fund those cost items for FY 2019. Cost items for FY 2020 and FY 2021 will be presented to the voters for their approval in March 2020 and March 2021 in accordance with the terms of the collective bargaining agreement. (Recommended by the Board of Selectmen) (Recommended by the Budget Committee)

Yes 621*

No 166

Fourth: Are you in favor of changing the purpose of the existing Police Detail Revolving Fund previously established in 2008, from only being expended for Police detail payroll and related overhead to being expended for police detail payroll and related overhead and other police service-related purposes as allowed in RSA 31:95-h. This account is funded by police detail revenue and there will be no funds raised from general taxation. (Two-thirds vote required) (Recommended by the Board of Selectmen)

Yes 624*

No 159

Fifth: Are you in favor raising and appropriating the sum of Sixty-thousand dollars (\$60,000) to be placed into the Town Buildings Rehabilitation Capital Reserve Fund previously established. This sum to come from the unreserved fund balance (surplus) as of December 31, 2018 with no additional amount to be raised by taxation in 2019. (Recommended by the Board of Selectmen) (Recommended by the Budget Committee)

Yes 644*

No 195

Sixth: Are you in favor of establishing an Expendable Trust Fund pursuant to the provisions of RSA 31:19-a, for the construction, reconstruction or improvement of Town-owned lands and property to be known as the Town Property Rehabilitation Expendable Trust Fund; to raise and appropriate the sum of Fifty-thousand dollars (\$50,000) to put in the fund, with this amount to come from the unexpended fund balance as of December 31, 2018; and to designate the Board of Selectmen as agents to expend from this fund. (Recommended by the Board of Selectmen) (Recommended by the Budget Committee)

Yes 590*

No 169

Seventh: Are you in favor of discontinuing subject to gates and bars the upper portion of Dartmouth Drive at a point just above the driveways of 60 Dartmouth Drive (Tax Map #18, Lot #10) and 65 Dartmouth Drive (Tax Map #18, Lot #5). And to establish a turn-around for highway maintenance vehicles at this point to cease maintenance of the remainder of the road.

Yes 605*

No 120

Eighth: Are you in favor raising and appropriating as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$5,566,310? Should this article be defeated, the default budget shall be \$5,428,759, which is the same as last year with certain adjustments required by previous action of the Town of Auburn or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. NOTE: This operating budget warrant article does not include appropriations contained in any other warrant article. (Recommended by the Board of Selectmen) (Recommended by the Budget Committee)

Yes 534*

No 223

Working together is success.

— Henry Ford

GOAL SETTING



Town of Auburn, NH Goal Setting Summary

January 16, 2020



Promoting Excellence in the Public Sector

Purpose and Intended Result of the Session

The purpose of the session was for the Board of Selectmen and Town Administrator to come together to lay the horizon for the Town and establish goals and strategies that will help guide the Town over the next twelve (12) months.

Participants

Richard Eaton - Board Chair

Keith Leclair

Todd Bedard

Bill Herman - Town Administrator

The exercise was facilitated by:

Rick Alpers, Risk Management Consultant, Primex³

Shelley Walts, Member Service Consultant, Primex³

2019 Discussion / Review

The session began with the Board and Town Administrator reviewing 2019 goals, accomplishments and continued action on goals.

2019 Goals

Goal #1 - Development of the South End of Auburn

- Water line installation cost - *very high costs - no movement on this at this time*
- Reputable Developer has approached the Planning Board
- Enter into discussions with a Developer through an invite to the Planning Board in hopes of bringing water lines to the South end
Projected meeting date February/March 2019

Planning Board has met with a few developers that are interested in developing a 55+ complex

- Amend Zoning in the South End
 - ✓ To accommodate development
 - ✓ Cluster zoning to accommodate Senior Housing
 - ✓ Recraft original Amendment- September 30, 2019

Warrant article going forward March 2020 for Senior Housing Zoning

- Re-authorize Auburn Development Authority with a focus of:
 - ✓ Develop innovative ideas and practices to expand commercial development in and around Town.
 - ✓ Appoint new members

Projected date to finalize change and appoint members May/June 2019

Re-authorization did not occur as the Planning Board is actively working on the Senior Housing

Goal #2 - Research renovation for the Police Department and storage plan for Parks and Recreation

- Committee is formed and researching Police Department renovation, but is also looking at Parks and Recreation fitting in to the plan
 - ✓ Renovation/Addition to current building 2020

Police Department renovations are complete, along with additional storage

- MRI Police study is 95% implemented
- Parks and Recreation will likely be a separate structure but on the same location
- Architect proposal in process
- Planning for design and funding strategy in 2019

An article is on the 2020 warrant to fund a storage building for the Parks & Rec Dept.

- Potential for Parks and Recreation to occupy and store equipment in a building provided by Manchester Water Works-the Severance School Building
 - ✓ Possibility of a Community Room
 - ✓ Storage

Being presented to the Board of Selectmen December 17, 2018

No movement with the Manchester Water Works, but the option is still on the table

Goal #3 - Exploration of Digitizing of Town Records

- Have all Town-owned records assessed and obtain estimates on cost - Fall 2019

Have researched this and talked with a company on potential cost estimate for outsourcing the scanning to digitize documents - ready to go out for bid Summer 2020.

General Topics for Discussion in 2020

Each Board member and the Town Administrator identified their individual 2-3 priorities for the Town of Auburn to focus on in 2020.

Todd Bedard

1. Library expansion discussion with possible Community Center being part of the project.
2. Further explore Manchester Water Works building as a possible Community Center
3. Auburn based road race to highlight the Town of Auburn

Rick Eaton

1. Storage building for Parks and Recreation
2. Try to purchase a parcel or two of land across from school to utilize as parking and Library expansion - provides great access for students for ability to cross street to reach Library
3. Schedule a meeting with Manchester Water Works to discuss the following items:
 - ✓ Severance School
 - ✓ Intersection of Depot/Hooksett Roads
 - ✓ Negotiate for additional land for the cemetery
 - ✓ Easement at Safety Complex for MWW
 - ✓ Clean up and clearly define easements throughout the Town

Start negotiations in 2020

Keith Leclair

1. Continue discussion on Pingree Hill Fire Station
 - ✓ Start project - prioritize needs
2. Work with Developers to get the 55+ project moving-will add needed revenue
3. Begin planning the 175th Anniversary of the Town of Auburn
 - ✓ Put Committee together
 - ✓ Get ideas from other Communities
4. LED lights- change over street lights

Bill Herman

1. Library / Community Center
 - a. Timeline for 2020 planning
 - b. Work with Library Trustees
 - c. Hold forum with Library Trustees and citizens in the Fall 2020
 - d. What is possible with Building?
 - e. Parking and traffic flow
2. Build a Parks and Recreation storage garage
3. Long-term Building maintenance plan needed
 - a. Possibly a position/Facility Manager/Potential PT position or contracted service
4. Digitize records

2020 Goals

Goal #1 Completion of Storage Garage for Parks and Recreation

- On 2020 Warrant for funding

Goal #2 Library Expansion/Community Center

- Develop partnership with Trustees to formulate a plan for the project
Trustees working on timeline – Board of Selectmen will be briefed by May 2020
- Begin discussions with Trustees and School Board to look at various parcels of land to purchase to utilize for parking and expansion
Discuss with the School Board at the regularly scheduled quarterly meeting in May 2020
- Trustees to hold Community Forum in Fall 2020
Trustees will survey citizens and hold focus groups in 2020
- Evaluate current library property and building to determine development and expansion potential
Budgeted for 2020 – Anticipated completion by Fall 2020

Goal #3 Building Maintenance

- Formulate a Town-wide Building maintenance plan and determine if a maintenance position is needed
Summer 2020
- Begin renovations and improvements to Pingree Hill Fire Station and insulation of Safety Complex to be funded out of the Building Maintenance Fund.
This can begin in Spring 2020

Goal #4 Meet with Manchester Water Works to discuss the following items:

- Severance School- Community Center
- Intersection of Depot/Hooksett Roads
- Negotiate land for Cemetery
- Easement needed for Safety Complex
- Clean up easements throughout the Town

To meet with MWW April/May 2020

Goal #5 Work with Developers to promote a 55+ housing complex in the South End.

- Planning Board to facilitate



In Closing

Once again it was an honor for Shelley and I to assist you all in this important annual endeavor. Primex³ appreciates the opportunity to provide assistance to members with goal setting, and help governing bodies develop paths to achieve their visions. A forward-looking community that is deliberate, disciplined, and strategic in developing and accomplishing its goals illustrates how "good management is good risk management."

REPORT OF THE TOWN ADMINISTRATOR

It is my pleasure to be able to submit my 14th annual report to the residents of Auburn as your Town Administrator.

Early in life I remember my folks telling me how quickly it will seem that time passes when you are older. Looking back over the past year, it never ceases to amaze me both how quickly the time has passed, but also how busy and productive the year has been in many areas and on many levels. Through the pages of this Town Report, you will read about all of the individual Town departments, boards and committees and the activities they have experienced this past year.

For 2019, the Board of Selectmen established three overall goals for the year, and all of them saw significant progress realized. These goals included focusing on development of the southern end of Auburn, addressing a renovation of the police department and providing storage for Parks & Recreation, and exploring the digitization of Town records.

One of the most fundamental and important functions for any municipality is the provision of public safety services – namely, fire, law enforcement and emergency medical services. In 2019, there was a focus in those areas with the appointment of a new Chief of Police and the re-appointment of Auburn's Fire Chief. I can confidently say Auburn is being extremely well served by the leadership provided by these two professionals and the men & women of the departments they are leading.

As Town Administrator, it has felt that greater attention and time was spent this year on planning for the future with the updating of the Town's Capital Improvement Plan, beginning to look at the digitizing of town records for both ease of access and secure storage, and early discussions on planning of an expansion of the Griffin Free Public Library to feature additional community center space. At the same time, current needs were being addressed with a modest addition to the police department, planning for a storage garage to eliminate current self-storage fees for Parks & Recreation needs, and managing various changing or unexpected issues and expenses within the Town's overall budgetary restraints.

What often goes unsaid or perhaps is simply expected, is the true collaborative nature that exists within the Town of Auburn organization. Working for the public can, at times, be stressful. Auburn officials, employees and volunteers have established a solid and positive collaborative nature that truly does not exist in all communities. When five of us from Auburn made a workshop presentation at a statewide conference a year ago, one of my colleagues who attended the session observed afterwards that it was very clear from the group presentation that we all liked and respected each other – which she suggested to me was more than half the battle to getting things done in local government.

I continue to "Thank You" for the opportunity to be a part of the Town of Auburn.

Respectfully submitted,

William G. Herman, CPM
Town Administrator



Auburn, NH

Community Contact

Town of Auburn
William Herman, CPM, Town Administrator
PO Box 309
Auburn, NH 03032-0309

Telephone
 Fax
 E-mail
 Web Site

(603) 483-5052
(603) 483-0518
townadmin@townofauburnnh.com
www.auburnnh.us

Municipal Office Hours

Selectmen: Monday through Friday, 8 am - 4:30 pm; Town Clerk, Tax Collector: Monday, 10 am - 7 pm, Wednesday, Thursday, 8 am - 2 pm, Friday, 8 am - 12 noon

County
 Labor Market Area
 Tourism Region
 Planning Commission
 Regional Development

Rockingham
Manchester, NH Metropolitan NECTA
Merrimack Valley
Southern NH
Regional Economic Development Corp.

Election Districts

US Congress
 Executive Council
 State Senate
 State Representative

District 1
District 4
District 14
Rockingham County District 4

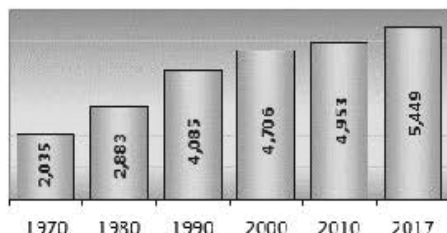
Incorporated: 1845

Origin: This area was first settled in 1720 as part of Chester known as Chester Woods, Chester West Parish, or Long Meadow. It was not incorporated as Auburn until 1845. The name comes from "The Deserted Village" by English poet Oliver Goldsmith, as did Auburns in New York, Massachusetts, and Maine. Auburn includes a large portion of Lake Massabesic, water supply for the city of Manchester and surrounding communities, once a popular resort area.

Villages and Place Names: Hooks Crossing, Severance

Population, Year of the First Census Taken: 810 residents in 1850

Population Trends: Population change for Auburn totaled 4,157 over 57 years, from 1,292 in 1960 to 5,449 in 2017. The largest decennial percent change was a



58 percent increase occurring between 1960 and 1970, followed by a 42 percent increase over each of the next two decades. The 2017 Census estimate for Auburn was 5,449 residents, which ranked 62nd among New Hampshire's incorporated cities and towns.



Population Density and Land Area, 2017 (US Census Bureau): 213.9 persons per square mile of land area. Auburn contains 25.5 square miles of land area and 3.3 square miles of inland water area.

Economic & Labor Market Information Bureau, NH Employment Security, July 2019. Community Response Received 7/30/2018

All information regarding the communities is from sources deemed reliable and is submitted subject to errors, omissions, modifications, and withdrawals without notice. No warranty or representation is made as to the accuracy of the information contained herein. Specific questions regarding individual cities and towns should be directed to the community contact.

MUNICIPAL SERVICES	
Type of Government	Selectmen
Budget: Municipal Appropriations, 2018	\$5,533,438
Budget: School Appropriations, 2018-2019	\$13,815,116
Zoning Ordinance	1967/18
Master Plan	2007
Capital Improvement Plan	Yes
Industrial Plans Reviewed By	Planning Board

Boards and Commissions

Elected:	Selectmen; Library; Cemetery; Police; Trust Funds; Planning
Appointed:	Zoning; Conservation; Budget; Recreation

Public Library **Griffin Free Public**

EMERGENCY SERVICES	
Police Department	Full-time
Fire Department	Full-time & volunteer
Emergency Medical Service	Full-time & volunteer
Nearest Hospital(s)	Distance Staffed Beds
Elliot Hospital, Manchester	6 miles 258
Catholic Medical Center, Manchester	9 miles 258

UTILITIES	
Electric Supplier	Eversource Energy; NH Electric Coop
Natural Gas Supplier	Liberty Utilities; Eastern; Viking
Water Supplier	Manchester Water Works; private wells
Sanitation	Private septic
Municipal Wastewater Treatment Plant	No
Solid Waste Disposal	
Curbside Trash Pickup	Private
Pay-As-You-Throw Program	No
Recycling Program	Mandatory
Telephone Company	Fairpoint; Granite State
Cellular Telephone Access	Yes
Cable Television Access	Yes
Public Access Television Station	No
High Speed Internet Service:	Business Yes
	Residential Yes

PROPERTY TAXES (NH Dept. of Revenue Administration)	
2017 Total Tax Rate (per \$1000 of value)	\$21.15
2017 Equalization Ratio	85.6
2017 Full Value Tax Rate (per \$1000 of value)	\$17.55

2017 Percent of Local Assessed Valuation by Property Type	
Residential Land and Buildings	92.5%
Commercial Land and Buildings	7.1%
Public Utilities, Current Use, and Other	1.2%

HOUSING (ACS 2013-2017)	
Total Housing Units	2,037
Single-Family Units, Detached or Attached	1,935
Units in Multiple-Family Structures:	
Two to Four Units in Structure	33
Five or More Units in Structure	69
Mobile Homes and Other Housing Units	0

POPULATION (1-YEAR ESTIMATES/DECENNIAL)		(US Census Bureau)
Total Population	Community	County
2017	5,449	306,363
2010	4,953	295,223
2000	4,706	278,748
1990	4,085	246,744
1980	2,883	190,345
1970	2,035	138,951

Demographics, American Community Survey (ACS) 2013-2017

Population by Gender	
Male	2,662
Female	2,631

Population by Age Group	
Under age 5	254
Age 5 to 19	950
Age 20 to 34	711
Age 35 to 54	1,885
Age 55 to 64	830
Age 65 and over	663
Median Age	44.6 years

Educational Attainment, population 25 years and over	
High school graduate or higher	96.7%
Bachelor's degree or higher	44.8%

INCOME, INFLATION ADJUSTED \$ (ACS 2013-2017)	
Per capita income	\$45,996
Median family income	\$114,797
Median household income	\$114,041

Median Earnings, full-time, year-round workers	
Male	\$69,615
Female	\$57,227

Individuals below the poverty level	2.1%
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LABOR FORCE (NHES – ELMI)		
Annual Average	2007	2017
Civilian labor force	3,151	3,339
Employed	3,064	3,257
Unemployed	87	82
Unemployment rate	2.8%	2.5%

EMPLOYMENT & WAGES (NHES – ELMI)		
Annual Average Covered Employment	2007	2017
Goods Producing Industries		
Average Employment	665	526
Average Weekly Wage	\$ 891	\$1,255
Service Providing Industries		
Average Employment	619	1,028
Average Weekly Wage	\$ 795	\$1,222
Total Private Industry		
Average Employment	1,284	1,554
Average Weekly Wage	\$ 845	\$1,233
Government (Federal, State, and Local)		
Average Employment	156	145
Average Weekly Wage	\$ 654	\$ 819
Total, Private Industry plus Government		
Average Employment	1,439	1,699
Average Weekly Wage	\$ 824	\$1,198

EDUCATION AND CHILD CARE

Schools students attend:	Auburn operates grades K-8; grades 9-12 are tuitioned to Manchester or Pinkerton Academy (Derry)			District: SAU 15
Career Technology Center(s):	Manchester School of Technology; Pinkerton Academy Center for CTE; Salem HS Career & Technical Ed Ctr			Region: 15 & 17
Educational Facilities (includes Charter Schools)	Elementary	Middle/Junior High	High School	Private/Parochial
Number of Schools	1			
Grade Levels	K 1-8			
Total Enrollment	606			

Nearest Community College: **Manchester**

Nearest Colleges or Universities: **New England; UNH-Manchester; Southern NH University**

2017 NH Licensed Child Care Facilities (DHHS-Bureau of Child Care Licensing)

Total Facilities: 6 Total Capacity: 201

LARGEST BUSINESSES	PRODUCT/SERVICE	EMPLOYEES	ESTABLISHED
Auburn Village School	Education	93	
Maine Drilling & Blasting	Blasting, drilling contractor	82	1983
Builders Insulation Company	Insulation installation	45	1981
Town of Auburn	Municipal services	45	1845
Heritage Plumbing & Heating	Plumbing & heating repair	29	1998
Daniels Equipment	Commercial laundry equipment	27	1987
Green Mountain Explosives	Explosives	25	
ARC Inc.	Painting	25	1950
NH Blacktop Sealers	Construction	20	1992
Pelmac	Security alarm	18	1987

Employer Information Supplied by Municipality

TRANSPORTATION (distances estimated from city/town hall)

Road Access	US Routes	
	State Routes	101, 121, 28 Bypass
Nearest Interstate, Exit		I-93, Exit 7
Distance		5 miles
Railroad		No
Public Transportation		No
Nearest Public Use Airport, General Aviation		
Manchester-Boston Regional	Runway	9,250 ft. asphalt
Lighted? Yes	Navigation Aids?	Yes
Nearest Airport with Scheduled Service		
Manchester-Boston Regional	Distance	11 miles
Number of Passenger Airlines Serving Airport		4
Driving distance to select cities:		
Manchester, NH		8 miles
Portland, Maine		91 miles
Boston, Mass.		56 miles
New York City, NY		255 miles
Montreal, Quebec		263 miles

COMMUTING TO WORK

(ACS 2013-2017)

Workers 16 years and over	
Drove alone, car/truck/van	89.3%
Carpooled, car/truck/van	5.7%
Public transportation	0.0%
Walked	0.0%
Other means	0.5%
Worked at home	4.4%
Mean Travel Time to Work	28.9 minutes
Percent of Working Residents: ACS 2013-2017	
Working in community of residence	12.1
Commuting to another NH community	77.5
Commuting out-of-state	10.4

RECREATION, ATTRACTIONS, AND EVENTS

X	Municipal Parks
	YMCA/YWCA
	Boys Club/Girls Club
	Golf Courses
	Swimming: Indoor Facility
	Swimming: Outdoor Facility
	Tennis Courts: Indoor Facility
	Tennis Courts: Outdoor Facility
	Ice Skating Rink: Indoor Facility
	Bowling Facilities
	Museums
	Cinemas
	Performing Arts Facilities
	Tourist Attractions
X	Youth Organizations (i.e., Scouts, 4-H)
X	Youth Sports: Baseball
X	Youth Sports: Soccer
	Youth Sports: Football
	Youth Sports: Basketball
	Youth Sports: Hockey
X	Campgrounds
X	Fishing/Hunting
X	Boating/Marinas
X	Snowmobile Trails
X	Bicycle Trails
X	Cross Country Skiing
	Beach or Waterfront Recreation Area
	Overnight or Day Camps
	Nearest Ski Area(s): McIntyre
	Other: Ice Skating Rink: Outdoor facility; Massabesic Audubon Center; Annual Duck Race; Town Fair; Auburn Historical Assn.; Griffin Free Public Library

Building Official/Code Enforcement Officer 2019 In Review

As we finished out 2019 big changes happened with the State Building Code. As of September 2019, the State of NH Building Code (NH RSA 155-A) incorporated the 2015 Editions of the ICC family of codes as well as more recent versions of the NFPA Fire Codes. The State Code also now includes the 2015 International Swimming Pool and Spa Code, most notable are some additional provisions for pool barrier requirements for in-ground swimming pools. I have been working with residents, builders and design professionals during the transition into the new code references.

A partial breakdown of permits issued in 2019:

Additions/Alterations	42 residential/6 Commercial
Accessory Dwelling Units	3
Deck	12
Demolition	7
Generator	20
Heating Systems	25
New Commercial Bldg	4
New Residential Homes	27
Pools	14
Septic Systems	27
Shed	32
Solar	12
Woodstove/chimneys	9

Introduced in 2016 was the ability to secure permits for your building project utilizing an On-Line permitting option. The Town of Auburn has contracted with e-city systems to provide an on line permit application process and payment options so that contractors and residents can secure permits 24/7 from the comfort of their home, business office or mobile device.

Simply visit the Town of Auburn website at www.auburnnh.us and click on the Icon to begin the process.



Once your application is received, permit processing will begin. If supplemental information is necessary, there is the ability to attach documents in pdf format. Once the review is complete and payment made, permits are issued electronically to the applicant. There is also an option to “pay by invoice” or in person at Town Hall for those who do not want to use the secure credit card payment options.

Residents are reminded that permits are required before beginning any construction, alteration or repairs other than normal maintenance. Licensed professionals are required when hired for electrical, plumbing, gas piping and gas appliances, including gas fireplace inserts.

It is suggested that you call or visit the building inspector’s office if you have any questions. Office hours are Monday through Thursday mornings from 8:00 – 12 noon. Inspections are conducted in the afternoon after office hours.

Carrie Rouleau-Côté
Auburn Building Official/Code Enforcement Officer
bldginsp@townofauburnnh.com

Cemetery Annual Report 2019

This was the first year in an extensive fertilization program at both cemeteries and as we are very pleased with the results, the plan is to continue again this year.

The first part of an annual loaming and reseeding of the barren areas at Longmeadow Cemetery was undertaken and, if successful, will continue.

The long stone at Longmeadow Cemetery is in need of a lot of deferred maintenance and we have contracted to do this work starting in the Spring of 2020.

Much work has been done in house at the Robie Cemetery with the clearing, grading, and stones reset. It will be loamed and reseeded this Spring to complete this long neglected cemetery.

Respectfully submitted,

Auburn Cemetery Trustees-

Donald W. Dollard, Chairman

James Thompson, Trustee

Michael Mozer, Trustee

**Conservation Commission
Annual Report 2019**

In 2019, the all-volunteer Board discussed 10 wetland buffer issues, one site restoration, one conservation easement possibility and conducted three site walks.

The Conservation Commission continues with the goal in protecting the wildlife, natural resources and rural character of the Town of Auburn. The Conservation Commission welcomes discussions with regard to wetland buffers and site restorations.

All meetings are open to the public, and the Conservation Commission welcomes public involvement in the preservation of the wetlands within the Town of Auburn. Public meetings are generally held the first Tuesday evening of each month at 7:00 p.m. All meetings are held at the Town Hall, 47 Chester Road. The Conservation Commission Board agendas and minutes are also available on line at the Town website.

