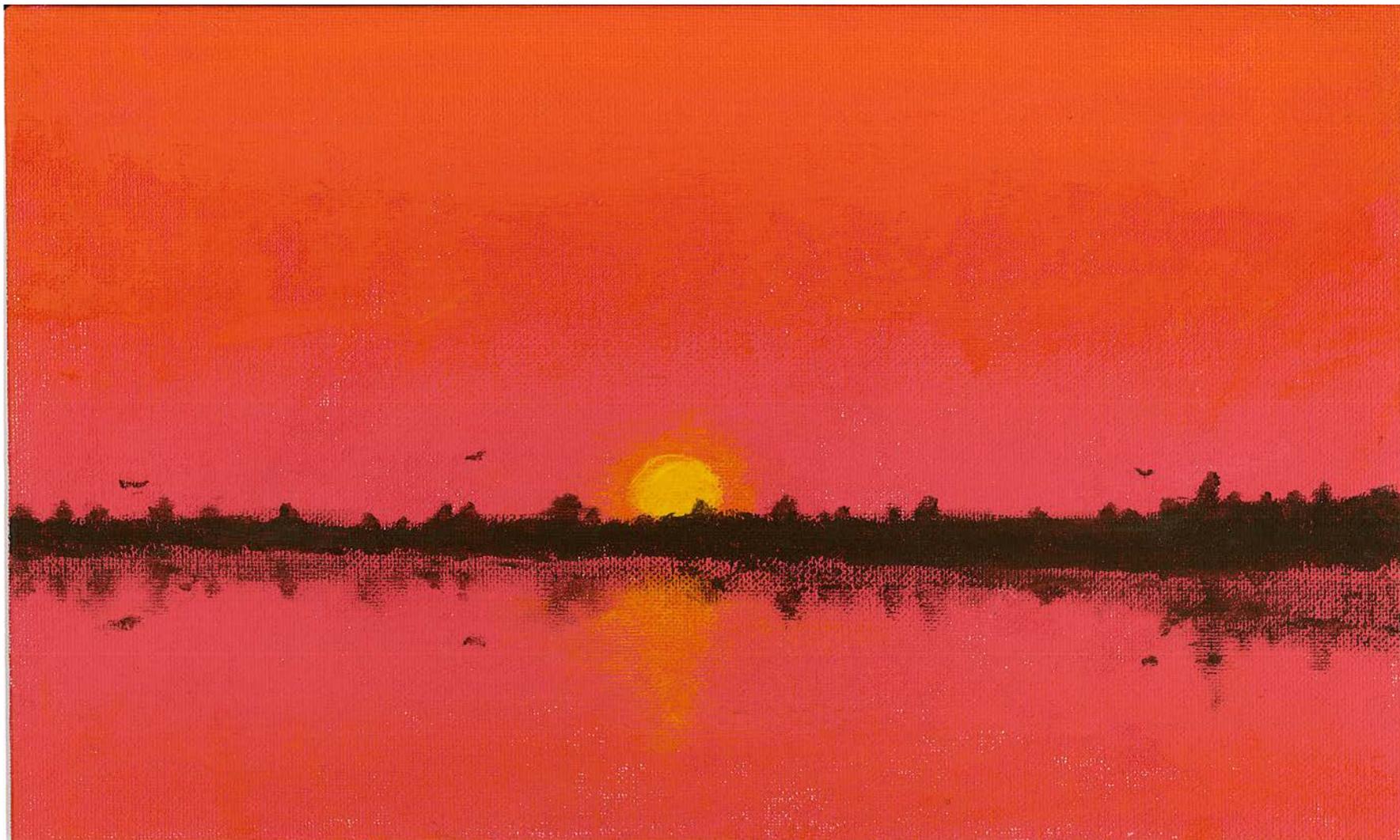


# Town of Auburn



**2017  
Town Report**

## **Cover**

Artwork provided by Ben Wilson a student at Auburn Village School. Ben states that while driving by Lake Massabesic, in the evening, there are always people pulled off near the Circle of Fun playground to take pictures of the beautiful sunset over the lake. To Ben, this is Auburn. Ben has been awarded first place for his artwork from submissions received. Thank you to the judges; Kathleen Sylvia, Town Clerk, Kathryn Gowney, Library Director and Chief Edward Picard. Other artwork submitted can be viewed on page 82.

# ***2017 ANNUAL TOWN REPORT***

*and*

# ***2018 TOWN WARRANT & BUDGET***

Population	5,141
Registered Voters	4,235
2017 Net Property Valuation	\$672,981,470
2017 Tax Rate	\$21.15

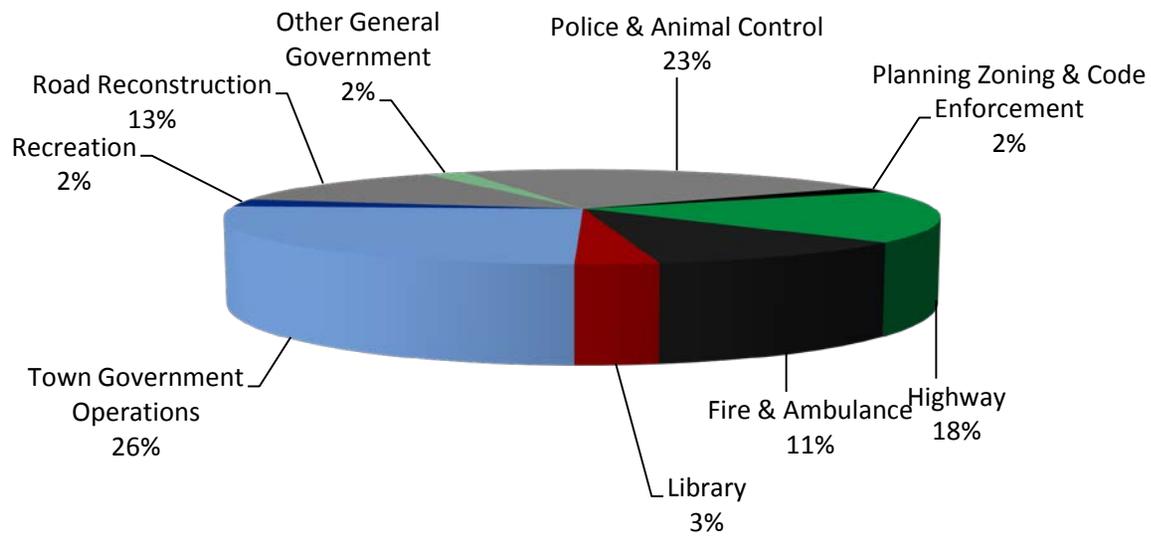
**AUBURN, NEW HAMPSHIRE**

[www.auburnnh.us](http://www.auburnnh.us)

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## 2018 TOWN BUDGET BREAKDOWN



## TOWN OFFICERS

### SELECTMEN

Dale W. Phillips - 2018  
Richard W. Eaton - 2020  
James F. Headd – 2019

### TOWN ADMINISTRATOR

William G. Herman, CPM

### MODERATOR

James R. Tillery, Moderator – 2018  
Kathleen Porter, D. Moderator - 2018

### TOWN CLERK

Kathleen A. Sylvia - 2020

### DEPUTY TOWN CLERK

Patricia A. Rousseau - 2020

### TAX COLLECTOR

Susan N. Jenkins - 2020

### DEPUTY TAX COLLECTOR

Patricia A. Rousseau - 2020

### TREASURER

Walter Parker Milne - 2020

### DEPUTY TREASURER

Linda Dross – 2020

### HIGHWAY AGENT

Michael Dross – 2018

### LIBRARY TRUSTEES

Nancy J. Mayland – 2018  
Elizabeth A Michaud - 2019  
Joseph G. Forest - 2020  
Sharon I. Bluhm, Alt – 2018  
Jean L. Worster, Alt. - 2018

### CEMETERY TRUSTEES

Donald W Dollard – 2018  
Donald Marzloff – 2020 (Resigned)  
Scott R Norris - 2019

### TRUST FUND TRUSTEES

Dorothy Carpenter – 2018  
Barbara Carpenter - 2020  
Patricia Allard – 2019

### SUPERVISORS OF THE CHECKLIST

Susan Jenkins - 2020  
Joanne Linxweiler – 2018  
Barbara Coapland – 2022

### RECORDS RETENTION COMMITTEE

Kathleen A Sylvia  
William G Herman, CPM  
Adele Frisella

### BUDGET COMMITTEE

Peter Miles, Chairman – 2019  
Mary Beth Lufkin, Vice Chairman – 2018  
David R Wesche – 2018  
Daniel J. Carpenter – 2020  
Kevin S. Downing - 2020  
Paula Marzloff – 2019  
Alan Villeneuve - School Board  
Representative  
James F Headd - Selectmen's  
Representative

### FIRE DEPARTMENT

Chief Edward G. Gannon  
Deputy Robert Selinga  
Captain James Saulnier  
Lieutenant Patrick Glennon

### VOLUNTEER FIRE CHIEF/FOREST FIRE WARDEN

Chief Edward Gannon

### DEPUTY FIRE WARDENS

Chief Ed Gannon    Patrick Glennon  
James Saulnier    Kevin McArthur  
Alex Phillips    Joseph Rossino  
Kevin Vail    Melissa Gates

### OFFICE OF EMERGENCY MANAGEMENT/ LOCAL EMERGENCY PLANNING

Edward Gannon, Director

**PLANNING BOARD**

Ronald Poltak, Chairman – 2018  
Steve Grillo, Vice Chairman – 2018  
Michael Rolfe – 2019  
Jeffrey Porter – 2020  
Thomas LaCroix, Alt – 2020  
Jess Edwards, Alt - 2019  
Paula Marzloff, Alt – 2018  
Dale Phillips, Selectmen’s Representative

**SOUTHERN NEW HAMPSHIRE  
PLANNING COMMISSION  
REPRESENTATIVES**

Charles Worster  
William Herman  
Ronald Poltak, Alt.

**ZONING BOARD OF ADJUSTMENT**

Mark Wright, Chairman - 2019  
James Lagana , Vice Chairman – 2018  
Michael C. Dipietro – 2020  
Kevin Stuart – 2020  
Margaret Neveu – 2019  
Jeffrey W. Benson – 2019 (Resigned)  
Robert G Beurivage, Alt - 2019  
Steven Carroll, Alt – 2018

**ZONING OFFICER/BUILDING INSPECTOR**

Carrie Rouleau-Cote

**HIGHWAY SAFETY COMMITTEE**

Michael C. Dipietro, Chairman – 2018  
Daniel J. Carpenter – 2018  
Eva Komaridis - 2018  
Michael Dross, Road Agent  
Lt. Ray Pelton, Police Representative  
Richard W Eaton, Selectmen’s  
Representative

**PARKS & RECREATION COMMISSION**

David Nye, Chairman – 2018  
Lisa Canavan – 2020  
Margie McEvoy – 2018  
Zachary Eaton - 2018  
BK Bazan - 2019  
Patrick Kelly – 2020  
James F. Headd, Selectmen’s  
Representative

**CONSERVATION COMMISSION**

Jeffrey Porter, Chairman – 2020  
Margaret P. Donovan, C. Chair – 2019  
Alan Villeneuve – 2019  
Edward Fehrenbach - 2020  
Diana Heaton – 2018  
Richard Burnham, Alt. - 2019  
Stephanie Hanson, Alt. – 2020

**HEALTH OFFICER**

Paul Raiche  
James Saulnier- Deputy

**WELFARE OFFICER**

Kathryn Lafond - 2019

**SOUTHEASTERN NEW HAMPSHIRE  
HAZAROUS MATERIAL MUTUAL AID  
DISTRICT**

Edward Gannon, Operating Committee  
William Herman, Board of Directors

**BOSTON POST CANE HONOREE**

George F. Dodd

**DELIBERATIVE SESSION  
TOWN OF AUBURN  
FEBRUARY 3, 2018**

The meeting was called to order by Moderator James Tillery at 9:02 AM. There were eighty-seven registered voters in attendance.

The Moderator began the meeting with the Pledge of Allegiance.

The Moderator explained the rules of the meeting.

**Third:** To see if the Town will vote to approve the cost items for year three of a three-year collective bargaining agreement which resulted from negotiations between the Auburn Board of Selectmen, the Auburn Police Commission and the Auburn Police Union, Local 216 and which represents an estimated increase of \$13,865 over FY 2017 salaries, fringe benefits and other cost items at the current staffing level for the ensuing year; and further to raise and appropriate the sum of Thirteen thousand eight hundred and sixty-five dollars (**\$13,865**), such sum representing the negotiated increase over 2017 salaries, fringe benefits and other cost items at the current staffing levels. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

**There was no discussion. Article Three will appear, as written.**

**Fourth:** To see if the town will vote to authorize the Board of Selectmen to enter into a five year lease agreement in the amount of Two hundred-fifteen thousand dollars (\$215,000.00) for the purpose of leasing a new Rosenbauer Smartcab FX Medium Rescue Vehicle for the Auburn Fire Department, and to raise and appropriate the sum of One hundred thousand dollars (\$100,000.00) for the down payment for the cab and chassis for that purpose, with this amount to come from the unexpended fund balance as of December 31, 2017; This lease agreement contains a non-appropriation (escape) clause. (Majority vote required) **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

Fire Chief Ed Gannon spoke to the article.

Chief Gannon said amount could be reduced by \$15,000 if they are successful in getting a regional grant that has been applied for.

He also verified that it is a lease to purchase arrangement, and at the end of the five years the Town would own the vehicle.

**Fifth:** To see if the Town will vote to raise and appropriate the sum of Two-hundred thousand dollars (**\$200,000**) to purchase the 1.9-acre parcel of land (Tax Map #26, Lot #10) on Hooksett Road adjacent to existing Town property occupied by the Griffin Free Public Library. This sum to come from the unreserved fund balance (surplus) as of December 31, 2017 with no additional amount to be raised by taxation in 2018. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

Dan Carpenter spoke to the article.

Mr. Carpenter explained the land is needed for parking and future expansion of the library.

Michelle Jacob asked who currently owns the land? Dan Carpenter answered a group of fifteen people bought it from Visiting Angels to prevent it from being sold to someone else, with aim of town buying it from them.

Kathy Growney, Library Director said most libraries nowadays function as the community center in town, and they are not just for books. She said the need for meeting spaces is great. Stephen Grange asked what the current appraised value of the parcel is. Town Administrator Bill Herman explained there is a difference between appraised and assessed values and answered that the current assessed value is \$116,900. The property was purchased by the group in October 2017 for \$190,000.

**A presentation of gifts in appreciation of their years of service to the Town were presented by the Board of Selectmen, represented by James Headd, Chair to James Tillery, Town Moderator from 2011-2018 and Dale Phillips, Selectman from 2015-2018.**

**Sixth:** To see if the Town will vote to establish a Recreation Revolving Fund pursuant to RSA 35-B: 2, II. The money received from fees and charges for recreation programs and donations shall be allowed to accumulate from year to year, and shall not be considered to be part of the Town's general fund. The Town Treasurer shall have custody of all monies in the fund, and shall pay out the same upon order of the Board of Selectmen. These funds may be expended only for recreation purposes as stated in RSA 35-B and subject to a policy to be developed by the Board of Selectmen. No expenditure from this fund shall be made in such a way as to require the expenditure of other town funds that have not been appropriated for that purpose.

Don Delande asked how much the anticipated yearly income will be. Bill Herman answered that has not been determined but three recent trial programs cost \$2500 and generated \$3200. Amy Lachance, Parks and Recreation Coordinator spoke to the article. She said the hope is to offer more programs and that they be self-funding.

**Moderator Tillery then called for attendees to stand and offer a moment of silence in remembrance of the following Auburn residents who passed away in 2017:**

**Nancy Gagnon, Auburn Town Clerk for 22 years (1984-2006)**

**Russell Phillips, former Deputy Fire Chief, Auburn Volunteer Fire Department**

**Carl Mayland,**

**Alfred N. Sanborn Jr**

**Carl Panzieri**

**Seventh:** To see if the Town will vote to permit the public library to retain all money it receives from its income-generating equipment to be used for general repairs and upgrading and for the purchase of books, supplies and income-generating equipment in accordance with RSA 202-A:11-b. If approved, this authorization shall remain in effect until specifically rescinded by a future Town Meeting vote.

A couple of suggestions for changes in the wording of the question were made by Michelle Jacob and Ron Poltak.

It was explained by Bill Herman that the wording is statutory and cannot be changed.

**Eighth:** To see if the Town will vote to allow the operation of keno games within the Town of Auburn?

Barbara Coapland asked why this question was presented.

Dale Phillips answered the Board felt the townspeople should vote on this and so they put it on the ballot. Currently there are two locations in Auburn that would qualify.

**Ninth:** To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$5,329,161**? Should this article be defeated, the default budget shall be **\$5,346,125**, which is the same as last year with certain adjustments required by previous action of the Town of Auburn or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. NOTE: This operating budget warrant article does not include appropriations contained in any other warrant article. **(Recommended by the Board of Selectmen)**  
**(Recommended by the Budget Committee)**

**There was no discussion. Article nine will appear, as written.**

**Tenth:** To transact any other business that may legally come before the Town Meeting.

Selectman Eaton spoke to a question as to why the storage facility building was removed from the ballot. He explained that the Board had recommended it, but without the approval of the Budget Committee it was unlikely to pass, so they pulled it. The Board of Selectmen decided it needed further consideration and would be part of the goal setting set for 2018.

**Meeting adjourned at 10:06 AM**

**Respectfully submitted,**

**Kathleen A. Sylvia**  
**Town Clerk**

**TOWN WARRANT  
STATE OF NEW HAMPSHIRE**

To the inhabitants of the Town of Auburn, in the County of Rockingham in said State, qualified to vote in Town affairs:

You are hereby notified that the **First Session** of the annual Town Meeting will be held in the gymnasium of the Auburn Village School in Auburn, New Hampshire, on **Saturday, February 3, 2018, at 9:00 a.m.**, for the explanation, discussion and debate of each Warrant Article, and to transact all business other than voting by official ballot. Warrant articles may be amended at this session per RSA 40:13, IV, subject to the following limitations:

- (a) Warrant Articles whose wording is prescribed by law shall not be amended.
- (b) Warrant Articles that are amended shall be placed on the official ballot for final vote on the main motion as amended.
- (c) No warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this subparagraph.

You are hereby notified that the **Second Session** of the annual Town Meeting will be held in the gymnasium of the Auburn Village School in Auburn, New Hampshire, on **Tuesday, March 13, 2018**, beginning at **7:00 a.m.** and ending at **7:00 p.m.** to elect officers of the Town by official ballot, to vote on questions required by law to be inserted on said official ballot and to vote on all Warrant Articles as accepted or amended by the First Session.

**First:** To bring your ballots for:

- Selectmen for three years
- Moderator for two years
- Highway Agent for three years
- Library Trustee for three years
- Cemetery Trustee for three years
- Cemetery Trustee for two years
- Trustee of the Trust Funds for three years
- Supervisor of the Checklist for six years
- Police Commission for three years
- Two (2) Planning Board for three years

**Second:** To see if the Town will vote to adopt the following amendments to the existing Town Zoning Ordinance as proposed and recommended by the Auburn Planning Board, in conformance with NH RSA 675:1, et seq., and include the following: (The full text of the proposed regulations is posted and available for inspection at the Town Hall and on the Town of Auburn web site – [www.auburnnh.us](http://www.auburnnh.us))

**Are you in favor of the adoption of Amendment No 1 as proposed by the Auburn Planning Board for the Town of Auburn Zoning Ordinance as follows:**

**Amend Article 4.04(4)** to permit certain structures, with an area of two hundred (200) square feet or less, within side and backyard setbacks, but no closer than fifteen (15) feet to any property line.

[NOTE: A copy of the text of the proposed amendment is available for review at the Auburn Town Offices and is also posted with the text of the proposed amendments at the Auburn Town Offices and on the Town of Auburn web site – [www.auburnnh.us](http://www.auburnnh.us).]

**Are you in favor of the adoption of Amendment No 2 as proposed by the Auburn Planning Board for the Town of Auburn Zoning Ordinance as follows;**

**Amend Article 3.13(1)** to require multi-unit dwellings to have minimum lot sizes no less than the acreage requirement per dwelling unit for the zoning district in which the dwelling is to be located.

[NOTE: A copy of the text of the proposed amendment is available for review at the Auburn Town Offices and is also posted with the text of the proposed amendments at the Auburn Town Offices and on the Town of Auburn web site – [www.auburnnh.us](http://www.auburnnh.us).]

**Are you in favor of the adoption of Amendment No 3 as proposed by citizen petition for the Town of Auburn Zoning Ordinance as follows:**

To amend the Auburn Zoning Ordinance to re-zone Tax Map #10, Lots #19 and #20 from current Residential Two District (R-2) to Commercial Two District (C-2) to be consistent with other immediate properties on both sides of Hooksett Road adjacent to Exit 2 of NH Route 101. (Not Recommended by the Planning Board)

**Are you in favor of the adoption of Amendment No 4 as proposed by citizen petition for the Town of Auburn Zoning Ordinance as follows:**

**Amend Article 2.02(28)** "Dwelling Unit, Accessory" to permit detached Accessory Dwelling Units. (Not Recommended by the Planning Board)

[NOTE: A copy of the text of the proposed amendment is available for review at the Auburn Town Offices and is also posted with the text of the proposed amendments at the Auburn Town Offices and on the Town of Auburn web site -[www.auburnnh.us](http://www.auburnnh.us).]

**Third:** To see if the Town will vote to approve the cost items for year three of a three-year collective bargaining agreement which resulted from negotiations between the Auburn Board of Selectmen, the Auburn Police Commission and the Auburn Police Union, Local 216 and which represents an estimated increase of \$13,865 over FY 2017 salaries, fringe benefits and other cost items at the current staffing level for the ensuing year; and further to raise and appropriate the sum of Thirteen thousand eight hundred and sixty-five dollars (**\$13,865**), such sum representing the negotiated increase over 2017 salaries, fringe benefits and other cost items at the current staffing levels. (**Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

**Fourth:** To see if the town will vote to authorize the Board of Selectmen to enter into a five year lease agreement in the amount of Two hundred-fifteen thousand dollars **(\$215,000.00)** for the purpose of leasing a new Rosenbauer Smartcab FX Medium Rescue Vehicle for the Auburn Fire Department, and to raise and appropriate the sum of One hundred thousand dollars **(\$100,000.00)** for the down payment for the cab and chassis for that purpose, with this amount to come from the unexpended fund balance as of December 31, 2017; This lease agreement contains a non- appropriation (escape) clause. (Majority vote required) **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

**Fifth:** To see if the Town will vote to raise and appropriate the sum of Two-hundred thousand dollars **(\$200,000)** to purchase the 1.9-acre parcel of land (Tax Map #26, Lot #10) on Hooksett Road adjacent to existing Town property occupied by the Griffin Free Public Library. This sum to come from the unreserved fund balance (surplus) as of December 31, 2017 with no additional amount to be raised by taxation in 2018. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

**Sixth:** To see if the Town will vote to establish a Recreation Revolving Fund pursuant to RSA 35-B: 2, II. The money received from fees and charges for recreation programs and donations shall be allowed to accumulate from year to year, and shall not be considered to be part of the Town's general fund. The Town Treasurer shall have custody of all monies in the fund, and shall pay out the same upon order of the Board of Selectmen. These funds may be expended only for recreation purposes as stated in RSA 35-B and subject to a policy to be developed by the Board of Selectmen. No expenditure from this fund shall be made in such a way as to require the expenditure of other town funds that have not been appropriated for that purpose.

**Seventh:** To see if the Town will vote to permit the public library to retain all money it receives from its income-generating equipment to be used for general repairs and upgrading and for the purchase of books, supplies and income-generating equipment in accordance with RSA 202-A: 11-b. If approved, this authorization shall remain in effect until specifically rescinded by a future Town Meeting vote.