I also wish to thank the members of the Conservation Commission. Each member commits many hours to meet the challenges of managing the growth and development of the Town.

Respectfully submitted,

Jeffrey Porter,
Chairman

Board members:

Jeffrey Porter, Chairman	2020
Margaret Donovan, Vice Chairman	2019
Edward Fehrenbach	2020
Diana Heaton	2021
Richard Burnham	2019
Mark Ampuja	2022
Stephanie Hanson, Alternate	2020
Denise Royce, Land Use Administrator	

**Conservation Commission Fund
Cash Balance Report 2019**

Balance Forward (1/1/2019)		\$712,046.10
Add Income		
Current Use Income	\$117,500.00	
Bank Interest Income	<u>3,063.74</u>	
Total Income		<u>\$120,563.74</u>
Subtract Expenses		
SE Land Trust (Sanborn)	<u>\$5,400.00</u>	
Total Expenses		<u>5,400.00</u>
Ending Balance (12/31/2019)***		<u>\$827,209.98</u>

***Unaudited

Escrow Performance Bonds

Acct #	Description	Yr Est	Amt
<u>Performance Bond</u>			
05-2027-0-000-0	Performance Bond - Illsley Hill	2012	11,873.75
05-2027-0-000-1	Performance Bond - Waveguide	2018	2,512.30
05-2027-0-000-3	Performance Bond - Heiberg/Scarpetti - Performance	2000	24,544.44
05-2027-0-003-0	Performance Bond - Boxwood Estates	2017	532.89
05-2027-0-003-1	Performance Bond - Nixon	2011	2,938.60
05-2027-0-003-7	Performance Bond - 77 Pingree Hill Road	2015	11,797.83
05-2027-0-003-8	Performance Bond - Tilton Place	2015	19,948.40
05-2027-0-004-0	Performance Bond - Maverick/Haven	2018	55.87
05-2027-0-004-1	Performance Bond - 11 Rockingham Rd (Wayne Kinney)	2017	13,956.42
05-2027-0-004-2	Performance Bond - 254 Rockingham Rd	2018	18,414.00
05-2027-0-004-3	Performance Bond - 269 Rockingham-Villeneuve	2018	10,395.00
Total Performance Bonds			116,969.50
<u>Escrow</u>			
05-2027-0-010-0	Due To - 11 Rockingham Rd (Wayne Kinney Bldrs)	2017	48.57
05-2027-0-011-0	Due To - Anderson Way/Strategic Contracting	2017	219.84
05-2027-0-013-3	Due To - 254 Rockingham Rd (Ricky Gilbert)	2018	535.52
05-2027-0-014-0	Due To - AVS Site Plan	2018	397.39
05-2027-0-046-0	Due To - TN Site Developement (Nixon)	2004	34.83
05-2027-0-048-0	Due To - JMJ Properties (Lover's Lane)	2003	5,853.40
05-2027-0-055-0	Due To - Kathleen Heiberg	2005	3,065.16
05-2027-0-057-0	Due To - Mount Minor (Tenn & Tenn)	2012	4,704.61
05-2027-0-068-0	Due To - Darthmouth/Ambulatory	2017	1,914.67
05-2027-0-073-0	Due To - Mountain Rd (Dane Dev)	2018	63.42
05-2027-0-074-0	Due To - HQLC (Matthew Scott)	2018	6.21
05-2027-0-076-0	Due To - Illsley Hill	2012	70.60
05-2027-0-080-0	Due To - Summitt/Tilton	2014	3,023.03
05-2027-0-081-0	Due To - Sunset Realty Escrow	2014	587.57
05-2027-0-082-0	Due To - Daniels BAT Realty	2014	48.43
05-2027-0-084-0	Due To - Lover's Lane II (JEMCO)	2015	1,674.04
05-2027-0-085-0	Due To - 77 Pingree Hill Road	2015	128.63
05-2027-0-086-0	Due To - Haven/Maverick/Cohas	2015	3,226.77
05-2027-0-088-0	Due To - Dollard Drive	2015	340.83
05-2027-0-089-0	Due To - Auburn Tavern	2015	126.78
05-2027-0-090-0	Due To - Liberty Woods/Dearborn Rd	2015	327.40
05-2027-0-091-0	Due To - Hills Road Extension	2015	42,197.59
05-2027-0-092-0	Due To - 692 Londonderry Tpk (Crown Energy)	2018	377.32
05-2027-0-093-0	Due To - 65 Darthmouth Drive (C Squared)	2017	335.20
05-2027-0-094-0	Due To - 266 Rockingham/Danais	2017	103.00
05-2027-0-095-0	Due To - Carluccio/Silver Hill	2016	25.65
05-2027-0-095-1	Due To- 269 Rockingham-Villeneuve	2018	4,193.75
Total Escrow Accounts			73,630.21

No 2019 Interest added and figures are not audited.

EMPLOYEE WAGES BENEFITS

Employee	Position	Regular Wages	OT/DWI Step	Outside Detail	Total Wages	Town Paid Bene/Taxes
TOWN EMPLOYEES						
BAZAN, BK	FLAGGER	1,570.00			1,570.00	120.11
BEDARD, TODD	SELECTMAN	2,486.01			2,486.01	190.18
CARPENTER, BARBARA E	TRUSTEE OF TRUST FUNDS	311.00			311.00	23.79
DAVIS, JEFFREY A	FLAGGER	3,360.00			3,360.00	257.04
DOBMEIER, KARL M	MAINTAINANCE RECREATION	19,928.55			19,928.55	1,524.53
DOLLARD, DONALD	CEMETERY MAINTENANCE	220.67			220.67	16.88
DROSS, LINDA L	TREASURER/DEPUTY	351.00			351.00	26.85
DROSS, MICHAEL W	ROAD AGENT	2,494.95			2,494.95	190.86
EATON, RICHARD W	SELECTMAN	3,514.72			3,514.72	268.88
FANNING, LAUREN E	DEPUTY TOWN CLERK/TAX COLL.	9,971.17			9,971.17	762.79
FRISSELLA, ADELE A	FINANCE DIRECTOR	66,738.02			66,738.02	22,142.62
HEAD, JAMES F	SELECTMAN	868.24			868.24	66.42
HERMAN, WILLIAM G	TOWN ADMINISTRATOR	91,686.05			91,686.05	34,560.26
JENKINS, SUSAN N	TAX COLLECTOR	44,316.75			44,316.75	3,390.23
LACHANCE, AMY D	PARK & RECREATION COORDINATOR	20,862.63			20,862.63	1,595.99
LECLAIR, KEITH N	SELECTMAN	3,278.98			3,278.98	250.84
MARINE, MAE I	FLAGGER	7,230.00			7,230.00	553.10
MCEVOY, MARGIE J	MAINTENANCE RECREATION	12,087.24			12,087.24	924.67
MILNE, WALTER	TREASURER	2,758.05			2,758.05	210.99
NYE, DAVID N	FLAGGER	3,832.64			3,832.64	293.20
RAICHE, PAUL M	HEALTH OFFICER	1,728.00			1,728.00	132.19
ROULEAU-COTE, CARRIE A	BUILDING INSPECTOR	61,893.20			61,893.20	15,071.77
ROUSSEAU, PATRICIA A	FINANCE ASSISTANT	43,217.82	1,758.69		44,976.51	26,116.67
ROYCE, DENISE A	LAND USE COORDINATOR	48,539.98	1,905.08		50,445.06	18,985.71
STANTON, JASON K	FLAGGER	680.00			680.00	52.02
SYLVIA, KATHLEEN A	TOWN CLERK	61,393.79			61,393.79	15,193.18
THAYER, CHERYL A	FLAGGER	4,260.00			4,260.00	325.89
TOWN EMPLOYEES TOTAL		519,579.46	3,663.77	-	523,243.23	143,247.67
POLICE DEPARTMENT						
AKU, MUZAFA A	FULL TIME OFFICER	39,464.16	13,309.49	770.00	53,543.65	32,809.91
BARRY, WILLIAM M	PART TIME OFFICER	2,949.98		540.00	3,489.98	50.60
BARTIS, GARY F	PART TIME OFFICER	8,405.05	-	21,687.50	30,092.55	121.87
BEAULE, CHRISTOPHER	FULL TIME OFFICER	60,170.52	4,414.39	10,852.50	75,437.41	44,841.38
CASHMAN, KEVEN M	POLICE SERGEANT	65,317.07	16,422.34	8,842.50	90,581.91	37,865.11
CHABOT JR, CHARLES A	POLICE LIEUTENANT	82,824.77	433.29	7,937.50	91,195.56	49,873.41
CORNETT, JARLENE M	ANIMAL CONTROL OFFICER	19,816.94			19,816.94	1,516.00
DEEB, LILLIAN T	OFFICE MGR/PT POLICE OFFICER	51,253.81	1,724.65		52,978.46	27,618.43
FILIP, DANA E	PART TIME OFFICER	1,753.45	877.50		2,630.95	201.27
GATES, MELISSA R	RECORDS MANAGER	41,834.14	1,090.05		42,924.19	17,697.12
GOONAN, DANIEL A	PART TIME OFFICER	6,487.40			6,487.40	496.29
GOULET, RYAN D	FULL TIME OFFICER	17,930.68	2,767.23	5,985.00	26,682.91	12,989.87
HANSON, KARL	FULL TIME OFFICER	48,160.50	4,384.66	4,310.00	56,855.16	33,955.79
HUARD, JAMES F	FULL TIME SERGEANT	55,053.84	6,782.81	10,195.00	72,031.65	36,527.20
IDENTILE, JASON	FULL TIME OFFICER	5,192.25	-	1,062.50	6,254.75	478.49
KAPOS, CALVIN L	FULL TIME OFFICER	56,588.21	5,331.37	14,905.00	76,824.58	43,504.00
LENNON, PETER J	PART TIME OFFICER	14,124.34		-	14,124.34	1,080.51
LOMBARDO, ANITA	FULL TIME OFFICER	57,444.12	6,173.51	13,287.50	76,905.13	29,333.45
PELTON, CHARLES R	POLICE CHIEF	91,182.47		480.00	91,662.47	31,530.08

EMPLOYEE WAGES BENEFITS

Employee	Position	Regular Wages	OT/DWI Step	Outside Detail	Total Wages	Town Paid Benefits
PICARD, EDWARD	POLICE CHIEF	71,687.24			71,687.24	17,386.06
SANTUCCIO, GREGORY	PART TIME OFFICER	4,908.67		320.00	5,228.67	75.82
SPINNEY, CHANCE R	PART TIME OFFICER	399.75			399.75	30.58
POLICE DEPARTMENT TOTAL		802,949.36	63,711.29	101,175.00	967,835.65	419,983.23
LIBRARY						
CHICKERING, CHRISTINE	TECHNICAL ASSISTANT	9,095.19			9,095.19	695.78
GARNER, HOPE S	LIBRARY ASSISTANT	13,654.34			13,654.34	1,044.56
GROWNEY, KATHRYN M	LIBRARY DIRECTOR	57,815.52			57,815.52	20,519.51
HRUBIEC, MARY E	LIBRARY ASSISTANT	21,058.78			21,058.78	1,611.00
L'ITALIEN, JAMIE L	LIBRARY ASSISTANT	4,790.77			4,790.77	366.49
SZCZESNY, DANIEL J	LIBRARY ASSISTANT	7,493.36			7,493.36	573.24
LIBRARY TOTAL		113,907.96	-	-	113,907.96	24,810.58
FIRE DEPARTMENT						
ALLING, MORTON D IV	VOLUNTEER	1,495.08			1,495.08	114.37
AVIZA, JOHN E	VOLUNTEER	1,383.95			1,383.95	105.87
BARSALEAU, MATTHEW G	VOLUNTEER	2,003.33			2,003.33	153.25
BOUDREAU, RYAN W	VOLUNTEER	980.11			980.11	74.98
BOYLE, RYAN T	VOLUNTEER	682.50			682.50	52.21
BROWN, DOUGLAS K	VOLUNTEER	337.73			337.73	25.84
CAMBELL, COLBY J	VOLUNTEER	2,051.70			2,051.70	156.96
CHAPDELAIN, ALEXIS J	VOLUNTEER	2,300.36			2,300.36	175.98
CLEMENT, JACOB W	VOLUNTEER	36.00			36.00	2.75
COTE, HANNA	VOLUNTEER	1,707.50			1,707.50	130.62
COULTER, JASON W	VOLUNTEER	307.68			307.68	23.54
DAVIS, STEVEN L	VOLUNTEER	494.90			494.90	37.86
DIGNARD, TODD	VOLUNTEER	5,965.33			5,965.33	456.35
GLENNON, PATRICK J	FULL TIME LIEUTENANT	55,830.93	5,967.91		61,798.84	44,538.51
HALL, SEAN F	VOLUNTEER	450.50			450.50	34.46
HANSON, AIMEE E	VOLUNTEER	980.34			980.34	75.00
LARSON, FRED L	VOLUNTEER	2,131.95			2,131.95	163.09
LAVALLEY, PHILIP E	VOLUNTEER	1,966.44			1,966.44	28.51
LAVOIE, JEREMY G	VOLUNTEER	4,619.67			4,619.67	353.40
MARKIS, NICHOLAS D	VOLUNTEER	1,050.12			1,050.12	80.33
MOZER, MICHAEL J	VOLUNTEER	3,593.81			3,593.81	274.93
O'HAGAN, CORY E	VOLUNTEER	23,844.41			23,844.41	1,824.10
PHILLIPS, ALEX R	VOLUNTEER	883.59			883.59	67.59
QUIMBY, SAGE R	VOLUNTEER	77.00			77.00	5.89
ROBERTS, DANIEL L	VOLUNTEER	662.84			662.84	50.71
ROSSINO, JOSEPH A	VOLUNTEER	784.99			784.99	60.05
SAULNIER, JAMES R	FULL TIME FIRE CAPTAIN	22,023.95			22,023.95	25,301.73
SEILINGA, ROBERT D	VOLUNTEER	4,750.77			4,750.77	363.43
SOUCY, MATTHEW J	VOLUNTEER	506.23			506.23	38.73
STRATTON, TYLER J	VOLUNTEER	2,163.84			2,163.84	165.53
SULLIVAN, MICHAEL J	VOLUNTEER	680.37			680.37	52.05
SZATYNSKI, CHRISTOPHER	VOLUNTEER	9,747.47			9,747.47	745.68
THOMPSON, JAMES D	VOLUNTEER	1,793.65			1,793.65	137.21
VAIL, KEVIN E	VOLUNTEER	529.70			529.70	40.52
WATERS, DAVID R	VOLUNTEER	3,038.60			3,038.60	232.45

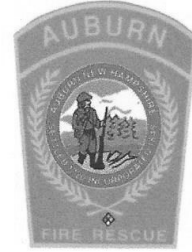
**EMPLOYEE WAGES
BENEFITS**

Employee	Position	Regular Wages	OT/DWI Step	Outside Detail	Total Wages	Town Paid Benefits
WILLIAMS, KEGAN M	VOLUNTEER	1,690.90			1,690.90	129.35
WILLIAMS, MICHAEL O	FIRE CHIEF	29,475.65			29,475.65	427.40
ZIEMBA, CHRISTOPHER A	VOLUNTEER	830.12			830.12	63.50
		193,854.01	5,967.91	-	199,821.92	76,764.76
	GRAND TOTALS	1,630,290.79	73,342.97	101,175.00	1,804,808.76	664,806.25



TOWN OF AUBURN, NEW HAMPSHIRE

Fire Department
55 Eaton Hill Road
Auburn, NH 03032
(603) 483-8141



The Auburn Fire Department is a combination Fire Department with 2 fulltime Firefighters, A part time Fire Chief and approximately 34 on-call firefighters. The Auburn Fire Department responded to 558 incidents in 2019 ranging from medical emergencies to house fires. The Auburn Fire Department has 2 fire stations, The Safety Complex is located at 55 Eaton Hill Road and our Station # 2 is located at 6 Pingree Hill Road.

The Complex is staffed Monday thru Friday from 7:00 am. – 4:00 pm. With our 2 fulltime firefighters along with our on- call firefighters 24 hours a day 7 days a week.

Fire Station # 2 is staffed by our on-call firefighters 24 hours a day, 7 days a week.

The Auburn Fire Department received the following grants in 2019

- Received a grant to purchase a new Forestry floating pump
- Received a grant to program portable and mobile radios

The members of the Auburn Fire Department provide an exceptional service to our community. All members continually train in both Fire and EMS skills, maintaining their State of NH EMS licenses. In 2019 we completed a training burn and water supply drill on Manchester road.

Your firefighters all continue to work throughout the community on many assigned tasks in the School, At Old Home Days, the annual duck race, and throughout Fire Prevention Week in both the schools and child care facilities in town. I appreciate all the support and initiative from each and every member of this Fire Department for your hard work and dedication.

I would like to also thank all retired members of the Auburn Fire Department, all members of the Fire Department association, all residents and the elected officials for supporting Auburn Fire Rescue throughout the year.

In 2019 we placed the new Rescue 1 into service. This vehicle carries many rescue tools for motor vehicle accidents and firefighting tools, it also has a mobile cascade system for filling our breathing air cylinders. This vehicle runs out of the Safety Complex. The members of the Auburn Fire Department appreciate the support of all Auburn residents for approving this vehicle.



Thank you,

Michael Williams

Chief of Department

Robert Seling

Deputy Fire Chief



Auburn Fire Calendar 2019 Statistics

Calls by Day of the Week	Cal Yr 2019
Monday	88
Tuesday	65
Wednesday	82
Thursday	86
Friday	77
Saturday	93
Sunday	67
Total	558

Fire / EMS Calls for Cal Yr 2019	306
EMS Calls for Service	252
Fire Calls for Service	58
Total Calls For Service	558

Calls by Response Area	Cal Yr 2019
Grid AFD1	141
Grid AFD2	50
Grid AFD3	91
Grid AFD4	146
Grid AFD5	52
Grid AFD6	19
Mutual Aid Given	59
Total	558

Fire and Rescue Responses by Type Calendar 2019			
	Occurrences	Total	Simultaneous Incidents
Building Fire	0		
Vehicle/ Heavy Equipment Fire	5		
Brush	11		
Fires, other types	2		
Alarm call no fire	67		
Hazardous Condition	21		
Good Intent	79		
Service Call	101		
Emergency Medical Services	272		
Total Responses	558		
Simultaneous Incidents			
Single Call	495	495	N/A
Two Calls			
Simultaneously	21	42	42
Three Calls			
Simultaneously	2	6	6
Four Calls			
Simultaneously	1	4	4
Five or More Calls			
Simultaneously	2	11	11
Totals		558	63
Cal 2019			11%

Mutual Aid/Auto Aid Given	Cal 2019	Mutual Aid Received	Time of Day	Count
Bedford	1	Candia	00:00 - 00:59	11
Candia	7	Chester	01:00 - 01:59	11
Chester	26	Deerfield	02:00 - 02:59	13
Deerfield	4	Derry	03:00 - 03:59	5
Derry	8	Hampstead	04:00 - 04:59	9
Hampstead	0	Hooksett	05:00 - 05:59	8
Hooksett	4	Hudson	06:00 - 06:59	20
Hudson	1	Litchfield	07:00 - 07:59	26
Litchfield	0	Londonderry	08:00 - 08:59	34
Londonderry	3	Manchester	09:00 - 09:59	34
Manchester	2	Raymond	10:00 - 10:59	26
Northwood	1	Total	11:00 - 11:59	35
Pelham	0		12:00 - 12:59	34
Raymond	0		13:00 - 13:59	37
Total	59		14:00 - 14:59	26
Salem	0		15:00 - 15:59	29
Sandown	1		16:00 - 16:59	28
Windham	1		17:00 - 17:59	36
Total	59		18:00 - 18:59	30
		EMD Call Code	19:00 - 19:59	30
		ALPHA	20:00 - 20:59	25
		BRAVO	21:00 - 21:59	13
		CHARLIE	22:00 - 22:59	19
		DELTA	23:00 - 23:59	15
		ECHO	Total Alarms	558
		NONE		
		OMEGA		
		Grand Total		306

Report of Forest Fire Warden and State Forest Ranger

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

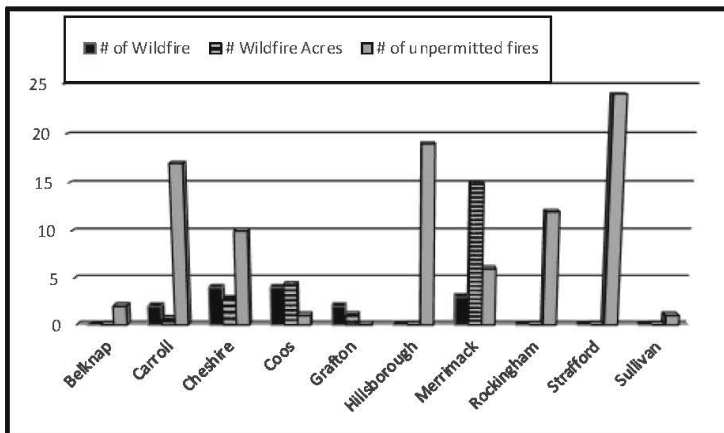
The Forest Protection Bureau and local fire departments were very busy this year celebrating Smokey Bear's 75th year preventing wildfires. Many events were held at local libraries, in fact, this program was so successful we will be offering it again in 2020. We were fortunate enough to partner with the Northeast Forest Fire Protection Compact and bring the Smokey Hot Air Balloon to Franconia Notch in August. The weather was fantastic and hundreds of people got the chance to ride in the balloon! Smokey's message has always been about personal responsibility – remember his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. "Remember, Only You Can Prevent Wildfires!"



As we prepare for the 2020 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdf/.

2019 WILDLAND FIRE STATISTICS

(All fires reported as of December 2019)



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2019	15	23.5	92
2018	53	46	91
2017	65	134	100
2016	351	1090	159
2015	143	665	180

* Unpermitted fires which escape control are considered Wildfires.

CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
4	3	1	0	1	1	1	1	3

REPORT OF THE HIGHWAY SAFETY COMMITTEE

In 2019, the Police Department was successful in securing several grants from the Highway Safety Office at the NH Department of Safety. These grants covered DWI/DUI Roving Patrols and Auburn Selective Traffic Enforcement Patrols (STEP). The grant funded patrols yielded the following statistics in 2019:

DWI 19-010

Patrols Conducted	Car Stops	Warnings Issued	Summons Issued	Arrests
9	67	53	15	2

Step Enforcement Patrols 315-18A-071

Patrols Conducted	Car Stops	Warnings Issued	Summons Issued	Arrests
23	263	191	58	1

The majority of the focus for the Road Agent during 2019 was the reconstruction of nearly 1,650-feet of Spofford Road and approximately 1,500-feet of Lakeview Way. In addition, nearly 500-feet of the five-way intersection of Coleman Road, Dearborn Road and Chester Turnpike was also reconstructed, while the Town had to correct some additional drainage issues on Dartmouth Drive.

The Highway Safety Committee noted complaints and concerns about speeding motorists is an ongoing situation. The replacement of the Police Department's aging mobile radar trailer with a new, modern system was a significant tool implemented during the past year. In addition to being a visible reminder and deterrent, the new system also is able to log important data and traffic counts for analysis by the Police Department.

During the year, the Committee received a request to consider the location of a school bus stop at the intersection of Juniper Circle and Lovers Lane as a safety concern for the school age children in the area. The Committee, Police Department and Board of Selectmen jointly recommended the change to the Auburn School District, and the bus stop location was changed.

Residents of the Wethersfield subdivision also requested the implantation of stop signs and other mechanisms with the intent of slowing traffic down through the area. The matter was ultimately referred to the Board of Selectmen without a Committee recommendation for appropriate follow-up.

In 2019, Dennis Vieira was appointed by the Board of Selectmen to fill the vacant seat that had been held by Eva Komaradis after nearly 15 years of service.

The Highway Safety Committee meets on the third Wednesday of most months at the Safety Complex at 7:00 PM. The public is always welcome.

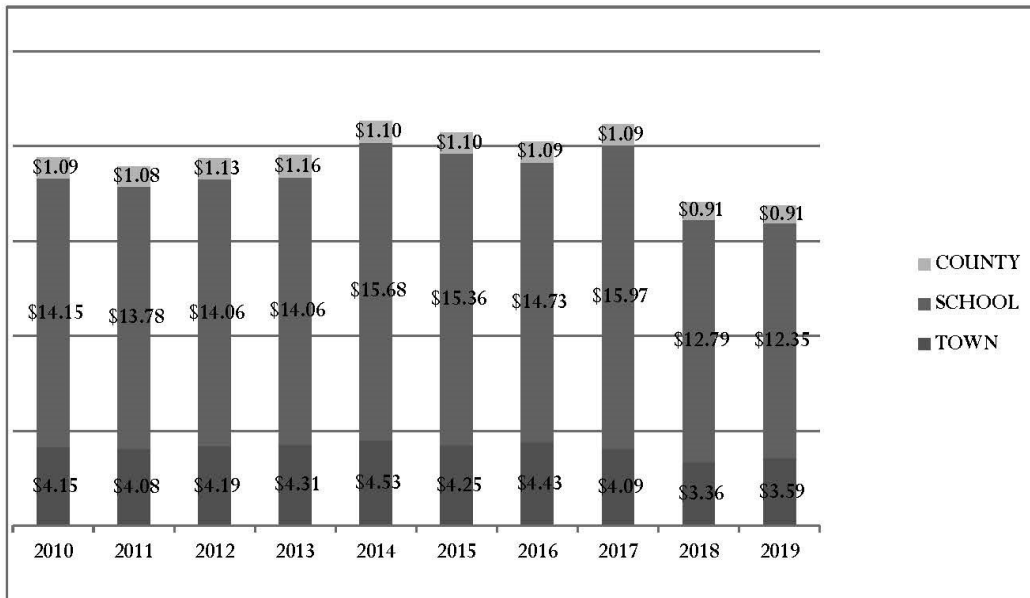
Respectfully submitted,

Mike DiPietro, Fire Department Representative, Chairman	
Dennis Vieira	Sgt. Kevin Cashman, Police Department Representative
Dan Carpenter	Rick Eaton, Selectmen Representative
Mike Dross, Road Agent	

NET VALUATION 2010 - 2019

<u>YEAR</u>	<u>VALUATION</u>
2010	\$593,378,088
2011	\$604,154,891
2012	\$611,875,635
2013	\$617,392,456
2014	\$637,372,258
2015	\$644,613,765
2016	\$654,335,959
2017	\$672,981,470
2018	\$845,294,116
2019	\$860,548,828

TEN-YEAR TAX RATE COMPARISON 2010 - 2019



GRIFFIN FREE PUBLIC LIBRARY

On behalf of the Board of Trustees, it is a pleasure to issue this 2019 report for the library.

The library has a website where the community can find information concerning the library's hours, museum passes, upcoming programs, an on-line catalog of available reading material, as well as access to patron library accounts. The Library saw a 25% increase in our annual circulation of 25428 and increased our total patron count to 9128, and increased our active card holders by 14% earning our library the Granite State Library Card Challenge Award, our trophy is on display at the circulation desk. We added 1383 new items, withdrew 1105 and lost 9 for a total physical collection of 16,809. Our digital collection includes access to 26,011 ebooks, 22,572 streaming audiobooks and 23,546 streaming videos. To learn more please go to www.griffinfree.org.

Under the leadership of Kathy Growney, our Library Director, we offered 223 programs this year, and we saw a 18% increase in attendance to these events. Activities included: Infant/Toddler Time, Story Time hours, Genealogy Club, day and evening Book Clubs, Knitting/Crochet Club, Cookbook Club, Ancestry workshop and STEM on Saturday. Programs this year included: Feasting with your Instant Pot, Authors Series, Chocolate a Secret Indulgence, Brewing in NH, a film premier of Stories from the White Mountains, One Stroke Brush Painting and NANOWRIMO - a writing program.

We are grateful to have an active Friends of the Library group who do fundraising and make many donations. In addition to the annual Plant Sale, Duck Race tables and Breakfast with Santa, they held two new fundraisers this year and we thank all our patrons who attended the event at the 99 Restaurant and the Evening with a Medium. The Friends are responsible for all eleven museum passes we offer, Ancestry & AmericanAncestors databases, the new Game Collection, the streaming service Kanopy, and helped to pay for the summer reading program. The Friends extend an invitation to all to join them at the library the first Monday of each month at 6:30pm.

The theme for the Summer Reading program was "Universe of Stories". We teamed with both Pinkerton and AVS to provide books on the summer reading lists and provided raffle tickets for pages read by the younger children. Additional events included a Rocket Contest, Origami Rockets and Mosaic Paper craft and a live musical performance by Mr. Aaron. For the adults we ran our popular Summer Author Series from July-August and it included a mélange of styles and genres. We thank the local businesses and organizations who helped to make our summer reading program a huge success: NH Demolition (T. Carroll Enterprises, LLC), ARC Electrostatic Painting, and Tower Hill Animal Hospital.

The Annual Book Sale again received more donations than any other year and was a great success. This year we held it outside at the safety complex and thank the Auburn community for all your help getting the books moved and organized. Please remember we take donations all year for this annual Book Sale. We made over \$4,000, the funds are used for programing and for future needs of the library. Thank you!

Thank you for all the community support we receive each year. From volunteers who helped us at the library, to our bakers, to those who worked the fundraisers and to the creative people who made and donated items for the Made in Auburn Craft Table at the Duck Race. A special thanks to all the local businesses and individuals that made donations too! Thank you to our Staff, they are always helpful and make the library so inviting. The Trustees would also like to thank our Alternates to the Board, Sharon Bluhm, Brenda Beer and Marilyn Cavanaugh, as they are an integral part of our team.

The Trustees and the Library Staff also thank you, the Auburn Community, for your support and patronage throughout the year.

Trustees: Nancy Mayland, Chair Joe Forest, Treasurer Liz Michaud, Secretary

Griffin Free Public Library Financial Report, 2019

<u>Income</u>	Subtotals	Totals
Town Appropriation		183,324.00
Payroll & benefits	135,465.00	
Operating	47,859.00 *	
Bank interest (operating acct)		8.52
Book Sale income, Total		5,175.75
Book Sale	4,979.12	
Book Sale Account interest	196.63	
Additional Funds income, total		332.57
Copies/Printing	148.00	
Fr Damaged/Lost	67.00	
Non-Resident memberships	100.00	
Add'l Funds Account Interest	17.57	
Gifts and Grants, Total		2,383.46
Gifts, Restricted	1,116.00	
Summer Reading Program Grant	161.00	
SRP Community donations	550.00	
Grants (Humanities Council (2))	405.00	
Gifts, Unrestricted	1,267.46	
Gifts, Unrestricted, general	1,223.00	
Interest	1.13	
Trust fund proceeds	43.33	
Museum account, interest		3.41
Investment account, interest		147.56
Total Income:		<u>191,375.27</u>

	Town Budget	All Expenses paid from all sources				
Disbursements	Budgeted	Town Funds	Additional Funds	Gift	Book Sales(s)	Total Costs
Payroll and benefits	126,284.00	119,976.26				119,976.26
Payroll taxes	9,181.00	8,328.32				8,328.32
Operating		47,775.59				
Computer Systems	6,950.00	5,874.11		435.00	11.00	6,320.11
Equipment, furnishings	0.00	158.00				158.00
Lending Materials, Printed	9,300.00	9,329.93	552.23	198.00		10,080.16
Lending Materials, Electronic	7,000.00	8,184.79	8.00			8,192.79
Maintenance	10,014.00	7,933.47				7,933.47
Programs, Adult and Children's	1,150.00	1,157.35		280.12		2,092.47
Summer Reading Program				655.00		
Supplies	2,245.00	6,844.35				6,844.35
Training, Prof. Journals	2,300.00	1,825.96				1,825.96
Utilities	8,900.00	6,467.63				6,467.63
Book Sale Expenses						0.00
Staff Appreciation				350.00		350.00
Total Expenses:	183,324.00	176,080.17	47,775.59	560.23	1,918.12	11.00
		Expenses from Town Funds	Breakdown of Operating			

Expenses Breakdown
from Town of Operating
Funds

Notes:

- * Library operating budget (\$47759.45 w/o PR, etc) underspent. Per RSA, \$83.41 will be returned to the Town.
- (1) Reflects \$192.05 returned to Town from 2017 operating funds
- (2) Children's Room shelving (-1) from 2018 funds received
- (3) includes upgraded outdoor book drop

(Note: Unaudited at time of publication.)

(Note: Payroll has not been adjusted for EOY)

Expenditure Report - Current Year Only

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TOWN OF AUBURN
As Of: January, GL Year 2019

Account Number	Net Budget	MTD Exp	YTD Exp	Encumbered	Remaining	%Used
General Fund						
01-4550-1-110-1	56,137.00	4,150.58	4,150.58	0.00	51,986.42	7.394
01-4550-1-120-1	54,450.00	2,706.13	2,706.13	0.00	51,743.87	4.970
01-4550-1-120-2	9,426.00	685.29	685.29	0.00	8,740.71	7.270
01-4550-2-220-1	7,441.00	444.96	444.96	0.00	6,996.04	5.980
01-4550-2-221-1	1,740.00	104.06	104.06	0.00	1,635.94	5.980
01-4550-2-230-1	6,271.00	472.34	472.34	0.00	5,798.66	7.532
Totals General Fund	135,465.00	8,563.36	8,563.36	0.00	126,901.64	6.321
Grand Total	135,465.00	8,563.36	8,563.36	0.00	126,901.64	6.321

Auburn Planning Board
Annual Report 2019

In 2019, the all-volunteer Board approved the following:

Minor Site Plans	5	Minor/Major Subdivisions	5
Major Site Plans	2	Amend Approved Site Plan/Subdiv	2
Bond/Surety Releases/Reductions	10	Lot Line Adjustments/Mergers	3
Septic setback waivers	1	Informal Discussions	19
Presentations	0	Forestry Harvest	0
Request more Bldg. Permits	2	Conditional Use Permits	1
Extensions of Approval	0	Excavation permits	1 renewal
Zoning Ordinance Amend Mtg	9	Excavation Permits Not Renewed	1
Road Acceptance	2	Waivers from Site Plan	0
Master Plan Discussions	0	Voluntary Un-mergers	0
CIP Discussions	3		

The Town of Auburn Subdivision and Site Plan Regulations can be found under the Town of Auburn's website or a hard copy can be viewed at the Town Hall. The Subdivision and Site Plan Regulations are there to assist builders and developers to better understand the requirements needed within the Town of Auburn.

At the March election, the Planning Board proposed an amendment to the Zoning Ordinance to delete Article 6 – Flood Plain Development Regulations in its entirety and replace it with Article 6 – Flood Plain Management Ordinance. Amendment recommended by the Planning Board. Mr. Poltak was re-appointed as Planning Board Chairman by the Planning Board members. Mr. Grillo was also re-appointed as Planning Board Vice-Chairman by the Planning Board members. Mr. Edwards was re-appointed as an alternate by the Planning Board members.

All meetings are open to the public, and the Planning Board welcomes public involvement in the planning process. Public meetings are generally held the first and third Wednesday evening of each month at 7:00 p.m., with Public Hearings held on the third Wednesday of the month, beginning at 7:00 p.m. All meetings are held at the Town Hall, 47 Chester Road. The Planning Board has established a submission schedule for public hearings, which can be found under the Forms and Regulations section of the Town website. The Planning Board agendas and minutes are also available on line at the Town website along with the Town of Auburn's Master Plan and Capital Improvements Plan. A hard copy is also available for viewing at the Planning Office.

In 2009, the Town voted to adopt the procedure set forth in NH RSA 73:2, II, (b)(2) to have the planning board members elected as opposed to appointed as each appointed members' term expires. The members of the Planning Board work hard for the citizens and appreciate the continued support of the citizens of Auburn. Thank you. The Board encourages every resident to participate in its efforts. The Board encourages the citizens of Auburn willing to join us to submit a volunteer application form to the Select Board to become an alternate member of the Planning Board. The Planning Board may have up to four (4) alternates appointed to the Planning Board.

In August 2019, the Planning Board along with the town engineering firm, Stantec approved the 2020-2025 CIP (Capital Improvement Plan). The Planning Board will also begin working on Zoning Amendment changes that will be put before the voters at the March 2020 election.

I also wish to thank the members of the Planning Board. Each member commits many hours to meet the challenges of managing the growth and development of the Town.

Respectfully submitted,

Ronald Poltak
Chairman

Board members:

Ronald F. Poltak, Chairman	2021
Steven Grillo, Vice Chairman	2021
Michael Rolfe	2022
Jeffrey Porter	2020
Paula Marzloff, Alternate	2021
Tom LaCroix, Alternate	2020
Jess Edwards, Alternate	2022

Keith Leclair, Selectmen's Representative
Denise Royce, Land Use Administrator

Auburn Parcel Count

	# of Parcels	Value
RESIDENTIAL LAND ONLY (not including current use):	179	\$ 11,091,600
RESIDENTIAL LAND ONLY WITH CURRENT USE:	82	\$ 536,058
RESIDENTIAL LAND & BUILDING (not including current use):	1937	\$ 720,425,200
Median: \$ 352,800		
RESIDENTIAL LAND & BUILDING WITH CURRENT USE:	50	\$ 20,726,817
MANUFACTURED HOUSING ON OWN LAND:	9	\$ 1,897,900
MANUFACTURED HOUSING ON LAND OF ANOTHER:	111	\$ 745,800
RESIDENTIAL CONDOMINIUMS:	Included in Residential Buildings	
DUPLEX & MULTI-FAMILY:	75	\$ 32,593,743
COMMERCIAL/INDUST. LAND ONLY (not including current use):	26	\$ 6,005,800
COMMERCIAL/INDUST. LAND & BUILDING (not including current use):	87	\$ 61,080,500
COMMERCIAL/INDUST. WITH CURRENT USE:	1	\$ 294,301
UTILITY:	4	\$ 16,103,600
TOTAL TAXABLE:	2561	\$ 871,501,319
TOTAL EXEMPT/NONTAXABLE:	115	\$ 53,049,900
TOTAL NUMBER OF PARCELS:	2676	
(TOTAL NUMBER OF CARDS):	2730	
PROPERTIES WITH VIEWS (included above):	70	
PROPERTIES WITH WATER FRONTAGE (included above):	38	
DRA CERTIFICATION YEAR:	2018	
LARGEST PROPERTIES		

You do not have any individual properties that either represent at least 10% of the total taxable assessed value
or have an assessed value of at least \$25 million.

AUBURN POLICE DEPARTMENT

In 2019 the Auburn Police Department handled 10,762 calls for service, 2,514 more calls than in 2018. The department credits this not only to our officers on patrol, and implementation of two officers on duty at a time, but also to the Neighborhood Watch Groups and the residents who help us keep a watchful eye for our town.

The police department staff had a great time participating in various town events and appreciate your support with all of our community projects.



Coffee with a cop



Old Home Day



Auburn Village School Vs. Safety
Complex Softball Games



Santa Parade



Trunk or Treat

In 2019, I wanted to give the community residents a chance to experience the day to day operations of the police department and created a Citizen Police Academy. We had five community members volunteer to participate in our pilot program. These members were able to experience, learn, and interact with our officers. The six-week program outlined procedures such as use of force, defensive tactics, handcuffing, K9 tracking, and tasers. In addition, they learned crime scene techniques and participated in a mock trial at Candia District Court. The program was well received and we will be offering it again in early fall of 2020.



2019 also brought us some personnel changes.

In April Officer Beaulieu was promoted to Master Patrolman and June Officer Huard was promoted to Sergeant. In September we hired full-time Officer Ryan Goulet, and in December part-time Officer Chance Spinney joined the department.



During the year we had a few officers move on from our department. In April Officer Dana Filip resigned to focus on his full-time job with Manchester Water Works, Officer Muzafer Aku took a job with Londonderry Police Department, and in December Officer William Barry left us to pursue other endeavors.

We are so grateful to the community for your constant support to the department and the staff. Not only in our policing but also in the many community projects we do; and look forward to continuing in the years to come.

Respectfully,

Chief C. Pelton

AUBURN POLICE DEPARTMENT

THE FOLLOWING IS A BRIEF LIST OF OUR 2019 ACTIVITY:

ACCIDENTS: 126
MOTOR VEHICLE STOPS: 2,359
SUSPICIOUS ACTIVITY CHECKS: 485
INCIDENTS: 268
ARRESTS: 91



Command Staff

Chief Charles Pelton
Lieutenant Charles Chabot
Sergeant Kevin Cashman
Sergeant James Huard

FULL TIME:

Master Patrolman Chris Beaulé
Master Patrolman Calvin Kapos
Officer Anita Lombardo
Officer Karl Hanson
Officer Ryan Goulet

PART TIME:

Officer Daniel Goonan
Officer Greg Santuccio
Officer Peter Lennon
Officer Jason Ientile
Officer Gary Bartis
Officer Chance Spinney

SUPPORT STAFF:

Officer Manager
Lillian Deeb

Records Manager/Community Outreach Coordinator
Melissa Gates

Animal Control Officer
Jarlene Cornett

Parks and Recreation – 2019

It's been another busy and fun year for the Auburn Parks and Recreation Commission. We are so grateful to all who supported our programs and events as well as the many volunteers that have made our programs so successful in 2019.

In April, Parks and Rec was able to purchase a truck for department use. It is a great upgrade to our department. You may have seen it driving around town with our logo on the side. This makes it much easier for our staff to clean and maintain the P&R properties throughout town.

We are also very excited about the addition of lights on the soccer at Wayne Eddows as well as an upgrade to energy efficient lights on the baseball field. With the addition of the lights at the soccer field, we are able to schedule many more games, practices and programs when the sun goes down. Updating the baseball lights was long overdue and we are thrilled that we could tie both projects in together. A huge thank you to Tom Skeffington for donating so much time and materials for the project.

A new memorial bench was installed at the Circle of Fun playground in memory of Helen Hlitz. Helen was the Parks and Recreation Commission Secretary for many years. The bench was placed at the park so that a visitor could sit and watch their child on the playground or turn and watch a summer concert, two projects that near and dear to Helen. Thank you to all the donors that paid for this special bench.



We are happy to continue with many of the events that have brought the community together in the past as well as offer many new programs. This year Parks and Rec offered....

Winter Carnival & Burning of the Trees
 Ski Programs to McIntyre & Pat's Peak with AVS
 Senior Dinner
 Junior Chef
 Town-Wide Yard Sale
 Teen Painting Night- *NEW in 2019*
 Spring Senior Trip to Essex, MA
 Old Home Day with the Police & Fire Departments
 Teen Council
 Summer Concerts (June & August)
 Playdate in the Park
 Camp Adventure
 Basketball Camp- *NEW in 2019*
 Fast Track Running Program
 Summer Senior BBQ
 Fall Senior Trip to Cannon Mountain Tramway
 Trunk or Treat with the Police Department
 Painting Workshop for Adults- *NEW in 2019*
 Tai Chi for Seniors- *NEW in 2019*
 Community Trip to Foxwoods – *NEW in 2019*
 Babysitting Class
 Coffee House Concert
 Tree Lighting- *NEW in 2019*
 Polar Express Movie Night- *NEW in 2019*



Thank you to the Auburn Community for your support throughout the year. We are looking forward to another fun year ahead.

Respectfully Submitted,

Parks and Recreation Commission

Patricia Rousseau, Chairman	2020
Margie McEvoy, Vice Chairman	2021
Dave Oliveira	2019
Zach Eaton	2019
Patrick Kelly	2020
Mary Royer	2021
Todd Bedard, Selectmen Representative	

Amy Lachance, Parks and Recreation Coordinator
 Mike Dobmeier, Facilities Manager



"It's the mission of the Auburn Parks and Recreation Commission to provide a wide range of recreational and leisure opportunities in an effort to enhance the quality of life for all Auburn residents and promote positive physical, social and emotional experiences. In our effort to achieve this goal we will continue to provide parks and recreation facilities that are safe, accessible, and aesthetically pleasing to the entire community."

REPORT OF THE ROAD AGENT

The past year has been a fairly typical one for road operations with a cold winter that didn't set any snow records, and a productive construction season with several road improvement projects accomplished.

Winter 2019 brought a typical amount of snow and ice over the course of the season. I want to thank all of the local sub-contractors for their dedicated services to the Town of Auburn. Although residents don't always see it, these individuals work many long hours, and often under the worst of conditions, in order to make sure the Town's roadways are as safe as they can be for the motoring public.

Once spring arrived, our road improvement efforts turned towards the reconstruction of approximately 1,650-feet of Spofford Road and 1,500-feet of Lakeview Way. And nearly 500-feet of the five-way intersection of Coleman Road, Dearborn Road and Chester Turnpike was also reconstructed, while the Town had to correct some additional drainage issues on Dartmouth Drive.

Shim and overlay paving was completed on Acorn Avenue, Joan Drive, Lovers Lane, Old Candia Road, and Walnut Drive during 2019; in addition to the ongoing cleaning of dozens of catch basins and miles of ditches in the Town's road network.

In 2020, our construction efforts will focus on the completion of the upper portion of Pingree Hill Road and the replacement of eight catch basins for drainage improvement. Shim and Overlay activity will be performed on portions of Cohas Drive, Hooksett Road, Old Candia Road and Sandy Knoll Drive.

Since first being elected Road Agent in March 2006, we have worked on an overall effort of reconstructing the Town's roads to a condition that would generally allow basic maintenance and a shim & overlay to then be what would be needed throughout the Town to maintain these improvements. We are getting close to completing the major reconstruction work that is necessary to achieving that goal. I sincerely appreciate the many positive comments we continue to hear about the condition of our town roads. This reinforces our belief that we are achieving the Town's long-standing goal of improving and maintaining Auburn's roads. All of this is the result of efforts by a lot of individuals.

In addition to the physical work of the Road Agent, a considerable amount of time is also spent attending Board of Selectmen meetings, participating in pre-construction meetings and site walks of subdivision roads or projects that will impact Town roads, serving as a member of Auburn's Highway Safety Committee and similar activity.

It has been my privilege to serve as Auburn's Road Agent, and I would like to thank the voters for placing their confidence in me. I would also like to thank the Department heads, Town Hall staff, the Board of Selectmen and Budget Committee for continuing to support our efforts.

Respectfully submitted,

Michael Dross
Road Agent

SCHEDULE OF TOWN PROPERTY

<u>Map</u>	<u>Lot</u>	<u>Location</u>	<u>Acres</u>	<u>Value</u>
1	36	Wayne R. Eddows Memoiral Fields, Priscilla Lane	68.0920	\$513,100
5	12 -- 6	Pingree Hill Fire Station & Land, 6 Pingree Hill Road	2.1030	490,000
9	28 - 1 -24	Land, Harvard Drive (Fire Suppression)	0.9220	13,300
10	3 -- 2	Public Safety Complex, 55 Eaton Hill Road Extension	9.6970	1,282,900
11	19 -- 1	Highway Garage & Land, 273 Chester Turnpike	27.0200	526,500
18	48	Sun Valley Park	1.3480	135,700
23	10-A	Circle of Fun Playground (Gazebo)	0.0000	8,500
26	9	Griffin Free Public Library & Land, 22 Hooksett Road	2.4000	464,100
26	27	Town Hall & Land, 47 Chester Road	0.8240	547,400
		Auburn Village Cemetery, Eaton Hill Road Extension		
		Longmeadow Cemetery, Chester Road		
<u>Conservation and Green Space Land</u>				
2	3 -- 4	Land, Steam Mill Road (Conservation Easement)	10.1000	162,100
2	6	Land, Wilsons Crossing Road (Conservation Easement)	56.6130	256,400
2	7 -- 3	Land, Steam Mill Road (Nutt Road - Conservation Easement)	6.0000	141,700
2	10	Land, Steam Mill Road (Conservation Easement)	1.2500	141,300
4	5 -- 3	Land, Audubon Way (Conservation Easement)	84.3200	61,700
4	24 -- 11	Land, Rockwood Terrace	0.5000	95,900
5	9	Land, Rattlesnake Hill Road	3.2870	128,800
5	10 -- 10	Land, off Pingree Hill Road	2.0000	7,000
5	45	Land, Calef Road	2.0000	107,600
5	69 -- 8	Land, Hawthorne Drive	4.1900	
5	69 -- 28	Land, Hawthorne Drive	3.2600	
8	8	Land, Bunker Hill Road	5.2860	110,000
9	16 -- 19	Land, Star Circle	3.3040	122,600
12	16 -- 12	Land, Meadow Lane	5.3400	135,600
13	23	Land, Joan Drive	3.0000	121,600
<u>Tax Collector Deeds</u>				
1	7	Land, Rattlesnake Hill Road Extension	42.0000	148,300
2	40	Land, Pingree Hill Road (Backland)	34.0000	54,700
2	48	Land, Pingree Hill Road	1.0000	3,200
2	50	Land, off Pingree Hill Road	7.5000	23,600
12	16 -- 1	Land, Hooksett & Hills Road	2.0000	113,200
12	16 -- 2	Land, Hills Road	2.0000	124,600
13	2	Land, Old Candia Road	0.25	7,300
13	24	Land, Old Candia & Depot Roads	0.7500	72,100
23	12	Land, Bunker Hill Road	0.1100	7,300
Total Acreage & Value of Inventory of Town Property			392.4660	\$6,128,100



2019 Town of Auburn Report

By Southern New Hampshire Planning Commission

The Southern New Hampshire Planning Commission (SNHPC) has a wide range of services and resources available to help member communities with a variety of land use planning and transportation challenges and concerns. Each year, with the approval of appointed representatives, the Commission's skilled staff designs and carries out programs of regional significance mandated by New Hampshire and federal laws or regulations, as well as local projects which pertain more exclusively to a specific community.