**Eighth:** To see if the Town will vote to allow the operation of keno games within the Town of Auburn?

**Ninth:** To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$5,329,161**? Should this article be defeated, the default budget shall be **\$5,346,125**, which is the same as last year with certain adjustments required by previous action of the Town of Auburn or by law; or the governing body may hold one special meeting, in accordance with RSA 40: 13, X and XVI, to take up the issue of a revised operating budget only. NOTE: This operating budget warrant article does not include appropriations contained in any other warrant article. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

**Tenth:** To transact any other business that may legally come before the Town Meeting.

## 2018 Budget/Appropriations

Account Code	Description	Warrant Article #	Appropriations PY DRA Approved	Expenditures Prior Year	Appropriations Ensuig FY (Recommended)	Appropriations Ensuig FY (Not Recommended)	Appropriations Ensuig FY (Recommended)	Appropriations Ensuig FY (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	9	\$259,727	\$255,006	\$268,767	\$0	\$259,728	\$0
4140-4149	Election, Registration, and Vital Statistics	9	\$81,978	\$86,748	\$95,810	\$0	\$81,977	\$0
4150-4151	Financial Administration	9	\$97,767	\$91,887	\$160,494	\$0	\$97,767	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	9	\$57,000	\$37,985	\$42,000	\$0	\$57,000	\$0
4155-4159	Personnel Administration	9	\$394,311	\$383,868	\$433,853	\$0	\$394,312	\$0
4191-4193	Planning and Zoning	9	\$33,751	\$48,728	\$37,651	\$0	\$33,751	\$0
4194	General Government Buildings	9	\$134,786	\$111,477	\$130,003	\$0	\$137,586	\$0
4195	Cemeteries	9	\$36,323	\$29,484	\$25,280	\$0	\$36,323	\$0
4196	Insurance	9	\$109,571	\$109,172	\$115,065	\$0	\$109,571	\$0
4197	Advertising and Regional Association	9	\$8,583	\$8,583	\$8,769	\$0	\$8,583	\$0
4199	Other General Government	9	\$120,514	\$116,105	\$115,513	\$0	\$120,514	\$0
<b>Public Safety</b>								
4210-4214	Police	9	\$1,161,580	\$1,078,747	\$1,205,800	\$0	\$1,152,412	\$0
4215-4219	Ambulance	9	\$80,083	\$80,083	\$83,896	\$0	\$80,083	\$0
4220-4229	Fire	9	\$416,239	\$390,545	\$416,943	\$0	\$416,238	\$0
4240-4249	Building Inspection	9	\$66,057	\$63,264	\$69,864	\$0	\$66,057	\$0
4290-4298	Emergency Management	9	\$701	\$239	\$8,427	\$0	\$701	\$0
4299	Other (Including Communications)	9	\$1,000	\$0	\$1,000	\$0	\$1,000	\$0
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets</b>								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets	9	\$943,006	\$963,927	\$943,065	\$0	\$943,006	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	9	\$13,500	\$13,221	\$13,500	\$0	\$13,500	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Sanitation</b>								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0

## 2018 Budget/Appropriations

Account Code	Description	Warrant Article #	Appropriations PY DRA Approved	Expenditures Prior Year	Appropriations Ensuig FY (Recommended)	Appropriations Ensuig FY (Not Recommended)	Appropriations Ensuig FY (Recommended)	Appropriations Ensuig FY (Not Recommended)
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	9	\$11,500	\$19,367	\$18,800	\$0	\$11,500	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Health</b>								
4411	Administration	9	\$2,597	\$2,409	\$2,565	\$0	\$2,596	\$0
4414	Pest Control	9	\$19,830	\$19,455	\$20,471	\$0	\$19,830	\$0
4415-4419	Health Agencies, Hospitals, and Other	9	\$5,800	\$5,800	\$5,875	\$1,000	\$5,800	\$0
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	9	\$16,969	\$17,416	\$19,521	\$0	\$16,969	\$0
4444	Intergovernmental Welfare Payments	9	\$4,471	\$4,471	\$4,471	\$0	\$4,471	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	9	\$89,438	\$80,973	\$111,671	\$14,010	\$89,438	\$0
4550-4559	Library	9	\$156,544	\$149,323	\$169,272	\$0	\$156,544	\$0
4583	Patriotic Purposes	9	\$6,650	\$6,484	\$6,850	\$0	\$6,650	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
<b>Conservation and Development</b>								
4611-4612	Admn and Purchasing of Natural Resources	9	\$2,767	\$924	\$2,351	\$0	\$2,767	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0

## 2018 Budget/Appropriations

Account Code	Description	Warrant Article #	Appropriations PY DRA Approved	Expenditures Prior Year	Appropriations Enacting FY (Recommended)	Appropriations Enacting FY (Not Recommended)	Appropriations Enacting FY (Recommended)	Appropriations Enacting FY (Not Recommended)
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal	9	\$1	\$0	\$1	\$0	\$1	\$0
4721	Long Term Bonds and Notes - Interest	9	\$1	\$0	\$1	\$0	\$1	\$0
4723	Tax Anticipation Notes - Interest	9	\$1	\$0	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital Outlay</b>								
4901	Land	9	\$23,000	\$23,923	\$20,000	\$73,861	\$20,200	\$20,200
4902	Machinery, Vehicles, and Equipment	9	\$72,696	\$72,696	\$72,696	\$0	\$72,696	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	9	\$800,000	\$752,627	\$800,000	\$0	\$800,000	\$0
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$5,228,742</b>	<b>\$5,024,936</b>	<b>\$5,239,773</b>	<b>\$88,871</b>	<b>\$5,219,573</b>	<b>\$20,200</b>

## Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations	Actual	Selectmen's	Selectmen's	Budget	Budget
			Prior Year as Approved by DRA	Expenditures Prior Year	Appropriations Ensuig FY (Recommended)	Appropriations Ensuig FY (Not Recommended)	Committee's Appropriations Ensuig FY (Recommended)	Committee's Appropriations Ensuig FY (Not Recommended)
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	05	\$42,000	\$42,000	\$0	\$0	\$0	\$0
<b>Purpose:</b> Town Buildings Rehabilitation CRF								
4915	To Capital Reserve Fund	08	\$0	\$0	\$0	\$0	\$0	\$0
<b>Purpose:</b> Establish CRF for Safety Complex Storage Garage								
4916	To Expendable Trusts/Fiduciary Funds	07/05	\$13,000	\$13,000	\$0	\$0	\$0	\$0
<b>Purpose:</b> Accrued Benefits Expendable Trust Fund								
4916	To Expendable Trusts/Fiduciary Funds	09	\$4,900	\$4,900	\$0	\$0	\$0	\$0
<b>Purpose:</b> Appropriation to Cemetery Maintenance ETF								
<b>Special Articles Recommended</b>			<b>\$59,900</b>	<b>\$59,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior	Actual Expenditures	Appropriations	Appropriations	Appropriations	Appropriations
			Year as Approved by DRA	Prior Year	Ensuig FY (Recommended)	Ensuig FY (Not Recommended)	Ensuig FY (Recommended)	Ensuig FY (Not Recommended)
0000-0000	Collective Bargaining	3	\$9,167	\$9,167	\$13,865	\$0	\$13,865	\$0
<b>Purpose:</b> Auburn Police Union Collective Bargaining Agreemen								
4901	Land Acquisition	5	\$0	\$0	\$200,000	\$0	\$200,000	\$0
<b>Purpose:</b> Library								
4902	Fire Rescue Vehicle	4	\$0	\$0	\$100,000	\$0	\$100,000	\$0
<b>Purpose:</b> Lease Purchase Rescue Vehicle								
<b>Individual Articles Recommended</b>			<b>\$9,167</b>	<b>\$9,167</b>	<b>\$313,865</b>	<b>\$0</b>	<b>\$313,865</b>	<b>\$0</b>

## Budget Summary

Item	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee Recommended Budget
Operaing Budget Appropriations Recommended	5228742	5239773	5219573
Special Warrant Articles Recommended	\$59,900	\$0	\$0
Individual Warrant Articles Recommended	\$9,167	\$313,865	\$313,865
<b>TOTAL Appropriations Recommended</b>	<b>5297809</b>	<b>553638</b>	<b>553438</b>
Less: Amount of Estimated Revenues & Credits	2749876	2977600	2977600
Estimated Amount of Taxes to be Raised	2631460	2576038	2555838

## Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	9	\$18,000	\$5,000	\$5,000
3186	Payment in Lieu of Taxes	9	\$350,000	\$300,000	\$300,000
3187	Excavation Tax		\$5,000	\$1,000	\$1,000
3189	Other Taxes		\$0	\$3,600	\$3,600
3190	Interest and Penalties on Delinquent Taxes	9	\$50,000	\$40,000	\$40,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	9	\$65,000	\$70,000	\$70,000
3220	Motor Vehicle Permit Fees	9	\$1,600,000	\$1,650,000	\$1,650,000
3230	Building Permits	9	\$65,000	\$80,000	\$80,000
3290	Other Licenses, Permits, and Fees	9	\$16,000	\$16,000	\$16,000
3311-3319	From Federal Government		\$0	\$5,000	\$5,000
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	9	\$277,994	\$280,000	\$280,000
3353	Highway Block Grant	9	\$158,282	\$160,000	\$160,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments	9	\$1,000	\$1,000	\$1,000
<b>Charges for Services</b>					
3401-3406	Income from Departments	9	\$55,000	\$50,000	\$50,000
3409	Other Charges		\$0	\$0	\$0
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	9	\$6,700	\$5,000	\$5,000

3502	Interest on Investments	9	\$7,000	\$4,000	\$4,000
3503-3509	Other	9	\$5,000	\$5,000	\$5,000
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$10,000	\$2,000	\$2,000
3917	From Conservation Funds		\$0	\$0	\$0
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$59,900	\$300,000	\$300,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Total Estimated Revenues and Credits</b>			<b>\$2,749,876</b>	<b>\$2,977,600</b>	<b>\$2,977,600</b>



*New Hampshire*  
 Department of  
 Revenue Administration

**2018  
 Default  
 Budget**

Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>General Government</b>					
0000-0000	Collective Bargaining	\$9,167	\$0	(\$9,167)	\$0
4130-4139	Executive	\$259,727	\$3,059	\$0	\$262,786
4140-4149	Election, Registration, and Vital Statistics	\$81,978	\$11,802	\$0	\$93,780
4150-4151	Financial Administration	\$97,767	\$61,083	\$0	\$158,850
4152	Revaluation of Property	\$0	\$0	\$0	\$0
4153	Legal Expense	\$57,000	\$0	\$0	\$57,000
4155-4159	Personnel Administration	\$394,311	\$37,305	\$0	\$431,616
4191-4193	Planning and Zoning	\$33,751	\$0	\$0	\$33,751
4194	General Government Buildings	\$134,786	(\$7,409)	\$0	\$127,377
4195	Cemeteries	\$36,323	(\$10,273)	\$0	\$26,050
4196	Insurance	\$109,571	\$5,494	\$0	\$115,065
4197	Advertising and Regional Association	\$8,583	\$246	\$0	\$8,829
4199	Other General Government	\$120,514	(\$5,682)	\$0	\$114,832
<b>Public Safety</b>					
4210-4214	Police	\$1,152,413	\$52,026	\$0	\$1,204,439
4215-4219	Ambulance	\$80,083	\$3,813	\$0	\$83,896
4220-4229	Fire	\$416,239	(\$8,923)	\$0	\$407,316
4240-4249	Building Inspection	\$66,057	\$591	\$0	\$66,648
4290-4298	Emergency Management	\$701	\$0	\$0	\$701
4299	Other (Including Communications)	\$1,000	\$0	\$0	\$1,000
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
<b>Highways and Streets</b>					
4311	Administration	\$0	\$0	\$0	\$0
4312	Highways and Streets	\$943,006	\$0	\$0	\$943,006
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$13,500	\$0	\$0	\$13,500
4319	Other	\$0	\$0	\$0	\$0
<b>Sanitation</b>					
4321	Administration	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$11,500	\$5,300	\$0	\$16,800
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment</b>					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other	\$0	\$0	\$0	\$0
<b>Electric</b>					

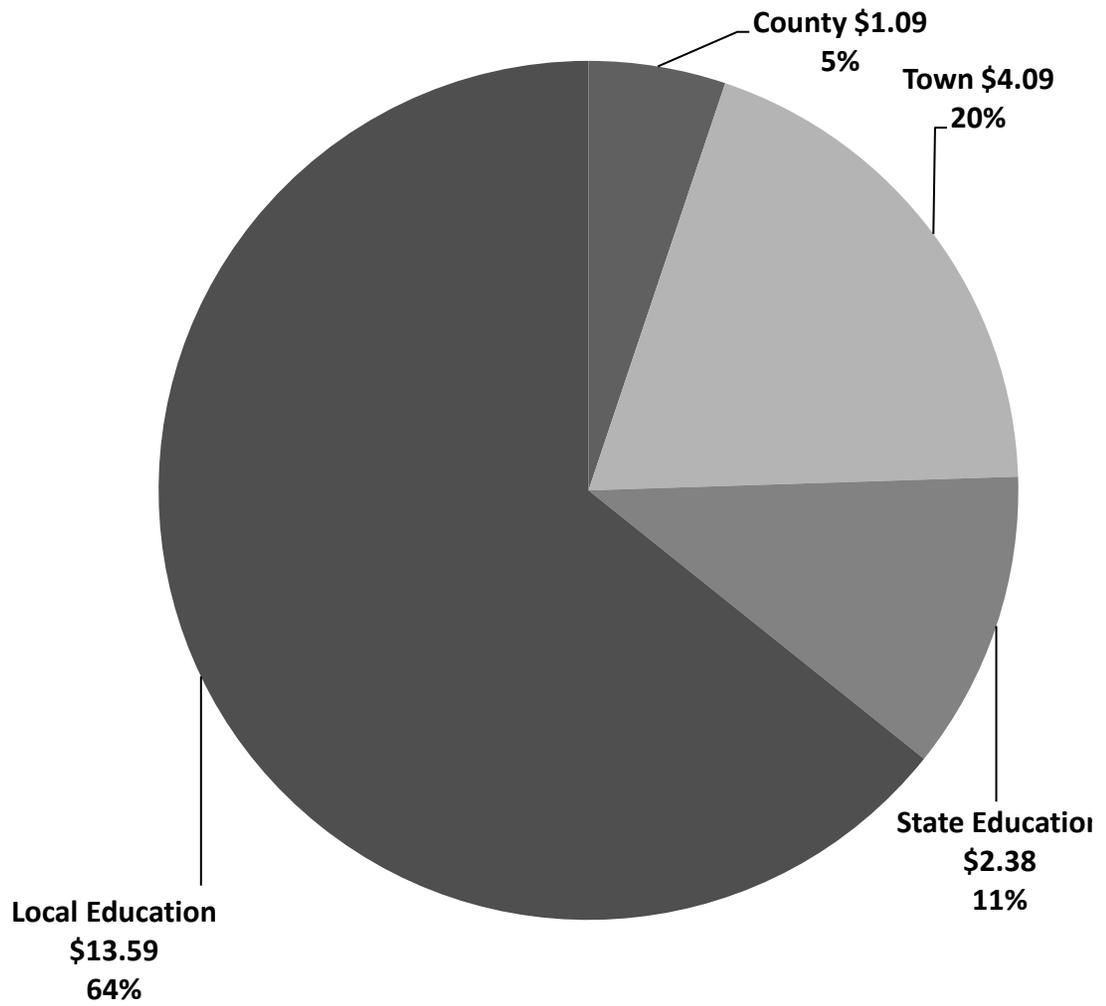


*New Hampshire*  
 Department of  
 Revenue Administration

**2018  
 Default  
 Budget**

4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
<b>Health</b>					
4411	Administration	\$2,597	(\$1)	\$0	\$2,596
4414	Pest Control	\$19,830	\$222	\$0	\$20,052
4415-4419	Health Agencies, Hospitals, and Other	\$5,800	\$75	\$0	\$5,875
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance	\$16,969	\$0	\$0	\$16,969
4444	Intergovernmental Welfare Payments	\$4,471	\$0	\$0	\$4,471
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	\$89,438	(\$1,695)	\$0	\$87,743
4550-4559	Library	\$156,544	\$2,933	\$0	\$159,477
4583	Patriotic Purposes	\$6,650	\$0	\$0	\$6,650
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0
<b>Conservation and Development</b>					
4611-4612	Administration and Purchasing of Natural Resources	\$2,767	(\$416)	\$0	\$2,351
4619	Other Conservation	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	\$1	\$0	\$0	\$1
4721	Long Term Bonds and Notes - Interest	\$1	\$0	\$0	\$1
4723	Tax Anticipation Notes - Interest	\$1	\$0	\$0	\$1
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
<b>Capital Outlay</b>					
4901	Land	\$23,000	\$0	(\$23,000)	\$0
4902	Machinery, Vehicles, and Equipment	\$72,696	\$0	\$0	\$72,696
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$800,000	\$0	\$0	\$800,000
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914	To Proprietary Fund	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Agency Funds	\$0	\$0	\$0	\$0
<b>Total Appropriations</b>		<b>\$5,228,742</b>	<b>\$149,550</b>	<b>(\$32,167)</b>	<b>\$5,346,125</b>

# YOUR 2017 TAX DOLLARS



**TOTAL TAX RATE \$21.15 PER \$1,000**

**ANNUAL TOWN MEETING  
AUBURN, NEW HAMPSHIRE  
MARCH 14, 2017**

The Annual meeting for the Town of Auburn, New Hampshire, was called to order by the Moderator at 7:00 am on Tuesday, March 14, 2017. Voting continued until 7:00 pm.

Results follow (\*denotes elected)

Selectman for three years	Richard Eaton	<b>1365*</b>
	Write In (Others)	45
Town Clerk for three years	Kathleen A. Sylvia	<b>1492*</b>
	Write In (Others)	6
Tax Collector for three years	Susan N. Jenkins	<b>1463*</b>
	Write In (Others)	8
Treasurer for three years	Walter Milne	<b>50*</b>
	Write In (Others)	204
Supervisor of the Checklist for one year	Joanne Linxweiler	<b>1479*</b>
	Write In (Others)	4
Library Trustee for three years	Joseph G. Forest	<b>1424*</b>
	Write In (Others)	7
Cemetery Trustee for three years	Donald Marzloff	<b>766*</b>
	Dick "Vee" Vecchione	545
	Write In (Others)	6
Trustee of the Trust Funds for three years	Barbara Carpenter	<b>1412*</b>
	Write In (Others)	3
Police Commission for three years	David C. Dion	<b>894*</b>
	Michael Rolfe	683
	Write In (Others)	1
Planning Board for three years	Jeffrey P. Porter	<b>1395*</b>
	Write In (Others)	11
Planning Board for one year	Steve Grillo	<b>1382*</b>
	Write In (Others)	9

**Second:** Are you in favor of the Town adopting the following amendments to the existing Town Zoning Ordinance as proposed and recommended by the Auburn Planning Board, in conformance with NH RSA 675:1, et seq., and include the following: (The full text of the proposed regulations is posted and available for inspection at the Town Hall and on the Town of Auburn web site – [www.auburnnh.us](http://www.auburnnh.us))

**Are you in favor of the adoption of Amendment No 1 as proposed by the Auburn Planning Board for the Town of Auburn Zoning Ordinance as follows:**

**Amend Article 2.02 Definitions, Words and Terms,** by deleting current (28) Dwelling Unit, Accessory in its entirety and replace with the following language to comply with NH RSA 674:72, Accessory Dwelling Units.

(28). Dwelling Unit, Accessory:

Residential living unit that is within or attached to a single family dwelling, and that provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking and sanitation on the same parcel of land as the principal dwelling unit it accompanies.

Accessory Dwelling Units shall be permitted by Special Exception as governed under Article 14.14 of the Auburn Zoning Ordinance in all zoning districts that permit single family detached dwellings.

A Special Exception shall be required for construction and or change of occupancy for creation of an accessory dwelling unit.

The Accessory Dwelling Unit shall meet the following requirements:

- (a). An accessory dwelling unit shall have no more than two bedrooms, and shall not exceed 750 (seven hundred fifty) square feet in living area and shall be attached to a single family dwelling. Attached means sharing a common habitable space wall.
- (b). An interior door shall be provided between the principal dwelling and the accessory dwelling unit, but it shall not be required that it remain unlocked. The accessory dwelling unit shall have door with direct access to the exterior, or common space to hallway to exterior door.
- (c). The accessory dwelling unit shall have interconnecting smoke/carbon monoxide/heat detectors with the principal dwelling unit.
- (d). There shall be adequate provisions for water supply and sewage disposal for the accessory dwelling unit in accord with NH RSA 485-A:38, but separate systems shall not be required for the principal and accessory dwelling units.
- (e). An accessory dwelling unit shall meet all zoning setbacks and all applicable building codes. There shall be adequate parking to accommodate an accessory dwelling unit.
- (f). The property owner must occupy one of the dwelling units as his/her principal place of residence.
- (g). Only one accessory dwelling unit shall be permitted for any single family dwelling.
- (h). Detached Accessory Dwelling Units are not permitted.

**Amend Article 4.05 "R" Rural District**

Delete (t) Accessory Dwelling Unit from (2) Permitted Uses in R District

Add (h) Accessory Dwelling Unit to (3) Uses Permitted by Special Exception in R District

**Amend Article 4.06 "R-1, Residential-One and R-2 Residential Two Zoning District**

Delete (n) Accessory Dwelling Unit from (2) Permitted Uses in R-1 District

Add (o) Accessory Dwelling Unit to (3) Uses Permitted by Special Exception in R-1 District

Delete (s) Accessory Dwelling Unit from (4) Permitted Uses in R-2 District

Add (i) Accessory Dwelling Unit to (5) Uses Permitted by Special Exception in R-2 District

**Amend Article 4.07 C-1 Commercial One District and C-2 Commercial Two District**

Delete (u) Accessory Dwelling Unit to Commercial Establishment from (4) Uses Permitted in C-2 District

**Adjust Appendix A, Zoning Matrix of Uses and Districts Accordingly.**

**Renumber all sections as required due to amendments.**

**Yes 1071\***

**No 412**

**Are you in favor of the adoption of Amendment No 2 as proposed by the Auburn Planning Board for the Town of Auburn Zoning Ordinance as follows:**

**Amend Article 2.02 Definitions**, Words and Terms, by deleting current (3) “Agricultural Use” in its entirety and replacing with the following language:

(3) Agriculture, Farm, Farming as defined in NH RSA 21:34-a. and as may be further amended

A single family detached dwelling shall be a permitted accessory use.

- (a) Agritourism and marketing as defined under NH RSA 21:34-a (b) (5) shall require a Special Exception in accordance with Article 14.14 of the Auburn Zoning Ordinance and be subject to Site Plan Review through the Auburn Planning Board.
- (b) Farm Roadside Stand: shall remain an agricultural operation and not be considered commercial (Agritourism), provided that at least 35 percent of the product sales in dollar volume is attributable to products produced on the farm or farms of the stand owner. The floor area of the Farm Roadside Stand shall not exceed one hundred fifty (150) square feet.

**Amend Article 4.05 “R” Rural District**

Rename (a) Non-Commercial Agriculture to Agriculture in (2) Permitted Uses in R District

Delete (b) Commercial Agriculture –Forestry Only from (2) Permitted uses in R I District

Delete (c) Commercial Agriculture from (2) Permitted uses in R District

Rename (d) Produce Stand to Farm Roadside Stand in (2) Permitted Uses in Rural District.

Add (h) Agritourism to (3.) Uses Permitted by Special Exception

**Amend Article 4.06 “R-1, Residential-One and R-2 Residential Two Zoning District**

Delete (g) Commercial Agriculture – forestry only from (2) Permitted Uses in R-1 District

Rename (i) Non-Commercial Agriculture to Agriculture in (2) Permitted uses in R-1 District

Rename (g) Commercial Agriculture to Agritourism in (3) Uses permitted by Special Exception in R-1 District.

Rename (h) Produce Stand to Farm Roadside Stand in (3) Uses permitted by Special Exception in R-1 District

Rename (g) Non-Commercial Agriculture to Agriculture in (4) Uses Permitted in R-2 zoning District

Delete (h) Commercial Agriculture from (4) Uses Permitted in R-2 District

Rename (i) Produce Stand to Farm Roadside Stand in (4) Uses Permitted in R-2 District

Rename (a) Commercial Agriculture to Agritourism in (5) Uses Permitted by Special Exception in R-2 District.

**Amend Article 4.07 C-1 Commercial One District and C-2 Commercial Two District**

Delete (q) Commercial Agriculture from (2) uses permitted in the C-1 District

Rename (r) Produce Stand to Farm Roadside Stand in (2) Uses permitted in C-1 District

Rename (a) Commercial Agriculture to Agritourism in (3), Uses Permitted by Special Exception in C-1 District.

Rename (p) Commercial Agriculture to Agritourism in (4) Uses Permitted in C-2 District

Rename (q) Produce Stand to Farm Roadside Stand in (4) Uses Permitted in C-2 District

Rename (h)N on Commercial Agriculture to Agriculture in (5) Uses Permitted by Special Exception in C-2 District.

**Amend 4.08 "V" Village Center District**

Rename (a)(i) Commercial Agriculture to Agritourism in (3) Permitted Uses in V District.

**Amend 4.09 "I" Industrial District**

Delete Commercial Agriculture from (2) Permitted Uses in I District

**Adjust Appendix A, Zoning Matrix of Uses and Districts Accordingly.**

Renumber all sections as required due to amendments.

<b>Yes</b>	<b>1139*</b>
No	379

**Are you in favor of the adoption of Amendment No 3 as proposed by the Auburn Planning Board for the Town of Auburn Zoning Ordinance as follows:**

**Amend Article 13.01 Building Permits Required** as authorized by NH RSA 674:51 III (d) and enact a provision authorizing the governing body to establish fees, to be charged for building permits, inspections, and for any certificate of occupancy.

**Amend Article 13.01 Building Permits Required** to read:

No building shall be erected, constructed, reconstructed, altered or repaired without a building permit issued by the Building Inspector. The Building Inspector is authorized to charge and collect for the Town, the fees for building permits, inspections and certificates of occupancy. The Auburn Board of Selectmen shall be authorized to establish a fee schedule and amend as necessary following required statutory public hearing process.

<b>Yes</b>	<b>866*</b>
No	684

**Are you in favor of the adoption of Amendment No 4 as proposed by the Auburn Planning Board for the Town of Auburn Zoning Ordinance as follows:**

**Amend Article 13.06 In-Ground Pools** to expand pool barrier requirements to be consistent with NH State Building Code.

**Re-name Article 13.06 Swimming Pool Barrier Requirements**

**Amend Article 13.06 to read:**

All swimming pools installed within the Town of Auburn shall comply with applicable state building codes and amendments under NH RSA 155-A. All pools shall have barrier requirements in place prior to final inspection and issuance of certificate of completion.

<b>Yes</b>	<b>1162*</b>
No	426

**Third:** Are you in favor of approving the cost items for year two of a three-year collective bargaining agreement which resulted from negotiations between the Auburn Board of Selectmen, the Auburn Police Commission and the Auburn Police Union, Local 216 and which represents an estimated increase of \$9,167 over FY 2016 salaries, fringe benefits and other cost items at the current staffing level for the ensuing year; and further to raise and appropriate the sum of Nine thousand one hundred and sixty-seven dollars (**\$9,167**), such sum representing the negotiated increase over 2016 salaries, fringe benefits and other cost items at the current staffing levels. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

**Yes 1113\***  
No 463

**Fourth:** Are you in favor of raising and appropriating the sum of zero dollars (**\$0**) to implement a mosquito control program to include the integration of various methods of reducing mosquito vector species of West Nile Virus and Eastern Equine Encephalitis. **(Recommended by the Board of Selectmen) (Not Recommended by the Budget Committee)**

**Yes 994\***  
No 536

**Fifth:** Are you in favor of raising and appropriating the sum of Forty-two thousand dollars (**\$42,000**) to be placed into the Town Buildings Rehabilitation Capital Reserve Fund previously established. This sum to come from the unreserved fund balance (surplus) as of December 31, 2016 with no additional amount to be raised by taxation in 2017. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

**Yes 1168\***  
No 397

**Sixth:** Are you in favor of raising and appropriating the sum of Thirteen thousand dollars (**\$13,000**) to be placed into the Accrued Benefits Expendable Trust Fund previously established. This sum to come from the unreserved fund balance (surplus) as of December 31, 2016 with no additional amount to be raised by taxation in 2017. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

**Yes 1131\***  
No 434

**Seventh:** Are you in favor of raising and appropriating the sum of Fifteen thousand five hundred dollars (**\$15,500**) to purchase a Radar Message Sign for the Auburn Police Department; and to authorize the Board of Selectmen to accept Seven thousand seven hundred and fifty dollars (\$7,750) received through New Hampshire Department of Safety, Office of Highway Safety grant, with the balance of \$7,750 to be raised by taxes. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

**Yes 726**  
**No 800\***

**Eighth:** Are you in favor of establishing a Storage Garage Capital Reserve Fund under the provisions of RSA Chapter 35 for the purpose of designing and constructing a storage garage for Town departments on the property of the Safety Complex; to raise and appropriate the sum of One hundred forty-one thousand dollars (**\$141,000**) to be placed in this fund to come from the undesignated fund balance (surplus) as of December 31, 2016, and to designate the Board of Selectmen as agents to expend. There will be no additional amount to be raised by taxation in 2017. **(Recommended by the Board of Selectmen) (Not Recommended by the Budget Committee)**

**Yes 640**  
**No 868\***

**Ninth:** Are you in favor of raising and appropriating the sum of Four thousand nine hundred dollars (**\$4,900**) to be placed into the Cemetery Maintenance Expendable Trust Fund previously established. This sum to come from the unreserved fund balance (surplus) as of December 31, 2016 with no additional amount to be raised by taxation in 2017. **(Recommended by the Board of Selectmen) (Recommended by the Budget Committee)**

**Yes 1169\***  
No 331

**Tenth:** Are you in favor of adopting the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500, the same amount as the standard or optional veterans' tax credit voted by the Town under RSA 72:28. **Yes 1145\***  
No 357

**Eleventh:** Are you in favor of raising and appropriating as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$5,219,573**? Should this article be defeated, the default budget shall be **\$5,199,808**, which is the same as last year with certain adjustments required by previous action of the Town of Auburn or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. NOTE: This operating budget warrant article does not include appropriations contained in any other warrant article. **Yes 904\***  
No 581

Kathleen A. Sylvia  
Town Clerk

## REPORT OF THE BOARD OF SELECTMEN

To the Citizens of Auburn:

We are pleased to submit this annual report to the citizens of Auburn. As you will see, through the pages of the 2017 Auburn Annual Report, you will read about the many and varied activities and accomplishments of the Town departments, boards, commissions and officers during the past year.

The past year has been a busy one on many different fronts — but chief among these activities, we believe, is a strong collaboration has been developed between the elected officials and the administration of the School District and the Town that will benefit the residents and taxpayers we both serve. Part of this effort including quarterly meetings of the Board of Selectmen and School Board, and more joint efforts such as long-term capital planning between the two.

As a Board, we have spent time looking at infrastructure issues of several departments that will need to be addressed. During this past year we have been able to provide a larger salt storage building for the Highway Department which will ensure the Town is able to acquire and store adequate amounts of road salt for use in the winter months. In recent years, there has been difficulty in securing enough salt as it is needed. The Town will now be able to stockpile a larger supply of material prior to the winter season.

We have also spent a lot of time looking at the storage needs of both the Police Department and the Parks & Recreation Commission. An initial plan has been developed for a building adjacent to the Safety Complex, but we have agreed more time is needed to be spent on this issue during 2018 to fully address the thoughts and concerns of the Budget Committee and others.

There has also been a focus on securing nearly two acres of land adjacent to the Griffin Free Public Library with the assistance of the Library Trustees and a group of local residents. The land could be used for a future expansion of the library or possibly a stand-alone community meeting & function facility. This will be a topic for the voters to decide in March 2018.

Also this year, the Town has implemented many of the recommendations from operational reviews and risk analysis performed on the operations of both the Auburn Fire Department and the Auburn Police Department. Initiated by the Board of Selectmen, these detailed efforts were led by professionals in law enforcement, the fire service, emergency services and public safety. In 2017, we also undertook a similar review on Town Hall operations. The field work and review has been completed and the report is expected to be delivered during the first quarter of 2018.

Thank you for allowing us to serve our community as your Board of Selectmen.

James F. Headd

Richard W. Eaton  
AUBURN BOARD OF SELECTMEN

Dale W. Phillips

*Working together is success.*  
— Henry Ford



## Town of Auburn, NH Goal Setting Session

January 3, 2018

**Primex**<sup>3</sup>  
NH Public Risk Management Exchange

Center for  
**Public Sector**  
Advancement

Promoting Excellence in the Public Sector

## Purpose and Intended Result of the Session

The purpose of the session was for the Board of Selectmen and Town Administrator to come together to lay the horizon for the Town and establish goals and strategies that will help guide the Town over the next twelve (12) months.

## Participants

James Headd - Board Chair

Richard Eaton

Bill Herman - Town Administrator

Dale Phillips

*The exercise was facilitated by:*

Rick Alpers, Risk Management and Member Services Consultant, Primex<sup>3</sup>

Shelley Walts, Member Service Consultant, Primex<sup>3</sup>

## 2017 Discussion / Review

The session began with the Board and Town Administrator reviewing 2017 goals, accomplishments and continued action on goals.

## 2017 Goals

**Goal #1 - Study how to expand commercial growth around town with water and sewer extensions and/or update to zoning regulations.**

**Update:**

- The Planning Board has placed a zoning article on this year's warrant for minimum lot size standards for multi-family dwellings at March Town meeting.
- Commercial growth near 101 and Rockingham Road - This will take place once water and sewer is expanded in this location.
- Re-zone two parcels on 101 by Exit 2 from residential to commercial
- Liberty Gas line being considered to run through 3 miles of Town property which should lead to further commercial development
- Re-focus on extending water to bypass/Auburn line for commercial fire protection
- Continue to work on this Goal through 2018.

**Goal #2 - Continue to explore and plan for a storage building to potentially be located at the Public Safety complex in addition to a larger capacity salt shed.**

**Update:**

- Salt storage shed has been built
- Storage building continues to be in discussion. Board of Selectmen plan on making presentation to Budget Committee regarding needs, design, timing and responsibility of building.

**Goal #3 - Implement the MRI report recommendations already completed and prepare for the town office review which should address town office staffing needs and potential efficiencies.**

**Update:**

- The Police Department report is 95% implemented. The Fire Department report is 33% implemented. The Town Office report is yet to be finalized and delivered to the Town Administrator and Board of Selectmen. Finalization of the Town Office report is expected any time now.

**Goal #4 - Review of Town-owned land for potential sale or further Town use.**

**Update:**

- The Board along with the Town Administrator reviewed all town owned properties and successfully placed three on the market in 2017 and returned them to the tax roles.

## General Topics for Discussion in 2018

Each Board member and the Town Administrator identified their individual 2-3 priorities for the Town of Auburn to focus on in 2018.

### Jim Headd

1. Broaden tax base with commercial development
2. Encourage the potential natural gas line development along Exit 2
3. Encourage Development of school-owned land by Exit 2

### Rick Eaton

1. See that the Storage Building is accomplished and or completed
2. Develop a plan to study where the towns Parks and Recreation Department Administration should be operated. Volunteer driven or staffed by the town?
3. Potentially budget and hire a Facility Manager to maintain and over see all town-owned properties and buildings.

## Dale Phillips

1. Continue to promote the extension of water lines in the south end of town. This will lead to better development.
2. Encourage the natural gas line development along the Exit 2 portion of town
3. Continue to provide strong community services to our citizens

## Bill Herman

1. Re-authorize and charge the Auburn Development Authority to help spur positive economic growth for the community.
2. Study the future of Parks and Recreation in Auburn- Should it remain predominately volunteer driven or should it become a formal department of the town?
3. Re-design town wide budget process- with all departments submitting their department budgets at once. This will allow the Board of Selectmen and the Budget Committee view the budget as a whole once received from the Town Administrator.
4. Continue to effectively and efficiently implement the recommendations from the three MRI study reports.

## 2018 Goals

### Goal #1 - Economic Development

- ✓ Re-authorize Auburn Business Development Authority with a focus of:
  - ➔ Develop innovative ideas and practices to expand commercial development in and around Town. **Town Administrator to bring charge by June 1, 2018**
- ✓ Projects to include:
  - ➔ South end water development. **Report from an Engineer by July 1, 2018 if possible**
  - ➔ Exit 2 development of gas and water lines
  - ➔ Encourage development of the school property along Exit 2
  - ➔ Develop and promote a positive economic development culture for Auburn

### Goal #2 - Study and examine the future of the Parks and Recreation Department

- ✓ It needs to be determined if the department should remain predominately volunteer driven or should it become a formal town department with further oversight from town staff.
- ✓ A conversation with the community has been proposed to help the Town Administrator and Board of Selectmen determine the proper path for the department. This conversation would be similar to the one the community completed this past June regarding the AVS building project which by many measures was a successful model – **Completed by June 30, 2018**

### **Goal #3 - Construction of a new Town-owned storage building**

- ✓ Meeting with the Budget Committee **Jan 11, 2018** to discuss project
- ✓ The Board and interested parties will continue to work on the details of a project. The final proposal will be presented to the voters at the 2019 Deliberative Session and subsequent ballot vote **in March**.

### **Goal #4 - Redesign of Town-wide budget process**

- ✓ The Town Administrator will bring examples to the Board of Selectmen by **March of 2018**

## **In Closing**

Once again it was an honor for Shelley and I to assist you all in this important annual endeavor. Primex<sup>3</sup> appreciates the opportunity to provide assistance to members with goal setting, and help governing bodies develop paths to achieve their visions. A forward-looking community that is deliberate, disciplined, and strategic in developing and accomplishing its goals illustrates how “good management is good risk management.”

## REPORT OF THE TOWN ADMINISTRATOR

It is my pleasure to be able to submit my 12th report to the residents of Auburn as your Town Administrator.

As we look back over the past year, it has clearly been a busy year and one that has been productive on many levels. The Board of Selectmen established four goals for 2017, and all of them were either achieved or progress was made. These goal driven efforts included the establishment of a larger capacity salt storage facility for the Highway Department; the implementation of the Municipal Resources, Inc. (MRI) report recommendations on the fire and police departments; the undertaking of an MRI review of Town Hall operations; a review of all Town-owned properties to determine their use, purpose and how acquired; and the successful sale of three properties to return them to the tax rolls.

But perhaps one of the more developing successes of 2017 is the ongoing and improved collaboration between the Town and the School District on a host of levels and issues of importance to the community. From a couple of joint leadership training programs to the community-based effort to determine the future needs of the Auburn Village School, the two entities are building better relations, communications and end results with the base understanding we jointly serve the same community and taxpayers.

Helping set the overall tone, the Board of Selectmen and School Board are holding quarterly meetings to discuss the bigger issues of the day the two boards are facing. And in a gesture of cooperation, they are alternating going from one board's meeting to the other so that one board is not always going to meet with the other on their turf.

There has been great collaborative efforts between the Auburn Village School, the Griffin Free Public Library and the Parks & Recreation Commission to meet the needs and expectations of the same customer base. The Town's emergency services departments have been working with school administrators on a host of items from school evacuation planning and drills to assisting with emergency radio communications and security measures. And AVS Principal Lori Collins is an engaged participant in bi-monthly meetings of Town department heads.

None of this is rocket science, but it is a level of collaboration and cooperation that is not seen too often in community circles.

The year finished on a surprisingly pleasant note as I was chosen by the NH Municipal Association (NHMA) as the 2017 Russell Marcoux Municipal Advocate of the Year. This is the highest recognition given by NHMA to a local elected or appointed official, and it was humbling to become the sixth recipient of an award named after a local official who set the gold standard, and was a friend and mentor until his untimely passing.

I continue to "Thank You" for the opportunity to be a part of the Town of Auburn.

Respectfully submitted,

William G. Herman, CPM  
Town Administrator

## Building Department Report - 2017

Residents can now secure a building permits without having to visit Town Hall. The Town of Auburn has contracted with e-city systems to provide an on line permit application process and payment options so that contractors and residents can secure permits 24/7 from the comfort of their home, business office or mobile device.

Simply visit the Town of Auburn website at [www.auburnnh.us](http://www.auburnnh.us) and click on the Icon to begin the process.



Once your application is received, permit processing will begin. If supplemental information is necessary, there is the ability to attach documents in pdf format. Once the review is complete and payment made, permits are issued electronically to the applicant. There is also an option to “pay by invoice” or in person at Town Hall for those who do not want to use the secure credit card payment options.

Residents are reminded that **permits are required before beginning** any construction, alteration or repairs other than normal maintenance. Licensed professionals are required when hired for electrical, plumbing, gas piping and gas appliances, including gas fireplace inserts.

**It is suggested that you call or visit the building inspector’s office if you have any questions.** The answer you get from your neighbor may not always be the correct information. Office hours are Monday through Thursday mornings from 8:00 – 12 noon. Inspections are conducted in the afternoon after office hours.

Carrie Rouleau-Cote, Building Official [bldginsp@townofauburnnh.com](mailto:bldginsp@townofauburnnh.com)  
**New Home Permits Issued in 2017**

19-Jan-17	Jon Weigler	455 Wilson Crossing
01-Mar-17	Diamond Edge	90 Cedar Crest
14-Mar-17	Villages at Mt. Miner	10 Sunrise Circle
04-Apr-17	Maverick homes	125 Haven Drive
25-Apr-17	Julian Hankus	449 Wilsons Crossing Rd
09-May-17	Espana Building	56 Steam Mill Road
22-May-17	Maverick Homes	119 Haven Drive
22-May-17	Strategic Homes	35 anderson way
30-May-17	JMJ Properties	73 Juniper Circle
31-May-17	JMJ properties	73 Juniper Way
06-Jun-17	TRW Builders	46 Tanglewood Drive
22-Jun-17	Villages at Mt. Miner	12 Tree Line Drive
22-Jun-17	JMJ properties	65 Juniper Circle
22-Jun-17	Michael Browder	415 Wilsons Crossing Road
28-Jun-17	JMJ Properties	63 Juniper Circle
24-Jul-17	John Prokopik	36 Willow Court
25-Jul-17	JMJ Properties	31 Juniper Circle
28-Jul-17	Diamond Edge	113 Harvard Avenue
14-Aug-17	Maverick Homes	122 Haven Drive
14-Aug-17	Strategic Homes	54 Anderson Way
23-Aug-17	Villages at Mt. Miner	132 Harvard Avenue
06-Sep-17	Maverick Homes	112 Haven Drive
06-Sep-17	Villages at Mt. Miner	14 Sunrise Circle
07-Sep-17	JMJ Properties	43 Juniper Circle
19-Sep-17	JMJ Properties	39 Juniper Circle
20-Sep-17	Strategic Homes	35 Anderson Way
25-Sep-17	Liberty Woods LLC	92 Dearborn Road
26-Sep-17	Bruce Rolfe	502 Bunker Hill Road
05-Oct-17	Villages at Mt. Miner	9 Tree Line Drive
10-Oct-17	Maverick Homes	128 Haven Drive
16-Oct-17	JMJ Properties	42 Juniper Circle
14-Nov-17	JMJ Properties	47 Juniper Circle
21-Nov-17	JMJ Properties	50 Juniper Circle
21-Nov-17	JMJ Properties	54 Juniper Circle
11-Dec-17	Maverick Homes	118 Haven Drive
21-Dec-17	Villages at Mt. Miner	126 Harvard Avenue

## CEMETERY REPORT FOR 2017

There were 10 committals in 2017 attended by at least one Trustee.

After working these last few years on making accurate updated maps of both cemeteries, they are now as complete as possible with the information available. They now show all gravestones with the names on them and/or the owners of record of those lots. Additionally, Military Veterans and Fire Department Veterans are highlighted for easy identification. Further, the original Perpetual Care Lots and their respective Trust Funds are shaded for reference.

At the Auburn Village Cemetery, the following work was done. Stabilized the long front wall, repaired and painted the hearse house and, also, leveled lots as needed. Painted the wooden fence with two coats.

At the Longmeadow Cemetery, replaced the roofing and painted the tomb. Removed large dead trees, started a multiyear program to rejuvenate poor lawn areas with better fertilization and reseeding practices. Three major stones were professionally repaired. Historic front gate lettering material purchased and repair will be completed in the spring.

Ann Dollard has voluntarily created, over the last two years, an extensive excel file on both cemeteries as an easy reference for those searching for family information. She has worked very many hours cross-referencing and researching and would be glad to make corrections and updates when brought to her attention.

We are appreciative of Peter Barbuto for his continued fine job of mowing and trimming. We were disappointed to receive the resignation of one of the elected trustees and, also, the resignation of his replacement.

Respectfully submitted,

Donald W. Dollard, Chairman

Scott Norris

Trustees

## CONSERVATION COMMISSION

The Conservation Commission continues with the goal in protecting the wildlife, natural resources and rural character of Auburn. In 2017, there were no conservation easements placed, but the Commission is currently working on one. The Commission meets monthly, on the first Tuesday of each month and the public is welcome to attend.

### Conservation Commission

Jeffrey Porter – Chair – 2020  
Margaret Donovan C-Chair- 2019  
Alan Villeneuve – 2019  
Edward Fehrenbach – 2020  
Diane Heaton - 2018  
Stephanie Hanson, Alt – 2020  
Richard Burnham, Alt – 2019

### Conservation Commission Fund Cash Balance Report 2017

Balance Forward (1/1/2016)		\$ 292,926.53
Add Income		
Current Use Income	\$ 239,008.00	
Bank Interest Income	<u>404.28</u>	
Total Income		239,412.28
Ending Balance (12/31/2017)***		\$ <u>532,338.81</u>

\*\*\*Unaudited

**Town of Auburn  
2017 Bonds Escrow**

Acct #	Description	Yr Est	Amt
<b><u>Performance Bonds</u></b>			
05-2027-0-000-0	Performance Bd - Illsley Hill	2012	46,586.37
05-2027-0-000-3	Performance Bd - Heiberg/Scarpetti	2000	24,228.03
05-2027-0-000-9	Performance Bd - Wethersfield	2005	18,664.64
05-2027-0-003-0	Performance Bd - Boxwood Estates	2017	5,423.50
05-2027-0-003-1	Performance Bd - Nixon	2011	2,901.46
05-2027-0-003-2	Performance Bd - Mountain Road	2015	6,589.73
05-2027-0-003-5	Performance Bd - Matam Tanglewoc	2014	13,207.31
05-2027-0-003-7	Performance Bd - 77 Pingree Hill Rd	2015	11,497.10
05-2027-0-003-8	Performance Bd - Tilton Place	2015	89,176.47
05-2027-0-003-9	Performance Bd - Wethersfield	2016	33,418.95
05-2027-0-004-1	Performance Bd - 11 Rockingham R	2017	41,761.50
<b>Total Performance Bonds</b>			<b>293,455.06</b>
<b><u>Escrow</u></b>			
05-2027-0-010-0	Due To - 11 Rockingham Rd Wayne	2017	3,094.00
05-2027-0-011-0	Due To - Anderson Way/Strategic	2017	216.99
05-2027-0-018-3	Due To - Wethersfield, Phase III	2005	316.79
05-2027-0-046-0	Due To - TN Site Development(Nixo	2004	34.68
05-2027-0-048-0	Due To - JMJ Properties (Lover's La	2003	3,307.73
05-2027-0-055-0	Due To - Kathleen Heiberg	2005	3,026.36
05-2027-0-057-0	Due To - Mount Minor (Tenn & Tenn	2012	787.88
05-2027-0-060-1	Due To - Leppert/Sports Zone	2007	(1,965.84)
05-2027-0-067-0	Due To - Rough Hill	2007	659.74
05-2027-0-068-0	Due To - Darthmouth/Ambulatory	2017	2,640.41
05-2027-0-071-0	Due To - Chester Hill LLC	2009	83.32
05-2027-0-072-0	Due To - 55 Minor Rd (Notting Hill)	2011	2.65
05-2027-0-073-0	Due To - Mountain Rd (Dane Dev)	2011	63.14
05-2027-0-076-0	Due To - Illsley Hill	2012	476.33
05-2027-0-080-0	Due To - Summitt/Tilton	2013	1,958.48
05-2027-0-081-0	Due To - Sunset Realty	2014	581.10
05-2027-0-082-0	Due To - Daniels BAT Realty	2014	48.22
05-2027-0-084-0	Due To - Lover's Lane II (Jemco)	2015	2,053.76
05-2027-0-086-0	Due To - Haven/Maverick	2015	2,700.68
05-2027-0-087-0	Due To - Hills Road	2015	0.25
05-2027-0-088-0	Due To - Dollard Drive	2015	337.66
05-2027-0-089-0	Due To - Auburn Tavern	2015	126.09
05-2027-0-090-0	Due To - Dearborn Road/Liberty	2015	288.15
05-2027-0-091-0	Due To - Hills Road Extension	2015	42,304.78
05-2027-0-093-0	Due To - 65 Darthmouth Dr - C Squa	2017	1,405.22
05-2027-0-094-0	Due To - 266 Rockingham/Danas	2017	(1.00)
05-2027-0-095-0	Due To - Carluccio/Silver Hill	2016	25.54
<b>Total Excrow Accounts</b>			<b>64,573.11</b>

Note: Amounts prior to year end adjustments and audit.