Often, Community Planning Boards, Conservation Commissions, and Governing Boards request assistance from SNHPC for traffic, pedestrian, and bicycle counts, grant assistance, specific studies, mapping, and facilitation services. Technical assistance is provided in a professional and timely manner as SNHPC carries out projects of common interest and benefit to all member communities; keeps officials apprised of changes in planning and land use regulations; and in conjunction with the New Hampshire Municipal Association, offers annual training workshops for Planning Board and Zoning Board members. In 2019, it has been the Commission's pleasure to assist the community conducting traffic counts, assisting with mapping stormwater infrastructure, updating land use maps, and working with Town staff on planning requests.

The following table details services performed for the Town of Auburn during the past year and includes both hours worked specifically for the Town and for projects involving multiple municipalities. In the latter case, the total hours spent by SNHPC staff are divided equally by the number of communities, resulting in time allotment attributed to each of the communities. Examples of regional projects are the development of the New Hampshire Department of Transportation (NHDOT) Ten-Year Transportation Improvement Plan and the organization of a legislative event for NH Legislators and local officials in the SNHPC region.

No.	Hours	Project Description
1.	45.8	Performed traffic counts at 11 sites in town.
2.	84.8	Began the Congestion Management Process Plan update for the SNHPC region.
3.	60.9	Conducted a culvert field assessment in the Town of Auburn for ongoing development of the Regional Vulnerability Assessment; this work identifies climate related risk to culverts and small bridges. In 2019, data from SNHPC meetings with local managers documented specific risk factors such as past flooding incidents, beaver activity, or poor physical condition and utilized this information in prioritizing risk among all documented stream crossings.
4.	33.2	Implemented the Becoming Age-Friendly Pilot Program Phase III and began Phase IV: Continued outreach efforts with community representatives and staff. Offered pilot programs in which the Commission could tackle various community identified issues related to aging issues. With funding from AARP, in 2019 SNHPC hosted a statewide forum on age-friendly housing opportunities in New Hampshire.
5.	31.2	Continued the development of the SNHPC Public Participation Plan.
6.	26.6	Provided staff support to Robert Frost/Old Stagecoach Scenic Byway, including meeting preparation, communication, and follow-up activities.
7.	25.8	Compiled building permit data and certificate of occupancy permit records to record dwelling unit totals from all municipalities in the region.

8.	17.2	The FY 2019-2022 Transportation Improvement Program was developed and approved.
9.	12.6	Coordinated the establishment of regional transportation performance measures through Partnering for Performance NH (PFPNH) workgroup.
10.	12.6	Represented the Commission on the MS4 Storm Water Coalition and helped with regional coordination of MS4 Efforts.
11.	12.3	Continued updating the SNHPC Regional Transportation Plan.
12.	11.6	Represented the interests of the Town on the Region 8 Regional Coordinating Council for the Statewide Coordination of Community Transportation Services Project.
13.	11.6	Provided assistance to Statewide Coordinating Council for Community Transportation (SCC).
14.	11	Conducted outreach to towns for the development of Road Safety Audit (RSA) and Highway Safety Improvement Program (HSIP) funding applications to the NHDOT.
15.	9.7	Continued work with the Environmental Protection Agency (EPA) Brownfields Region-wide Assessment Grant for environmental studies and investigations to help move contaminated sites to clean up, redevelopment and reuse.
16.	8.3	Provided monthly information to the Planning Board regarding upcoming meetings, project and grant updates, webinars and other training opportunities through the planning commission's quarterly Newsletters, monthly Media Blasts and periodic E-Bulletins.
17.	8.1	Met with business owners and local community groups throughout the region to share information on the availability of SNHPC's complete streets demonstration materials, and services such as design, installation, and staffing of demonstration projects.
18.	7	Coordinated with regional municipalities and the NHDOT to develop the 2019-2028 Ten-Year Transportation Improvement Plan.
19.	6.8	Participated in the Complete Streets Advisory Committee; organized a region-wide forum and provided feedback for the NHDOT State Bicycle/Pedestrian Plan.
20.	6.3	Provided detailed analysis of survey results from the State Plan on Aging prepared by NHDHHS.
21.	6.2	Developed an interactive map of volunteer driver services in the State of New Hampshire.
22.	10	Conducted two bicycle/pedestrian counts on the Rockingham Rail Trail in Auburn.
23.	2.8	Continued updating the regional travel demand model, which is used to forecast traffic volumes on roads in throughout the region.
24.	1.5	Coordinated the establishment of regional transportation performance measures through Partnering for Performance NH (PFPNH) workgroup.
25.	1	Organized and facilitated the Legislative Event "Tiny Homes in New Hampshire" for NH Legislators and local officials in the SNHPC region.

Town of Auburn Representatives to the Commission

Paula Marzloff
William G. Herman
Ronald F. Poltak, Alternate

Executive Committee Member: William G. Herman.



TAX COLLECTOR'S REPORT 2019

The Office of the Tax Collector is responsible for collecting revenue for property, yield, and current use taxes. Other major departmental responsibilities include responding to inquiries from banks, mortgage companies, attorney's offices and the general public. All of these transactions are handled in a courteous and timely manner.

The committed Property Tax Levy for 2019 was in the amount of \$16,014,191.00 of which we collected \$15,675,411.96. Which leaves about \$338,779.04 in uncollected taxes - or approximately 2.11%.

There remains approximately \$142,806 in Unredeemed Liens from prior tax years.

In addition, we collected Land Use Change Tax (LUCT) fees in the amount of \$156,000 – which goes to the Conservation Commission.

The tax rate for 2019 is \$18.81.

Respectfully submitted,

Susan Jenkins, Tax Collector
Walter Milne, Deputy Tax Collector



Tax Collector's Report

For the period beginning and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION ?

Municipality:

County:

Report Year:

PREPARER'S INFORMATION ?

First Name

Last Name

Street No.

Street Name

Phone Number

Email (optional)



New Hampshire
Department of
Revenue Administration

MS-61

Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2018	Year: 2017	Year: 2016	
Property Taxes	3110		\$302,219.40			
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185		\$41.38			
Excavation Tax	3187					
Other Taxes	3189		\$1,451.02	\$381.76		
Property Tax Credit Balance ?						
Other Tax or Charges Credit Balance ?						

Taxes Committed This Year	Account	Levy for Year of this Report	2018	Prior Levies	
Property Taxes	3110	\$16,014,191.00	\$76,520.00		
Resident Taxes	3180				
Land Use Change Taxes	3120	\$106,000.00	\$65,000.00		
Yield Taxes	3185	\$519.86	\$13,110.91		
Excavation Tax	3187				
Other Taxes	3189	\$4,581.12			
-					
Add Line					

Overpayment Refunds	Account	Levy for Year of this Report	2018	2017	2016
Property Taxes	3110	\$63,799.88	\$7,831.00		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
-					
Add Line					
Interest and Penalties on Delinquent Taxes	3190	\$3,197.01	\$20,556.16	\$56.60	
Interest and Penalties on Resident Taxes	3190				

Total Debits		\$16,192,288.87	\$486,729.87	\$438.36	
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New Hampshire
Department of
Revenue Administration

MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2018	2017	2016
Property Taxes	\$15,675,411.96	\$340,262.58		
Resident Taxes				
Land Use Change Taxes	\$93,500.00	\$62,500.00		
Yield Taxes	\$519.86	\$13,152.29		
Interest (Include Lien Conversion)	\$3,197.01	\$20,556.16	\$56.60	
Penalties				
Excavation Tax				
Other Taxes	\$3,054.08	\$1,451.02	\$381.76	
Conversion to Lien (Principal Only)				
<input type="text" value="-"/> Carry-over		\$37,419.26		
<input type="button" value="Add Line"/>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2018	2017	2016
Property Taxes	\$40,601.00	\$8,888.56		
Resident Taxes				
Land Use Change Taxes		\$2,500.00		
Yield Taxes				
Excavation Tax				
Other Taxes				
<input type="text" value="-"/>				
<input type="button" value="Add Line"/>				
Current Levy Deeded				



New Hampshire
Department of
Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2018	2017	2016
Property Taxes	\$361,977.92			
Resident Taxes				
Land Use Change Taxes	\$12,500.00			
Yield Taxes				
Excavation Tax				
Other Taxes	\$1,527.04			
Property Tax Credit Balance ?				
Other Tax or Charges Credit Balance ?				
Total Credits		\$16,192,288.87	\$486,729.87	\$438.36

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$376,004.96
Total Unredeemed Liens (Account #1110 - All Years)	\$142,806.00



New Hampshire
Department of
Revenue Administration

MS-61

Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2017	Year: 2016	Year: 2015
Unredeemed Liens Balance - Beginning of Year		\$108,502.89	\$30,097.16	\$5,182.38
Liens Executed During Fiscal Year	\$137,505.15			
Interest & Costs Collected (After Lien Execution)	\$2,823.20	\$17,948.87	\$10,181.86	\$330.96
-				
Add Line				
Total Debits	\$140,328.35	\$126,451.76	\$40,279.02	\$5,513.34

Summary of Credits

	Last Year's Levy	Prior Levies		
		2017	2016	2015
Redemptions	\$51,910.82	\$56,268.22	\$25,120.16	\$2,061.94
-				
Add Line				
Interest & Costs Collected (After Lien Execution) #3190	\$2,823.20	\$17,948.87	\$10,181.86	\$330.96
-				
Add Line				
Abatements of Unredeemed Liens				\$3,120.44
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110	\$85,594.33	\$52,234.67	\$4,977.00	
Total Credits	\$140,328.35	\$126,451.76	\$40,279.02	\$5,513.34

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$376,004.96
Total Unredeemed Liens (Account #1110 - All Years)	\$142,806.00



AUBURN (23)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Susan

Preparer's Last Name

Jenkins

Date

01/08/2020

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's Signature and Title

TAX RATE CALCULATION - 2019

TOWN PORTION

Gross Appropriations	\$5,722,362
Less: Revenue	(2,752,860)
Less: FB from Surplus	(110,000)
Add: Overlay	54,998
Add: War Service Credits	<u>180,500</u>
Net Town Appropriation	
Approved Town Tax Effort	\$ 3,095,000

\$ 3.59 Town Rate

SCHOOL PORTION

Net Local School Budget	\$14,598,824
Less: Revenue	
Less: Education Grant	(2,319,863)
Less: State Education Taxes	<u>(1,652,389)</u>
Approved School Tax Effort	\$ 10,626,572

\$ 12.35 Local School Rate

STATE EDUCATION TAXES

Equalized Valuation (no utilities) x		
844,445,228	\$1,652,389	
Divide by Local Assessed Valuation (no utilities)		
860,548,828	\$ 1.96 State School Rate	

COUNTY PORTION

Due to County	\$ 781,399
Less Shared Revenue	-
Approved County Tax Effort	\$ 781,399

\$ 0.91 County Rate

Total Municipal Tax effort	\$ 16,155,360	\$ 18.81 TOTAL RATE
Less: War Service Credits	<u>(180,500)</u>	
Total Property Tax Commitment	\$ 15,974,860	

PROOF OF RATE

Net Assessed Valuation		Tax Rate	Assessment
State Education Tax (no utilities)	\$ 844,445,228	\$ 1.96	\$ 1,652,389
All Other Taxes	\$ 860,548,828	\$ 16.85	<u>14,502,971</u>
			\$ 16,155,360
Less: War Service Credits			<u>(180,500.00)</u>
			\$ 15,974,860

REPORT OF TOWN CLERK 2019

	DEPOSITS	EXPENDITURES	REVENUE
MOTOR VEHICLE Permits & Titles	\$ 2,213,963.76		
Outstanding NSF Checks & Refunds		\$ 395.30	
LESS REMITTED TO STATE		\$ 466,824.12	
TOTAL TOWN MV REVENUE			\$ 1,746,774.34
BOAT REGISTRATIONS	\$ 20,830.79		
Refunds		\$ 30.64	
LESS REMITTED TO STATE		\$ 14,378.00	
TOTAL TOWN BOAT REVENUE			\$ 6,422.15
DOG LICENSES	\$ 9,675.50		
FINES & CIVIL FORFEITURES	\$ 650.00		
LESS REMITTED TO STATE		\$ 3,309.00	
TOTAL TOWN DOG REVENUE			\$ 7,016.50
OTHER REVENUE			
POLE LICENSES			\$ 90.00
RETURN CHECK FEES			\$ 175.00
UCC FILINGS			\$ 2,430.00
CHECKLIST COPIES			\$ 338.00
TOTAL OTHER TOWN REVENUE			\$ 3,033.00
VITALS			
MARRIAGE LICENSES	\$ 950.00		
LESS REMITTED TO STATE		\$ 817.00	
VITAL RECORD SEARCHES	\$ 2,440.00		
LESS REMITTED TO STATE		\$ 1,281.00	
TOTAL TOWN VITALS REVENUE			\$ 1,292.00
TOTAL TOWN REVENUE			\$ 1,764,568.63

	2015	2016	2017	2018	2019
TOTAL # VEHICLES REGISTERED	8990	9146	9351	9664	9608
TOTAL # DOGS LICENSED	1318	1281	1409	1423	1494
TOTAL # BOATS REGISTERED	288	304	293	297	299

		# Voter Participation	# Registered Voters
Deliberative Session	2/ 2 /2019	59	4411
Local Election	3/12/2019	812	4365

Treasurer's Report 2019

	Cash Balance		Bank			State Motor	Bank	Cash Balance
TD Bank	1/1/2019	Receipts	Transfers In	Interest	Payables	Transfers Out	Vehicles Registry Charges	12/31/2019
General	\$5,834,543.09	19,899,435.70	0.00	19,890.48	(16,410,202.19)	(2,063,173.42)	(481,202.12)	(171.24) \$ 6,799,120.30
Payroll	16,723.40	0.00	1,646,800.00	0.00	(1,645,690.87)	0.00	0.00	0.00 17,832.53
Conservation	295,672.68	0.00	416,373.42	3,063.74	0.00	0.00	0.00	0.00 715,109.84
NHPDIP Funds	1,560,349.66	0.00	0.00	33,875.79	0.00	0.00	0.00	0.00 1,594,225.45
Town Totals	\$7,707,288.83	19,899,435.70	2,063,173.42	56,830.01	(18,055,893.06)	(2,063,173.42)	(481,202.12)	(171.24) \$ 9,126,288.12

Receipts from Selectmen's Office

Building Permits	\$ 75,919.80
Building Legal Fees	500.03
Cemetery Plot Purchases	3,600.00
Communication Betterment Fees	721.00
Deferred Property Taxes	5,092.00
Deferred Property Tax Interest	3,584.24
Developer Bonds & Escrows	67,371.25
Donations	200.00
Election Cost Reimbursement	1,344.26
Electric Return	1,074.93
Fines	152.71
Fire Department Stipend	11,185.05
Franchise Fees	66,672.02
Griffin Library	192.05
Health Insurance Reimbursement	12,188.19
Highway Block Grant	218,630.37
In Lieu of Taxes - Manchester Water Works	306,600.00
Insufficient Funds Fees	100.00
Insurance Claim	26,917.66
Legal Expense Reimbursement	800.00
Meals & Rooms Tax	284,409.75
Miscellaneous Income	110.48
Newsletter	9,775.00
Planning/Zoning Fees	8,048.64
Police Details	158,793.36
Police Fines	85.00
Police Grant - Step Detail	4,138.12
Police Grant - DUI/DWI	638.68
Police Speed Trailer/Vests	3,368.00
Police Photocopies	705.00
Police Pistol Permits	840.00
Police Prosecutor Fees	1,200.00
Police Witness Fees	391.70
Property Rental	175.00
Recreation Department Income	27,834.57
Reimbursement of Purchases	10,951.14
Sale of Town Vehicles/Property	7,551.00
Senior Trips	1,575.00
Site Plan - Auburn Village School	4,250.00
Transfer From Trust Funds	66,765.33
Welfare Reimbursements	10,680.06

Subtotal Selectmen's Office **\$1,405,131.39**

Receipts from Tax Collector

2019 Property Taxes	\$15,585,675.27
Interest	3,197.01
2018 Property Taxes	303,202.88
Interest	9,727.55
2019 Current Use and Interest	93,500.00
2018 Current Use	62,500.00
2019 Yield Tax	519.86
2018 Yield Tax and Interest	13,162.87
2019 Betterment	3,054.08
2017/2018 Betterment and Interest	1,998.32

Tax Liens Redeemed:

2018 Tax Levy	51,911.15
Interest	2,823.20
2017 Tax Levy	56,268.22
Interest	17,948.87
2016 Tax Levy	25,120.16
Interest	10,181.86
2013 Tax Levy	2,061.94
Interest	330.96

Subtotal Tax Collector **\$16,243,184.20**

Receipts from Town Clerk

Motor Vehicle Registrations	\$ 2,213,568.46
Boat Registrations	20,800.15
Dog Licenses	10,098.50
Dog Fines	225.00
Marriage Licenses	950.00
Checklists	338.00
Non-profit Filing Fee	5.00
Pole Tax	90.00
Returned Check Fees	175.00
UCC	2,430.00
Vital Statistic	2,440.00

Subtotal Town Clerk **\$ 2,251,120.11**

Grand total all receipts **\$19,899,435.70**

Respectfully Submitted,

Walter Milne
Town Treasurer

Vendor Payments

2019

Vendor Name	Amount	Vendor Name	Amount
CHRISTOPHERSON, CHRISTINE	\$1,566.00	BACKDRAFT GEAR DRYER	\$1,220.00
1640 HART HOUSE	\$1,713.40	BANK OF NEW ENGLAND	\$40.50
2-WAY COMMUNICATIONS	\$2,723.98	BARKING DOG	\$621.60
AAA ENERGY SERVICE	\$18,588.64	BATTERIES PLUS	\$137.55
AAA POLICE SUPPLY	\$964.00	BEAULE, CHRISTOPHER	\$712.08
ABATE, PAUL	\$51.86	BEAUMONT, SAUL	\$1,515.00
ABSOLUTELY SPOTLESS	\$11,360.00	BECHARD TIRE CO.	\$299.00
ACCURATE TITLE	\$202.00	BEDARD, TODD	\$937.50
ACCURATE TREE SERVICE	\$26,718.75	BEKTASH SHRINE CLOWNS	\$360.00
ADVANCED ELECTRONIC DESIGN	\$11,351.56	BELLEMORE	\$4,550.00
ADVANCED EXCAVATING & PAVING	\$298,520.17	BELTRONICS	\$8,500.47
AFFORDABLE VINYL WINDOWS	\$100.00	BEN'S CUSTOM CANVAS	\$50.00
AFLAC	\$6,863.34	BEN'S UNIFORM	\$1,129.06
AMERICAN IMAGING TECHNOLOGIES	\$614.15	BENOIT'S CONCRETE FLOORS	\$1,950.00
AIR CLEANING SPECIALISTS OF NH	\$1,120.00	BENSON LUMBER & HARDWARE	\$2,410.46
AKU, MUZAFER	\$329.12	BERGERON PROTECTIVE CLOTHING	\$13,051.76
ALL TRAFFIC SOLUTIONS	\$15,385.00	BERUBE'S TRUCK ACCESSORIES	\$217.00
ALLIANCE LANDSCAPING	\$1,278.00	BILL LIBBY PLUMBING & HEATING	\$6,060.00
ALLSAFE & LOCK	\$1,032.50	BLANCHARD, NICOLE	\$875.00
ALPHAGRAPHS	\$255.30	BLAZING SADDLES MOWING SERVICE	\$15,500.00
ALTERNATIVE DESIGNS	\$3,275.00	BOB PRATTE	\$400.00
AMERICAN THUNDER FIREWORKS	\$6,000.00	BODY ARMOR OUTLET	\$2,956.44
AMERIGAS	\$4,463.12	BOUND TREE MEDICAL	\$1,504.52
AMPUJA, JENNIFER	\$34.00	BOURQUE OIL & PROPANE	\$19,276.28
ANDERSON, JENNIFER	\$1,206.00	BOYLE, RYAN	\$93.63
ANDES VETERINARY SERVICE	\$1,238.73	BRENNAN, PAUL	\$9,000.00
ANDREW BALCH	\$1,020.00	BRISSON, RICH	\$250.00
ANS NETWORKING	\$45,557.09	BROOK HOLLOW SAND & GRAVEL	\$106.34
AS-U-WISH CLEANING SERVICE	\$7,625.00	BROX INDUSTRIES	\$2,562.72
ASAP ROOFING	\$5,250.00	BUILDERS INSTALLED PRODUCTS	\$1,520.00
AT&T	\$16,808.00	BURKE EMERGENCY RESTORATION	\$865.19
ATLANTIC TACTICAL	\$97.20	BUXTON OIL	\$382.35
ATS EQUIPMENT	\$2,435.05	CAI TECHNOLOGIES	\$6,380.00
AUBURN ELECTRIC	\$4,171.00	CANDIA LUMBER, HARDWARE	\$1,975.12
AUBURN HISTORICAL ASSOC	\$5,000.00	CARROT-TOP INDUSTRIES	\$289.46
AUBURN SCHOOL DISTRICT	\$11,086,095.00	CASHMAN, KEVIN	\$588.75
AUBURN VOLUNTEER FIREMEN'S	\$300.00	CEASER CHIMNEY	\$850.00
AVALANCHE SCREEN PRINTING	\$1,581.00	CECILIA EATON, TRUSTEE	\$258.87
AVALANCHE TOWING & RECOVERY	\$200.00	CEN-COM	\$563.00
AVITAR ASSOCIATES	\$34,482.00	CENTRAL PAPER PRODUCTS	\$546.10
AXON ENTERPRISE	\$3,949.00	CHABOT, JR., CHARLES	\$425.41
B & K FITNESS	\$145.00	CHESTER HILL	\$35,321.69
		CHESTER, TOWN OF	\$2,259.36

**Vendor Payments
2019**

Vendor Name	Amount	Vendor Name	Amount
CHILD ADVOCACY CENTER	\$1,200.00	DOUGLAS, LINDSAY	\$99.00
CITY OF CONCORD, NH	\$300.00	DRAGON MOSQUITO CONTROL	\$1,600.00
CITY OF MANCHESTER, NH	\$13,540.80	DROSS, MICHAEL	\$126,452.32
CIVIC PLUS	\$1,900.00	DULAC CONCRETE FOUNDATIONS	\$5,000.00
COACH COMPANY	\$1,259.00	DUPONT STORAGE SYSTEMS	\$8,960.00
COAPLAND, BARBARA	\$315.24	DYNAMIC DRILLING AND BLASTING	\$15,745.00
COASTAL CPR & FIRST AID	\$394.90	EAST COAST ELECTRONICS	\$4,800.00
COLL, TERRY	\$75.00	EAST COAST EMERGENCY OUTFITTER	\$4,850.35
COMCAST	\$11,633.20	EASTERN MINERALS	\$174,744.16
COMMUNICATION CONSTRUCTION	\$475.00	EASTPOINT LASER	\$250.00
CONSOLIDATED COMMUNICATIONS	\$1,715.14	EATON, RICHARD	\$150.00
CORNERSTONE CEMETERY SERVICES	\$800.00	EATON, RICHARD	\$1,250.00
CORNETT, JARLENE	\$2,671.24	ECITYSYSTEMS	\$1,260.00
COTE, HANNA	\$810.00	ECONO SIGNS	\$2,639.97
COVIS, DEANNA	\$2,194.00	ELITE K-9	\$130.60
CRAFTSMEN PRESS	\$193.00	ELLIOT HOSPITAL LABORATORY	\$150.00
CRITTER CONTROL OF NH	\$1,946.00	ENTREKIN, DARREN	\$103.86
CROWN TROPHY	\$1,213.45	ERIC C. MITCHELL & ASSOCIATES	\$520.00
D.R. GUILBEAULT AIR COMPRESSER	\$2,245.80	ESO	\$1,970.00
DANE DEVELOPMENT	\$1,052.25	ESPANA BUILDING & DEVELOPMENT	\$23,181.21
DAVE'S SEPTIC SERVICE	\$4,216.31	ESSEX RIVER CRUISES & CHARTERS	\$825.00
DAVE'S SMALL ENGINE	\$90.00	EVERSOURCE	\$35,693.68
DEAD RIVER COMPANY	\$580.56	EVIDENT	\$77.65
DEAN'S CARPET ONE	\$1,165.00	FANNING, LAUREN	\$484.78
DEDHAM SPORTSMEN'S CENTER	\$1,506.00	FBI-LEEDA	\$1,390.00
DEEB, LILLIAN	\$447.71	FENCE'S UNLIMITED	\$10,625.00
DEGRAFFE, JARED	\$2,075.00	FERGUSON WATER WORKS	\$17,352.53
DEL R GILBERT & SON BLOCK	\$637.74	FERRARINI, MICHAEL	\$615.00
DELL BUSINESS CREDIT	\$389.97	FIRE CATT	\$3,079.04
DEMOULAS SUPERMARKETS	\$150.00	FIRE TECH & SAFETY	\$2,724.00
DEPARTMENT OF AGRICULTURE	\$3,309.00	FIREMATIC SUPPLY	\$4,677.22
DERRY, TOWN OF	\$135,388.00	FIRSTLIGHT FIBER	\$738.84
DESMARAIS, CINDY	\$42.14	FORD MOTOR MUNICIPAL FINANCE	\$45,975.35
DETELLIS, GREG	\$87.80	FOREMOST PROMOTIONS	\$953.26
DIGNARD, TODD	\$36.11	FREEDOM PRINTERS	\$21,548.65
DION, DAVID	\$4,876.00	FREIGHTLINER NH	\$1,743.19
DIVERS COVE	\$34.00	FUNSPOT	\$572.00
DOBMEIER, KARL	\$1,671.92	GALLS AN ARAMARK	\$1,922.51
DODGE, NANCY	\$142.50	GALVIN, MARY	\$580.49
DOLLARD, DONALD	\$721.94	GARON, KAREN	\$75.00
DONAHU, TUCKER & CIANDELLA	\$5,398.76	GATES, MELISSA	\$211.97

**Vendor Payments
2019**

Vendor Name	Amount	Vendor Name	Amount
GEMINI ELECTRIC	\$1,981.01	INGERSOLL, WAYNE	\$30.00
GEORGE E SANSOUY	\$18,156.78	INTERNATIONAL CODE COUNCIL	\$979.44
GLENNON, PATRICK	\$45.00	INTERWARE DEVELOPMENT	\$5,610.60
GLOBAL EQUIPMENT COMPANY	\$0.00	INVESTIGATIVE TRAINING SOLUTIONS	\$195.00
GLOBAL PUBLIC SAFETY	\$16,605.48	JAMES A. BROOKS	\$109,445.50
GOAD, DAN	\$1,800.00	JAMES R. ROSENCRANTZ & SONS	\$362.00
GODDARD, K. LYNN	\$600.00	JAYS GUN SHOP	\$984.00
GOLDEN RULE CREATIONS	\$268.68	JCM ASSOCIATES	\$492.92
GONZALES, DARLENE	\$25.00	JENKINS, SUSAN	\$1,705.90
GRAINGER	\$1,835.46	JH ROLFE CONSTRUCTION	\$477,095.50
GRANITE STATE POLICE CAREER	\$375.00	JIM TROMBLY PLUMBING & HEATING	\$5,164.80
GREENWOOD EMERGENCY VEHICLES	\$10,178.15	JMJ PROPERTIES	\$136.68
GRIFFIN FREE PUBLIC LIBRARY	\$47,859.00	JOHN PACKARD	\$1,200.00
GUGGER, DAVID	\$36.00	JOHN'S AUTOMOTIVE SERVICE	\$30.00
HAMILTON, TIMOTHY	\$2,000.00	JORDAN EQUIPMENT	\$3,370.56
HANSON, KARL	\$197.71	JOY, PATIENCE	\$279.00
HARRIS COMPUTER SYSTEMS	\$12,971.65	JRR CONSTRUCTION	\$4,200.00
HD SUPPLY CONSTRUCTION	\$1,880.83	JULIANO, MAUREEN	\$484.00
HEADD, JAMES	\$462.50	K L JACK	\$92.75
HEALTHTRUST	\$351,126.43	KAPOS, CALVIN	\$20.99
HERMAN, WILLIAM	\$4,591.79	KELLY, PATRICK	\$1,843.65
HI-CLIFF-1-BUILDERS	\$12,200.00	KENT CLEAN SEPTIC	\$905.00
HIGHEST QUALITY LAWN CARE	\$17,677.50	KENYON LAWN & PROPERTY MAINT	\$45,496.37
HILLYARD	\$160.61	KNOX COMPANY	\$59.00
HK POWERSPORTS	\$57.56	KOFILE PRESERVATION	\$4,000.00
HODGDON, JENNIFER	\$150.00	KRYGERIS, NICOLE	\$38.97
HOIJER, NANCY	\$1,893.00	KUEHL, CINDY	\$34.00
HOME DEPOT CREDIT SERVICES	\$6,376.15	L.E.A.D.	\$166.41
HOME HEALTH & HOSPICE CARE	\$1,000.00	LACHANCE, AMY	\$6,390.01
HOOKSETT AGWAY	\$836.44	LAMPREY HEALTH CARE	\$500.00
HOWARD P. FAIRFIELD	\$511.21	LANGLEY, RONALD	\$310.00
HOWELL, BRYAN	\$1,775.00	LEADSONLINE	\$2,128.00
HQ PROPERTIES	\$6,841.13	LECLAIR, KEITH	\$150.00
HUARD, JAMES	\$279.25	LECLAIR, KEITH	\$1,250.00
HUNTRESS UNIFORMS	\$744.95	LENNON, PETER	\$80.00
HURLEY, BJ	\$214.00	LEONARD M. STEIN	\$790.00
ICSC	\$1,633.07	LEVASSEUR ELECTRICAL	\$16,874.00
IDS-IDENTIFICATION SOURCE	\$421.02	LEWIS, GAIL	\$875.00
IMPACT FIRE SERVICES	\$683.80	LEXIS NEXIS	\$1,202.98
IN THE LINE OF DUTY	\$150.00	LHS ASSOCIATES	\$2,997.56
INDUSTRIAL TRAFFIC LINES	\$18,935.01	LIBERTY INTERNATIONAL TRUCKS NH	\$1,571.26

**Vendor Payments
2019**

Vendor Name	Amount	Vendor Name	Amount
LIFE SUPPORT SYSTEMS	\$752.10	NCPMC	\$458.00
LIGHTS POLES PLUS	\$62,764.00	NE LIFT	\$325.00
LINDBLOOM, WILLIAM	\$25.00	NEACTC	\$35.00
LINXWEILER, JOANNE	\$426.92	NEACTC MAINE CONFERENCE	\$225.00
LONGMEADOW CONGREGATIONAL	\$200.00	NEOFUNDS	\$5,756.55
LONNIE MCCAFFREY LAW	\$20,199.96	NEPTUNE UNIFORM & EQUIPMENT	\$2,844.68
MACPHERSON, JENNIFER	\$735.00	NEW ENGLAND DUPLICATOR	\$292.50
MAILFINANCE	\$953.76	NEW ENGLAND STATE POLICE	\$100.00
MAILINGS UNLIMITED	\$2,904.72	NEW HAMPSHIRE DUMPSTERS	\$1,458.00
MAINE OXY/SPEC AIR SPECIALTY GAS	\$586.45	NEW HAMPSHIRE ELECTRIC CO OP	\$2,269.79
MALTAIS, DENIS	\$400.00	NEW HAMPSHIRE PARKS & REC	\$135.00
MANCHESTER HARLEY	\$3,360.00	NEW HAMPSHIRE PETERBILT	\$7,248.94
MANCHESTER HOSE & COUPLING	\$28.60	NEW LINE ELECTRIC	\$6,999.95
MANCHESTER WATER WORKS	\$2,122.00	NFPA	\$350.00
MASON, BRUCE	\$120.00	NH ASSOC OF CHIEFS OF POLICE	\$735.00
MASSABESIC QUICK LUBE	\$160.00	NH ASSOCIATION ASSESSING	\$20.00
MAST ROAD GRAIN	\$10,836.08	NH ASSOCIATION OF FIRE CHIEFS	\$236.00
MATAM INVESTMENT ASSOCIATES	\$22.99	NH BLACKTOP SEALERS	\$2,805.00
MATT BROWN'S TRUCK REPAIR	\$250.00	NH BUILDING OFFICIALS ASSOC	\$150.00
MATTES REMODELING	\$350.00	NH HEALTH OFFICERS ASSOC	\$35.00
MCCARTHY, REBECCA	\$25.00	NH MUNICIPAL ASSOC	\$5,583.00
MCDONNYS FARM	\$495.00	NH PUBLIC WORKS MUTUAL AID	\$25.00
MCEVOY, MARGIE	\$2,406.96	NH RETIREMENT SYSTEM	\$433,232.75
MCEVOY, MARGIE	\$100.00	NH TAX COLLECTORS ASSOCIATION	\$260.00
MCKESSON MEDICAL-SURGICAL	\$414.49	NHCTCA	\$120.00
MCMANUS, KELLEY	\$80.00	NHGFOA	\$910.00
MEINEKE CAR CARE CENTER	\$4,439.70	NHRPA	\$110.00
MEINEKE CARE CARE CENTER	\$64.95	NHTCA	\$50.00
MERKINGER, ANGELA	\$30.00	NHTCA/NHCTCA JOINT CERT	\$60.00
MILNE, WALTER	\$261.10	NHTCA/NHCTCA JOINT CERT	\$75.00
MINAKIN, JUDITH	\$75.00	NOGA, JOAN	\$75.00
MITCHELL MUNICIPAL GROUP	\$4,338.59	NORTH CONWAY GRAND HOTEL	\$390.00
MONGEAU, THEODORE	\$675.00	NORTHEAST RECORD RETENTION	\$750.00
MOW TOWN POWER EQUIPMENT	\$1,149.03	NORTHERN BUSINESS MACHINES	\$615.00
MOZER, MICHAEL	\$8.00	NYE, DAVID	\$107,307.50
MUNICIPAL MANAGEMENT ASSOC	\$100.00	O'HAGAN CORY	\$1,470.00
MUSCO SPORTS LIGHTING	\$262.10	OLDCASTLE ARCHITECTURAL	\$466.32
NASRO	\$40.00	OLIVEIRA, DAVE	\$246.41
NATIONAL ENGINEERING & TESTING	\$1,145.00	ON-GRADE CONSTRUCTION	\$24,565.00
NATIONAL PEN COMPANY	\$196.94	ON-SITE TRUCK REPAIR	\$12,060.58
NATIONAL SAFETY COUNCIL	\$470.00	ORIENTAL HEALING ARTS ASSOC	\$450.00

**Vendor Payments
2019**

Vendor Name	Amount	Vendor Name	Amount
OS-NETWORKS	\$321.45	ROCKINGHAM COMMUNITY ACTION	\$4,471.00
OSSIPEE MOUNTAIN ELECTRONICS	\$2,031.65	ROCKINGHAM COUNTY	\$781,399.00
OVERHEAD DOOR COMPANY	\$4,020.00	ROCKINGHAM COUNTY CHIEFS ASSOC	\$50.00
OWLSTAMP VISUAL SOLUTIONS	\$336.85	ROCKINGHAM LAW ENFORCEMENT	\$90.00
PAGE STREET STORAGE LEASING	\$1,755.00	ROCKINGHAM REGISTRY OF DEEDS	\$326.80
PARADIGM PLUMBING & HEATING	\$1,432.51	ROCKINGHAM NUTRITION	\$1,375.00
PARKER FARMS ASSOC	\$3,763.00	ROLFE BUILDERS	\$25,200.00
PATCO CABINETS	\$2,970.00	ROULEAU, MARIE	\$51.00
PELMAC INDUSTRIES	\$1,175.00	ROULEAU-COTE, CARRIE	\$3,492.45
PELTON, CHARLES RAY	\$139.10	ROUSSEAU, PATRICIA	\$1,478.71
PHAUP, RICHARD	\$1,400.00	ROY, REBECCA	\$34.00
PHILLIPS, ALEX	\$474.00	ROYCE, DENISE	\$700.64
PHOENIX PRECAST PRODUCTS	\$11,329.20	SAM'S CLUB	\$585.22
PIKE INDUSTRIES	\$8,989.98	SANEL AUTO PARTS	\$738.13
PISO, DON	\$495.00	SANTANDER LEASING	\$72,695.61
PLAZA, MATTHEW	\$1,545.00	SANTUCCIO, GREGORY	\$400.00
PLOURDE SAND & GRAVEL	\$28,231.85	SAULNIER, JAMES	\$449.74
PORTER, JEFFREY	\$195.40	SCHOOLLOCKERS	\$2,289.09
PORTER, KATHLEEN	\$300.00	SCOTT ROLFE	\$99,180.00
POWER UP GENERATOR SERVICE	\$1,660.00	SEA CREST CARWASH	\$30.00
PR RUSSELL	\$413.28	SOCHA, WILLIAM	\$2,804.00
PRECISION WEATHER FORECASTING	\$1,195.00	SOS ALARMS	\$1,500.00
PREMIER COACH	\$2,530.00	SOUTHEAST LAND TRUST OF NH	\$5,400.00
PRICE DIGESTS	\$139.97	SOUTHEASTERN NH HAZARDOUS MAT	\$7,249.01
PRIMEX	\$95,352.76	SOUTHERN NEW HAMPSHIRE	\$4,112.09
PRO IMAGE AUTOMOTIVE	\$2,818.49	SPOONER, JEREMY	\$1,768.00
PROFESSIONAL INTERIORS	\$450.00	STANTEC CONSULTING SERVICES	\$93,701.16
PROFESSIONAL LAW	\$289.00	STAR GRANITE COMPANY	\$640.80
QUILL	\$68.93	STATE MOTORS	\$1,221.96
R.B. LEWIS CONTROL SYSTEMS	\$1,875.00	STATE OF NEW HAMPSHIRE	\$5,299.41
R.C. BRAYSHAW & COMPANY	\$1,258.96	STERICYCLE	\$923.20
RAMOS, SHANNON	\$455.00	STEVE TEWKSBURY	\$2,800.00
RAY'S EXCAVATION	\$65,307.00	STRATEGIC CONTRACTING	\$1,652.00
RAYMOND, TOWN OF	\$3,708.82	STUDENT TRANSPORTATION	\$5,886.31
RED JACKET MOUNTAIN VIEW RESORT	\$1,014.81	SULLIVAN TIRE AND AUTO SERVICE	\$540.00
RELYCO	\$161.50	SULLIVAN, KENDRA	\$258.43
RESPONDER WIPES	\$219.60	SULLIVAN, MICHAEL	\$27.81
RICE SIGNS	\$227.95	SUMMIT VIEW DEVELOPMENT	\$69,987.57
RICK STEFANICK	\$300.00	SUPERIOR INTERIORS	\$510.00
RITTENBERG, SANDRA	\$30.00	SUPERIOR POWER EQUIPMENT	\$2,678.88
ROBIDOUX, ELIZABETH	\$5,000.00	SWANK MOTION PICTURES	\$435.00

**Vendor Payments
2019**

Vendor Name	Amount	Vendor Name	Amount
SYLVIA, KATHLEEN A	\$2,446.10	WB HUNT	\$224.49
TALLEN PHOTOGRAPHY	\$300.00	WB MASON COMPANY	\$9,928.79
TARGET NEW ENGLAND	\$12,780.00	WD PERKINS	\$11,026.26
TAX-EXEMPT LEASING CORP	\$48,213.46	WENDALL, RICHARD	\$4,010.00
THE BIKE BARN	\$70.00	WEX BANK	\$30,037.64
THE WOODSTOCK INN	\$1,336.78	WHALE'S TALE WATER PARK	\$1,104.00
TMDE CALIBRATION LAB	\$710.00	WILLIAMS, MICHAEL	\$3,313.37
TOSHIBA BUSINESS SOLUTIONS	\$1,474.20	WITMER PUBLIC SAFETY GROUP	\$5,768.74
TOTAL NOTICE	\$720.00	ZIEMBA, CHRIS	\$43.96
TOWER HILL CHURCH	\$200.00	ZOLL MEDICAL CORPORATION	\$440.35
TOWN BUILDINGS REHABILITATION	\$60,000.00		
TOWN OF LONDONDERRY	\$50.00		
TOWN PROPERTY REHABILITATION	\$50,000.00		
TOWNSEND ENERGY	\$434.76		
TREASURER - STATE OF NH	\$1,672.04		
TREE STREET MEDICAL GROUP	\$200.00		
TRIANGLE PORTABLE SERVICES	\$655.00		
TRITECH SOFTWARE SYSTEMS	\$6,183.75		
TURF DEPOT	\$251.54		
UFO PARTY RENTALS	\$725.00		
ULINE	\$992.70		
UNDER THE HOOD AUTO SERVICE	\$487.85		
UNION LEADER CORPORATION	\$4,305.10		
UNITED RENTALS	\$0.00		
UNITED SITE SERVICES	\$1,900.00		
UNITED STATES POST OFFICE	\$5,922.45		
UNIVERSAL ELECTRIC	\$930.00		
US SPRINT	\$16,808.00		
UTILITY SERVICE & ASSISTANCE	\$9,405.00		
VACHON, CLUKAY & COMPANY	\$12,000.00		
VAIL, KEVIN	\$38.81		
VALIC	\$47,928.86		
VALVOLINE INSTANT OIL CHANGE	\$84.96		
VERIZON WIRELESS	\$7,364.23		
VERTICAL DREAMS	\$720.00		
VILLAGE GARDEN DESIGN	\$110.00		
VILLENEAUVE, ALAN	\$930.00		
VISITING NURSE ASSOCIATION	\$2,500.00		
WADLEIGH, STARR & PETERS	\$11,684.51		
WALNUT PRINTING SPECIALTIES	\$751.00		
WAYPOINT	\$500.00		
		Total:	\$16,344,654.49

Auburn Zoning Board of Adjustment Annual Report 2019

The Zoning Board of Adjustment (ZBA) is the town board which is responsible for applying and interpreting the Zoning Ordinance. The Zoning Ordinance divides the town into "Zoning Districts" each with its own regulations. Specific property uses are permitted in each Zoning District, subject to particular restrictions. For example, you can have a house in the Residential District, or a store in the Commercial District. As long as the use or proposed use of your property is permitted under the Zoning Ordinance, you do not need to come before the ZBA. The ZBA does not have jurisdiction under certain other matters such as a building permit from the Building Inspector, site plan approval from the Planning Board, or a license from a state agency.

The Auburn ZBA considers applications for Special Exceptions, Variances, and Equitable Waivers. The ZBA also interprets the provisions of the Zoning Ordinance. In addition, when another town official or board makes a decision based on an interpretation of the Zoning Ordinance, that interpretation may be appealed to the ZBA.

Whether an applicant seeks a Special Exception, Variance, or Equitable Waiver, it is imperative that he/she understands the ZBA has very little, if any, subjective powers. The applicant must satisfy all of the requirements on which relief he/she seeks. These requirements are mandated by the State of New Hampshire, and are listed on the application, which the applicant must complete and provide to the ZBA several weeks before the hearing. Once accepted, a public hearing is scheduled and abutters are notified by certified mail. During the hearing, the ZBA decides whether the applicant has met all the legal requirements for the relief requested.

Certain uses are permitted by "Special Exception." If a person needs a Special Exception, application must be made to the ZBA. The ZBA then determines whether the use meets specific requirements. For example, home businesses are permitted only by Special Exception in the Residential One District.

Other uses are forbidden, either because they are not listed in the Zoning Ordinance as permitted uses (for example, having an automobile repair station in the Residential District), or because they violate some explicit restriction in the Zoning Ordinance (for example, building a structure too close to wetlands or setbacks). When the Zoning Ordinance deprives an owner of any reasonable use of his or her property, without a compelling benefit to the Town, the ZBA may grant a "Variance," which sets aside specific requirements of the Zoning Ordinance provided the property owner meets very specific requirements.

If prior construction or a subdivision violates the ordinance as the result of a good-faith error (*not* from ignorance of the Zoning Ordinance or failure to check relevant restrictions), the ZBA can grant an "Equitable Waiver;" provided certain conditions are met.

A use which is no longer permitted, but which has been in existence since before the Zoning Ordinance forbade it, is called a "nonconforming" or "grandfathered" use. Most nonconforming uses may continue unchanged, but an increase or change in a nonconforming use may forfeit the grandfathered status and require the owner of the property to apply to the ZBA for relief.

The Zoning Board consists of nine members. Five are appointed as full voting Members and the remaining are Alternate Members. All Board members are appointed by the Board of Selectmen to a three-year term. The Board of Selectmen also reappointed Mark Wright as Chairman of the ZBA to another three-year term. In March, James Lagana resigned as Vice-Chairman of the ZBA of which the Board members regretfully accepted. With Mrs. Neveu's resignation, the Board announced that Dennis Vieira, who was an Alternate Member of the board would become a full Member. With Charles (Stoney) Worster's resignation as an

Alternate Member of the Board, the Zoning Board of Adjustment welcomed Shawn Matte as an Alternate Member of the Board.

The Zoning Ordinance undergoes a yearly review by the Planning Board resulting in amendments presented in Warrant Article(s) for Town Meeting and Voted on during the March ballot voting.

The Auburn ZBA meets on demand at 7:00 p.m. on the fourth Tuesday of each month. The meetings are held at the Auburn Town Hall and are open to the public. The public is always welcome to attend ZBA meetings and, interested parties will be given the opportunity to address the Board as Cases are heard. The public hearings are announced under Legal Notices in *The Union Leader*. During 2019 the ZBA reviewed 26 applications in a 12-month period. Many of the applications were for multiple requests for relief. Of the 5 special exception requests, none were withdrawn, one was denied and 4 were granted. Of the 21 variance requests, 19 were granted, 2 were denied and none were withdrawn. There were no requests for extensions. In addition, the ZBA had no Appeals from an Administrative Decision. ZBA Agendas, Minutes, Rules of Procedure, Zoning Ordinance and Application Forms can be reviewed on the Town of Auburn's web site at <http://www.auburnnh.us>. The Zoning Board would like to thank the Town Officials, citizens and businesses for their support, with special thanks to Carrie Rouleau-Cote, Building Inspector/Code Enforcement Officer for her input and support throughout the year.

On behalf of the Town, the Chairman extends appreciation to each and every Board member for their commitment of time, energy and ideas. I would also like to encourage other town residents to consider volunteering and joining the ZBA. If anyone has an interest in joining the ZBA, please contact the Selectmen.