**EMPLOYEE WAGES  
BENEFITS**

Employee	Position	Regular Wages	OT/DWI Step	Outside Detail	Total Wages	Town Paid Bene/Taxes
<b>TOWN EMPLOYEES</b>						
CARPENTER, BARBARA E	TRUSTEE OF TRUST FUNDS	292.00			292.00	22.34
DOBMEIER, KARL M	MAINTAINANCE RECREATION	16,589.88			16,589.88	1,269.13
DROSS, LINDA L	TREASURER/DEPUTY	330.00			330.00	25.25
DROSS, MICHAEL W	ROAD AGENT	2,201.70			2,201.70	168.43
EATON, RICHARD W	SELECTMAN	2,830.65			2,830.65	216.54
FRISELLA, ADELE A	FINANCE DIRECTOR	61,448.33			61,448.33	2,072,945.00
HEADD, JAMES F	SELECTMAN	3,098.88			3,098.88	237.06
HERMAN, WILLIAM G	TOWN ADMINISTRATOR	84,602.21			84,602.21	35,831.36
JENKINS, SUSAN N	TAX COLLECTOR	41,311.13			41,311.13	3,160.30
LACHANCE, AMY D	PARKS & REC ADMIN ASSISTANT	11,781.07			11,781.07	901.25
LAFOND, KATHRYN R	ADMIN ASSIST/WELFARE OFFICER	47,828.38	951.12		48,779.50	29,105.32
LINXWEILER, JOANNE T	TOWN CLERK	23,327.46			23,327.46	7,692.19
MCEVOY, MARGIE J	MAINTENANCE/RECREATION	10,349.91			10,349.91	791.77
MILNE, WALTER P	TREASURER	1,925.28			1,925.28	147.28
NYE, KAITLYN M	MAINTENANCE/FLAGGER	3,377.60			3,377.60	258.39
PHILLIPS, DALE W	SELECTMAN	2,830.65			2,830.65	216.54
RAICHE, PAUL M	HEALTH OFFICER	1,624.00			1,624.00	124.24
ROULEAU-COTE, CARRIE A	BUILDING INSPECTOR	58,405.49	22.01		58,427.50	14,870.75
ROUSSEAU, PATRICIA A	TC/TAX DEPUTY/CRUER	16,792.14			16,792.14	1,284.60
ROYCE, DENISE A	LAND USE COORDINATOR	44,485.40	1,503.11		45,988.51	20,112.42
SOUCIE, CHRISTINE	TREASURER	590.28			590.28	45.16
SYLVIA, KATHLEEN A	TOWN CLERK	57,451.68			57,451.68	15,468.16
<b>TOWN EMPLOYEES TOTAL</b>		<b>493,474.12</b>	<b>2,476.24</b>	<b>-</b>	<b>495,950.36</b>	<b>2,204,893.48</b>
<b>POLICE DEPARTMENT</b>						
AKU, MUZAFER A	FULL TIME OFFICER	48,072.00	4,523.58	13,960.00	66,555.58	42,030.21
BARRY, WILLIAM M	PART TIME OFFICER	6,052.62		5,440.00	11,492.62	166.64
BARTIS, GARY F	PART TIME OFFICER	10,627.64	62.13	14,120.00	24,809.77	359.74
BEAULE, CHRISTOPHER	FULL TIME OFFICER	52,402.95	5,757.75	18,400.00	76,560.70	48,086.41
BIKE, KEITH M	PART TIME OFFICER	7,339.00	91.40	2,880.00	10,310.40	788.75
CASHMAN, KEVEN M	POLICE SERGEANT	51,307.75	5,019.06	8,740.00	65,066.81	24,011.23
CHABOT JR, CHARLES A	POLICE DETECTIVE SERGEANT	71,318.65	5,111.51	3,900.00	80,330.16	49,268.93
CORNETT, JARLENE M	ANIMAL CONTROL OFFICER	18,376.31			18,376.31	1,405.79
DEEB, LILLIAN T	OFFICE MGR/PT POLICE OFFICER	46,945.29	1,950.60		48,895.89	26,863.86
FLETCHER, DAVID B	PART TIME OFFICER	3,019.06			3,019.06	43.78
GAROFANO, DAVID	POLICE SERGEANT	12,209.99			12,209.99	177.04
GATES, MELISSA R	RECORDS MANAGER	37,804.43	2,515.99		40,320.42	18,447.55
GOONAN, DANIEL A	PART TIME OFFICER	5,274.94			5,274.94	403.53
HUARD, JAMES F	FULL TIME OFFICER	46,198.06	5,343.81	22,640.00	74,181.87	24,255.75
IENTILE, JASON	PART TIME OFFICER	18,979.09	-	7,870.00	26,849.09	2,053.96
KAPOS, CALVIN L	FULL TIME OFFICER	47,104.91	7,476.90	10,700.00	65,281.81	47,625.57
LENNON, PETER J	PART TIME OFFICER	14,101.38	194.12	640.00	14,935.50	1,142.57
LOMBARDO, ANITA	PT OFFICER/FT OFFIER	36,047.95	-	18,620.00	54,667.95	14,715.83
PELTON, CHARLES R	POLICE LIEUTENANT	79,947.88	938.37	5,660.00	86,546.25	31,441.43

**EMPLOYEE WAGES  
BENEFITS**

Employee	Position	Regular Wages	OT/DWI Step	Outside Detail	Total Wages	Town Paid Benefits
<b>POLICE DEPT (CONT'D)</b>						
PICARD, EDWARD	POLICE CHIEF	84,351.06		160.00	84,511.06	37,838.22
ROGERS, SCOTT A	PART TIME OFFICER	1,323.27	-	1,360.00	2,683.27	38.91
SANTUCCIO, GREGORY	PART TIME OFFICER	5,135.18	-	8,280.00	13,415.18	194.52
<b>POLICE DEPARTMENT TOTAL</b>		<b>703,976.41</b>	<b>38,985.22</b>	<b>143,370.00</b>	<b>886,331.63</b>	<b>371,360.21</b>
 <b>LIBRARY</b>						
CHICKERING, CHRISTINE	TECHNICAL ASSISTANT	8,848.55			8,848.55	676.91
GARNER, HOPE S	LIBRARY ASSISTANT	10,988.70			10,988.70	840.64
GROWNEY, KATHRYN M	LIBRARY DIRECTOR	51,814.74			51,814.74	20,652.77
HANSON, AIMEE E	LIBRARY ASSISTANT	388.79			388.79	29.74
HRUBIEC, MARY E	LIBRARY ASSISTANT	16,176.22			16,176.22	1,237.48
L'ITALIEN, JAMIE L	LIBRARY ASSISTANT	2,243.52			2,243.52	171.63
SZCZESNY, DANIEL J	LIBRARY ASSISTANT	8,153.22			8,153.22	623.72
<b>LIBRARY TOTAL</b>		<b>98,613.74</b>	<b>-</b>	<b>-</b>	<b>98,613.74</b>	<b>24,232.89</b>
 <b>FIRE DEPARTMENT</b>						
AGUILERA, FELIX L	VOLUNTEER	483.59			483.59	36.99
ALLING, MORTON D IV	VOLUNTEER	187.57			187.57	14.35
AVIZA, JOHN E	VOLUNTEER	332.60			332.60	25.44
BLAIS, MICHAEL P	VOLUNTEER	356.40			356.40	27.26
BOUDREAU, RYAN W	VOLUNTEER	108.65			108.65	8.31
BROWN, DOUGLAS K	VOLUNTEER	278.02			278.02	21.27
CASSELL, JOHN R	VOLUNTEER	750.00			750.00	57.38
CHAPDELANE, ALEXIS J	VOLUNTEER	1,539.28			1,539.28	117.75
COULTER, JASON W	VOLUNTEER	44.27			44.27	3.39
CROTEAU, BRIAN T	VOLUNTEER	221.32			221.32	16.93
DEGROOT, ROBERT J	VOLUNTEER	38.51			38.51	2.95
DENNIS JR, RICHARD K	VOLUNTEER	45.78			45.78	3.50
DIGNARD, TODD	VOLUNTEER	793.00			793.00	60.66
DUBOIS, EASTON M	VOLUNTEER	892.62			892.62	68.29
FICHERA, SEAN M	VOLUNTEER	756.83			756.83	57.90
GAAB, DEREK J	VOLUNTEER	183.25			183.25	14.02
GANNON, EDWARD G	FIRE CHIEF	30,020.96			30,020.96	435.30
GLENNON, PATRICK J	FULL TIME FIREFIGHTER	47,263.83	2,874.63		50,138.46	28,317.94
LARSON, FRED L	VOLUNTEER	247.51			247.51	18.93
LAVOIE, JEREMY G	VOLUNTEER	196.20			196.20	15.01
MACARTHUR, KEVIN M	VOLUNTEER	300.00			300.00	22.95
MOZER, MICHAEL J	VOLUNTEER	826.97			826.97	63.26
O'HAGAN, CORY E	VOLUNTEER	8.96			8.96	0.69
PHILLIPS, ALEX R	VOLUNTEER	2,082.92			2,082.92	159.34
PROULX, MARK L	VOLUNTEER	1,560.75			1,560.75	22.63
QUIMBY, JESSICA L	VOLUNTEER	69.62			69.62	1.01
QUIMBY, SAGE R	VOLUNTEER	2,239.66			2,239.66	171.33

**EMPLOYEE WAGES  
BENEFITS**

Employee	Position	Wages	Step	Detail	Wages	Benefits
<b>FIRE DEPT (CONT'D)</b>						
RACINE, RICHARD J JR	VOLUNTEER	560.42			560.42	42.87
ROSSINO, JOSEPH A	VOLUNTEER	456.62			456.62	34.93
RUSSO, JOHN R	VOLUNTEER	71.06			71.06	5.44
SAULNIER, JAMES R	FULL TIME FIRE CAPTAIN	57,096.12	2,430.52		59,526.64	40,108.72
SELINGA, ROBERT D	VOLUNTEER	3,541.01			3,541.01	270.89
STANTON, JASON K	VOLUNTEER	310.00			310.00	23.72
SULLIVAN, MICHAEL J	VOLUNTEER	174.32			174.32	13.34
SZATYNSKI, CHRISTOPHER	VOLUNTEER	3,229.29			3,229.29	247.04
TALBOT, SCOTT M	VOLUNTEER	136.80			136.80	10.47
THOMPSON, JAMES D	VOLUNTEER	234.96			234.96	17.97
VAIL, KEVIN E	VOLUNTEER	53.35			53.35	4.08
WALTERS, AARRAND	VOLUNTEER	44.46			44.46	3.40
WATERS, DAVID R	VOLUNTEER	1,902.05			1,902.05	145.51
ZIEMBA, CHRISTOPHER A	VOLUNTEER	376.18			376.18	28.78
		<b>160,053.71</b>	<b>5,305.15</b>	<b>-</b>	<b>165,358.86</b>	<b>70,721.94</b>
	<b>GRAND TOTALS</b>	<b>1,456,117.98</b>	<b>46,766.61</b>	<b>143,370.00</b>	<b>1,646,254.59</b>	<b>2,671,208.52</b>



*Edward Gannon*

*Chief of Department / Emergency Management Director*

[chief@auburnnhfire.org](mailto:chief@auburnnhfire.org)

The members of the department would like to thank the community for their continuous support. We realize without all of you none of this would be possible.

Throughout the year we continued to work on the list of recommendations presented during the MRI study. To date we have finished 46 and are working on another 9. In 2018 we will continue to work towards completing the list of low or no cost items. We have also started working on the recommended NFPA 1720 Study. This document examines the Organization and Deployment of Fire Suppression, Emergency Medical Services, and Special Operations to the public by Volunteer Fire Departments. We anticipate a final report to the public by years end.

A team was created with members of the Police Department that has led to the creation of a town wide communication system called, Auburn NH Alerts. This robust system will allow citizens to receive notifications via text messaging, telephone, cellphone, Twitter, Google alerts, Facebook pages and the towns' web page. Administrators will come from both the Police and Fire Departments. Once finished the system will allow Police and Fire Officers in the field to send emergency notifications and update citizens about events and emergencies occurring in town directly from their smart phones, computers or tablets. The system will also allow Fire and Police to provide wellness checks on the elderly, disabled or those who are shut-in for any reason. Citizens in this group will receive phone calls with prompts that will allow emergency providers to know whether residents are healthy or in need of some type of assistance.

During the year Fire prevention completed more than 50% of preplans on commercial properties in town. By year's end all commercial and mixed properties will have preplans in the dispatch computer system at Derry. These plans can be accessed by tablets currently placed in the Command Car, Engines 1, 2, and Rescue 1. The next step in this process will be importing actual drawings and photographs of the identified target hazards in town. Also beginning this year all commercial properties in town will receive annual life safety inspections. In the past select businesses have been purposefully ignored. As the authority having jurisdiction I could not allow this to continue.

The technical rescue team continues to train monthly. Together with members of the Candia and Chester Fire Departments our team will provide faster and safer responses to special rescue situations that are considered low occurrence high risk scenes. The team trains in high and low angle rope rescue, lost person searches, ice and open water rescue, vehicle extraction of both small and large vehicles. We are currently planning training exercises in town that include a lost person search that end with the a high angle pick off of a patient trapped on one if the rock faces in town. We also plan to work with Manchester water works to Geocode all of the single tracks and snowmobile trails behind the complex and surrounding tower hill pond.

In March my term as Chief of the Department expires and it will be up to the members of the Firefighters Association to recommend replacement or to reappoint me. The Select Board will then have to make the final decision. We still have much work ahead of us as we continue to move forward. If you believe I deserve reappointment please contact the members of the Select board and let your voice be heard.

Respectfully Submitted

A handwritten signature in black ink that reads "Edward Gannon". The signature is written in a cursive style with a long, sweeping underline.

Edward Gannon Chief of Department

## Report of Forest Fire Warden and State Forest Ranger

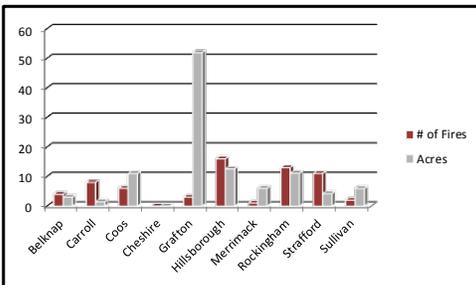
This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildland fire activity throughout the state. September and October saw fire conditions change and the state was faced with some difficult fires. The Dilly Cliff fire in North Woodstock was one of the most challenging fires we have seen in New Hampshire. Steep terrain and extreme fire behavior made this fire difficult to fight. It lasted for over 3 weeks and the final hotspots in inaccessible terrain were extinguished by heavy rains. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2017 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

As we prepare for the 2018 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.nhfirepermit.com](http://www.nhfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

### 2017 WILDLAND FIRE STATISTICS

(All fires reported as of December 2017)



HISTORICAL DATA		
YEAR	NUMBER of FIRES	ACRES BURNED
2017	64	107
2016	351	1090
2015	124	635
2014	112	72
2013	182	144
2012	318	206

### CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.*
0	7	11	1	4	0	4	0	37

**REMEMBER, ONLY YOU CAN PREVENT WILDFIRES!**

## REPORT OF THE HIGHWAY SAFETY COMMITTEE

In 2017, the Police Department was successful in securing three grants from the Highway Safety Office at the NH Department of Safety. These grants covered DWI/DUI Roving Patrols, Auburn Selective Traffic Enforcement Patrols (STEP) and Distracted Driving Enforcement Patrols. The grant funded patrols yielded the following statistics in 2017:

### Distracted Driving (318-17A-017)

Patrols Conducted	Car Stops	Warnings Issued	Summons Issued	Arrests
13	94	79	46	1

### STEP Enforcement Patrols (315-17a-067)

Patrols Conducted	Car Stops	Warnings Issued	Summons Issued	Arrests
24	254	214	40	2

### DWI Roving Patrols (315-17a-067)

Patrols Conducted	Car Stops	Warnings Issued	Summons Issued	Arrests
14	156	132	21	5

The majority of the focus for the Road Agent during 2017 was the reconstruction of Nutt Road and a significant portion of Rockwood Terrace. The issue of sink holes also developed on Dartmouth Drive and was temporally addressed. A more permanent drainage repair and fix for Dartmouth Drive will be made in 2018.

The Highway Safety Committee noted there continued to be an uptick in speeding complaints during the past year. Unfortunately, the Police Department was limited in the ability to use the aging mobile radar trailer, which has been a strong deterrent in the past. However, several local residents allowed the Auburn Police Department to operate the trailer in key areas by allowing the department to plug the equipment into a power source at that location.

At the request of the school administration, the Committee considered the location of a school bus stop on Hooksett Road towards the end of the end and made a recommendation to school district and transportation officials that the bus stop be re-located to a different stop that was considered safer for both the school age children and the motoring public.

The Highway Safety Committee meets on the third Wednesday of most months at the Safety Complex at 7:00 PM. The public is always welcome.

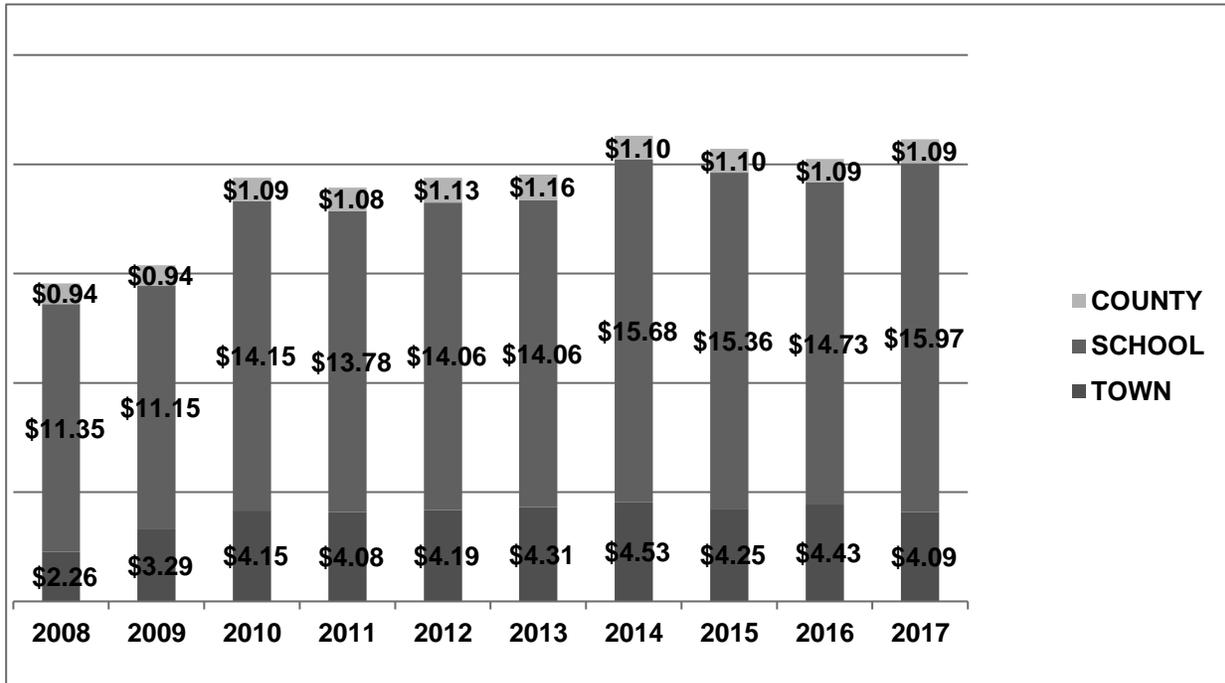
Respectfully submitted,

Mike DiPietro, Fire Department Representative, Chairman	
Eva Komaradis	Sgt. Kevin Cashman, Police Department Representative
Dan Carpenter	Rick Eaton, Selectmen Representative
Mike Dross, Road Agent	

## NET VALUATION 2008 - 2017

<u>YEAR</u>	<u>VALUATION</u>
2008	\$685,674,711
2009	\$692,774,959
2010	\$593,378,088
2011	\$604,154,891
2012	\$611,875,635
2013	\$617,392,456
2014	\$637,372,258
2015	\$644,613,765
2016	\$654,335,959
2017	\$672,981,470

## TEN-YEAR TAX RATE COMPARISON 2008 - 2017



## GRIFFIN FREE PUBLIC LIBRARY

On behalf of the Board of Trustees, it is a pleasure to issue this 2017 report for the library.

The library has a website available for patrons to find information concerning the library's hours, museum passes, upcoming programs, policies, strategic plans, and an on-line catalog for available reading material and access to your library account. The Library's annual circulation is 18,202 and we had a total patron count of 7979. We added 1517 new items, withdrew 493 and lost 21 for a total physical collection of 15,416. In addition, access is provided to more than 15,000 ebooks and downloadable audiobooks. To learn more please go to [www.griffinfree.org](http://www.griffinfree.org).

Under the leadership of our Library Director Kathy Growney the number of programs continued to grow with 184 programs offered and 1335 attendees. Activities included: Story Time hours, an adult book club, the YA/Teen Book Club, knitting/crochet, hand spinning, an eclipse watch, and the Cook Book Club. Programs this year covered the following topics: Chocolate, Quilts, Galileo, Covered Bridges, NH Wildlife, The Hutchinson Family Singers, Food Based Healing, Tick-borne Disease Education, the NH Author Series, and a writing program.

Thanks to the generosity of the Friends of the Library, stackable chairs were purchased for use by children and teens. The Friends also provided Snap Circuits, solar eclipse glasses and candy for the Halloween Truck or Treat event. In addition, the Friends are responsible for all the museum passes we offer. Fundraisers included the coordination and sales from the Auburn Cook Book, the Historical Society Plant Sale, a bake sale at the Book Sale, a craft table at Duck Race, a decorated car for Trunk or Treat and the Santa Breakfast. The Friends extend an invitation to anyone in the community to join them at the library at 7 pm on the first Monday of each month. It is a fun easy way to become involved in the community.

This year, we expanded our Summer Reading program with more options for all ages. We also collaborated with AVS and Pinkerton to support their summer reading assignments by providing multiple copies of the required titles for the older children and teens, and by providing raffle tickets for pages read for the younger children. These raffle tickets were then turned in at the beginning of the school year for chances to win prizes. The Children's Room Library Assistant Miss Mary opened the Children's Summer Reading Program entitled, "Build a Better World" with a show by Cactus-Head Puppets and ended with a terrific program by the Children's Museum of NH called "River Builders". Volunteer Suzanne Krohn ran our new YA/Teen Summer Reading Book Club and Library Assistant Dan Szczesny ran our five-week adult author series. We also had tremendous support for our Summer Reading Program this year from our local businesses and organizations. Thank you to; Amerisite Land Survey, Gemini Electric, Inc., Shade Tree Landscaping, Wholesalers Unlimited, LLC, Tower Hill Animal Hospital, Granite State Storage and Rental, Tower Hill Associates, Auburn Family Dentistry, Calef Lake Camping Area, Cowabunga's, Canobie Lake Park, and ARC Electrostatic Painting.

The Annual Book Sale was another success! This year we totaled \$4,655 with the help of the Auburn Community and we could not do it without you. Other non-profit literacy organizations were invited to come at the end of the sale to take what they could use. We are already taking book and DVD donations for our 2018 Annual Book Sale; mark your calendar for July 28 & 29.

We are very thankful for all the volunteer and community support that we receive each year. We thank all the volunteers who helped us throughout the year as well as at the Book Sale, during Duck Race, and with the Friends at the Santa Breakfast. A special thanks to all the local businesses that made donations for all these events too! We could not hold these events without all your support! The Trustees would also like to thank our Alternates to the Board, Jeanni Worster and Sharon Bluhm, as they are a vital part of our team.

The Trustees and the Library Staff would like to thank the Auburn Community for your support and patronage throughout the year.

Trustees,

Nancy Mayland, Chair  
Joe Forest, Treasurer  
Liz Michaud, Secretary

**Griffin Free Public Library Financial Report, 2017**

<u>Income</u>	Subtotals	Totals
Town Appropriation		149,323.36
Payroll & benefits	110,919.36	
Operating	38,404.00 *	
Outside funds to Operating **		798.45
Bank interest (operating acct)		6.64
Additional Funds, Total ***		215.30
Copies/Printing	130.00	
Fr Damaged/Lost	53.71	
Non-Resident memberships	20.00	
Fines Account interest	11.59	
Book Sale income, Total		4,744.12
Book Sale	4,655.20	
Book Sale Account interest	88.92	
Clearing Account interest		0.39
Gifts and Grants, Total		2,898.42
Gifts, Restricted, subtotal		1,150.00
SRP Community donations	655.00	
Grants (Humanities Council)	475.00	
Grant/Homebound: Logo Bag sales	20.00	
Gifts, Unrestricted, subtotal		1,748.42
Gifts, Unrestricted, general	264.50	
memorial	1,335.00	
Conscience Box	144.41	
Interest	2.54	
Trust fund proceeds	1.97	
Museum account, interest		1.74
<b>Total Income:</b>		<u>157,988.42</u>

<u>Disbursements</u>	Town Budget	All Expenses paid from all sources				Total Costs	
	Budgeted	Town Funds	Additional Funds	Gift	Bk Sale		
Payroll and benefits	110,160.18	103,767.20				103,767.20	(1)
Payroll taxes	7,979.75	7,152.16				7,152.16	(1)
Operating		38,404.00					
Computer Systems	5,700.00		6,207.59		313.26	6,520.85	
Equipment, furnishings	1,553.00		1,552.85		3,101.95	4,654.80	
Lending Materials, Printed	7,900.00		8,400.14	88.99	168.58	8,657.71	
Lending Materials, Electronic	5,151.00		5,088.47	67.98		5,156.45	
Maintenance	6,500.00		5,047.00			5,047.00	
Programs, Adult and Children's	1,000.00		640.14		475.00	1,654.04	(2)
Summer Reading Program					538.90		
Supplies	1,600.00		1,683.69			1,683.69	
Training, Prof. Journals	2,000.00		1,898.03			1,898.03	
Utilities	7,000.00		5,506.55			5,506.55	
Book Sale Expenses					195.03	195.03	
Staff Appreciation					275.00	275.00	
<b>Total Expenses:</b>	<b>156,543.93</b>	<b>149,323.36</b>	<b>36,024.46</b>	<b>156.97</b>	<b>4,872.69</b>	<b>195.03</b>	<b>152,168.51</b>

**Notes:**

- \* Library operating budget (\$38,404 w/o PR, etc) underspent.
- \*\* From Eversource: damaged library equipment reimbursement (\$773.45) and sale of copier (\$25)
- \*\*\* Previously "Fines, Lost/Damaged, etc"
- (1) Non-accrued, per Finance Director (Not adjusted for EOY)
- (2) Programs also supported by Friends, grants, community support  
(Note: Unaudited at time of publication.)

In 2017 the Auburn Police Department handled 8,347 calls for service. This number is higher compared to the 7,322 calls in 2016. We have added additional daily patrols, and were awarded multiple grants for Safe Commutes and Hands-Free Law by the State of New Hampshire Department of Safety. This allowed officers to more proactively patrol the town. We also integrated our system with Rockingham County Dispatch, allowing the department to more accurately track our calls for service.

We also created a department YouTube Channel and began posting unofficial recordings of our Police Commission meetings. This was a project we took on to help make information more accessible to the community.

We had some changes in personnel in 2017.

In June of 2017 the department hired Officer Anita Lombardo as a full-time patrolman. Officer Lombardo has been with the Auburn Police Department since 2004. She attended the full-time police academy in 1997, however came on as a part-time officer so she could also pursue her career as a paramedic. She also currently works part time as a paramedic in Rochester.



As of September 1st, Officer David Fletcher retired after a long police career with Derry and 15 additional years with Auburn Police Department. You may recognize Officer Fletcher from riding the motorcycle around town, or if there was a town event involving food... he was there. For those of you who would often see him appear at your BBQ's and cook-outs - don't worry. Fletcher says he can still smell good food a mile away.

We are so grateful to the community for your constant support to the department and the staff. Not only in our policing but also in the many community projects we have done; and we look to continuing Auburn's Town Old Home Day, the Giving Tree, Auburn Trunk or Treat. The Auburn Police Department is proud to be of service to the residents of Auburn.

Respectfully,

A handwritten signature in black ink, appearing to read "Edward Picard".

Chief Edward Picard

**The following is a brief list of our 2017 activity:**

ACCIDENTS: 325  
MOTOR VEHICLE STOPS: 2408  
ARRESTS: 62  
SUSPICIOUS ACTIVITY CHECKS: 318  
INCIDENTS: NON-CRIMINAL: 82  
CRIMINAL: 103

**ROSTER**

**FULL TIME:**

Chief Edward Picard  
Lieutenant Charles Pelton  
Detective Sergeant Charles Chabot  
Sergeant Kevin Cashman  
Officer Chris Beaulé  
Officer Calvin Kapos  
Officer James Huard  
Officer Muzafer Aku  
Officer Anita Lombardo

**PART TIME:**

Officer Daniel Goonan  
Officer Keith Bike  
Officer Greg Santuccio  
Officer William Barry  
Officer Scott Rogers  
Officer Peter Lennon  
Officer Jason Lentile  
Officer Gary Bartis

**Office Staff:**

Office Manager Lillian Deeb  
Records Manager/Community  
Outreach coordinator Melissa  
Gates

**Animal Control Officer:**

Jarlene Cornett

## Auburn Planning Board Annual Report 2017

In 2017, the all-volunteer Board approved the following:

Minor Site Plans	9	Minor/Major Subdivisions	4
Major Site Plans	3	Amend Approved Site Plan/Subdiv	0
Bond/Surety Releases/Reductions	6	Lot Line Adjustments/Mergers	3
Septic setback waivers	0	Informal Discussions	25
Presentations	0	Forestry Harvest	0
Request more Bldg. Permits	2	Conditional Use Permits	0
Extensions of Approval	0	Excavation permits	0 renewal
Zoning Ordinance Amend Mtg	4	Road Acceptance	2
Waivers from Site Plan	2	Master Plan Discussions	7
Voluntary Unmergers	3		

The Town of Auburn Subdivision and Site Plan Regulations can be found under the Town of Auburn's website or a hard copy can be viewed at the Town Hall. The Subdivision and Site Plan Regulations are there to assist builders and developers to better understand the requirements needed within the Town of Auburn.

At the March election, the Planning Board proposed an amendment to the Zoning Ordinance regarding the Accessory Dwelling Units to be permitted by Special Exception in the Rural, Residential-One and Residential-Two zoning districts. There was an amendment to Agricultural Use to Agritourism and marketing as defined under NH RSA 21:34-a(b)(5) which shall require a Special Exception and be subject to Site Plan Review. Also, an Amendment to Article 13.01 Building Permits Required and Article 13.06 In-Ground Pools to include pool barrier requirements to be consistent with NH State Building Codes. All amendments recommended by the Planning Board passed. Mr. Poltak was also voted in as Planning Board Chairman by the Planning Board members. Mr. Grillo was voted in as Planning Board Vice-Chairman by the Planning Board members. Mr. Tom LaCroix and Mr. Jess Edwards were re-appointed as alternates by the Planning Board and Mrs. Paula Marzloff was appointed as an alternate by the Planning Board members.

All meetings are open to the public, and the Planning Board welcomes public involvement in the planning process. Public meetings are generally held the first and third Wednesday evening of each month at 7:00 p.m., with Public Hearings held on the third Wednesday of the month, beginning at 7:00 p.m. All meetings are held at the Town Hall, 47 Chester Road. The Planning Board has established a submission schedule for public hearings, which can be found under the Forms and Regulations section of the Town website. The Planning Board agendas and minutes are also available on line at the Town website along with the Town of Auburn's Master Plan and Capital Improvements Plan. A hard copy is also available for viewing at the Planning Office.

In 2009, the Town voted to adopt the procedure set forth in NH RSA 73:2, II, (b)(2) to have the planning board members elected as opposed to appointed as each appointed members' term expires. The members of the Planning Board work hard for the citizens and appreciate the continued support of the citizens of Auburn. Thank you. The Board encourages every resident to participate in its efforts. The Board encourages the citizens of Auburn willing to join us to submit a volunteer application form to the Select Board to become an alternate member of the Planning Board. The Planning Board may have up to four (4) alternates appointed to the Planning Board.

In June, the Planning Board along with the town engineering firm, Stantec approved the Capital Improvement Plan and is now in the process of finalizing the Master Plan at a meeting in March of 2018. The Planning Board also has been working on Zoning Amendment changes that will be put before the voters at the March 2018 election.

I also wish to thank the members of the Planning Board. Each member commits many hours to meet the challenges of managing the growth and development of the Town.

Respectfully submitted,

Ronald Poltak  
Chairman

Board members:

Ronald F. Poltak, Chairman	2018
Steven Grillo, Vice Chairman	2018
Michael Rolfe	2019
Paula Marzloff, Alternate	2018
Jeffrey Porter, Alternate	2018
Tom LaCroix, Alternate	2019
Jess Edwards, Alternate	2018

Dale Phillips, Selectmen's Representative  
Denise Royce, Land Use Administrator

## **Parks and Recreation Commission**

As always, it was an exciting year with the Parks and Recreation Department. Lots of fun traditions continued along with the beginning of new events and programs. Thank you to all who worked so hard and volunteered their time to make 2017 a great year for Parks and Rec.

The year was full of activities for the seniors of Auburn. They were able to enjoy the annual Senior Dinner in January as well as the Senior BBQ in August. It's always wonderful to reconnect with friends from town while enjoying a delicious meal. The Parks and Rec also offered the seniors two day trips in 2017. These trips included a scenic harbor cruise in Gloucester in the spring and a Harvest Time Express train trip aboard the Hobo Railroad in the fall. Both trips were well attended and enjoyable for all.

Residents of all ages came out to enjoy our family events. Our annual summer concert series at the Circle of Fun playground packed the park on two beautiful summer nights when families enjoyed the music as well as hamburgers and hot dogs. The Coffee House concert at the Auburn Village School in the fall was also fun to get out as the weather was beginning to turn cooler. Thank you to Maureen Juliano for organizing the concerts and to the parishioners of Longmeadow Church for providing free popcorn at these concerts.

Together with the Police Department, we also started a new Halloween tradition called Trunk or Treat that was held at the Safety Complex on Halloween night. This fun new event is an evening option for trick or treating in a safe environment.

Parks and Rec also teamed up with the Police and Fire Departments to bring back the "Old Home Day" in early June. It was a fun evening with food, games, music, petting zoo, face painters, safety vehicles and shopping with local vendors. The evening ended with a spectacular fireworks display. Thank you to the hard work of many to create a fun new spring town tradition.

New in 2017, programs were started for the youngest Auburn residents. The little ones enjoyed the Playdates in the Park throughout the summer at the Circle of Fun playground and Lil' Yogis class at the Safety Complex in the fall. Both programs were fun opportunities for both kids and parents alike to get out, connect with friends and meet new neighbors.

Not to forget the older kids, we started 2 new programs for the preteens and teens. The Fast Track Running Program was held in the summer and was full with 25 runners participating. Thanks to AVS Cross Country Coach, Tim Hamilton for leading this popular program. The Babysitting Course kicked off in November and another session was added for the new year. The town now has many certified babysitters.

In addition to recreation, the department has been very busy keeping the parks and sports fields in top condition. This fall, the construction was completed on the four new dugouts at the Wayne Eddows Field. Also, three new kiosks were installed at Circle of Fun, Wayne Eddows and Appletree Park. These kiosks help spread the word about activities and events around town.

Thank you to the Auburn Community for your support throughout the year. We are looking forward to another fun year ahead.

Respectfully Submitted,

### **The Parks and Recreation Commission**

David Nye, Co-Chairman

Lisa Canavan, Co-Chairman

Margie McEvoy

Zach Eaton

Patrick Kelly

BK Bazan

Jim Headd, Selectmen's Representative

## REPORT OF THE ROAD AGENT

The past year has been a fairly typical one for road operations with a cold winter that had more ice than snow, and a productive construction season with several projects accomplished.

Winter in 2017 saw more snow than we in in 2016, but our crews were also kept busy maintaining Auburn's winter roads for safe travel due to cold and ice conditions.

Once we got into the good spring weather, our road work efforts turned towards the reconstruction of approximately 1,700-feet of Nutt Road, which completed work on the full length of that road begun in 2016. The Town also reconstructed 1,100-feet of Rockwood Terrace, while also dealing with a significant sinkhole that developed on Dartmouth Drive. We also completed a major box culvert project on Old Candia Road that has been approved for Hazard Mitigation funding from Federal Emergency Management Agency.

Shim and overlay paving was completed on Dearborn Road, Old Towne Road, a portion of Pingree Hill Road and White Tail Crossing during 2017; in addition to the regular cleaning out dozens of catch basins and miles of ditches in the Town's road network. And with the receipt of approximately \$137,000 in one-time highway funds from the State of New Hampshire, the Town invested in a large salt storage facility on the Town property off Chester Turnpike which will allow us to stockpile a significant amount of salt to ensure we aren't running out and struggling to get supplies storm after storm.

In 2018, our construction efforts will focus on the completion of the last 500-feet of Rockwood Terrace, before beginning work on reconstructing 1,800-feet of Lovers Lane, correct drainage issues on Dartmouth Drive, and commence work on Walnut Drive, Acorn Avenue and Joan Drive. Shim and Overlay activity will be performed on portions of Audubon Way, Cohas Drive, Sandy Knoll Drive and Spofford Road.

I first became Road Agent in March 2006. Since that time, we have worked on an overall effort of repairing the Town's roads to a condition that would generally enable basic maintenance to then be what would be needed throughout the Town. I very sincerely appreciate the many positive comments we continue to hear about the condition of our town roads. This reinforces our belief that we are achieving the Town's long-standing goal of improving and maintaining Auburn's roads.

I want to thank all of the local sub-contractors for their dedicated services to the Town of Auburn. Although residents don't always see it, these individuals work many long hours, and often under the worst of conditions, in order to make sure the Town's roadways are as safe as they can be.

I would also like to thank the Department heads, Town Hall staff, the Board of Selectmen and Budget Committee for continuing to support our efforts.

Respectfully submitted,

Michael Dross  
Road Agent

## 2017 Town of Auburn Report By Southern New Hampshire Planning Commission

The Southern New Hampshire Planning Commission has a wide range of services and resources available to help dues-paying members deal with a variety of municipal issues. Technical assistance is provided by a professional staff whose expertise is, when necessary, supplemented by consultants selected for their specialized skills or services. Each year, with the approval of appointed representatives, the Commission's staff designs and carries out programs of area-wide significance mandated by New Hampshire and federal laws or regulations, as well as local projects which pertain more exclusively to a specific community.



Technical assistance is provided in a professional and timely manner by staff at the request of the Planning Board and/or Board of Selectmen. The Commission conducts planning studies and carries out projects of common interest and benefit to all member communities; keeps officials apprised of changes in planning and land use regulations; and in conjunction with the New Hampshire Municipal Association, offers annual training workshops for Planning Board and Zoning Board members.

Services performed for the Town of Auburn during the past year are as follows. Hours listed represent work for the Town only; for projects involving multiple municipalities the total hours spent by SNHPC staff is higher. For example, 14 hours were spent by SNHPC staff organizing a legislative event for NH Legislators and local officials in the SNHPC region for the 14 municipalities in the region; equally dividing the total hour's results in 1 hour of benefits that can be attributed to the Town.

No.	Hours	Project Description
1.	66.25	Becoming Age Friendly: Provided communities and businesses with age-friendly assessments, organized community forum, continued to work with communities in educating stakeholders on age-friendly topics and concerns
2.	65.75	Continued the update process for the Auburn Hazard Mitigation Plan. Organized and led community leaders in updating the Town's Hazard Mitigation Plan, made revisions as required by NH Department of Homeland Security & Emergency Management;
3.	58	Continued updating the regional travel demand model, which has been used to forecast traffic volumes on roads in throughout the region;
4.	35.8	Performed traffic counts at 12 sites in town;
5.	24.1	Represented the interests of the Town on the Region 8 Regional Coordinating Council for the Statewide Coordination of Community Transportation Services Project;
6.	23.3	Made updates to the NHDOT 10-yr Plan;
7.	20	Provided staff support to Robert Frost/Old Stagecoach Scenic Byway, including meeting preparation, communication, and follow-up activities;
8.	16.6	Performed Strategic Highway Research Program 2 (SHRP2) program evaluation and revision - now Partnering for Performance NH (PFPNH);
9.	15	Statewide Assistance – Initiated and managed a Statewide Scenic Byway Marketing committee and its efforts to plan 2017 and 2018 forums;
10.	13.7	Worked on NH Rail Transit Authority Advisory and Governance Boards projects;
11.	12.7	Compiled building permit data and certificate of occupancy permit records to record dwelling unit totals from all municipalities in the region;

12.	10.8	Continued with Phases 1 and II of The Brownfields Region Wide Assessment Grant, which is used for environmental studies and investigations to help move contaminated sites to clean up, redevelopment and reuse. Contaminated sites located in town centers and villages and near public water bodies and groundwater drinking sources have a high priority for funding;
13.	9.6	Made updates to the Long Range Transportation Plan;
14.	9.3	Developed a Complete Street Toolkit; provided an opportunity for communities to participate in a complete streets pilot project program;
15.	9.3	Transportation Management Area; Participated in discussions with Nashua MPO to cooperatively develop and adjust TMA-related plans, programs, and schedules to ensure consistency;
16.	7.6	RTP: The FY 2015-2040 Regional Transportation Plan was developed and approved, TIP: The FY 2017-2020 Transportation Improvement Program was developed and approved;
17.	7.1	Organized Outreach and Education Events such as our ongoing Planning Round Table events on Conservation Commission & Open Space Management, bringing in experts from various state agencies such as Census. Also provided a site plan review and analysis class;
18.	6.8	Updated and adopted the Title IV Policy and Environmental Justice Program;
19.	4.7	Made updates to the Congestion Management Process;
20.	4	MS4 StormWater Coalition and Regional Planning Commission Coordination of MS4 Efforts;
21.	3	Worked on NH Rail Transit Authority Advisory and Governance Boards projects;
22.	3	Identified fatal and incapacitating crash locations in Auburn;
23.	2.5	Provided monthly information to the Planning Board regarding upcoming meetings, project and grant updates, webinars and other training opportunities through the planning commission's quarterly Newsletters, monthly Media Blasts and periodic E-Bulletins;
24.	2.5	Updated interactive maps displaying traffic count locations and traffic volumes for the Town of Auburn. Maps are now available on the SNHPC.org website;
25.	2	Provided the town with assistance for 2018 RSA application;
26.	2	Provided staff assistance to Statewide Coordinating Council for Community Transportation (SCC);
27.	1.5	Regional Water Supply Assistance Including facilitation of second regional multi-community and agency forum, continued assistance to communities on coordinating information, brought in experts from various agencies and consultant teams;
28.	1	Participated on the NH BPTAC (Bike-Ped Transportation Advisory Committee) Counting Subcommittee, preparing a statewide counting plan and conducting the inaugural counts using shared automated counting equipment;
29.	1	Identified signal warrant study locations in Auburn
30.	1	Organized and facilitated a Legislative Event for NH Legislators and local officials in the SNHPC region.

Town of Auburn Representatives to the Commission

Charles "Stoney" Worster  
William G. Herman  
Ronald F. Poltak, Alternate

**Executive Committee Member:** William G. Herman through 9/17; Charles "Stoney" Worster since 10/17.



## SCHEDULE OF TOWN PROPERTY

<u>Map</u>	<u>Lot</u>	<u>Location</u>	<u>Acres</u>	<u>Value</u>
1	36	Wayne R. Eddows Memoiral Fields, Priscilla Lane	68.0920	\$720,500
5	12 -- 6	Pingree Hill Fire Station & Land, 6 Pingree Hill Road	2.1030	366,800
9	28 - 1 -24	Land, Harvard Drive (Fire Suppression)	0.9220	16,900
10	3 -- 2	Public Safety Complex, 55 Eaton Hill Road Extension	9.6970	776,800
11	19 -- 1	Highway Garage & Land, 273 Chester Turnpike	27.0200	417,700
18	48	Sun Valley Park	1.3480	118,400
23	10-A	Circle of Fun Playground (Gazebo)	0.0000	7,600
26	9	Griffin Free Public Library & Land, 22 Hooksett Road	0.5000	306,000
26	27	Town Hall & Land, 47 Chester Road	0.8240	474,200
		Auburn Village Cemetery, Eaton Hill Road Extension		
		Longmeadow Cemetery, Chester Road		
<b><u>Conservation and Green Space Land</u></b>				
2	3 -- 4	Land, Steam Mill Road (Conservation Easement)	10.1000	95,900
2	6	Land, Wilsons Crossing Road (Conservation Easement)	56.6130	222,500
2	7 -- 3	Land, Steam Mill Road (Nutt Road - Conservation Easement)	6.0000	108,400
2	10	Land, Steam Mill Road (Conservation Easement)	1.2500	67,700
4	5 -- 3	Land, Audubon Way (Conservation Easement)	82.0000	65,500
4	24 -- 11	Land, Rockwood Terrace	0.5000	88,200
5	9	Land, Rattlesnake Hill Road	3.2870	110,100
5	10 -- 10	Land, off Pingree Hill Road	2.0000	3,500
5	45	Land, Calef Road	2.0000	95,800
5	69 -- 8	Land, Hawthorne Drive	4.1900	
5	69 -- 28	Land, Hawthorne Drive	4.2600	
8	8	Land, Bunker Hill Road	5.2860	104,000
9	16 -- 19	Land, Star Circle	3.3040	104,800
12	16 -- 12	Land, Meadow Lane	5.3400	116,900
13	23	Land, Joan Drive	3.0000	103,800
<b><u>Tax Collector Deeds</u></b>				
1	7	Land, Rattlesnake Hill Road Extension	42.0000	146,600
2	40	Land, Pingree Hill Road (Backland)	34.0000	50,600
2	48	Land, Pingree Hill Road	1.0000	1,800
2	50	Land, off Pingree Hill Road	7.5000	13,100
9	39	Land, Hooksett Road	0.40000	11,200
12	16 -- 1	Land, Hooksett & Hills Road	2.0000	100,800
12	16 -- 2	Land, Hills Road	2.0000	105,900
13	2	Land, Old Candia Road	0.25	10,000
13	24	Land, Old Candia & Depot Roads	0.7500	68,300
17	6	Land, Appletree Road	3.0560	104,500
23	12	Land, Bunker Hill Road	0.1100	6,500
Total Acreage & Value of Inventory of Town Property			392.7020	\$5,111,300



## Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

### Instructions

#### Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

**NH DRA Municipal and Property Division**  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality:  County:  Report Year:

### PREPARER'S INFORMATION

First Name	Last Name	
<input type="text" value="Susan"/>	<input type="text" value="Jenkins"/>	
Street No.	Street Name	Phone Number
<input type="text" value="47"/>	<input type="text" value="Chester Road"/>	<input type="text" value="(603) 483-2281"/>
Email (optional)		
<input type="text" value="towntax@townofauburnnh.com"/>		



<b>Debits</b>						
<b>Uncollected Taxes Beginning of Year</b>	<b>Account</b>	<b>Levy for Year of this Report</b>	<b>Prior Levies (Please Specify Years)</b>			
			Year: <b>2016</b>	Year: <b>2015</b>	Year: <b>2014</b>	
Property Taxes	3110		\$387,292.79			
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185					
Excavation Tax	3187					
Other Taxes	3189		\$1,527.04			
Property Tax Credit Balance						
Other Tax or Charges Credit Balance						

<b>Taxes Committed This Year</b>	<b>Account</b>	<b>Levy for Year of this Report</b>	<b>Prior Levies</b>	
			<b>2016</b>	
Property Taxes	3110	\$14,055,284.00		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$327,000.00	\$17,240.00	
Yield Taxes	3185	\$5,665.16	\$635.08	
Excavation Tax	3187	\$1,223.00		
Other Taxes	3189	\$4,581.12		

<b>Overpayment Refunds</b>	<b>Account</b>	<b>Levy for Year of this Report</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>
Property Taxes	3110	\$157,818.44			
Resident Taxes	3180				
Land Use Change Taxes	3120	\$14,000.00			
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$5,359.90	\$21,818.97		
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$14,570,931.62</b>	<b>\$428,513.88</b>		



**Credits**

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2016	2015	2014
Property Taxes	\$13,758,920.27	\$378,392.49		
Resident Taxes				
Land Use Change Taxes	\$327,000.00	\$15,000.00		
Yield Taxes	\$5,665.16	\$635.08		
Interest (Include Lien Conversion)	\$5,359.90	\$21,818.97		
Penalties				
Excavation Tax	\$1,223.00			
Other Taxes	\$3,063.33	\$1,527.04		
Conversion to Lien (Principal Only)				
<input style="width: 300px;" type="text"/>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2016	2015	2014
Property Taxes	\$896.00	\$1,108.38		
Resident Taxes				
Land Use Change Taxes	\$14,000.00	\$2,240.00		
Yield Taxes				
Excavation Tax				
Other Taxes				
<input style="width: 300px;" type="text"/> Carry-Over		\$7,791.92		
Current Levy Deeded				



Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2016	2015	2014
Property Taxes	\$453,286.17			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes	\$1,517.79			
Property Tax Credit Balance				
Other Tax or Charges Credit Balance				
<b>Total Credits</b>	<b>\$14,570,931.62</b>	<b>\$428,513.88</b>		

For DRA Use Only	
Total Uncollected Taxes (Account # 1080 - All Years)	\$454,803.96
Total Unredeemed Liens (Account #1110 - All Years)	\$100,827.01



**Lien Summary**

**Summary of Debits**

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2015	Year: 2014	Year: 2013
Unredeemed Liens Balance - Beginning of Year		\$58,713.33	\$31,342.95	\$11,550.31
Liens Executed During Fiscal Year	\$106,343.65			
Interest & Costs Collected (After Lien Execution)	\$1,598.73	\$4,888.02	\$11,280.46	\$1,962.05
<input style="width: 100%;" type="text"/>				
<b>Total Debits</b>	<b>\$107,942.38</b>	<b>\$63,601.35</b>	<b>\$42,623.41</b>	<b>\$13,512.36</b>