Respectfully submitted,

Mark A. Wright, Esq.
Chairman

Members and Alternates of the Zoning Board of Adjustment are as follows:

Members:	Mark A. Wright, Esq., Chairman	Michael DiPietro, Vice Chairman
	Kevin Stuart, Esq.	Stephen Carroll
	Dennis Vieira	

Alternates: Dale Phillips
Shawn Matte

Administrator: Denise Royce

Report of The Trust Funds of the Town of Auburn, NH 03032 on December 31, 2019				Report of The Trust Funds of the Town of Auburn, NH 03032 on December 31, 2019								
Record Number	Name of Trust Fund:	How Invested	PRINCIPAL			INCOME		Grand Total of Principal & Income at End of Year				
			Balance Beginning Year	New Funds Created	Cash Gains or (Losses)	With-drawals	Balance End Year		Income During Year-Amount	Expended During Year	Balance End Year	
Cemetery Funds												
1	Cemetery Maintenance Fund	Single Investment	4,000	4,900	-	-	8,900	27	95	-	122	9,022
2	Auburn Village Cemetery Trust - 204 Trusts	Common Investment	51,064	-	-	-	51,064	1,649	899	-	2,548	53,612
3	Longmeadow Cemetery Trust - 22 Trusts	Common Investment	44,909	-	-	-	44,909	44,102	1,512	(2,000)	43,614	88,523
Library Funds												
4	Griffin Library Trust - 5 Trusts	Single Investment	3,850	-	-	-	3,850	43	63	(43)	63	3,713
Other Funds												
5	Accrued Benefits Expendable Fund	Single Investment	-	-	-	-	-	50,912	869	-	51,781	51,781
6	Building Rehabilitation Fund	Single Investment	100,000	-	-	-	100,000	1,765	61,829	(64,765)	(1,172)	98,828
7	Insurance Retention Fund	Single Investment	-	-	-	-	-	4,568	78	-	4,646	4,646
8	Revaluation Fund	Single Investment	-	-	-	-	-	25,000	427	-	25,427	25,427
9	Social Health Fund	Single Investment	-	-	-	-	-	15,568	266	-	15,833	15,833
10	Town Property Rehabilitation Fund	Single Investment	-	-	-	-	-	-	50,263	-	50,263	50,263
11	School Construction Fund	Single Investment	-	-	-	-	-	134,587	2,296	-	136,884	136,884
12	Special Education Fund	Single Investment	-	-	-	-	-	150,943	2,575	-	153,518	153,518

GENERAL FUND BALANCE SHEET

As of December 31, 2018

Audited Amounts

ASSETS

Current Assets

Cash and Equivalents	\$ 6,119,822
Investments	1,560,350
Taxes Receivable (net)	423,010
Betterment Receivable	33,901
Prepaid Expenses	49,192
Due from Other Funds	2,000
TOTAL ASSETS	<u>\$ 8,188,275</u>

LIABILITIES AND FUND EQUITY

Current Liabilities

Accounts Payable	\$ 193,352
Accrued Payables	61,363
Due to School Districts	4,086,095
Due to Other Funds	905,192
Auburn Police Trailer	5,641
Deferred Revenue	364,552
TOTAL LIABILITIES	<u>\$ 5,616,195</u>

FUND EQUITY

Non Spendable Fund Balance	\$ 49,192
Restricted Fund Balance	61,491
Committed Fund Balance	162,980
Assigned Fund Balance	227,887
Unreserved Fund Balance	2,070,530
TOTAL FUND EQUITY	<u>2,572,080</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$ 8,188,275</u>

Note: Balance Sheet prior year are audited figures from Financial Statements

(General Operations)

COMPARATIVE STATEMENT OF APPROPRIATIONS

Year 2019

Purpose of Appropriations	Appropriations 2018	Expended 2018	(Over)/Under Appropriations	Appropriations 2019	Expended YTD 2019***	(Over)/Under Appropriations
General Government						
Executive Department Total	268,768	261,954	6,814	279,499	275,475	4,024
Election, Regis & Vital Stats Total	95,810	83,097	12,713	89,647	78,976	10,671
Financial Administration Total	160,833	153,195	7,638	107,854	105,033	2,821
Legal Expenditures Total	42,000	29,868	12,132	36,000	30,600	5,400
Personnel Administration Total	433,853	439,391	(5,538)	406,379	388,952	17,427
Planning & Zoning Total	37,651	25,091	12,560	49,151	18,152	30,999
Government Buildings & Mainten Total	127,443	112,512	14,931	139,230	124,840	14,390
Cemetery	25,280	24,916	364	33,960	30,967	2,993
Insurance Total	115,065	114,487	578	112,024	95,774	16,250
Advertising & Regional Assoc Total	8,829	8,855	(26)	9,313	9,196	117
Other Government Total *2	113,213	95,234	17,979	115,437	111,001	4,436
Total General Government	1,428,745	1,348,600	80,145	1,378,494	1,268,966	109,528
Public Safety						
Police Department Total *3	1,223,740	1,204,694	19,046	1,329,267	1,265,675	63,592
Ambulance Total	83,896	83,896	-	84,735	84,735	-
Fire Department Total	416,943	403,286	13,657	476,189	452,499	23,690
Building Inspection Total	69,864	60,759	9,105	72,518	62,824	9,694
Emergency Management Total	8,427	48,386	(39,959)	3	-	3
Other Public Safety	1,000	245	755	1,000	500	500
Total Public Safety	1,803,870	1,801,266	2,604	1,963,712	1,866,233	97,479
Highway & Streets						
Highways & Streets Total	942,865	1,004,754	(61,889)	997,997	1,032,251	(34,254)
Street Lighting Total	13,500	20,105	(6,605)	18,000	14,787	3,213
Total Highway & Streets	956,365	1,024,859	(68,494)	1,015,997	1,047,038	(31,041)
Sanitation						
Solid Waste Hazardous	8,500	7,927	573	10,400	9,259	1,141
Landfill Monitoring	10,000	10,200	(200)	12,000	10,500	1,500
Roadside Pickup	300	-	300	-	-	-
Total Sanitation	18,800	18,127	673	22,400	19,759	2,641
Health						
Health Administration Total	2,564	2,329	235	2,638	2,041	597
Animal & Pest Control Total	20,471	19,831	640	21,266	21,036	230
Health Agencies & Hospitals Total	5,875	3,375	2,500	5,875	5,875	-
Total Health	28,910	25,535	3,375	29,779	28,952	827
Welfare						
Direct Assistance Total	19,521	7,681	11,840	17,001	5,472	11,529
Intergovernmental Welfare Pmts Total	4,471	4,471	-	4,471	4,471	-
Total Welfare	23,992	12,152	11,840	21,472	9,943	11,529
Cultural & Recreation						
Parks & Recreation Total	111,171	108,835	2,336	125,867	117,790	8,077
Library	169,272	161,899	7,373	183,324	176,599	6,725
Patriotic Purposes Total	6,850	5,757	1,093	6,500	5,570	930
Total Cultural & Recreation	287,293	276,491	10,802	315,691	299,959	15,732
Conservation Administration						
Conservation Administration Total	2,351	1,137	1,214	2,571	591	1,980
Total Conservation Admin	2,351	1,137	1,214	2,571	591	1,980
Debt Service						
Long Term Bond Principle	1	-	1	1	-	1
Long Term Bond Interest	1	-	1	1	-	1
Tax Anticipation Interest	1	-	1	1	-	1
Total Debt Service	3	-	3	3	-	3

COMPARATIVE STATEMENT OF APPROPRIATIONS
Year 2019

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2019 Revenue Estimates

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	2,852,585	2,852,585	-
Timber	15,000	13,683	(1,317)
Excavation	-	-	-
Payment in Lieu of Taxes	306,600	306,600	-
Other Taxes	4,500	4,999	499
Interest & Penalties on Taxes	<u>35,000</u>	<u>44,375</u>	<u>9,375</u>
Total from Taxes	3,213,685	3,222,242	8,557
Licenses, Permits & Fees:			
Business Licenses, Permits & Fees	70,000	66,672	(3,328)
Motor Vehicle Permit Fees	1,700,000	1,746,744	46,744
Building Permits	70,000	74,660	4,660
Other	<u>17,000</u>	<u>17,623</u>	<u>623</u>
Total from Licenses, Permits & Fees	1,857,000	1,905,699	48,699
Intergovernmental:			
State:			
Meals and Rooms Distribution	284,410	284,410	-
Highway Block Grant	167,350	167,100	(250)
Hazardous Mitigation	-	-	-
Other	<u>1,000</u>	<u>5,250</u>	<u>4,250</u>
Total from Intergovernmental	452,760	456,760	4,000
Charges for Services:			
Income from Departments	50,000	53,495	3,495
Miscellaneous:			
Sale of Municipal Property	7,000	10,351	3,351
Interest on Investments	20,000	23,475	3,475
Other	<u>5,000</u>	<u>1,312</u>	<u>(3,688)</u>
Total from Miscellaneous	32,000	35,138	3,138
Total Revenues	<u>5,605,445</u>	<u>5,673,334</u>	<u>67,889</u>
Interfund Transfers In	4,455	4,455	-

Note: Revenue Figures represent amounts prior to adjustments for closing and are not audited figures

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2019-12/31/2019

--AUBURN--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
JOZWIAK, WESLEY DAVID	01/27/2019	MANCHESTER,NH	JOZWIAK, NATHAN	JOZWIAK, REBECCA
HARNUM, HUNTER JEAN	02/05/2019	MANCHESTER,NH	HARNUM, DAVID	LABRIE, MONIQUE
ARTEAGA, LUCAS RAMON	02/12/2019	CONCORD,NH	ARTEAGA, LUIS	CARRILLO, DIANA
GIRARD, AYL A GRACE	02/23/2019	MANCHESTER,NH	GIRARD, KEITH	GIRARD, KAITLIN
ROYCE, CALEB ANDRE	03/06/2019	EXETER,NH	ROYCE, TODD	ROYCE, HANNA
MINTER, DELANEY JO	03/22/2019	MANCHESTER,NH	MINTER, BRADLEY	VERRYT, KARA
BERGERON, REBEKAH LEANNE	03/26/2019	MANCHESTER,NH	BERGERON, PATRICK	BERGERON, TARAH
STUBBS, MYLES CHRISTIAN	04/02/2019	NASHUA,NH	STUBBS, JEFFREY	STUBBS, CHRISTINA
CASSEDY, WILLIAM PATRICK	04/11/2019	MANCHESTER,NH	CASSEDY, JUSTIN	CASSEDY, MAURA
SOCHA, HAILEY ELIZABETH	04/25/2019	MANCHESTER,NH	SOCHA, WILLIAM	SOCHA, EMILY
TRAVASSOS, OWEN ALFRED	05/05/2019	MILFORD,NH	TRAVASSOS, MARK	TRAVASSOS, KRISTIN
PROULX, DANIEL ROBERT	06/03/2019	MANCHESTER,NH	PROULX, MICHAEL	PROULX, SARAH
BURNS, JOSEPH MOREAU	06/29/2019	MANCHESTER,NH	BURNS, THOMAS	BURNS, COURTNEY
OGRADY, RORY WILLIAM MICHAEL	07/16/2019	MANCHESTER,NH	OGRADY, EDWARD	OGRADY, ALLISON
MICHAUD, JAXON STEPHEN	07/22/2019	MANCHESTER,NH		LUMB, JESSICA
SPINELLO, ISLA PATIENCE	08/16/2019	MANCHESTER,NH	SPINELLO, JOHN	SPINELLO, MEGAN
COHEN, EVERETT ALBERT	08/19/2019	LEBANON,NH	COHEN, RILEY	COHEN, CARLY
POULIN, COLE ANDREW	08/22/2019	CONCORD,NH	POULIN, MARK	POULIN, SARAH
BLAIS, KENNEDY ELIZABETH	08/26/2019	MANCHESTER,NH	BLAIS, ROBERT	BLAIS, ALISON
CHARTIER, ELLISON JOANNE	09/13/2019	MANCHESTER,NH	CHARTIER, TYSON	CHARTIER, SARAH
ALLY, EMERSYN ASUNTA	10/09/2019	MANCHESTER,NH	ALLY, JARED	ALLY, SARA
RAND, CAMERON JOSEPH	10/11/2019	MANCHESTER,NH	RAND, JOSEPH	BISSENNETTE, KRISTIN
GIUNTA, FELIX ROBERT	10/24/2019	MANCHESTER,NH	GIUNTA, MICHAEL	GIUNTA, SARAH
SWINYER, HAZEL CLAIRE	10/25/2019	MANCHESTER,NH	SWINYER, JUSTIN	SWINYER, KATIE
YAN, ANTHONY HAOMIN	10/28/2019	CONCORD,NH	YAN, ARTHUR	CHU, MICHELLE
KEDDIE, JOSEPH RICHARD	10/31/2019	MANCHESTER,NH	KEDDIE, MICHAEL	KEDDIE, CHRISTA

Total number of records 26

01/28/2020



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT DEATH REPORT

01/01/2019 - 12/31/2019

--AUBURN, NH --

Page 1 of 2

Decedent's Name	Death Date	Death Place	Father's Parent's Name	Mother's Parent's Name Prior to First Marriage/Civil Union	Military
BUNNELL, DOUGLAS	01/06/2019	AUBURN	BUNNELL, DOUGLAS	MILNE, MAE	Y
BROWN, KENNETH	01/15/2019	MANCHESTER	BROWN, ARTHUR	HILBUN, ANNIE	Y
DOLLARD, MICHELLE	02/25/2019	AUBURN	BONSANT, JACQUES	GOYETTE, ANTOINETTE	N
MALONEY, JOAN	03/18/2019	AUBURN	DALEY, VICTOR	FERREIRA, EMILY	N
LUNDERVILLE, JOSHUA	04/05/2019	AUBURN	LUNDERVILLE, JERRY	SICKELS, JACQUELYN	N
EGLODY, LORRAINE	04/07/2019	AUBURN	HENDERSON, EARL	CLARK, GRACE	N
CIRNIGLIARO, ROBIN	04/09/2019	AUBURN	ESHELMAN, ROBERT	BURDICK, JOAN	N
LABRIE, ANNETTE	04/25/2019	MANCHESTER	DESFOSSES, LAURENT	PROULX, ALEXINA	N
DERZANSKI, CHRISTOPHER	05/13/2019	LEBANON	NAPOSITANO, FRANK	WHYCOFF, LINDA	Y
ALLARD, PAUL	05/18/2019	MANCHESTER	ALLARD, ARMAND	CHEVENELLE, LAURA	Y
HOFFACKER, JANET	06/27/2019	MANCHESTER	NITCHMAN, CORNELIUS	MAY, ALVERTA	N
KILEY, JILL	06/28/2019	MANCHESTER	KILEY, RICHARD	HALEY, MARJORIE	N
BREWSTER, ARLENE	07/06/2019	AUBURN	HYATT, JOHN	TROCKI, HELEN	N
ADAMS, LYDIA	07/16/2019	MANCHESTER	JENNINGS, GEORGE	PORTEOUS, RUTH	N
ABATE JR, P PAUL	08/15/2019	MANCHESTER	ABATE SR, P PAUL	NAPOLI, CATHERINE	N
DODD, GEORGE	08/20/2019	DERRY	DODD, GEORGE	SAXE, BESSIE	Y
STEWART, DAVID	09/03/2019	AUBURN	STEWART, ALEANDER	YULE, ELIZABETH	Y
ZURLINE, MICHAEL	09/07/2019	DERRY	ZURLINE, CARL	BRALEY, MARY	N

01/28/2020



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT DEATH REPORT

01/01/2019 - 12/31/2019

--AUBURN, NH --

Page 2 of 2

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
CRUMP JR, DONALD	09/12/2019	NASHUA	CRUMP SR, DONALD	LANGTON, RENEE	Y
BRISSON, PAULINE	09/26/2019	FREEDOM	BREAULT, WILFRED	FROST, RITA	N
SCHANCK, ROBERT	10/29/2019	AUBURN	SCHANCK, WILLIAM	MACLEOD, MABEL	Y
CASSIER, JOHN	10/29/2019	MERRIMACK	CASSIER, IRVING	LACASSE, ORA	Y
TOWNE JR, CHARLES	10/29/2019	BRENTWOOD	TOWNE SR, CHARLES	BEATON, LILLIAN	Y
BERTORELLI, LINDA	10/31/2019	MANCHESTER	PADOVANI, JOSEPH	SISTI, INES	N
BERGERON, RAYMOND	11/08/2019	EXETER	BERGERON SR, DONALD	LAFLAMME, JEANNE	N
BAZAN, BK	11/15/2019	AUBURN	BAZAN, ZEF	HOLLAND, MARCETTE	Y
FRISELLA, ALFRED	12/01/2019	AUBURN	FRISELLA, PHILLIP	MORI, LOUISA	N
CHAMBERS, LORRAINE	12/19/2019	MANCHESTER	GENDRON, EDWARD	TULBY, HELEN	N

Total number of records 28

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT MARRIAGE REPORT

01/01/2019 - 12/31/2019

-- AUBURN --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
BELL, CHRISTIAN M AUBURN, NH	TROMBLEY, TIFFANIE S AUBURN, NH	AUBURN	AUBURN	04/15/2019
BARSALEAU, MATTHEW G AUBURN, NH	BLAKE, ASHLEY C AUBURN, NH	AUBURN	MANCHESTER	04/23/2019
MACKENZIE, TAYLOR M LONDONDERRY, NH	CORMIER, SETH D AUBURN, NH	LONDONDERRY	LONDONDERRY	05/03/2019
GEORGOPOULOS, GEORGE AUBURN, NH	EGLODY, MICHELE L AUBURN, NH	AUBURN	MANCHESTER	05/18/2019
HUJAR, BRYAN D AUBURN, NH	RIDZON, MORGAN E AUBURN, NH	AUBURN	PLYMOUTH	06/21/2019
O'BRIEN, MATTHEW D AUBURN, NH	IACUZIO, NICHOLE A AUBURN, NH	AUBURN	MANCHESTER	07/13/2019
WENGER, MATTHEW D AUBURN, NH	KRESS, SAMANTHA R AUBURN, NH	AUBURN	ALBANY	07/18/2019
HEATH, THOMAS D AUBURN, NH	SMITH, AUDREY A AUBURN, NH	AUBURN	AUBURN	08/03/2019
EMERY, MATTHEW R AUBURN, NH	DEOLEO, ROQUEMAR MANCHESTER, NH	AUBURN	AUBURN	09/11/2019
FLIGHT, DAVID C AUBURN, NH	DRUMOND, ELIANA MARIA AUBURN, NH	AUBURN	AUBURN	09/28/2019
MACDONALD, CAMERON R AUBURN, NH	FLOOD, TAYLOR A AUBURN, NH	AUBURN	DURHAM	10/19/2019

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2019 - 12/31/2019

-- AUBURN --

Person A's Name and Residence SORENSEN, COREY K AUBURN, NH	Person B's Name and Residence COVIS, DEANNA M AUBURN, NH	Town of Issuance AUBURN	Place of Marriage WINDHAM	Date of Marriage 10/19/2019
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Total number of records 12

2019 Annual Report of the Southeastern New Hampshire Hazardous Materials Mutual Aid District

**Bruce Breton
Selectman, Windham
Chairman, Board of Directors**



**Chief Thomas McPherson, Jr.
Windham Fire Department
Chairman, Operations Committee**

About the District:

The Southeastern New Hampshire Hazardous Materials Mutual Aid District's membership is comprised of 14 communities, covering approximately 350 square miles with a population of over 175,000 people. The District was formed in 1993 to develop a regional approach for dealing with the increasing amounts of hazardous materials being used and transported within these communities.

The District draws its funding from an annual assessment from each community as well as from grants and donations. The FY 2020 operating budget for the District was \$137,155. Additionally, in 2019 the District applied for and received federal grants for equipment, training, and operational expenses totaling \$163,193. This grant funding included funding for a new Hazardous Materials Response Vehicle which will be delivered in the spring of 2020. The Fire Chiefs from each member community make-up the Operations Committee of the District. The Operations Committee is overseen by a Board of Directors consisting of elected representatives from each community. It is the Board of Directors who approves the budget and any changes to the bylaws of the District. The Executive Board of the Operations Committee, which consists of the Chairman, Vice-Chairman, Treasurer, Technician Team Liaison, and one Member at Large, manages the operations of the District within the approved budget. The District employs a part-time REPC Director to manage the administrative functions of the District, including but not limited to, grants management, financial management, and emergency planning.

District Facility

The District maintains a facility in Windham that provides space to house several of its response vehicles and trailers, as well as provide office and meeting space for the REPC Director. In addition, the District is able to utilize the facility for monthly training for the Emergency Response Team.

The Emergency Response Team:

The District operates a Technical Emergency Response Team. This Response Team is overseen by one of the member community's Chief Fire Officer who serves in the Technical Team Liaison position. The Team maintains a three level readiness response posture to permit it to immediately deploy an appropriate response to a District community's request for help involving an unplanned release of potentially dangerous chemicals within their jurisdiction. While the Team primarily prepares for response to unplanned accidental chemical releases it is also equipped and trained to deal with a variety of Weapons of Mass Destruction (WMD) scenarios. The team maintains a host of specialized response equipment to deal with chemical and environmental emergencies.

The Emergency Response Team is made up of 26 members drawn from the ranks of the fire departments within the District. The Team consists of 5 Technician Team Leaders, 17 Hazardous Materials Technicians, 2 Communication Specialists, 1 Information Technology Specialist. In addition to these personnel, the team also includes an industrial chemist from a local industry.

District Resources

The Team maintains a fleet of vehicles and specialized equipment with a value of approximately \$1,000,000. The vehicles consist of a Mobile Command Support Unit, two Response Trucks, three Spill Trailers, a Technician Trailer, an Operations/Spill Trailer and a Firefighting Foam Trailer and an Air Supply/Lighting Trailer. In 2019 the Town of Windham donated a used Ford SUV to the District for use as a utility vehicle.

These mobile apparatus carry the team's equipment which includes chemical detection and identification instruments, containment supplies, plugging, patching and intervention supplies, communication equipment, computer based and other chemical reference guides as well as chemical protective equipment. The Command Support Unit and one Response Truck along with the Technician Trailer are housed in our Windham facility, while spill trailers are located in Derry, Sandown and Plaistow, allowing for rapid deployment. The Foam Trailer is housed by Salem Fire. Activation of the team is made at the request of the local Incident Commander through the Derry Fire Department Dispatch Center.

The second Response Truck, which serves as a firefighter rehabilitation unit is also housed at our Windham facility. This unit is available to our member departments and is equipped with refrigerated cases of water and sports drinks and has the ability to serve hot beverages. The truck is also equipped with a heated inflatable shelter to provide first responders with a place to get out of the weather. In order to remove carcinogens from firefighters as soon as possible this truck is also equipped with garden hoses, soap and brushes to assist with the decontamination of fire fighters at the scene. Staffing of this vehicle is done by a team of dedicated volunteers recruited from some of the District's fire departments along with the Derry Community Emergency Response Team (CERT).

Response Team Training

In 2019 the Emergency Response Team completed 877 hours of training consisting of monthly training drills and specialized classes attended by team members. These specialized classes included Cargo Tank Emergencies, Rail Car Emergency Response, Physical and Chemical Properties for Risk based Response. Several Team members attended the New Hampshire Hazardous Materials Training Conference. Funding provided through a Hazardous Materials Preparedness Grant allowed for four Team Leaders to attend the International Association of Fire Chiefs Hazardous Materials Teams Conference.

Emergency Responses

In 2019 the Hazardous Materials Team responded to 15 incidents. These included spill trailer responses for hydrocarbon fuel spills from motor vehicle crashes. Other responses included identifying unknown substances and suspicious packages, as well as requests for technical assistance for member departments where a Response Team Leader provided consultation to the fire department on the handling of an incident.

The REHAB team responded to 8 incidents including fire scenes and large scale training events.