**Summary of Credits**

	Last Year's Levy	Prior Levies		
		2015	2014	2013
Redemptions	\$49,254.18	\$24,612.03	\$31,342.95	\$1,388.01
<input style="width: 100%;" type="text"/>				
Interest & Costs Collected (After Lien Execution) #3190	\$1,598.73	\$4,888.02	\$11,280.46	\$1,962.05
<input style="width: 100%;" type="text"/>				
Abatements of Unredeemed Liens				\$526.06
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110	\$57,089.47	\$34,101.30		\$9,636.24
<b>Total Credits</b>	<b>\$107,942.38</b>	<b>\$63,601.35</b>	<b>\$42,623.41</b>	<b>\$13,512.36</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$454,803.96
Total Unredeemed Liens (Account #1110 - All Years)	\$100,827.01

## TAX RATE CALCULATION - 2018

### TOWN PORTION

Gross Appropriations	\$ 5,288,640
Less: Revenue	(2,691,934)
Less: FB from Surplus	(59,900)
Add: Overlay	46,634
Add: War Service Credits	<u>165,000</u>
Net Town Appropriation	

Approved Town Tax Effort \$ 2,748,440  
**\$ 4.09 Town Rate**

### SCHOOL PORTION

Net Local School Budget	\$ 12,887,848
Less: Revenue	
Less: Education Grant	(2,156,022)
Less: State Education Taxes	<u>(1,584,249)</u>

Approved School Tax Effort \$ 9,147,577  
**\$ 13.59 Local School Rate**

### STATE EDUCATION TAXES

Equalized Valuation (no utilities) x 665,560,840	\$ 1,584,249	
Divide by Local Assessed Valuation (no utilities) 672,981,470		<b>\$ 2.38 State School Rate</b>

### COUNTY PORTION

Due to County	\$ 734,269	
Less Shared Revenue	-	
Approved County Tax Effort	\$ 734,269	
		<b>\$ <u>1.09</u> County Rate</b>

Total Property Taxes Assessed	\$ 14,214,535	<b>\$ <u>21.15</u> TOTAL RATE</b>
Less: War Service Credits	<u>(165,000)</u>	
Total Property Tax Commitment	\$ 14,049,535	

### PROOF OF RATE

Net Assessed Valuation	Tax Rate	Assessment
State Education Tax (no utilities)	\$ 665,650,840 \$ 2.38	\$ 1,584,249
All Other Taxes	\$ 672,981,470 \$ 18.77	<u>12,630,286</u>
		\$ 14,214,535
Less: War Service Credits		<u>(165,000.00)</u>
		\$ 14,049,535

## 2017 TOWN CLERK TRANSACTIONS

**LOCAL revenue:**

Motor Vehicle Permits	\$ 1,620,974.80
Dog Licenses, Fees & Fines	\$ 7,455.86
Boat Registrations	\$ 4,734.28
Vital Records	\$ 1,323.00
UCC Filings	\$ 1,905.00
Voter Checklist copies	\$ 484.00
NSF Check Fees	\$ 50.00
Pole Taxes	\$ 50.00

**TOTAL** **\$ 1,636,976.94**

	<b>2015</b>	<b>2016</b>	<b>2017</b>
<b>TOTAL VEHICLES REGISTERED</b>	8990	9146	9351
<b>TOTAL DOGS LICENSED</b>	1318	1281	1409
<b>TOTAL BOATS REGISTERED</b>	288	304	293

Report of The Trust Funds of the City or Town of <u>Auburn, NH 03032</u> on December 31, 2017					
Record Number	Name of Trust Fund:	How Invested	PRINCIPAL		
			Balance Beginning Year	New Funds Created	Cash Gains or (Losses)
<b>Cemetery Funds</b>					
1	Cemetery Maintenance	TD Bank	4,000		
2	Auburn Village Cemetery	TD Bank/St. Mary's	51,064		
3	Longmeadow - 21 Trusts	Citizens Bank	44,909	-	-
Total Cemetery Funds			99,973	-	-
<b>Library Funds</b>					
4	Griffin Library - 5 Trusts	Td Bank	3,650	-	-
<b>Other Funds</b>					
5	Accrued Benefits Trust	TD Bank	-	-	-
6	Building Fund	TD Bank	100,000	-	-
7	Insurance Retention	TD Bank	-	-	-
8	Revaluation Fund	TD Bank	-	-	-
9	Social Health	TD Bank	-	-	-
10	School Construction	TD Bank	-	-	-
11	Special Ed Fund	TD Bank	-	-	-

Report of The Trust Funds of the City or Town of <u>Auburn, NH 03032</u> on December, 31,2017						
With- drawals	Balance End Year	Balance Beginning Year	Income During Year Amount	INCOME Expended During Year	Balance End Year	Grand Total of Principal & Income at End of Year
	4,000	4	2		6	4,006
	51,064	920	124	-	1,044	52,108
	-				-	-
-	44,909	53,181	245	-	53,426	98,335
-	-				-	
-	99,973	54,105	371	-	54,476	154,449
-	3,650	2	12	(2)	12	3,662
-	-	50,056	13,160	(12,900)	50,316	50,316
-	-	-			-	
-	100,000	12,608	42,439	(54,066)	981	100,981
-	-	4,500	14	-	4,514	4,514
-	-	24,628	79	-	24,707	24,707
-	-	15,336	49	-	15,385	15,385
-	-	151,813	487	-	152,300	152,300
-	-	150,009	149	-	150,158	150,158

## Treasurer's Report 2017

TD Bank	Cash Balance		Bank		Payables	Transfers Out	State Motor	Bank	Cash Balance
	1/1/2017	Receipts	Transfers In	Interest			Vehicles Registry	Charges	
General	\$4,796,402.69	18,509,969.18	0.00	3,266.29	(15,496,434.13)	(1,610,577.95)	(456,375.74)	(413.47)	\$ 5,745,836.87
Payroll	5,202.06	0.00	1,478,109.00	0.00	(1,477,277.97)	0.00	0.00	0.00	6,033.09
Conservation	160,457.58	0.00	132,468.95	404.28	0.00	0.00	0.00	0.00	293,330.81
<b>NHPDIP</b>	<b>2,005,926.61</b>	<b>0.00</b>	<b>0.00</b>	<b>18,633.55</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,024,560.16</b>
<b>Town Totals</b>	<b>\$6,967,988.94</b>	<b>18,509,969.18</b>	<b>1,610,577.95</b>	<b>22,304.12</b>	<b>(16,973,712.10)</b>	<b>(1,610,577.95)</b>	<b>(456,375.74)</b>	<b>(413.47)</b>	<b>\$ 8,069,760.93</b>

### Receipts from Selectmen's Office

Building Permits	\$ 85,473.86
Cemetery Plots - Auburn Village	2,400.00
Betterment Fee	3,000.00
Communication Betterment Fee	3,000.00
Developer Bonds & Escrows	200,500.09
Donations	550.00
Election Cost Reimbursement	1,862.00
Electric Return	1,550.28
FEMA Training	56,015.00
Filing Fees and copies	60.00
Fire Reports	55.00
Franchise Fees	69,981.28
Health Insurance Reimbursement	947.00
Highway Block Grant	160,237.58
2017 Special Highway Grant	137,228.26
In Lieu of Taxes - Manchester Water Works	350,000.00
Insurance Claim	7,644.79
Interest	77.65
Meals & Rooms Tax	277,994.50
Miscellaneous	238.07
Newsletter	9,380.00
NSF Fees	100.00
P/Z Fees	9,153.00
Postage Reimbursement	42.96
Police Details	223,090.28
Police Fines	150.00
Police Grant - Step Detail	7,245.17
Police Grant - DUI/DWI	1,689.03
Police Office Supplies	9.15
Police Photocopies	289.50
Police Pistol Permits	630.00
Police Witness Fees	291.87
Property Rental	275.00
Recreation Income	4,217.00
Reimbursement of Purchases	4,488.80
Sale of Town Property	182,800.00
Senior Trips	1,311.00
Town Building Trust	66,965.74
Town Clerk Conference	274.00
Welfare Reimbursements	110.00
Wetland Delineators	149.00
<b>Subtotal Selectmen's Office</b>	<b>\$1,871,476.86</b>

### Receipts from Tax Collector

2017 Property Taxes	\$13,724,760.98
Interest	5,346.95
2016 Property Taxes	314,920.38
Interest	13,793.01
2017 Yield Tax and Interest	5,668.95
2016 Yield Tax and Interest	635.08
2017 Betterment and Interest	3,063.24
2016 Betterment and Interest	850.00
2017 Excavation Tax	1,223.00
2017 Current Use	323,000.00
2016 Current Use	19,000.00
<b>Tax Liens Redeemed:</b>	
2016 Tax Levy	\$ 49,254.18
Interest	1,598.73
2015 Tax Levy	24,612.03
Interest	4,888.02
2014 Tax Levy	31,342.95
Interest	11,280.46
2013 Tax Levy	1,388.01
Interest	1,962.05
<b>Subtotal Tax Collector</b>	<b>\$14,538,588.02</b>

### Receipts from Town Clerk

Boat Registrations	\$ 18,538.28
Checklists	484.00
Dog Licenses	10,149.36
Dog Fines	450.00
Marriage Licenses	1,200.00
Motor Vehicle Registrations	2,064,607.66
Pole Tax	50.00
Returned Check Fees	50.00
UCC	1,905.00
Vital Statistic	2,470.00
<b>Subtotal Town Clerk</b>	<b>\$ 2,099,904.30</b>

### Grand total all receipts

**\$18,509,969.18**

Respectfully Submitted,

**Walter Milne**  
Town Treasurer

**Vendor Payments  
2017**

<b>#</b>	<b>Vendor Name</b>	<b>Amt</b>	<b>#</b>	<b>Vendor Name</b>	<b>Amt</b>
4266	7 ODDOS FENCE CO	800.00	2798	CARROT-TOP IND	289.42
3346	A.H. HARRIS	2,561.22	3994	CASHMAN, KEVIN	973.75
3053	A.N.S. NETWORKING	19,005.70	1002	CEN-COM	2,245.00
2803	AAA ENERGY SERV	2,598.26	3023	CENTRAL PAPER	362.70
5463	ABSOLUTELY SPOTLESS	10,265.00	3162	CERTIFIED MAINT	87.50
3870	ACCURATE TREE SERV	20,500.00	2367	CHABOT, JR., CHARLES	200.75
3102	ACME GLASS CO	450.25	2459	CHAPMAN, BARBARA A	150.00
2298	ADAMSON INDUSTRIES	184.85	4249	CHAPPELL TRACTOR	798.50
2691	ADVANCED EXC	335,699.39	3843	CHILD AND FAMILY SERV	500.00
3302	AFLAC	1,972.62	4006	CIRCLE T CAR WASH	155.00
4010	AFTC, INC	7,539.88	2268	CIT	1,188.00
3734	AKU, MUZAFER	615.51	3888	CITY OF MANCHESTER	7,857.06
4233	ALICE TRAINING	595.00	3733	COAPLAND, BARBARA	923.95
3488	ALLIED 100	1,739.25	4292	COASTAL CPR	565.00
3975	ALLING, MORTON D.	47.00	2828	COCHINO VENT	2,760.00
2357	ALLSAFE & LOCK	440.60	4195	COHEN CLOSING &	2,491.00
4108	ALLY	6,513.41	4254	COHEN STEEL	902.00
4203	ALTERNATIVE DESIGNS	9,360.00	4150	COLBERT, JACKIE	400.00
4136	AMERICAN THUNDER	6,000.00	5706	COMCAST	11,185.08
4298	AMERIGAS - 5560	3,031.66	4305	COMMUNICATION CONST	2,203.50
5323	ANCO SIGNS & STAMPS	563.00	4131	CONCRETE SYSTEMS	31,140.00
4086	ANDES VETERINARY	997.50	4063	CONDUENT GOV'NT	2,928.33
4119	ANDRE BIRON	450.00	4105	CONSTELLATION NE	236.63
5565	ANDREW BALCH, INC.	673.00	4306	CORNERSTONE CEMETERY	900.00
3966	ARROWHEAD SCIENTIFIC	54.87	613	CORNETT, JARLENE	1,860.54
2788	AS-U-WISH CLEANING	7,703.00	4153	COULTER, JASON W.	12.12
4070	ASAP LANDSCAPING	24,496.00	3331	COYLE, DIANE	475.00
4143	ATLANTIC TACTICAL	338.18	5411	CROWN TROPHY	108.95
2475	ATS EQUIPMENT, INC.	1,076.60	3879	CRYSTAL ROCK, LLC	629.08
4135	AUBURN ACCRUED BENE	13,000.00	3398	CWS FENCE &	18,790.00
2259	AUBURN HISTORICAL	5,000.00	4294	DAHLBLOOM, ARVID	2,478.00
336	AUBURN SCHOOL	10,368,961.00	2614	DAVE'S SEPTIC SERV	5,686.39
2486	AUBURN TOWN BLDG	42,000.00	2815	DAVID NYE	175,909.63
3138	AUBURN VOLUNTEER	900.00	4255	DECKERS OUTDOOR	1,710.00
4030	AUBURN, TOWN OF	451.00	3449	DEDHAM SPORTS	1,888.40
4221	AUSTIN HARDWARE	28.46	3771	DEEB, LILLIAN	32.32
1139	AVITAR ASSOCIATES	34,030.96	4251	DEERFIELD VET	65.00
4267	AXON ENTERPRISE	3,266.90	3294	DEGROOT, ROBERT	4.83
3938	BAHAN, SCOTT	200.00	4190	DEL R GILBERT &	91.73
4299	BARBER, MAURA	192.00	3175	DELL MARKETING	2,033.66
4100	BARRY, WILLIAM M	412.74	2681	DENNIS III., RICHARD	42.28
2690	BATTERIES PLUS	580.48	2381	DEPARTMENT OF AGRI	3,221.50
3046	BEAULE, CHRISTOPHER	432.00	2243	DERRY, TOWN OF	126,027.00
2573	BECHARD TIRE CO	3,674.00	3749	DOBMEIER, KARL M	2,425.75
3098	BELLEMORE CATCH	5,120.00	3603	DOLLARD, DONALD W.	92.50
2705	BELTRONICS, INC.	14,334.04	2752	DONOVAN EQUIP	539.22
4154	BEN FRANKLIN	227.61	3815	DONOVAN, MARGARET	55.00
3086	BEN'S UNIFORM	110.00	3286	DROSS, MICHAEL	133,235.82
4142	BENSON LUMBER &	418.62	4243	DUDEK, RICHARD	481.00
2719	BERGERON PROTECTIVE	7,923.22	4281	DUO-SAFETY LADDER	74.53
2623	BERUBE'S TRUCK	1,264.50	4163	DYNAMIC DRILLING	24,752.00
4167	BEV'S CUSTOM	330.00	3259	EAST COAST ELECT	3,900.00
4268	BK BAZAN	108.32	3727	EAST COAST EMER	5,611.48
4049	BLAIS, MICHAEL P	13.07	4002	EASTERN MINERALS	184,855.83
2876	BLAZING SADDLES	15,500.00	3885	EASTPOINT LASER LLC	172.45
417	BORDER AREA MUTUAL	25.00	3971	EATON, RICHARD W	450.00
39	BOUND TREE MEDICAL	2,136.97	3949	EATON, RICHARD W.	1,250.00
3290	BOURQUE OIL	14,302.60	4072	EATON, ZACK	268.33
2793	BRI-WELD IND	202.90	4160	ECITYSYSTEMS, LLC	480.00
3668	BROKER'S TITLE	3,831.00	2820	ECONO SIGNS LLC	3,409.37
2625	BROOK HOLLOW SAND	66.33	4307	ELITE K-9, INC	174.79
4952	BROX INDUSTRIES, INC.	1,121.76	2633	ELLIOT HOSPITAL	600.00
4261	BUILD SAVVY, LLC	3,250.00	2964	ENERGY NORTH	3,629.83
4230	BUILDERS INSTALLED	171.00	4248	ENERGYLOGIC	3,730.00
4005	CAI TECHNOLOGIES	5,250.00	5223	ESPANA BUILDING	22,675.33
4285	CALLIGANDES, GEO	1,300.00	55	EVERSOURCE	36,135.70
944	CANDIA LUMBER	2,750.76	3685	EVIDENT, INC	220.00
5434	CARPENTER, DOROTHY	75.00	65	5124 FAIRPOINT COMM	1,613.53

**Vendor Payments  
2017**

#	Vendor Name	Amt	#	Vendor Name	Amt
4129	FBI-LEEDA	650.00	656	J. H. ROLFE CONST	507,087.50
2644	FERGUSON WATER	20,219.32	2254	JAMES A. BROOKS	111,730.00
3918	FERRARINI, MICHAEL	150.00	3092	JAMES ROSENCRANTZ	963.15
4212	FICHERA, SEAN	4,497.22	4295	JANGRO, JOHN	2,705.00
4301	FINNEGAN, BRENDA	59.00	4252	JCM ASSOCIATES LLC	811.29
1127	FIRE ENGINEERING	26.00	3306	JENKINS, SUSAN	996.38
4264	FIRE SMART	350.00	436	JENKINS, SUSAN	1,002.60
5586	FIREMATIC SUPPLY	4,152.23	184	JIM TROMBLY PLUMBING	1,541.54
4216	FIRST CHOICE	675.00	2253	JORDAN EQUIPMENT	2,877.86
3710	FIRSTLIGHT FIBER	731.64	4303	JOY, KEVIN	4,199.00
2988	FISHER, RICHARD	1,375.00	4103	JULIANO, MAUREEN	837.79
2545	FLETCHER, DAVID	90.00	3382	K. L. JACK & CO, INC.	232.22
5328	FORD CREDIT	57,727.54	4099	KELLY, PATRICK	45.45
3859	FOREMOST PROMO	648.29	1089	KENT CLEAN SEPTIC	460.00
4215	FORENSIC ED	499.00	3721	KOFILE	7,600.00
4217	FREEDOM PRINT	14,363.37	4037	KRYGERIS, JOHN	98.97
3058	FRISELLA, ADELE A	75.12	4209	L.E.A.D., INC.	775.81
4282	GAAB, DEREK	21.98	4223	LACHANCE, AMY	426.00
562	GALLS, AN ARAMARK	608.00	2630	LAFOND, KATHRYN R	218.78
3892	GANNON, EDWARD G.	6,874.55	3225	LAMPREY HEALTH	500.00
4011	GATES, MELISSA	243.50	4228	LEADS	20.05
4265	GAUTHIER&MACMARTIN	3,690.00	3844	LEADSONLINE, LLC	2,128.00
5148	GEMINI ELECTRIC	5,060.25	3066	LEONARD M. STEIN	872.40
2599	GILON, MICHAEL	85.00	4272	LESSARDS BICYCLES	2,008.13
3753	GKS SERVICE CO	356.00	4245	LEWIS, JIM	682.00
3295	GLENNON, PATRICK	44.43	4999	LEXIS NEXIS	1,059.60
4218	GLOBAL EQUIPMENT	600.00	5176	LHS ASSOCIATES, INC.	5,367.00
3630	GLOCK PROF	250.00	3451	LIBERTY INT'L TRUCKS	46.74
2355	GRAINGER	6,030.28	2421	LINE-X OF	165.00
4201	GRANITE STATE CLEAN	4,320.00	5675	LINXWEILER, JOANNE	983.85
4204	GRANITE STATE FIRE	90.00	3094	LOMBARDO, ANITA	350.00
4155	GRANITE STATE POLICE	95.00	3912	LONNIE MCCAFFREY	18,616.63
2239	GRANITE STATE STAMP	5.38	4288	LYNCH, CASSANDRA J.	139.50
4260	GRANTING OPPORTUNITY	750.00	4240	LYNN PEAVEY CO	510.00
2634	GREEN BEAR SIGNS	278.00	4309	MAILFINANCE	238.44
3163	GREENWOOD EMERG	524.10	3894	MAILINGS UNLIMITED	2,776.84
4279	GREGOIRE, ALBERT	39.00	2506	MAINE OXY/SPEC AIR	286.15
4244	GREGOIRE, TOM	5,155.00	4253	MAINLY GRASS, INC	2,754.00
450	GRIFFIN FREE	38,404.00	4283	MANCHESTER FOUNDA	4,175.60
4302	H & M HOLDINGS, LLC	621.00	4205	MARSSARS WATER	965.46
1180	HAGA, INC DBA	8.59	3178	MARZLOFF, PAULA T.	320.00
4286	HAMILTON, SCOTT	200.00	1416	MASSABESIC QUICK	641.00
4277	HAMILTON, TIM	2,033.36	2670	MAVERICK DEVE	79,233.24
3932	HAMPSHIRE FIRE	100.00	3234	MCDEVITT TRUCKS INC	18,191.52
3924	HANSCOMB, FERIA	75.00	4246	MCDONNY'S FARM	950.00
4222	HANSON, AIMEE E	57.59	2854	MCEVOY, MARGIE	2,426.46
4232	HARBOR TOUR, iNC	1,260.00	3925	MEINEKE CAR	4,679.70
5640	HARRIS COMPUTER	11,654.41	3513	MHQ MUNICIPAL	286.50
2789	HARRIS TROPHY	96.45	3782	MITCHELL MUNICIPAL	579.91
3463	HARRISON SHRADER	368.96	4234	MODERN EMS	400.00
3017	HEADD, JAMES F	1,250.00	4259	MODERN MKT	1,453.72
3018	HEADD, JAMES F	150.00	4183	MOE JOE'S FAMILY	350.00
313	HEALTHTRUST, INC	31,334.31	5682	MONGEAU, EVE	150.00
2736	HERMAN, WILLIAM G.	4,727.96	2764	MONGEAU, THEODORE	3,312.50
4087	HIGHEST QUALITY	1,311.00	2857	MOORE MEDICAL, LLC	265.71
2627	HOBO RAILROAD, INC.	1,100.00	4214	MORAN, JIM	200.00
2288	HOME DEPOT	7,073.24	2779	MUNICIPAL MGT	260.00
4176	HOME HEALTH	1,000.00	3454	MUNICIPAL RESOURCES	10,000.00
2684	HOOKSETT AGWAY	2,415.28	4225	MUNROE-CALL, TERRY	150.00
5274	HOWARD P. FAIRFIELD	1,437.99	3662	N.H. SCHOOL HEALTH	306,963.09
2968	HUNTRESS UNIFORMS	67.95	4290	NADEAU, JULIE A.	43.62
5007	ICSC	1,260.66	4171	NATIONAL ENGINEERING	1,095.00
5657	IN THE LINE OF DUTY	695.00	1179	NE LIFT, CO.	300.00
4007	INDUSTRIAL TRAFFIC	8,144.62	3215	NEACTC CONF	200.00
2972	INT'L CODE COUNCIL, INC	375.99	4293	NEOFUNDS	1,400.00
3497	INTERSTATE ARMS	2,994.00	199	NEPTUNE UNIFORM &	1,956.70
5548	INTERWARE DEVE	5,407.40	3055	NE ASSOCIATION OF	85.00
4287	IRON HORSE	70,975.00	3127	NE DUPLICATOR	480.00

**Vendor Payments  
2017**

#	Vendor Name	Amt	#	Vendor Name	Amt
3231	NE STATE POLICE	100.00	3166	RAICHE, PAUL	158.42
2408	NH BLUE BOOK	42.95	3600	RAMOS, SHANNON	542.50
4124	NEW HAMPSHIRE CEMETERY	50.00	4961	RAY'S EXCAVATION	85,828.00
722	NHELECTRIC COOP	2,228.18	3281	RAYMOND, TOWN OF	5,915.57
4231	NH RECREATION &	110.00	3099	RED JACKET MTN	666.81
2351	NH TAX COLLECTORS	240.00	2316	RELYCO	130.08
5500	NFPA	150.25	4296	RICHARDS & ASSOC.	4,725.00
4275	NFPA CERTI	150.00	5016	RCCP	4,471.00
4274	NGUYEN, NHAN TRONG	1,700.00	2505	ROCKINGHAM COUNTY	734,269.00
2336	NH ASSOC OF CHIEFS	150.00	3030	ROCKINGHAM CHIEFS	25.00
456	NH ASSOC OF ASSESS	115.00	5474	ROCKINGHAM COUNTY	298.22
165	NH ASSOC OF CONSERV	333.00	1110	ROCKINGHAM NUTRITION	1,300.00
2638	NH BLACKTOP SEALERS	425.00	4236	ROCKINGHAM TRUCK	762.17
5414	NH BUILDING OFFICIALS	200.00	2951	ROLFE BUILDERS LLC	28,240.00
5208	NHTOWN CLERKS	40.00	307	ROLFE, MARY ANNE	75.00
5283	NH GOV'T FINANCE	70.00	3976	ROSSINO, JOSEPH A	47.00
251	NH HEALTH OFFICER	105.00	1391	ROULEAU-COTE, CARRIE	1,874.98
2465	NH MUNICIPAL ASSOC	5,319.00	4122	ROUSSEAU, PATRICIA	419.30
2971	NH PUBLIC WORKS	25.00	4224	ROUSSEAU, PATRICIA	450.00
2292	NH RETIREMENT	367,168.45	2604	ROYCE, DENISE A	433.35
4138	NHCTCA	95.00	2509	ROYCE, DENISE A.	75.00
3196	NHCTCA /SEACOAST	50.00	4237	S & H LAND SERV	164.50
4157	NHTCA/NHCTCA JOINT	260.00	2589	SAM'S CLUB	1,631.99
4219	NNEPAC	50.00	57	SANEL AUTO PARTS	1,355.39
3763	NORTH CONWAY GRAND	286.00	3717	SANTUCCIO, GREGORY	350.00
3213	NORTHEAST FLAGS	1,482.50	2299	SCHWAAB, INC	132.75
3951	NORTHEAST RECORD	451.50	2464	SCITUATE CONCRETE	5,310.00
5714	NORTHERN BUSINESS	595.00	339	SEA CREST CAR WASH	75.00
3284	NRZ PRINTING	4,797.95	3128	SEACOAST CHILD ADVOCACY	1,200.00
4262	OCEAN STATE SIGNAL	200.00	2445	SELINGA, ROBERT	7.59
3743	OLDCASTLE ARCHIT	792.00	2532	SHADE TREE	4,598.50
1420	ON-GRADE CONST	29,750.00	4289	SHAWN MCGUINNESS	6,000.00
4051	ON-SITE TRUCK	7,125.96	2501	SHERRI L. GILMORE	411.54
3820	OS-NETWORKS, INC	10,251.60	3907	SHOOTERS OUTPOST	194.94
207	OSSIPEE MOUNTAIN	3,724.90	1342	SIGNATURE DIGITAL	38.54
558	OVERHEAD DOOR CO	1,038.40	5550	SOURCE 4	9.00
2543	P.B. PROPERTY SERV	12,505.00	2426	SE NH HAZARDOUS	6,559.84
4229	PAE	131.00	161	SOUTHERN NH	3,762.23
3263	PAGE STREET STORAGE	1,680.00	2438	SOWA, DONALD W.	1,000.00
3682	PARADIGM PLUMBING	747.99	4258	SPECIAL EVENTS OF	80.00
4182	PC WORKS OF NH	906.50	3638	SPOONER, JEREMY	1,280.00
4250	PEABODY, MOSES	3,445.00	4238	SPORTS FIELD MKT	1,605.50
2780	PELMAC INDUSTRIES	2,042.75	4213	SRR TRAFFIC SAFETY	475.00
4269	PHAUP, RICHARD	1,150.00	2378	SRW TRUCKING	123,160.36
834	PHILLIPS, DALE	1,250.00	4278	STAND UP DESK STORE	189.00
5443	PHILLIPS, DALE	450.00	368	STANTEC CONSULTING	181,464.37
2471	PHOENIX PRECAST	6,369.01	3363	STAPLES BUSINESS	907.45
2546	PICARD, EDWARD	166.00	3450	STATE MOTORS, INC.	2,278.15
2258	PIDELA CORPORATION	60.00	2284	STATE OF NH	4,407.42
5033	PIKE INDUSTRIES, INC.	1,678.95	4220	STERICYCLE, INC.	237.25
201	PITNEY BOWES	6,848.26	4276	STRATEGIC CONTR.	88,901.33
4184	PLAZA, MATTHEW	6,275.00	5691	STUDENT TRANSP	2,629.76
2568	PLOURDE SAND &	41,736.47	3071	SULLIVAN TIRE	3,751.69
4270	POLICEONE.COM	450.00	5620	SUNOCO SUNTRAK	591.75
4304	PORTER, JEFFREY	120.00	4241	SUPER 8 MANCHESTER	441.45
2758	PORTER, KATHLEEN	361.86	5461	SYLVIA, KATHLEEN A	2,485.23
3445	POWER UP	1,324.99	2264	SYLVIA, KATHLEEN A	700.00
4159	PRATTE, ROBERT	400.00	3936	SYNERGY AUTO LAB	751.07
3104	PRECISION WEATHER	1,095.00	4256	TATEM, J. DANIEL	626.00
2915	PRICE DIGESTS	225.85	3381	THE COACH COMPANY	1,763.00
148	PRIMEX	107,982.33	4200	THE CORP CONNECTION	44.48
4257	PRIVATE LABEL	80.00	4242	THE GLOUCESTER	1,612.00
4247	PRIVEY, PAMELA	190.00	3065	THE PICNIC TABLE	666.00
4271	PROJECT FLAG	1,537.50	3679	THE PUBLIC SAFETY	199.00
4235	PUBLIC SAFETY GRP	199.00	3716	TILLERY, JAMES R.	500.00
3040	QUILL	209.66	3942	TILLINGHAST, JAYNE	475.00
4284	R W EMERY HOME	11,000.00	2391	TMDE CALIBRATION	628.00
3738	R.C. BRAYSHAW	1,243.07	4140	TOSHIBA BUSINESS	1,173.90

**Vendor Payments  
2017**

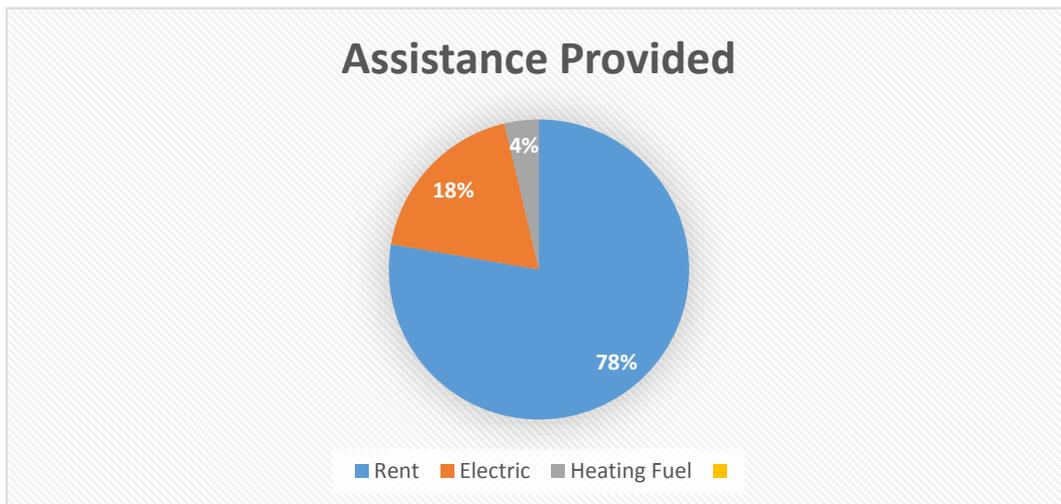
<b>#</b>	<b>Vendor Name</b>	<b>Amt</b>	<b>#</b>	<b>Vendor Name</b>	<b>Amt</b>
3965	TRANSUNION RISK	840.00	4161	VILLENEUVE, ALAN	1,631.00
3013	TREASURER - STATE NH	661.85	4027	VIRTUAL TOWN HALL	1,900.00
3948	TRI STATE FIRE PROTECT	366.85	2503	VISITING NURSE	2,500.00
5024	TRITECH SOFTWARE	7,553.75	5070	W. B. MASON COMPANY	4,963.65
4280	TROMBLY FRANK A.	44.50	4300	W. L. CONSTRUCTION	419.99
3510	TRUGREEN	1,130.00	3183	W.D. PERKINS	11,885.33
2596	UNH LEARN FOR LIFE	175.00	152	WADLEIGH, STARR &	48,153.03
5318	UNION LEADER	3,443.97	3228	WALNUT PRINTING	721.00
2266	UNITED STATES POST	5,842.11	2865	WALTERS, DAVID	60.00
4149	VACHON, CLUKAY	11,500.00	3377	WALTHAM SERV	182.50
4009	VAIL, KEVIN E	9.05	3877	WARREN'S OFFICE	12.99
2722	VALIC	31,670.00	3252	WENDELL, RICHARD	2,893.00
4291	VALVOLINE INSTANT	40.78	4158	WEX BANK	26,806.27
4957	VERIZON WIRELESS	8,128.48	2773	WILBUR D. PERKINS	11,023.84
4128	VERTICAL DREAMS, INC	700.00	4297	WILLEY, KEITH	4,019.00
2249	VIKING PROPANE	534.60	3745	WITMER PUBLIC SAFETY	2,200.86
4273	VILLAGE AT MT.MINER	2,675.00		<b>Total</b>	<b>15,501,959.01</b>

## WELFARE OFFICERS REPORT

The Town of Auburn provides temporary assistance to individuals and families who lack adequate resources to meet their basic needs, as required by New Hampshire State Law RSA: 165. The Town assists Auburn residents who are unable to provide for their own shelter, food, medication, utility, and/or other emergency needs. Assistance is provided to qualifying individuals, and independence is promoted through advocacy, guidance, and referrals.

The Town determines eligibility for assistance for basic living needs based on the provisions of RSA: 165 and the Town of Auburn Welfare Guidelines. Assistance is provided through payments and vouchers given directly to vendors for basic needs such as shelter expenses, fuel for heat, utilities, food, and other necessities. Whenever possible, referrals to other resources, such as State and other local programs, local food pantries, etc., are made.

In 2017, assistance was given to 11 applicants, primarily assisting with rental payments as well as electricity and heating oil. The number of applicants nearly tripled from the prior year.



After two years of declines in assistance needed, the total assistance expenditures in the amount of \$14,430.83 represent a significant increase from the prior year. The amount of heating fuel assistance provided by the town has remained low due to other organizations in the region who have provided goods and services to residents in Auburn. The Auburn Police Department, Fire Department, local churches, and other volunteer organizations once again provided valuable as well as invaluable assistance to community members in need. Additionally, those in need have benefited from the donation of gift cards for food and other daily essentials. Without all of the wonderful programs, organizations, and individuals, the burden on our fellow community members would be impossible to bear.

If you have any questions or are in need of assistance, please contact the office at (603) 483-5052 ext. 100.

Respectfully Submitted,

*Kathryn R. Lafond*

## **Auburn Zoning Board of Adjustment Annual Report 2017**

The Zoning Board of Adjustment (ZBA) is the town board which is responsible for applying and interpreting the Zoning Ordinance. The Zoning Ordinance divides the town into "Zoning Districts" each with its own regulations. Specific property uses are permitted in each Zoning District, subject to particular restrictions. For example, you can have a house in the Residential District, or a store in the Commercial District. As long as the use or proposed use of your property is permitted under the Zoning Ordinance, you do not need to come before the ZBA. The ZBA does not have jurisdiction under certain other matters such as a building permit from the Building Inspector, site plan approval from the Planning Board, or a license from a state agency.

The Auburn ZBA considers applications for Special Exceptions, Variances, and Equitable Waivers. The ZBA also interprets the provisions of the Zoning Ordinance. In addition, when another town official or board makes a decision based on an interpretation of the Zoning Ordinance, that interpretation may be appealed to the ZBA.

Whether an applicant seeks a Special Exception, Variance, or Equitable Waiver, it is imperative that he/she understands the ZBA has very little, if any, subjective powers. The applicant must satisfy all of the requirements on which relief he/she seeks. These requirements are mandated by the State of New Hampshire, and are listed on the application, which the applicant must complete and provide to the ZBA several weeks before the hearing. Once accepted, a public hearing is scheduled and abutters are notified by certified mail. During the hearing, the ZBA decides whether the applicant has met all the legal requirements for the relief requested.

Certain uses are permitted by "Special Exception." If a person needs a Special Exception, application must be made to the ZBA. The ZBA then determines whether the use meets specific requirements. For example, home businesses are permitted only by Special Exception in the Residential One District.

Other uses are forbidden, either because they are not listed in the Zoning Ordinance as permitted uses (for example, having an automobile repair station in the Residential District), or because they violate some explicit restriction in the Zoning Ordinance (for example, building a structure too close to wetlands or setbacks). When the Zoning Ordinance deprives an owner of any reasonable use of his or her property, without a compelling benefit to the Town, the ZBA may grant a "Variance," which sets aside specific requirements of the Zoning Ordinance provided the property owner meets very specific requirements.

If prior construction or a subdivision violates the ordinance as the result of a good-faith error (*not* from ignorance of the Zoning Ordinance or failure to check relevant restrictions), the ZBA can grant an "Equitable Waiver;" provided certain conditions are met.

A use which is no longer permitted, but which has been in existence since before the Zoning Ordinance forbade it, is called a "nonconforming" or "grandfathered" use. Most nonconforming uses may continue unchanged, but an increase or change in a nonconforming use may forfeit the grandfathered status and require the owner of the property to apply to the ZBA for relief.

The Zoning Board consists of nine members. Five are appointed as full voting Members and the remaining are Alternate Members. All Board members are appointed by the Board of Selectmen to a three-year term. The Board of Selectmen also reappointed Mark Wright as Chairman of the ZBA to another three-year term. In September, Jeffrey Benson resigned as member of the ZBA

of which the Board members regretfully accepted. With Mr. Benson's resignation, the Board announced that Peggy Neveu, who was an alternate member of the board would become a full member. Also, the Zoning Board of Adjustment welcomed Mr. Stephen Carroll as an Alternate Member of the Board.

The Zoning Ordinance undergoes a yearly review by the Planning Board resulting in amendments presented in Warrant Article(s) for Town Meeting and Voted on during the March ballot voting.

The Auburn ZBA meets on demand at 7:00 p.m. on the fourth Tuesday of each month. The meetings are held at the Auburn Town Hall and are open to the public. The public is always welcome to attend ZBA meetings and, interested parties will be given the opportunity to address the Board as Cases are heard. The public hearings are announced under Legal Notices in *The Union Leader*. During 2017 the ZBA reviewed 25 applications in a 12-month period. Many of the applications were for multiple requests for relief. Of the 7 special exception requests, none were withdrawn, 1 was denied and 6 were granted. Of the 23 variance requests, 19 were granted, 2 were denied and 2 was withdrawn. There were no requests for extensions. In addition, the ZBA made decisions with regard to 1 Appeal from Administrative Decision; 0 were granted and 1 was denied. ZBA Agendas, Minutes, Rules of Procedure, Zoning Ordinance and Application Forms can be reviewed on the Town of Auburn's web site at <http://www.auburnnh.us>. The Zoning Board would like to thank the Town Officials, citizens and businesses for their support, with special thanks to Carrie Rouleau-Cote, Building Inspector/Code Enforcement Officer for her input and support throughout the year.

On behalf of the Town, the Chairman extends appreciation to each and every Board member for their commitment of time, energy and ideas. I would also like to encourage other town residents to consider volunteering and joining the ZBA. If anyone has an interest in joining the ZBA, please contact the Selectmen.

Respectfully submitted,

Mark A. Wright  
Chairman

**Members and Alternates of the Zoning Board of Adjustment are as follows:**

<b>Members:</b>	Mark A. Wright, Chairman	James Lagana, Vice Chairman
	Michael DiPietro	Kevin Stuart
	Peggy Neveu	

<b>Alternates:</b>	Stephen Carroll	Robert Beaurivage
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<b>Administrator:</b>	Denise Royce
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## 2017 Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations As Voted
<b>General Government</b>			
0000-0000	Collective Bargaining		\$0
4130-4139	Executive	11	\$259,727
4140-4149	Election, Registration, and Vital Statistics	1	\$81,978
4150-4151	Financial Administration	11	\$97,767
4152	Revaluation of Property		
4153	Legal Expense	11	\$57,000
4155-4159	Personnel Administration	11	\$394,311
4191-4193	Planning and Zoning	11	\$33,751
4194	General Government Buildings	11	\$134,786
4195	Cemeteries	11	\$36,323
4196	Insurance	11	\$109,571
4197	Advertising and Regional Association	11	\$8,583
4199	Other General Government	11	\$120,514
<b>Public Safety</b>			
4210-4214	Police	03,11	\$1,161,580
4215-4219	Ambulance	11	\$80,083
4220-4229	Fire	11	\$416,239
4240-4249	Building Inspection	11	\$66,057
4290-4298	Emergency Management	11	\$701
4299	Other (Including Communications)	11	\$1,000
<b>Airport/Aviation Center</b>			
4301-4309	Airport Operations		\$0
<b>Highways and Streets</b>			
4311	Administration		\$0
4312	Highways and Streets	11	\$943,006
4313	Bridges		\$0
4316	Street Lighting	11	\$13,500
4319	Other		\$0
<b>Sanitation</b>			
4321	Administration		\$0
4323	Solid Waste Collection		\$0
4324	Solid Waste Disposal	11	\$11,500
4325	Solid Waste Cleanup		\$0
4326-4329	Sewage Collection, Disposal and Other		\$0
<b>Water Distribution and Treatment</b>			
4331	Administration		\$0
4332	Water Services		\$0
4335-4339	Water Treatment, Conservation and Other		\$0
<b>Electric</b>			
4351-4352	Administration and Generation		\$0
4353	Purchase Costs		\$0
4354	Electric Equipment Maintenance		\$0
4359	Other Electric Costs		\$0

## 2017 Appropriations

<b>Health</b>			
4411	Administration	11	\$2,597
4414	Pest Control	11	\$19,830
4415-4419	Health Agencies, Hospitals, and Other	11	\$5,800
<b>Welfare</b>			
4441-4442	Administration and Direct Assistance	11	\$16,969
4444	Intergovernmental Welfare Payments	11	\$4,471
4445-4449	Vendor Payments and Other		\$0
<b>Culture and Recreation</b>			
4520-4529	Parks and Recreation	11	\$89,438
4550-4559	Library	11	\$156,544
4583	Patriotic Purposes	11	\$6,650
4589	Other Culture and Recreation		\$0
<b>Conservation and Development</b>			
4611-4612	Administration and Purchasing of Natural Resources	11	\$2,766
4619	Other Conservation		\$0
4631-4632	Redevelopment and Housing		\$0
4651-4659	Economic Development		\$0
<b>Debt Service</b>			
4711	Long Term Bonds and Notes - Principal	11	\$1
4721	Long Term Bonds and Notes - Interest	11	\$1
4723	Tax Anticipation Notes - Interest	11	\$1
4790-4799	Other Debt Service		\$0
<b>Capital Outlay</b>			
4901	Land	11	\$23,000
4902	Machinery, Vehicles, and Equipment	11	\$72,696
4903	Buildings		\$0
4909	Improvements Other than Buildings	11	\$800,000
<b>Operating Transfers Out</b>			
4912	To Special Revenue Fund		\$0
4913	To Capital Projects Fund		\$0
4914A	To Proprietary Fund - Airport		\$0
4914E	To Proprietary Fund - Electric		\$0
4914S	To Proprietary Fund - Sewer		\$0
4914W	To Proprietary Fund - Water		\$0
4915	To Capital Reserve Fund	09	\$4,900
4916	To Expendable Trusts/Fiduciary Funds	05,06	\$55,000
4917	To Health Maintenance Trust Funds		\$0
4918	To Non-Expendable Trust Funds		\$0
4919	To Agency Funds		\$0
<b>Total Voted Appropriations</b>			<b>\$5,288,641</b>

## GENERAL FUND BALANCE SHEET

As of December 31, 2017

<b>ASSETS</b>	<b>Beginning of year</b>	<b>End of year</b>
<b>Current Assets</b>		
Cash and Equivalents	\$6,807,856	\$7,763,122
Taxes Receivable (net)	387,293	453,286
Tax Liens Receivable	68,225	105,919
Intergovernmental Receivable	14,171	62,228
Prepaid Expenses	12,377	12,377
Due from Other Funds	66,966	5,610
<b>TOTAL ASSETS</b>	<b><u>\$7,356,888</u></b>	<b><u>\$8,402,542</u></b>
 <b>LIABILITIES AND FUND EQUITY</b>		
<b>Current Liabilities</b>		
Accounts Payable	\$ 248,357	\$ 285,030
Accrued Payables	35,256	35,256
Due to School Districts	3,968,791	3,968,791
Due to Other Funds	232,233	500,427
Reserve for Auburn Dev. Authority	21,004	21,004
Escrow and Performance Deposits	449,193	397,448
Auburn Skateboard Park	5,237	5,237
Unearned Grant Revenue	14,171	62,228
Deferred Revenue	- 0 -	146,838
<b>TOTAL LIABILITIES</b>	<b><u>\$4,974,242</u></b>	<b><u>\$ 5,464,901</u></b>
 <b>FUND EQUITY</b>		
Assigned Fund Balance	\$ 265,406	\$ 125,234
Committed Fund Balance	0	0
Non Spendable Fund Balance	32,774	32,774
Unreserved Fund Balance	2,084,466	2,779,633
<b>TOTAL FUND EQUITY</b>	<b><u>\$2,382,646</u></b>	<b><u>\$2,937,641</u></b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b><u>\$7,356,888</u></b>	<b><u>\$8,402,542</u></b>

Note: Balance Sheet represents figures prior to adjustments made for closings which are not audited figures.

## 2017 Revenue Estimates

	Estimated	Actual	Variance Positive (Negative)
<b>Taxes:</b>			
Property	2,851,441	2,851,441	-
Timber	18,000	6,379	(11,621)
Excavation	-	1,223	1,223
Payment in Lieu of Taxes	350,000	350,000	-
Other Taxes	5,000	3,827	(1,173)
Interest & Penalties on Taxes	<u>50,000</u>	<u>38,956</u>	<u>(11,044)</u>
Total from Taxes	3,274,441	3,251,825	(22,616)
<b>Licenses, Permits &amp; Fees:</b>			
Business Licenses, Permits & Fees	65,000	69,981	4,981
Motor Vehicle Permit Fees	1,600,000	1,620,975	20,975
Building Permits	65,000	84,994	19,994
Other	<u>16,000</u>	<u>15,926</u>	<u>(74)</u>
Total from Licenses, Permits & Fees	1,746,000	1,791,876	45,876
<b>Intergovernmental:</b>			
State:			
Meals and Rooms Distribution	277,994	277,995	1
Highway Block Grant	158,282	160,238	1,956
Hazardous Mitigation	-	41,214	41,214
Other	<u>1,000</u>	<u>-</u>	<u>(1,000)</u>
Total from Intergovernmental	437,276	479,447	42,171
<b>Charges for Services:</b>			
Income from Departments	55,000	49,510	(5,490)
<b>Miscellaneous:</b>			
Sale of Municipal Property	6,700	185,200	178,500
Interest on Investments	7,000	8,344	1,344
Other	<u>5,000</u>	<u>8,162</u>	<u>3,162</u>
Total from Miscellaneous	18,700	201,706	183,006
<b>Total Revenues</b>	<b><u>5,531,417</u></b>	<b><u>5,774,364</u></b>	<b><u>242,947</u></b>
Interfund Transfers In	10,000	10,000	-

Note: Revenue Figures represent amounts prior to adjustments for closing and are not audited figures





1/24/2018

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2017-12/31/2017

--AUBURN--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
ROGERS, LAYLA DIANE	01/09/2017	NASHUA,NH	ROGERS JR, DAVID	ROGERS, AMANDA
DAIGLE, ELLIS JAMES	01/22/2017	MANCHESTER,NH	DAIGLE, ANDREW	DAIGLE, AMY
L'ABBE, AILEEN ARETEE CYNTHIA	02/14/2017	MANCHESTER,NH	L'ABBE, JONATHAN	L'ABBE, JESSICA
VINCENT, HARPER LYNNE	04/05/2017	MANCHESTER,NH	VINCENT, BRIAN	KERRIGAN, ALISON
TOUSIGNANT, MIKAYLA BRYANNA	05/02/2017	CONCORD,NH	TOUSIGNANT, MICHAEL	TOUSIGNANT, DAWNA
COTE, VALERIE FRANCES	05/30/2017	MANCHESTER,NH	COTE, NATHAN	COTE, AMY
BILLINGSLEY, SAVANNA HOPE	06/13/2017	MANCHESTER,NH	BILLINGSLEY, TIMOTHY	BILLINGSLEY, STEPHANIE
BROWN, CAMERON DOUGLAS	07/21/2017	MANCHESTER, NH	BROWN, DOUGLAS	BROWN, KATHRYN
PAQUIN, RYAN ASHLEY	07/23/2017	MANCHESTER,NH	PAQUIN, MATTHEW	PAQUIN, ROBIN
MOULTON, CHARLES RYAN	07/28/2017	MANCHESTER,NH	MOULTON, DAVID	MOULTON, KRISTINE
BADAoui, JORDAN OLIVER	07/29/2017	CONCORD,NH		BADAoui, DESIREE
HALLENBECK, NOLAN TYLER	07/31/2017	DERRY,NH	HALLENBECK III, WILLIAM	HALLENBECK, LINDSAY
TIRRELL, KURTIS WARREN	08/01/2017	MANCHESTER,NH	TIRRELL, ADAM	TIRRELL, KARA
CARON, AMELIA ROSE	08/05/2017	MANCHESTER,NH	CARON, JEREMY	TANGUAY, AMANDA
HENRY, BRENNAN ALEXANDER	08/05/2017	CONCORD,NH		HENRY, JESSIE
BONDARUK, CAROLINE CARLA	08/16/2017	MANCHESTER,NH	BONDARUK, JOHN	BONDARUK, ALEXANDRA
MASTERSON, CONNOR AIDAN	08/21/2017	MANCHESTER,NH	MASTERSON, JASON	MASTERSON, EMILY
BALLERINI-HURDLE, ZYIAH THOMAS	09/05/2017	MANCHESTER,NH	HURDLEJR, THEODORE	BALLERINI, RACHEL
HAMLIN, RYKER INESLEY	09/05/2017	DERRY,NH	HAMLIN, SCOTT	HAMLIN, MELISSA
HIRL, JUNE MARIE	11/07/2017	MANCHESTER,NH	HIRL, RORY	HIRL, MEGHAN
FRIOLET, CHARLES BENJAMIN	11/18/2017	MANCHESTER, NH	FRIOLET, JOSEPH	FRIOLET, AMANDA
PELLETIER, GABRIELLA ANN	12/11/2017	MANCHESTER,NH	PELLETIER, GLENN	CHOINIERE, ANDREA