For further information about the Southeastern New Hampshire Hazardous Materials District please visit our website at www.senhazmat.org

Auburn, NH Town Facilities Information

TOWN HALL
47 Chester Road

Board of Selectmen
483-5052, Ext. 2
FAX 483-0518
Monday - Friday
8:00am - 4:30pm

Town Clerk & Tax Collector
483-2281, Ext. 1

Monday	10:00am - 7:00pm
Tuesday	Closed
Wednesday	8:00am - 2:00pm
Thursday	8:00am - 2:00pm
Friday	8:00am - 12:00pm

Building Inspector
483-0516, Ext. 3
Monday - Thursday
8:00am - 12:00pm
Inspections after noon
Friday Closed

Land Use Administrator
(Assessing - Planning/Zoning)
483-5052, Ext. 4
Monday - Friday
8:00am - 4:00 pm

Griffin Free Public Library
22 Hooksett Road
483-5374

Sunday & Monday	Closed
Tuesday	10:00am - 6:00pm
Wednesday	1:00pm - 8:00pm
Thursday	10:00am - 6:00pm
Friday	10:00am - 5:00pm
Saturday	10:00am - 2:00pm

Auburn Post Office
61 Raymond Road
483-5428
Monday - Friday
7:30am - 11:30am & 12:30pm - 5:00pm
Saturday 7:30am - 12:00pm
Sunday Closed

TOWN WEBSITE:
www.auburnnh.us

Police Department
55 Eaton Hill Road
Emergency 911
Non-emergency 483-2134

Animal Control Officer
623-5243

Fire Department
55 Eaton Hill Road
Emergency 911
Non-emergency 483-8141

Road Agent
303-4223

Parks & Recreation
483-5052 Ext. 101
recreation@townofauburnnh.com
Special Events
587-1038

Auburn Village School
11 Eaton Hill Road
483-2769
FAX 483-5144

Waste Management Transfer Station
("The Dump")
24 Grey Point Avenue
668-6441
Monday - Friday 7:00am - 5:00pm
Saturday 7:00am - 3:00pm

Mailing addresses:
Board of Selectmen, Assessing, Town Clerk
Building Inspector, and Road Agent
PO Box 309
Auburn, NH 03032

Tax Collector, Auburn Village Crier and
Planning & Zoning Department
PO Box 146
Auburn, NH 03032

AUBURN VILLAGE SCHOOL



2020-2021 School Warrants & Budget
2018-2019 Annual School Reports

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Officers of the Auburn School District 2018-2019

MODERATOR

Vacant

Term Expires 2020

CLERK

Rebecca McCarthy

Term Expires 2022

TREASURER

Linda M. Zapora

Term Expires 2022

SCHOOL BOARD

Alan Villeneuve, ChairTerm Expires 2022

Janice Baker, Vice ChairTerm Expires 2020

Samantha Belcourt, ClerkTerm Expires 2021

Jason TyburskiTerm Expires 2021

Barbara CarpenterTerm Expires 2021

SUPERINTENDENT OF SCHOOLS

Dr. Charles P. Littlefield

ASSISTANT SUPERINTENDENT OF SCHOOLS

Margaret W. Polak

BUSINESS ADMINISTRATOR

Karen F. Lessard

ADMINISTRATIVE OFFICE

School Administrative Unit #15

90 Farmer Road

Hooksett, New Hampshire 03106

(603) 622-3731

**MINUTES OF THE AUBURN SCHOOL DISTRICT DELIBERATIVE SESSION
AUBURN, NH
FEBRUARY 1, 2020**

Moderator, James Tillery, called the Deliberative Session (#1) of the Auburn School District to order at 9:00 a.m. on Saturday, February 1, 2020.

The panel in attendance introduced themselves; Alan Villeneuve- Board Chair, Janice Baker- Vice Chair, Samantha Belcourt- Clerk, and board member Barbara Carpenter; William J. Rearick- Superintendent of Schools; Margaret Polak- Assistant Superintendent; Amy Ransom- Business Administrator; Lori Collins- Principal; Deena Jensen- Director of Student Services; and David Sayward- School District Council. Sergeant Chabot from the Auburn Police Department was also in attendance.

Mr. Tillery introduced Janice Baker who gave an overview of the renovation/construction project. She introduced Doug Proctor from the Turner Group, Barrett Salta from Bonnette Page and Stone Construction, and Mark Jobin, the Owner's Representative.

Alan Villeneuve presented a slide show documenting the construction project.

Mr. Tillery reviewed the rules of the meeting, read each article, and opened the floor for discussion.

Article 2:

Shall the Auburn School District vote to approve the cost items included in the collective bargaining agreement reached between the Auburn School Board and the Auburn Education Association, which calls for the following increase in salaries and benefits at the current staffing levels over those paid in the prior fiscal year:

<u>Year</u>	<u>Estimated Increase</u>
2020-2021	\$133,435
2021-2022	\$113,257
2022-2023	\$121,078

and further to raise and appropriate the sum of \$133,435 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? (Recommended by the School Board) (Recommended by the Budget Committee)

Resident Herb Tardiff asked what the maximum capacity of the Auburn Village School is, to which Doug Proctor stated approximately 725.

With no other discussion, the Moderator declared that Article 2 will appear on the ballot as written.

Article 3:

Shall the Auburn School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$16,212,656? Should this article be defeated, the default budget shall be \$15,927,999, which is the same as last year, with certain adjustments required by previous action of the Auburn School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the School Board) (Recommended by the Budget Committee)

Alan Villeneuve spoke to Article 3.

The Moderator declared that Article 3 will appear on the ballot as written.

Article 4:

Shall the Auburn School District raise and appropriate up to \$750,000 to be added to the School Construction Expendable Trust Fund established in March 2002 with said sum to come from the proceeds of the sale of Lot #10-19 located on Hooksett Road in Auburn that was previously authorized by vote of the District in March 2016? No amount to be raised by additional taxation. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the property is sold or by June 30, 2025, whichever is sooner. (Recommended by the School Board) (Recommended by the Budget Committee)

Resident Jess Edwards asked if the property sold for more than \$750,000, where the excess would go. Alan Villeneuve stated that it would be returned to the town. He said there is no current offer or interest in the property, but that the board would not sell for less than what was put into the property.

Resident Sean Finnegan asked for the property's location and if the town voted on changing it for a different use. Alan Villeneuve stated that it is the property on Hooksett Road, and that a petition warrant article to change it from a residential to commercial zone did not pass.

Alan Villeneuve spoke to Article 4.

The Moderator declared that Article 4 will appear on the ballot as written.

With no other business to address, Mr. Tillery stated that he would entertain a motion to adjourn.

Motion by Dave Wesche, seconded by Mike DiPietro, to adjourn the meeting and with all in favor, the meeting adjourned at 8:28 a.m.

Respectfully submitted,

Rebecca SJ McCarthy
Auburn School District Clerk

AUBURN SCHOOL DISTRICT WARRANT STATE OF NEW HAMPSHIRE

**TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE TOWN
OF AUBURN, NEW HAMPSHIRE, QUALIFIED TO VOTE IN THE
DISTRICT AFFAIRS:**

First Session of Annual Meeting – Deliberative

You are hereby notified to meet at the Auburn Village School, 11 Eaton Hill Road, in said District, on the 2nd day of February 2019, immediately following the Town of Auburn Deliberative Session #1. The Town of Auburn Deliberative Session #1 begins at 9:00 a.m. The School District Deliberative Session #1 shall consist of explanation, discussion, and debate of warrant articles number 2 through 3. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended and (c) no warrant article shall be amended to eliminate the subject matter of the article.

Second Session of Annual Meeting – Voting

Voting on warrant articles number 1 through 3 shall be conducted by official ballot to be held in conjunction with Town voting on the 12th day of March 2019. Polls will be open from 7:00 a.m. to 7:00 p.m. at the Auburn Village School.

- (1) To choose the following school district officers:
 - a) Two School Board Members 3-year term
 - b) School District Moderator 3-year term
 - c) School District Clerk 3-year term
 - d) School District Treasurer 3-year term

- (2) Shall the Auburn School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$15,821,623? Should this article be defeated, the default budget shall be \$15,754,448, which is the same as last year, with certain adjustments required by previous action of the Auburn School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the School Board) (Recommended by the Budget Committee)

- (3) Shall the Auburn School District vote to raise and appropriate up to \$15,000 to be added to the School Construction, Renovation & Expansion Expendable Trust Fund previously established in March 2002? This sum to come from June 30, 2019 fund balance for transfer on July 1, 2019. No amount to be raised from additional taxation. (Recommended by the School Board) (Recommended by the Budget Committee)

Given under our hands and seal at said Auburn, New Hampshire, this ____ day of January, 2019.

SCHOOL BOARD OF AUBURN, NEW HAMPSHIRE

Alan Villeneuve, Chair

Janice Baker, Vice Chair

Samantha Belcourt, Clerk

Jason Tyburski

Barbara Carpenter



New Hampshire
Department of
Revenue Administration

2019
MS-27

Proposed Budget

Auburn Local School

For School Districts which have adopted the provisions of RSA 32:14 through RSA 32:24
Appropriations and Estimates of Revenue for the Fiscal Year from:
July 1, 2019 to June 30, 2020

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 1/28/19

SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Peter Mills	Chair	
JAMES E. HARRIS	Budget Comm.	
DAVID R. WESCHER	Budget Comm.	
FRANK MARZIOLO	Budget Comm.	
Mary Beth Luffkin	Vice Chairperson	
Alan Villeneuve	Budget Comm. - School	
DAN GAGNETER	Budget Comm.	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2019
MS-27

Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2018	Appropriations as Approved by DRA for period ending 6/30/2019	School Board's Appropriations for period ending 6/30/2020 (Recommended)	School Board's Appropriations for period ending 6/30/2020 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Not Recommended)
Instruction								
1100-1199	Regular Programs	02	\$6,619,522	\$6,855,912	\$7,422,473	\$0	\$7,423,933	\$0
1200-1299	Special Programs	02	\$2,610,244	\$3,134,786	\$3,277,403	\$0	\$3,277,403	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs	02	\$61,710	\$69,930	\$72,982	\$0	\$72,982	\$0
1500-1599	Non-Public Programs	02	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	02	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
Instruction Subtotal			\$9,291,476	\$10,060,628	\$10,772,858	\$0	\$10,774,318	\$0
Support Services								
2000-2199	Student Support Services	02	\$684,250	\$729,139	\$730,381	\$0	\$730,381	\$0
2200-2299	Instructional Staff Services	02	\$235,486	\$260,295	\$257,180	\$0	\$257,180	\$0
Support Services Subtotal			\$919,736	\$989,434	\$987,561	\$0	\$987,561	\$0
General Administration								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	02	\$51,848	\$33,009	\$43,101	\$0	\$43,101	\$0
General Administration Subtotal			\$51,848	\$33,009	\$43,101	\$0	\$43,101	\$0



New Hampshire
Department of
Revenue Administration

2019
MS-27

Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2018	Appropriations as Approved by DRA for period ending 6/30/2019	School Board's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)
Executive Administration								
2320 (310)	SAU Management Services	02	\$287,029	\$299,931	\$299,886	\$0	\$299,886	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	02	\$414,637	\$424,686	\$458,710	\$0	\$458,710	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	02	\$609,742	\$645,805	\$577,571	\$0	\$575,071	\$2,500
2700-2799	Student Transportation	02	\$754,110	\$783,266	\$803,054	\$0	\$803,054	\$0
2800-2999	Support Service, Central and Other	02	\$208,318	\$210,544	\$219,475	\$0	\$219,475	\$0
	Executive Administration Subtotal		\$2,273,836	\$2,364,232	\$2,358,696	\$0	\$2,356,196	\$2,500
Non-Instructional Services								
3100	Food Service Operations	02	\$227,862	\$227,808	\$220,116	\$0	\$220,116	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
	Non-Instructional Services Subtotal		\$227,862	\$227,808	\$220,116	\$0	\$220,116	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition	02	\$0	\$1	\$1	\$0	\$1	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	02	\$0	\$1	\$1	\$0	\$1	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$14,300,000	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
	Facilities Acquisition and Construction Subtotal		\$0	\$14,300,002	\$2	\$0	\$2	\$0
Other Outlays								
5110	Debt Service - Principal	02	\$0	\$0	\$606,000	\$0	\$606,000	\$0
5120	Debt Service - Interest	02	\$0	\$357,500	\$569,326	\$0	\$569,326	\$0
	Other Outlays Subtotal		\$0	\$357,500	\$1,175,326	\$0	\$1,175,326	\$0



New Hampshire
Department of
Revenue Administration

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Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2018	Appropriations as Approved by DRA for period ending 6/30/2019	School Board's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)
Fund Transfers								
5220-5221	To Food Service	02	\$0	\$1	\$1	\$0	\$1	\$0
5222-5229	To Other Special Revenue	02	\$285,975	\$240,000	\$265,000	\$0	\$265,000	\$0
5230-5239	To Capital Projects	02	\$0	\$1	\$1	\$0	\$1	\$0
5252	To Expendable Trusts/Fiduciary Funds	02	\$0	\$1	\$1	\$0	\$1	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation		\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
	Fund Transfers Subtotal		\$285,975	\$240,003	\$265,003	\$0	\$265,003	\$0
Total Operating Budget Appropriations					\$15,822,663	\$0	\$15,821,623	\$2,500



New Hampshire
Department of
Revenue Administration

2019
MS-27

Special Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	3	\$15,000	\$0	\$15,000	\$0
Purpose: add \$ to School Construction, Renovation and Expan						
Total Proposed Special Articles			\$15,000	\$0	\$15,000	\$0



New Hampshire
Department of
Revenue Administration

2019
MS-27

Individual Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2020 (Recommended) (Not Recommended)
Total Proposed Individual Articles			\$0	\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2019
MS-27

Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2019	School Board's Estimated Revenues for period ending 6/30/2020	Budget Committee's Estimated Revenues for period ending 6/30/2020
Local Sources					
1300-1349	Tuition		\$0	\$0	\$0
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	02	\$175	\$175	\$175
1600-1699	Food Service Sales	02	\$177,807	\$162,915	\$162,915
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	02	\$2,000	\$2,000	\$2,000
Local Sources Subtotal			\$179,982	\$165,090	\$165,090
State Sources					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	02	\$185,000	\$110,000	\$110,000
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	02	\$3,000	\$2,900	\$2,900
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
State Sources Subtotal			\$188,000	\$112,900	\$112,900



New Hampshire
Department of
Revenue Administration

2019
MS-27

Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2019	School Board's Estimated Revenues for period ending 6/30/2020	Budget Committee's Estimated Revenues for period ending 6/30/2020
Federal Sources					
4100-4539	Federal Program Grants	02	\$65,000	\$75,000	\$75,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	02	\$47,000	\$54,300	\$54,300
4570	Disabilities Programs	02	\$175,000	\$190,000	\$190,000
4580	Medicaid Distribution	02	\$70,000	\$100,000	\$100,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Federal Sources Subtotal			\$357,000	\$419,300	\$419,300
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$14,300,000	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Revenue Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds	02	\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	3	\$0	\$15,000	\$15,000
9999	Fund Balance to Reduce Taxes	02	\$695,498	\$400,000	\$400,000
Other Financing Sources Subtotal			\$14,995,498	\$415,000	\$415,000
Total Estimated Revenues and Credits			\$15,720,480	\$1,112,290	\$1,112,290



New Hampshire
Department of
Revenue Administration

2019
MS-27

Budget Summary

Item	School Board Period ending 6/30/2020 (Recommended)	Budget Committee Period ending 6/30/2020 (Recommended)
Operating Budget Appropriations	\$15,822,663	\$15,821,623
Special Warrant Articles	\$15,000	\$15,000
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$15,837,663	\$15,836,623
Less Amount of Estimated Revenues & Credits	\$1,112,290	\$1,112,290
Less Amount of State Education Tax/Grant	\$1,652,389	\$1,652,389
Estimated Amount of Taxes to be Raised	\$13,072,984	\$13,071,944



Supplemental Schedule

1. Total Recommended by Budget Committee	\$15,836,623
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$606,000
3. Interest: Long-Term Bonds & Notes	\$569,326
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$1,175,326
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)	\$14,661,297
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$1,466,130
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)	\$17,302,753

**AUBURN SCHOOL DISTRICT
VOTING RESULTS
March 12, 2019**

School Board Members – Three Year Term (vote for not more than two)

Samantha Belcourt	602
Alan Villeneuve	464
Write-ins	6

School District Moderator – Three Year Term

Kathleen Porter	708
Write-ins	5

School District Clerk – Three Year Term

Rebecca McCarthy	705
Write-ins	5

School District Treasurer – Three Year Term

Linda Zapora	704
Write-ins	3

- (2) Shall the Auburn School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$15,821,623? Should this article be defeated, the default budget shall be \$15,754,448, which is the same as last year, with certain adjustments required by previous action of the Auburn School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the School Board) (Recommended by the Budget Committee)

568 - YES
217 - NO

- (3) Shall the Auburn School District vote to raise and appropriate up to \$15,000 to be added to the School Construction, Renovation & Expansion Expendable Trust Fund previously established in March 2002? This sum to come from June 30, 2019 fund balance for transfer on July 1, 2019. No amount to be raised from additional taxation. (Recommended by the School Board) (Recommended by the Budget Committee)

623 - YES
165 - NO

Respectfully Submitted,

Denise Royce
School District Clerk

**SCHOOL ADMINISTRATIVE UNIT #15 SALARIES
FISCAL YEAR 2018-2019**

Superintendent of School's Salary Breakdown by
District share for the 2018-2019 fiscal year:

Assistant Superintendent of School's Salary
Breakdown by District share for the 2018-2019
fiscal year:

District	Percentage	Amount	District	Percentage	Amount
Auburn	25.26	\$40,979.49	Auburn	25.26	\$28,631.71
Candia	15.38	24,951.09	Candia	15.38	17,432.92
Hooksett	59.36	<u>96,300.17</u>	Hooksett	39.36	<u>67,283.37</u>
		\$162,230.75			\$113,348.00

**AUBURN VILLAGE SCHOOL
ENROLLMENT REPORT
2018-2019
(as of October 1, 2018)**

GRADE	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>TOTAL</u>
	63	71	74	62	71	55	74	81	67	618

HIGH SCHOOL	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>TOTAL</u>	Reg. Tuition/Pupil	SPED Tuition/Pupil
MST	0	0	1	0	1	**\$12,464.00	\$0
Pinkerton Academy	89	81	72	66	308	\$12,066.15	\$19,480.00

**This amount does not include capital costs.

ANNUAL REPORT OF THE SUPERINTENDENT OF SCHOOLS

The Auburn School District is committed to ensuring that each student develops the foundational academic skills and knowledge necessary to be a contributing participant in an evolving global society. We work collaboratively with our community to provide the highest quality education in a secure, positive and encouraging environment for all students. To this end, the 2018-2019 school year was one filled with many opportunities, challenges and accomplishments.

The instructional and district-wide priorities for the year included implementing K-8 grade level competencies in academic and unified arts areas, as well as the introduction of a revised reporting system at the middle school level. Also, of note this year, a new science curriculum and program were employed at all grade levels, and steps were taken to ensure both the physical and emotional safety of our students.

This year saw the culmination of our comprehensive work on the development of K-8 grade level academic and unified arts competencies. Competencies are student learning targets of key content-specific concepts, skills, and knowledge. They describe learning that is applied and transferred across content domains and in problem solving. This initiative began in the summer of 2016 when teachers identified competencies for language arts and mathematics. During the 2017-18 school year, teachers completed work on social studies, science and unified arts competencies. This year, teachers implemented competencies at all grade levels and in all subject areas. Student report cards have been aligned to these competencies in all grade levels K-8. The purpose of this new reporting system is to clearly communicate student performance toward meeting competencies and to provide more detailed information on what is learned, areas of strength and areas where time and effort are needed.

This year also saw the implementation of new science programs in grades K-8. This initiative, in its third year, built on past work of transitioning to the NH College and Career Ready Science Standards and piloting programs to address and meet these standards. The new programs chosen include McGraw Hill's *Inspire Science* for grades K-5 and *IQWST* for grades 6-8 from Activate Learning. Both programs are rooted in the principles of project-based scientific inquiry and focus on explaining phenomena by engaging in scientific practices blended with disciplinary core ideas.

In the spring of 2019, students in grades 3 through 8 participated in the state assessment, New Hampshire Statewide Assessment System (SAS). The NH SAS for ELA/Writing and Mathematics are standards-based, computer adaptive tests aligned to the NH Academic Standards for English Language Arts and Mathematics. The assessments are unique to NH and can be adjusted to meet NH's needs. Previous statewide assessments (SBAC) were controlled by a consortium of states and could not be customized. All students in grades 5 and 8 also took the common statewide assessment for science, known as the NH SAS for Science.

The Auburn School District is continually committed to the safety of all students and staff. The school district has been proactive in its approach to school safety for the past several years in light of recent tragic events across the country involving schools. The school district has used a multi-faceted approach to address prevention, mitigation, preparedness, and response with regard to school-based emergencies. The collaborative work between the school and the town first responders resulted in the AVS Emergency Management Committee being selected for the School Emergency Management Preparedness Award.

The most significant initiative this year was the Auburn Village School Building Project. The focus for the 2018-19 school year was construction of the new wing to house additional classroom space. Other improvements included a new access road, locker room renovations and electrical upgrades. Significant renovations to existing spaces including classrooms, the nurse's office and the front entrance will take place in the upcoming year. This project owes its thanks to the hard work of the Auburn School Board, building administrators and the generous support of the Auburn community.

The 2018-19 school year has been a particularly busy and productive one filled with many student and faculty accomplishments. This year also marks my thirteenth and last year as the SAU 15 superintendent. I would like to thank the Auburn community for the opportunity to serve as your superintendent. It has been a true privilege to work with such amazing students, dedicated administrators, faculty and staff, outstanding school board members and exceptionally supportive parents and community members. The future for the Auburn School District is bright with many opportunities to provide meaningful experiences for all students to learn, thrive, and succeed.

Respectfully Submitted,

Charles P. Littlefield, Ed.D.
Superintendent of Schools

Auburn Village School
Principal's Report
2018-2019

The 2018-2019 school year began on Monday, August 27th, when our teachers were back for training. The focus of the day was science training, bullying training, confidentiality, school board goals, teacher evaluation, and assessment scores. The entire staff attended on Tuesday, August 28th. We welcomed our new faculty and we spent the remainder of the day facilitating emergency management training. The Auburn police and fire departments did a spectacular job working with us to prepare for an active threat. The New Student Open House followed from 2:30-3:00. We had more than 40 families take tours of the school and meet their teachers. The PTA also held their second annual Back to School Bonanza at the Safety Complex. Many of our teachers and staff took time to join the students and welcome the new school year. We opened the doors to 619 students on August 29th, sixty-three of them were kindergartners. This necessitated making the former half day position a full time position to accommodate four sections.

Lori Collins and Lindsay Murray completed their first year as an administrative team with great success. We had six staff retirements: Linda Barton, special education, Katherine Doar, fifth grade, Joan Marcotte, sixth grade, Alison Dipietro, library media specialist, Ellen Warecki, nurse, and Peter Dizoglio, school counselor. These open positions were filled by new teachers Kerry Boles, Britini Shields, Ashley Hale, Kerrie Moynihan, and Linda Reinelt. In addition, Jennifer Bernier joined us as school nurse and Zoe Stamoulis as our elementary school counselor. Our health and middle school language arts teachers, Joanne Dow and Christine Caza finished out their years and were replaced by Patience Joy and Deanna Nee. With sadness, we lost our longtime technology education teacher, Brian Goss.

This was the first year of our addition and renovation project. The Building Committee, comprised of administrators from SAU 15 and AVS, the architecture and construction companies, and two members of the Auburn School Board, met weekly to ensure that school operations were not impacted by the construction. The focus for the 18-19 school year was the addition of the new wing, the creation of a new access road, the renovation of the locker rooms, and other improvements. The front sections of the building were stripped and re-roofed. The cupola was stripped, cleaned and a new coat of paint applied as well as a new copper top. The locker rooms were completely transformed to include a new handicap accessible bathroom in each and new team spaces with lockers and shelving. A new electrical room was carved out of the space for new service.

AVS continued their 1:1 laptop school model with every student having their own Chromebook. The use of technology expanded immensely this year with the use of Google Classroom and other online technologies. Technology has become more ubiquitous in the classroom, with it being a means to an end and offering students alternative ways to show what they know.

We completed our fifth year offering an Algebra distance learning class with Pinkerton Academy. All of our distance learning algebra students were invited to take honors biology as well as Algebra 2 at Pinkerton because of their high performance.

During Red Ribbon Week on October 25th, Breathe NH presented about the dangers of vaping to our 7th and 8th grade students. In addition, we emailed parents information about vaping so that they could follow up with their students about this topic. Also for Red Ribbon Week, each advisory discussed at least one aspect of drug prevention, such as peer pressure. The school had dress up days based on drug prevention concepts.

All of our grade levels came together for the second year in a row to host our veterans at a breakfast in their honor on November 9th at AVS. The sixth graders were the "behind the scenes" kids at this event, and they

were extremely excited. AVS is grateful for the opportunity to host these important members of our community and show them that we are thankful for the sacrifices they made to build a better community for us today. Each student was able to participate and contribute, for no job is ever too small when saying thank you. By decorating the venue, preparing the food, and cleaning up after the event, our sixth graders were given the chance to make this a meaningful and memorable morning for our veterans.

I am proud to announce that our Emergency Management Committee was awarded the School Emergency Management Preparedness Award. It is without a doubt that the school and town emergency responders worked together tirelessly to organize drills and trainings to keep our students safe. The award was based upon excellence in the following areas:

- Prevention: Identifying all potential hazards and vulnerabilities and reducing the potential damage they can cause;
- Preparedness: Collaborating with community partners to develop plans and protocols to prepare for the possibility that the identified hazards, vulnerabilities or emergencies will occur;
- Response: working closely with first responders and community partners to effectively contain and resolve an emergency in, or around, a school or campus; and
- Recovery: teaming with community partners to assist students and staff in the healing process, and restore a healthy and safe learning environment following an emergency event.

The Lions Club again conducted vision screenings in November at AVS. With parent permission, children participated in a screening that consisted of an instant scan of the child's eyes to determine the possible presence of eye disorders.

Scarlett Lewis was at AVS on November 29, at 6:30 pm to explain her Choose Love curriculum. Scarlett Lewis is the mother of Jesse Lewis who was killed in his first grade classroom during the tragedy at Sandy Hook Elementary School on December 14, 2012 along with 19 classmates and 6 teachers and administrators in one of the worst school shootings in US history. She founded The Jesse Lewis Choose Love Foundation in honor of Jesse and to spread a message he left on their kitchen chalkboard shortly before he died, Nurturing Healing Love, the formula for choosing love, and to promote social and emotional education in schools as well as a consistent message of compassion in our communities. Lewis notes that by nature, humans focus on the negative as it is a natural defense mechanism. Lewis explains that this process has helped us survive thousands of years ago when we needed to keep an eye out for danger. Her message is that we have the power to override those thoughts by being mindful and positive.

In January, the school celebrated Martin Luther King Day by organizing separate service projects that students were involved in for this special day. We made over 100 placemats for Meals on Wheels, various cards and banners for the seniors, 75 blankets for Project Linus and 48 pairs of shoes for SoleHope. The theme of the day was "Understanding others' perspectives permits us to reduce our unconscious biases". Becky Field and Mahbooba Akhtarzadah both presented a captivating assembly to the middle school students. Ms. Field has documented the lives of NH's immigrants and refugees — weddings, funerals, workplaces, children at play, sacred ceremonies, and joyful celebrations. Through Becky's photographs and stories by NH's refugees, this book tells of the journeys and celebrates the beauty and resilience of NH's new American families. Mahbooba Akhtarzadah is a recent graduate of SNHU. She shared her remarkable story of pursuing education in Afghanistan that was complicated when, as a youngster, she contracted polio. Today she uses a wheelchair and is amazingly resilient, positive and self-sufficient.

January brought Ready, the Prepared Puppy to AVS. Ready is Homeland Security and Emergency Management's mascot. He is a Chinook puppy, the official state dog of New Hampshire and the only breed known to have originated in the state! Ready promotes Emergency Readiness to children with his mantra Know What To Do * Have What You Need * Stay Safe! The students in grades one to three were given bright

orange bags to use as an emergency kit. The students brainstormed items that could go in the kit such as a flashlight, batteries, water bottle and snacks. Ready, the Prepared puppy wants children everywhere to know that they can help their families be ready for emergencies too!

Our PTA continues to serve our school community in multiple ways. A fundraiser and membership drive was held in the fall. Monster Mash was held in late October and was well attended by many of the Auburn community. The Holiday Fair occurred in December and the Reflections program, a celebration of student art based on yearly themes, took place in December. The PTA hosted two Book Fairs in November and May. They also hosted other events including an Ice Cream Social during our September Open House, and a Bingo night in March. Our summer camp program was assumed by our PTA and continued to expand. Some of the camps they offered included a cooking camp, theatre camp, Minecraft camp, and writing camp. Enrollment for the elementary and middle school summer camps tripled compared to the previous year. This year we were fortunate to have the PTA sponsor two visits from the Missoula Children's Theatre Program. In the fall, Missoula worked with our elementary students in a production of *The Pied Piper*. During the spring, Missoula was back to work with our middle school and kindergartners in putting on a production of *The Snow Queen*.

AVS fielded 3 Destination Imagination teams for the 2018-19 season. Our youngest participants in grades one and two showcased their solution and talents in the non-competitive challenge named "Pop up." Our elementary team competed in the challenge entitled "Monster Effects" while our middle school team solved the "Medical Mystery" challenge. The middle school team placed second at the regional meet and advanced to the state meet where they placed fifth. DI teams are appraised on their creativity, problem-solving and collaboration abilities, as well as "think on their feet" problem-solving skills. In the process, teams learn to combine soft skills, such as communication skills with hard knowledge skills known as the Future of Work Skills.

November was College and Career Month at AVS. Dr. Collins and Mrs. Avellino facilitated a fun and interactive assembly. Each middle school student had an opportunity to participate in a College and Career Jeopardy game. The students had a lot of fun! 5th grade students were very excited when they won the game. We had our College Logo day on November 21st where students and staff dressed up. In 6th grade, we had two current college students come to speak with the students about the college experience.

In March, our 7th graders and their parents participated in Project Safeguard. Project Safeguard is a conference designed for 7th graders addressing current issues impacting teenagers today focusing on substance abuse prevention. This event is open to not only students but also parents, grandparents and other adults interested in the information being offered. Class sessions offered typically address peer pressure, self-esteem, alcohol, tobacco and drug education, media messages, Internet safety, and communication between parents and students.

The Auburn Village School eighth grade participated in the 2nd annual invention convention unit project. Throughout this unit, students learned how to think about and identify real world problems like an inventor. Students researched inventors and the invention process. Students identified a problem, possible solutions, and created a model (prototype) of their invention that helped solve the problem. We also hosted our Second Annual Exhibition of Learning in May. The public was able to view incredible spoken word poetry, STEAM inventions and artwork on display as well as celebrate the musical delights of the band and chorus students.

The 2019 Summer Reading Challenge was co-sponsored by the Auburn Village School and the Griffin Public Library from June 17th through August 23rd. The theme "A Universe of Stories" coincided with the anniversary of the Apollo 11 moon landing and was meant to help inspire children of all ages to dream big, believe in themselves, and create their own story. Our students were asked to read, read and read some more plus keep

a log. Students earned prizes for every 100 pages read and were eligible for a grand prize drawing. In addition, the Griffin library hosted many activities such as "Rockets" and Mr. Aaron's Music Show.

Reading support was offered to students in all grade levels. Mrs. McDaniel, Elementary Reading Specialist, supervised and provided support for students in grades K-4, while Mrs. Widdison provided reading support for students in grades 5 through 8. The two reading specialists also chaired the Student Assist Teams and served on the Language Arts Curriculum Committees at their respective levels.

The 2018 fall teams consisted of boys and girls soccer, cross country and field hockey. Our field hockey program, still in the early stages of development, competed in biweekly scrimmages. Volunteer coaches worked together for two seasons to establish this program and a full equipment grant was generously provided by Kent Septic. Girls' Soccer had another solid season, playing strong right through to the end, losing in the semifinals. Boys' soccer worked hard and has a strong base of athletes to build upon. Cross Country team (both boys and girls) had another standout season. This all-inclusive team provides a consistently positive approach to the sport and offers encouragement to athletes of all ages and abilities.

Basketball season is one of the most exciting times at AVS! The veteran coaches have worked hard to keep their programs strong, their athletes motivated and their fans spirited! Coach DeGraffe and Coach Rees offer consistent training, support and direction for their players and always build up the excitement with yearly playoff runs! Our Spirit team, lead by Coach Baird put together some great routines for our home games and contributed a great deal of energy to each event. Spring teams consisted of baseball, softball, girls' lacrosse and boys' lacrosse. With only one veteran coach returning (Coach Bob Collins), and endless rescheduling due to rainouts and field conditions—it was the perfect season to teach the athletes that attitude is EVERYTHING! We learned a great deal about communication, problem solving and perseverance and everyone grew in their love of the games and in their appreciation for every moment on the field! The boys' lacrosse team was grateful to parent Jimmy Gordon (owner of Twin Metals) for his donation for new team jerseys!

Auburn Village School qualified for limited Title I funding for the 2018-2019 school year. These funds were used to partially fund the salary of the remedial math teacher. Math support is provided to selected students in grades 2-6. Qualification standards for services are determined by Title I grant requirements.

Auburn School District used two assessment programs to monitor students' progress and plan accordingly. The primary students in grades K-5 were assessed in early reading skills a minimum of three times per year using Dynamic Indicators of Basic Early Literacy Skills (DIBELS). Students in grades K-8 were assessed in the fall, winter, and spring using Measures of Academic Progress (MAP) testing from Northwest Evaluation Association (NWEA). The students were tested individually through the use of computers in the areas of reading and math. The New Hampshire State Assessment System (NHSAS) for mathematics, English language arts and science was administered during the spring of 2018. Auburn Village School outperformed the state in the majority of grade levels.

The unified arts staff and other staff members worked with our 8th grade students in putting on a production of the musical Madagascar to their peers, parents, and members of the greater Auburn community. Some students readied props, lights, and sound, while others sang, acted, and danced on stage. No matter what his or her role in this production, each student helped to make this a successful event.

Our Homework Club continues to provide homework assistance to our middle school students after school three days a week. Two staff members provide academic support and organizational assistance to participating students. We have initiated a partnership with Pinkerton Academy who sends two or three

students to our Homework Club to offer additional assistance to our students. This has turned out to be a rewarding experience for all involved.

All grade levels participated in the garden and an Earth Day celebration was attended by all elementary students and hosted, in part, by the middle schoolers who created recycled games and did face and rock painting with the elementary students. We were happy to have a visit from some baby goats who were petted by many of our students.

In June, we held our Middle School Awards Assembly to recognize positive accomplishments of our middle school students in academics and beyond. The entire middle school gathered to acknowledge and celebrate each other's achievements during the year. Awards were presented for academic excellence in all content areas.

Dollars for Scholars has been awarding scholarships to Auburn youth for thirty years. This year's scholarships were awarded at a simple ceremony in June. Congratulations to our scholars!

On June 12th, we held our graduation ceremony for 81 eighth grade students. As always, graduation was a time of celebration and reflection. This is our sixth class to attend Pinkerton Academy.

The school year closed on June 12th, but the educational process has no end. It is a collaborative effort between the school, home and the community at large. We greatly appreciate all the support we receive from all members of the Auburn community.

Respectfully Submitted,

Lori Collins
Principal

Auburn Village School Staff 2018-2019

Principal	Lori Collins	Psychologist	TBA
Assistant Principal	Michel O'Rourke		
Director Student Services	Deena Jensen	Guidance K-4	Peter DiZoglio
Administrative Assistant	Donna Aubin	Guidance 5-8	Melinda Avellino
Administrative Assistant	Nancy Banner	Reading Spec - K-4	Sonia McDaniel
Spec Ed Admin. Assistant	Denise Charbonneau	Reading Para	Laura Magargee
Curriculum Coordinator	Cheryl Violette	Reading Support	Shelley Wddison (5-8)
Athletic Director	Michel O'Rourke	Titl e 1 Math Support	Crissy Spain
Kindergarten	Cheryl Kaake		
Kindergarten	Billie Mullen		
Grade 1	Eileen McDonald	Tech Director	Robert Strobel
	Shelby Moore		
	Melissa Prunier	Media Generalist	Allison DiPietro
Grade 2	Nicole DuPont	Media Assistant	Pam Skinner
	Sara Nusbaum	Nurse	Ellen Warecki, ARPN
	Jennifer O'Toole		
	Sherri Smith	Mainten ance Director	Scott Dube
Grade 3	Kristen Cloutier		
	Gail Lewis		
	Melanie Pampel	Maintenance Staff	Dave Angove
Grade 4	Bonnie Boucher		Rich Brown
	Jessica Duffy		Bob Gilbert
	Karen Fortier		Laurie Perrone
Grade 5	Nicole Blanchard		
	Carly Cohen	Food Svc Dir	Sarah Belanger
	Katherine Doar	Food Svc Staff	Judy Glassman
Grade 6	Angela Cote		Loretta Martineau
	Jill Kyzer		Edie Mozer
	Joan Marcotte		Sarah Ungaro
	Kathy Roggenbuck	Resource Rooms	Linda Barton
Grade 7	Christine Caza		Jennifer Ferreira
	Jared DeGraffe		Amanda Joaquin
	Wendy Smith		Tola Khin
	Jon Wheeler		Katelyn O'Donnell
Grade 8	Ashlyn Blanchard		
	Megan Dalzell	Speech	Terry Everett
	Timothy Hamilton		Lisa Lamoureux
		OT	Aimee Johnson
			Joan Kurr
Art	Stephanie Fritz	ELL	Elizabeth Daschbach
Band	Matt Szopa	TUTOR	Kelly Paras-Farragher
French/Spanish	Lisa Pope	Para Educators	Heather Beaub
			Carol Booth
			Karen Brockway
			Elaine Burnap
Music	Christina Ouellette		Laurie Flanigan
			Heather Graves
Physical Education	Stephen Tewksbury		Bryan Howell
			Christen Maher
Health	Joanne Dow		Kassi Martin
			Kerrie Moynihan
STEAM	Andrea O'Neil		Stephanie Murphy
			Kristy Rioux
			Lirio Trochez-Potts
			Haley Lamoureux

**Auburn School District
Director of Student Services
2019 – 2020 Report**

During the 2019-2020 school year, the Auburn School District provided special education and educationally related services to over 130 students between the ages of 3-21. Students receiving special education services are identified through a comprehensive, data driven referral and evaluation process. Currently, there are 14 areas of disability, as defined in state and federal regulations. The services provided by the Auburn School District are individually determined by a team of people, including parents and teachers. These individually determined services are presented within an Individualized Education Plan (IEP). The IEP is designed to ensure that each child's individual educational needs are met within the least restrictive environment possible. The Auburn Village School also implements Multi-Tiered Systems of Support (MTSS) which works to provide intervention services to close gaps in learning within a less restrictive environment.

A full range of special education and educationally related services are available to Auburn students via the K-8 Auburn Village School, Pinkerton Academy and in some cases specialized placements out-of-district. Our service providers also go to area preschools to provide services to students identified as requiring specially designed instruction who are between the ages of 3-5. These services are described in the Auburn Special Education Policy and Procedure Manual located in the Auburn Village School Principal's Office, Special Education Office, and the Office of the Superintendent of Schools. Through our local Child Find Program, referrals for students between the ages of birth and 21 who are suspected of having an educational disability can be made at any time by contacting the Director of Student Services, Principal, or Superintendent. A Child Find Screening Clinic is held every spring to provide families with the opportunity to have their children screened if they suspect that they have a disability. This clinic is advertised through the local media.

There are a continuum of educational environments available for students identified with special needs between the ages of 3 and 21 to ensure access to the general curriculum. Opportunities for students include full or part-time participation within the regular classroom setting, along with consultation, accommodations or modifications, and/or special education instruction. Small group or individual support within a resource setting and, in some instances, placements outside the local public school are also options to assist in meeting the needs of students. Numerous educationally related services are also available, based upon students' IEP. Related services provided to students include physical therapy, occupational therapy, speech-language therapy, counseling, music therapy and behavior management.

The Auburn School District annually receives federal special education funds. Project applications are submitted to the NH Department of Education for approval and funding. During the past school year, this entitlement money was used to support programming for students with educational disabilities. Salaries for a special education teacher, instructional aides, and occupational therapist were supported through the federal funds. The district has also contracted with consultants in the following support areas: positive behavioral interventions, a teacher of the deaf, a teacher of the visually impaired, programming for students with autism, multiply handicapped students, and high school transitions.

This year, federal funds were also used to provide support in programming for our preschool students, and to monitor their growth and development. We have used the federal funds for contracted evaluators,

to enable us to complete all evaluations within the regulatory 60 days. Ongoing efforts are in place to help schools meet performance targets for students with disabilities. Activities focused on providing training for staff in Zones of Regulation and supporting our social-emotional learning initiative, have been priorities.

On August 30, 1999, New Hampshire RSA32:11-a became effective. This law requires that each school district provide in its annual report an accounting of actual expenditures for special education programs and services for the previous two fiscal years, including offsetting revenues. This information is included in the Special Education Expenditure section of the School District Report.

Thanks are extended to the Auburn community for their efforts on behalf of all students and for their continued support of our students with educational disabilities.

Respectfully submitted,
Deena Jensen
Director of Student Services
Auburn School District/SAU #15

**AUBURN SCHOOL DISTRICT
SPECIAL EDUCATION EXPENDITURES
PER RSA 32:11-a**

Function Description	Function Code	Actual Cost 2017 - 2018	Actual Cost 2018 - 2019
Special Education Costs	1200	\$ 2,610,244	\$ 2,848,993
Psychological Services	2140	75,048	60,226
Speech/Audiology Services	2150	205,721	172,797
Therapy and Contracted Services	2160	123,277	144,298
Transportation	2700	318,021	314,909
Federal Funds Special Education Program		<u>171,521</u>	<u>184,082</u>
Total Expenditures		<u>\$ 3,503,832</u>	<u>\$ 3,725,305</u>

Revenues

Tuitions	\$ 255	\$ -
Catastrophic Aid	242,396	214,988
Federal Funds	<u>171,521</u>	<u>184,082</u>
Total Revenues	<u>\$ 414,172</u>	<u>\$ 399,070</u>

Health Office Report Auburn Village School 2018-19

To the Superintendent of Schools, Principal, School Board and Citizens of Auburn:

It is the end of a busy school year once again! Through the Health Office I have:

- ◆ Continued to offer yearly CPR classes to staff and now have approximately 35% of the staff certified. Dave Walters of the Auburn Fire Department volunteered his time to teach two classes to our staff. Thank you!
- ◆ Maintain the school's Automatic External Defibrillator (AED) and placed a second unit in the hallway next to the Health Office.
- ◆ Co-taught puberty education in 5th grade with the health teacher and suicide prevention in 8th grade with the middle school guidance counselor.
- ◆ Provided clinical rotation experience in pediatrics for Saint Anselm's nursing students.
- ◆ Chairperson for the School Wellness Committee whose activities included:
 - P.A.C.K. (Pack Assorted Colors for Kids) Week for all students to encourage eating more fruits and vegetables.
 - Continued development and use of a school garden that has been used as part of the educational curriculum
 - Participated in our school's Earth Day Celebration. The celebration was arranged by our garden committee
 - A Wellness Fair attended by grades 4-8 with a variety of vendors to learn about ways to stay healthy
- ◆ Served on the Emergency Management Committee
- ◆ Served as the liaison for employee health benefits and coordinator for our employee health challenge
- ◆ Assisted in developing 504 plans as needed for appropriate students
- ◆ Attend special education student meetings as needed and implement Individual Health Care Plans for students with chronic health conditions or allergies
- ◆ Monitor immunization status of students, addressing noncompliance as needed
- ◆ Monitored height and weight of students and screened students at various grade levels for vision or hearing issues
- ◆ Developed bimonthly health educational bulletin board located outside the Health Office
- ◆ Provided diagnosis and referral for acute health care problems, first aid, monitoring of chronic health care conditions, and counseling to over 650 students and staff as needed
- ◆ Coordinated the Hampstead Lions Club to come to our school to perform a free vision screening for 348 students that were given parental permission.

Thank you to all school staff, parents, and students and have a healthy coming year!

Ellen Warecki MS, APRN (retired June 2019)

Jennifer Bernier MS, RN, CNL (Current School Nurse)

Health Services Rendered	Number of visits
Assessment/treatment of illness	4,606
Assessment/ treatment of injury	1,403
Scheduled visits	187
Medications: number of doses given	3,061
Treatments	21
Health screenings	1,440
Non-visits for healthcare plans, meetings, immunization tracking etc	47

SCHOOL BOARD CHAIR'S REPORT

2019

On behalf of the Auburn School Board it is my pleasure to issue this Annual School District Report for the 2018-2019 academic year. The school is used by so many people in our town beyond the students and staff for sports, recreation, continuing education and group/personal gatherings. It is with this understanding the Town voted to approve a \$14,300,000.00 bond in March for the construction, renovation and expansion of the building and grounds. Work started with meetings in April and construction began as soon as the last classes ended. The schedule is for an 18-month project that will transform our building into a 21st century learning and community center. The Board would like to extend its heartfelt gratitude to the many people who made this happen and we expect the taxpayers will be excited for its completion.

It is truly our community that makes this place so special. We have great staff and a very capable student population but it is the willingness of each of our neighbors to see beyond their own needs and help each other for our greater good. Remarkable things just seem to happen here.

It is with some sadness we say goodbye to Dr. Phil Littlefield who has been the Superintendent for SAU 15 for the last 13 years. He has been here to help install kindergarten, oversee a transfer of high school duties from Manchester to Pinkerton and of course helping to achieve a successful bond passage and the beginning of the construction project. There are many more accomplishments we could add to the list but these are the biggest. We also said goodbye to our longtime Business Administrator, Karen Lessard who spent 14 years making sure we could pay our bills and keep the "engine" running. We want to wish them both the best of luck in the next chapter of their lives. THANK YOU!

I would be remiss if I didn't mention the tremendous work put in by our PTA. They put together incredible enrichment opportunities for the students including Children's Stage Adventure, Monster Mash, Book fairs and a color run to name a few. This group sponsors a variety of teacher specific programming through mini-grants and support our curriculum in many ways. The PTA also extends great appreciation to ALL staff through a variety of meals, gifts and pleasant surprises throughout the year. They truly help to make AVS a special place.

Auburn is part of SAU 15 which comprises the Districts of Candia and Hooksett as well. One of our responsibilities as SAU Board members is to attend several meetings each year collectively to share, collaborate and review items that we all share in. For more information regarding SAU 15 and Auburn Village please visit us at auburn.sau15.net.

Respectfully Submitted,

Alan Villeneuve

Chair, Auburn, School Board

AUBURN VILLAGE SCHOOL

CLASS OF 2019

Jennah Alawie	Holden J. Guerin
Sophia Rachel Antinerella	Logan Guillette
Colton Maurice April	Garrett Hammer
Jaci Lynn Aziz	Quinn Hammer
Savannah Lee Bedard	Austin Hill
Ashleigh Nicole Bibeau	John Joseph Hill
Ivy M. Blevens	Aidan John Hurley
Ethan T. Brady	Lena Rose Joyce
Allyson Bridges	Rebecca Joyce
Emma Elizabeth Brown	Lillian Elaine Koestner
Emily K. Buckley	Mary Susanne Lachance
Isabella Lillian Buckley	Emily Anne Lawrence
Drew Elizabeth Cianca	Nathan Mei MacAulay
Emily Marie Colsia	Alexander M. MacPhee
Ridge Crossman	Joseph Marinos
Riley Corrinne Curtis	Ashley Marsh
Jordynn Marie Daigle	Lauren Marsh
Miranda Delgado	Matthew Craig McCoy
Armani DeVito	John Connor McDevitt
Clare Victoria DeVito	Asia Marie McGinnis
Grace C. DiFonzo	Kennedy Grace Michaud
Kyle Randy Dionne	Esteban Oriol
Kendra Morgan Dowd	Emma Rose Plaza
Gage R. Dyche	Trevor K. Raspuzzi
Jonathan R. Edwards	Ethan Roy
Jacquelyn Faucher	Julia Nicole Roy
Meghan Finnegan	Anna Carolyn St Onge
Lauren Holly Furgal	Maddison Lee Steele
Mackenzie Ryann Gearty	Omar Temniss
Orion Joseph Gonsalves	Ashlee E. Trombly
Danielle Rae Goodall	Harrison Steven Vaillancourt
Ryan David Gordon	Andrew Veit
Alexa Rayne Grillo	Benjamin Patrick Wallin



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INDEPENDENT AUDITOR'S REPORT

To the School Board
Auburn, New Hampshire School District

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Auburn, New Hampshire School District as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Auburn, New Hampshire School District, as of June 30, 2018, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of changes in the District's proportionate share of the net OPEB liability, schedule of District OPEB contributions, schedule of changes in the District's total OPEB liability and related ratios, schedule of changes in the District's proportionate share of the net pension liability, and schedule of District pension contributions on pages i-viii and 30-37 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Vachon Cloutay & Company PC

Manchester, New Hampshire
January 23, 2019