Total number of records 22

02/14/2018

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**



**RESIDENT DEATH REPORT**

**01/01/2017 - 12/31/2017**

**-AUBURN, NH-**

<b>Decedent's Name</b>	<b>Death Date</b>	<b>Death Place</b>	<b>Father's/Parent's Name</b>	<b>Mother's/Parent's Name Prior to First Marriage/Civil Union</b>	<b>Military</b>
LEE, ARLO	01/28/2017	AUBURN	LEE,ARNOLD	SHOOP, IMOGENE	Y
FILTEAU, LOUIS	02/10/2017	MANCHESTER	FILTEAU, LOUIS	HARBACH, MARY	Y
POTVIN, RICHARD	02/19/2017	AUBURN	POTVIN, PAUL	GINGRAS, FRANCOISE	N
MILLER, EVELYNN	02/22/2017	SALEM	ROWELL, HERBERT	WOODS, ALICE	N
SANBORN JR, ALFRED	03/06/2017	MANCHESTER	SANBORN SR, ALFRED	JACOBS, MARGARET	Y
REYNOLDS, JESSE	03/26/2017	AUBURN	REYNOLDS, ERVIN	CRISCO, BEVERLY	N
EMERY SR, RICHARD	04/29/2017	AUBURN	EMERY, CARL	LETSON, DOROTHY	N
SILVERMAN, DEBORAH	06/11/2017	AUBURN	MINSKY, MAX	HERTZOFF, FLORENE	N
MICHAUD, CAROLYN	07/04/2017	AUBURN	MARCOTTE, ROY	LYNCH, MARY	N
MIVILLE, JEANNINE	07/06/2017	MANCHESTER	PROVOST, EDWARD	LEDOUX, CLAIRE	N
PINARD, RICHARD	07/21/2017	MANCHESTER	PINARD, ROBERT	MERCIER, MADELEINE	Y
GAGNON, PRISCILLA	08/01/2017	MERRIMACK	GAGNON, ERNEST	HEYKE, OLGA	N
MAYLAND, CARL	08/07/2017	AUBURN	MAYLAND, VALDEMAR	RASMUSSEN, JENNY	Y
DUNCAN, DREAMA	09/05/2017	AUBURN	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN	N
GAGNON, NANCY	09/19/2017	CONCORD	HALE, EDWIND	MORRILL, OLIVE	N
GRASSO, LUCILLE	11/27/2017	MANCHESTER	FRECHETTE, LOUIS	FLUET, ALICE	N
KOMARIDIS, NICK	11/29/2017	AUBURN	KOMARIDIS, VASSILIOS	ANTZOULATOS, KOLAMIRA	N
PHILLIPS, RUSSELL	12/07/2017	GOFFSTOWN	PHILLIPS, HAROLD	MILLS, MONA	Y

1/24/2018

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2017 - 12/31/2017

-- AUBURN --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
BLACK, GARRETI T AUBURN, NH	BOYER, AMANDA R SILVERDALE, WA	AUBURN	AUBURN	03/07/2017
HANNAFORD, ERNIE J AUBURN, NH	WALTERS, NAOMIJ AUBURN, NH	AUBURN	KINGSTON	05/13/2017
GREGOIRE, ALBERT G AUBURN, NH	SMITH, KATHLEEN M AUBURN, NH	LONDONDERRY	HUDSON	06/17/2017
DOERFLER, MATIHEW D AUBURN, NH	PAUL, LAURA B HENNIKER, NH	HENNIKER	LISBON	06/17/2017
MCGRATH, KEVINS AUBURN, NH	DIBENEDETIO, ERIKA C DERRY, NH	AUBURN	AUBURN	07/28/2017
POULIN, MARK B AUBURN, NH	ROY, SARAH A AUBURN, NH	AUBURN	NORTHFIELD	07/29/2017
DANDURAND, DANIEL J AUBURN, NH	LAVERY, JESSICA L AUBURN, NH	AUBURN	AUBURN	08/12/2017
LEVESQUE, GEORGE R AUBURN, NH	ARSENEAULT, JACQUELINE L AUBURN, NH	AUBURN	AUBURN	08/19/2017
FREDETIE, JOSHUA P AUBURN, NH	POULIN, NAOMI L AUBURN, NH	AUBURN	KEENE	09/16/2017
CIRUZZI, DANIEL R GOFFSTOWN, NH	MCMURRAY, PAIGE E AUBURN, NH	CONCORD	THORNTON	10/07/2017
BARON JR, DAVID P AUBURN, NH	BROWN, CAITLYN M AUBURN, NH	AUBURN	LINCOLN	10/28/2017

1/24/2018

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2017 - 12/31/2017

--AUBURN--

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
MAY, ADAM C AUBURN, NH	KORAVOS, JAMIE L AUBURN, NH	AUBURN	SANDOWN	11/05/2017
DIPIETRANTONIO, REMO AUBURN, NH	COSTELLO, SHANNON M AUBURN, NH	AUBURN	AUBURN	12/29/2017

Total number of records 13



Mia Paglierani 2<sup>nd</sup> Place



Molly Kuehl 3<sup>rd</sup> Place





Collin Bohac



# **AUBURN VILLAGE SCHOOL**

2018-2019 School Warrants & Budget

2016-2017 Annual School Reports

**Officers of the Auburn School District  
2016-2017**

**MODERATOR**

James Tillery  
*Term Expires 2019*

**CLERK**

Denise Royce  
*Term Expires 2019*

**TREASURER**

Linda M. Zapora  
*Term Expires 2019*

**SCHOOL BOARD**

Alan Villeneuve, Chair .....Term Expires 2019  
Keith LeClair, Vice Chair .....Term Expires 2018  
Mark Comeau, Clerk .....Term Expires 2017  
Maureen Murgo .....Term Expires 2018  
Samantha Belcourt.....Term Expires 2019

**SUPERINTENDENT OF SCHOOLS**

Dr. Charles P. Littlefield

**ASSISTANT SUPERINTENDENT OF SCHOOLS**

Margaret W. Polak

**BUSINESS ADMINISTRATOR**

Karen F. Lessard

**ADMINISTRATIVE OFFICE**

School Administrative Unit #15  
90 Farmer Road  
Hooksett, New Hampshire 03106  
(603) 622-3731

**AUBURN SCHOOL DISTRICT MEETING MINUTES  
AUBURN, NH  
FEBRUARY 5, 2018**

Moderator, James Tillery, called the 2018 Auburn School District meeting to order at 7:00 p.m. on Monday, February 5, 2018. Mr. Tillery began with the Pledge of Allegiance.

Present: Keith LeClair, Chairman, Maureen Murgo, Vice-Chairman, Alan Villeneuve and Janice Baker, Members, Samantha Belcourt, Clerk and Denise Royce, School District Clerk.

Also Present: Dr. Charles P. Littlefield, Superintendent; Ms. Margaret Polak, Assistant Superintendent; Ms. Karen Lessard, Business Administrator; Ms. Lori Collins, Principal, Director of Student Services; Peter Phillips, Esquire.

Mr. Tillery explained the procedures for tonight's meeting by saying that if anyone had something to say to please step forward to the microphone and state your name and address. If there is a motion made and someone is standing in the line to speak then he will let everyone speak before moving that motion.

Mr. Tillery moved on to ask the Board members to introduce themselves to everyone present. Once everyone introduced themselves, Mr. Tillery moved on to say that Samantha Belcourt had a few awards to present at this time. Ms. Belcourt began by saying that there were two (2) Board members that would not be returning which were Keith LeClair who was the current Chairman of the School Board and who has served two (2) terms on the School Board. Ms. Belcourt presented Mr. LeClair with an award of service. Ms. Belcourt moved on to recognize Maureen Murgo who has served this past term and thanked her for her service and presented Ms. Murgo with an award of service.

Mr. Tillery read each article and opened the floor for discussion.

- (2) Shall the Auburn School District vote to raise and appropriate the sum of \$14,300,000 for the purpose of financing the addition/renovation to the Auburn Village School, and authorize the issuance of not more than \$14,300,000 of bonds or notes under and in compliance with the provisions of the Municipal Finance Act, (RSA 33:1, et. seq., as amended;) to authorize the Auburn School Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Auburn School Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Auburn School Board to take any other action or to pass any other vote relative thereto; and further to raise and appropriate an additional sum of \$357,500 for the first year's interest payment on the bond? (3/5 ballot vote required) (Recommended by the School Board) (Recommended by the Budget Committee)

Mr. Tillery indicated that there was a presentation to be given on this. At this time Janice Baker began her presentation to everyone present.

The Presentation went on as follows:

- Why, What and How
  - Problems with the AVS Building
    - Portables and Modular Classrooms
    - Safety and Security Issues
    - Over Capacity by 22% - there isn't enough space for daily school activities
    - Storage – Not enough storage
    - Student Bathrooms
    - Not ready for Full Day Kindergarten
    - Not Designed for the 21<sup>st</sup> Century needs for Education
- Build versus Buy
  - Renovation and addition is cheaper than building new
  - Plan Development since 2015
    - Vote History
      - 2016 – loss by 7 votes
      - 2017 – loss by 87 votes
- Moving Forward
  - Cost is too much at \$24M (30 years)
  - Does it include a new gym?
  - Scaled back the amount of Bond as well as the length of the Bond
- Formed School Improvement Committee
  - 14 Members
    - 6 residents
    - 4 town representatives
    - 4 school representatives
  - September to November 2017
    - Went through the plans and came up with a new project in the amount of \$14.3M which is 42% below the last price that they had
- New Classrooms and Space
  - Renovate the front entrance and administrative space
  - Larger Cafeteria
  - Removing the portables and adding a total of 13 classrooms and 1 additional science lab
  - Adding 5 new classrooms
  - Adding 6 spaces for Special Education
- Renovations
  - Larger more secure front office
  - Larger Nurses office
  - Storage
  - Bathrooms Renovated for both students and teachers
  - Larger Cafeteria to allow a second serving line

- Not included in the Plan
  - Gym
  - Locker Rooms
  - No changes to front parking lot or traffic flow
    - This plan does not prevent these things from happening at any time.

At this time, Ms. Baker showed photos of the proposed addition and renovation of the school.

Ms. Baker moved on to discuss the cost of the proposed renovation and addition to the school as follows:

- Total Cost
  - \$14.3M
  - 15-year Bond at 3% rate (as of 1/5/18)
    - For Taxpayers it would equate to \$1.76 per thousand for a 15-year Bond
- Next Steps
  - Public Information
    - 2/17/18 – coffee & donuts to be held at AVS
    - 3/8/18 – pizza to be held at AVS
    - Voting Day March 13, 2018

This concluded Mrs. Baker's presentation and asked for questions from the audience. Mr. Morin of Steam Mill Road had a question regarding the current locker room and wanted to know if everything would be taken out of the locker rooms and put into storage. Mr. LeClair indicated that everything would be taken out and put into storage. Mr. Marcotte of Pasture Road asked about the new housing being built in town and asked what the current population of Auburn was at this time. Mr. Villeneuve believed there were approximately 5,200 residents in town and asked Ms. Royce for clarification. Ms. Royce indicated that there were approximately 5,200 to 5,300 residents within the Town of Auburn. Mr. Villeneuve informed everyone that there were no new developments in town but only ones that were in the process of being built. Mr. Villeneuve explained that our population has stayed steady and they range about 600 students and believed that a lot of people come to Auburn to retire. Discussion ensued with regard to grants submitted to the State of NH and a grant for infrastructure money. Dr. Littlefield also indicated that they have taken out of the larger project all the safety and security measures and put it in a grant and submitted that as well. Mr. Marcotte asked if there were any outstanding bonds currently. Mr. Villeneuve pointed out that the school was debt free. Mrs. Marzloff talked about the new subdivisions and indicated that most of them were phased so you will continue to see new construction but that they were not new approvals. The Planning Board does not have anything pending right now.

Mr. Jess Edwards of Rattlesnake Hill Road asked about the state funds and if they were not available would it be part of the \$14.3M already and if they do get the state funds would it reduce the bond. Dr. Littlefield pointed out that there would be two (2) choices, one is that you may spend the bond minus the grant or you may spend the entire bond and address some issues that we might not be able to address in the initial project. A brief discussion ensued with regard to state funding and the bond. Mr. Villeneuve began by saying that they cut 40% from the initial project which they took off the table and the amount of money that they are talking about is maybe \$100,000 and moved on to talk about the contingency monies to do different things. Mr. Villeneuve stated that there were different other parts of this project that could happen.

Mr. Patrick Kelley of Westford Drive asked about the new roof, windows, new HVAC and other items mentioned and wanted to know if these items would be addressed. Mr. Villeneuve stated that, new roofs are in and the roof on the gymnasium is still under warranty and some of the windows are in. Mr. Villeneuve went on to say that, they have also addressed in their budget a variety of other projects and Villeneuve commented that, the back half of the school will get the renovation and addition and explained that there were still a lot of other things that needed to be addressed. Mr. the front half will get renovated and the middle of the school and the second floor will not get a lot of action and that they would try to deal with their maintenance budget.

Mr. Villeneuve also mentioned that they completed a Capital Improvement Plan as well which they should be receiving some time in April which will tell them where they will go from there. Basically, \$100,000 a year would be spent on maintenance items.

Mrs. Baker wanted to mentioned that there was a lot of questions regarding what was included in the \$14.3M and if they were adding new classrooms was furniture included in that and wanted to clarify that approximately \$150,000 of the \$14.3M is for classroom furniture and furnishings. This is not for new furniture throughout the school but is only for the classroom spaces that they are adding. Mrs. Baker also stated that it does not include new teachers or staff and when Kindergarten comes they would deal with it then but for now it does not include this.

Mr. Tillery asked if there were any more questions. There were no questions at this time.

At this time, Mr. Tillery stated that he would entertain a motion to move to the next article. A vote was taken, and the Moderator declared that Article 2 will appear on the ballot as written.

Mr. Tillery moved on to Article 3:

- (3) Shall the Auburn School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$13,915,116? Should this article be defeated, the default budget shall be \$13,842,587, which is the same as last year, with certain adjustments required by previous action of the Auburn School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the School Board) (Recommended by the Budget Committee)

Mr. Tillery asked if there was any discussion on Article 3. There were no questions at this time.

At this time, Mr. Tillery stated that he would entertain a motion for this article. A vote was taken, and the Moderator declared that Article 3 will appear on the ballot as written.

Mr. Tillery asked if there were any other business to discuss legally before us. None were noted.

Mr. Tillery stated that he would entertain a motion to adjourn.

Motion to adjourn was made and seconded, and the meeting was adjourned at 7:46 p.m.

Respectfully submitted,

Denise Royce, School District Clerk

**AUBURN SCHOOL DISTRICT WARRANT  
STATE OF NEW HAMPSHIRE**

**TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE TOWN OF AUBURN,  
NEW HAMPSHIRE, QUALIFIED TO VOTE IN THE DISTRICT AFFAIRS:**

**First Session of Annual Meeting – Deliberative**

*You are hereby notified to meet at the Auburn Village School, 11 Eaton Hill Road, in said District, on the 5th day of February 2018, 7:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through 3. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended and (c) no warrant article shall be amended to eliminate the subject matter of the article.*

**Second Session of Annual Meeting – Voting**

*Voting on warrant articles number 1 through 3 shall be conducted by official ballot to be held in conjunction with Town voting on the 13<sup>th</sup> day of March 2018. Polls will be open from 7:00 a.m. to 7:00 p.m. at the Auburn Village School.*

- (1) To choose the following school district officers:
  - a) Two School Board Members 3-year term
  
- (2) Shall the Auburn School District vote to raise and appropriate the sum of \$14,300,000 for the purpose of financing the addition/renovation to the Auburn Village School, and authorize the issuance of not more than \$14,300,000 of bonds or notes under and in compliance with the provisions of the Municipal Finance Act, (RSA 33:1, et. seq., as amended;) to authorize the Auburn School Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Auburn School Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Auburn School Board to take any other action or to pass any other vote relative thereto; and further to raise and appropriate an additional sum of \$357,500 for the first year's interest payment on the bond? (3/5 ballot vote required) (Recommended by the School Board) (Recommended by the Budget Committee)
  
- (3) Shall the Auburn School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$13,915,116? Should this article be defeated, the default budget shall be \$13,842,587, which is the same as last year, with certain adjustments required by previous action of the Auburn School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the School Board) (Recommended by the Budget Committee)

*Given under our hands and seal at said Auburn, New Hampshire, this \_\_\_\_ day of January, 2018.*

SCHOOL BOARD OF AUBURN, NEW HAMPSHIRE

Keith LeClair, Chair                      Janice Baker  
Maureen Murgu, Vice Chair              Alan Villeneuve  
Samantha Belcourt, Clerk

## Appropriations

Account Code	Description	Warrant Article	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)	Committee's Appropriations Ensuing FY	Committee's Appropriations Ensuing FY
<b>Instruction</b>								
1100-1199	Regular Programs	03	\$6,526,702	\$6,981,818	\$6,855,912	\$0	\$6,855,912	\$0
1200-1299	Special Programs	03	\$2,723,461	\$3,086,453	\$3,134,786	\$0	\$3,134,786	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs	03	\$58,157	\$71,345	\$69,930	\$0	\$69,930	\$0
1500-1599	Non-Public Programs	03	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	03	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Instruction Subtotal</b>			<b>\$9,308,320</b>	<b>\$10,139,616</b>	<b>\$10,060,628</b>	<b>\$0</b>	<b>\$10,060,628</b>	<b>\$0</b>
<b>Support Services</b>								
2000-2199	Student Support Services	03	\$715,205	\$834,423	\$729,139	\$0	\$729,139	\$0
2200-2299	Instructional Staff Services	03	\$205,987	\$255,762	\$260,295	\$0	\$260,295	\$0
<b>Support Services Subtotal</b>			<b>\$921,192</b>	<b>\$1,090,185</b>	<b>\$989,434</b>	<b>\$0</b>	<b>\$989,434</b>	<b>\$0</b>
<b>General Administration</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	03	\$58,556	\$36,161	\$33,009	\$0	\$33,009	\$0
<b>General Administration Subtotal</b>			<b>\$58,556</b>	<b>\$36,161</b>	<b>\$33,009</b>	<b>\$0</b>	<b>\$33,009</b>	<b>\$0</b>
<b>Executive Administration</b>								
2320 (310)	SAU Management Services	03	\$274,367	\$287,029	\$299,931	\$0	\$299,931	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	03	\$408,314	\$435,044	\$424,686	\$0	\$424,686	\$0
2500-2599	Business		\$0	\$4,199	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	03	\$492,265	\$636,447	\$645,805	\$0	\$645,805	\$0
2700-2799	Student Transportation	03	\$749,662	\$692,119	\$783,266	\$0	\$783,266	\$0
2800-2999	Support Service, Central and Other	03	\$187,467	\$215,423	\$210,544	\$0	\$210,544	\$0
<b>Executive Administration Subtotal</b>			<b>\$2,112,075</b>	<b>\$2,270,261</b>	<b>\$2,364,232</b>	<b>\$0</b>	<b>\$2,364,232</b>	<b>\$0</b>
<b>Non-Instructional Services</b>								
3100	Food Service Operations	03	\$202,190	\$216,340	\$227,808	\$0	\$227,808	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Non-Instructional Services Subtotal</b>			<b>\$202,190</b>	<b>\$216,340</b>	<b>\$227,808</b>	<b>\$0</b>	<b>\$227,808</b>	<b>\$0</b>
<b>Facilities Acquisition and Construction</b>								
4100	Site Acquisition	03	\$0	\$1	\$1	\$0	\$1	\$0

## Appropriations

4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	03	\$0	\$1	\$1	\$0	\$1	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction Subtotal</b>			<b>\$0</b>	<b>\$2</b>	<b>\$2</b>	<b>\$0</b>	<b>\$2</b>	<b>\$0</b>
<b>Other Outlays</b>								
5110	Debt Service - Principal		\$0	\$0	\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$0	\$0	\$0	\$0	\$0
<b>Other Outlays Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Fund Transfers</b>								
5220-5221	To Food Service	03	\$0	\$1	\$1	\$0	\$1	\$0
5222-5229	To Other Special Revenue	03	\$0	\$0	\$240,000	\$0	\$240,000	\$0
5230-5239	To Capital Projects	03	\$0	\$1	\$1	\$0	\$1	\$0
5252	To Expendable Trusts/Fiduciary Funds	03	\$0	\$0	\$1	\$0	\$1	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation		\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
<b>Fund Transfers Subtotal</b>			<b>\$0</b>	<b>\$2</b>	<b>\$240,003</b>	<b>\$0</b>	<b>\$240,003</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>			<b>\$12,602,333</b>	<b>\$13,752,567</b>	<b>\$13,915,116</b>	<b>\$0</b>	<b>\$13,915,116</b>	<b>\$0</b>

Special Warrant Articles								
Account Code	Purpose of Appropriation	Warrant Article	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	02	\$0	\$0	\$14,300,000	\$0	\$14,300,000	\$0
	<i>Purpose: Addition/Renovation</i>							
5120	Debt Service - Interest	02	\$0	\$0	\$357,500	\$0	\$357,500	\$0
	<i>Purpose: Addition/Renovation</i>							
<b>Total Proposed Special Articles</b>			<b>\$0</b>	<b>\$0</b>	<b>\$14,657,500</b>	<b>\$0</b>	<b>\$14,657,500</b>	<b>\$0</b>
Individual Warrant Articles								
Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>Total Proposed Individual Articles</b>								

# Revenues

Account Code	Purpose Of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Local Sources</b>					
1300-1349	Tuition		\$6,750	\$0	\$0
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	03	\$150	\$175	\$175
1600-1699	Food Service Sales	03	\$159,589	\$165,008	\$165,008
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	03	\$2,000	\$2,000	\$2,000
<b>Local Sources Subtotal</b>			<b>\$168,489</b>	<b>\$167,183</b>	<b>\$167,183</b>
<b>State Sources</b>					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	03	\$209,000	\$150,000	\$150,000
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	03	\$2,750	\$2,800	\$2,800
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$211,750</b>	<b>\$152,800</b>	<b>\$152,800</b>
<b>Federal Sources</b>					
4100-4539	Federal Program Grants	03	\$65,000	\$65,000	\$65,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	03	\$54,000	\$60,000	\$60,000
4570	Disabilities Programs	03	\$175,000	\$175,000	\$175,000
4580	Medicaid Distribution	03	\$100,000	\$100,000	\$100,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
<b>Federal Sources Subtotal</b>			<b>\$394,000</b>	<b>\$400,000</b>	<b>\$400,000</b>
<b>Other Financing Sources</b>					
5110-5139	Sale of Bonds or Notes	02	\$0	\$14,300,000	\$14,300,000
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Revenue Fund		\$0	\$0	\$0

# Revenues

5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds	03	\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$14,300,000</b>	<b>\$14,300,000</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$774,239</b>	<b>\$15,019,983</b>	<b>\$15,019,983</b>

**AUBURN SCHOOL DISTRICT WARRANT  
STATE OF NEW HAMPSHIRE**

**TO THE INHABITANTS OF THE SCHOOL DISTRICT, IN THE TOWN OF AUBURN,  
NEW HAMPSHIRE, QUALIFIED TO VOTE IN THE DISTRICT AFFAIRS:**

**First Session of Annual Meeting – Deliberative**

*You are hereby notified to meet at the Auburn Village School, 11 Eaton Hill Road, in said District, on the 6th day of February 2017, 7:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through 5. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended and (c) no warrant article shall be amended to eliminate the subject matter of the article.*

**Second Session of Annual Meeting – Voting**

*Voting on warrant articles number 1 through 5 shall be conducted by official ballot to be held in conjunction with Town voting on the 14<sup>th</sup> day of March 2017. Polls will be open from 7:00 a.m. to 7:00 p.m. at the Auburn Village School.*

- (1) To choose the following school district officers:
- a) One School Board Member 3-year term
- 1274 Janice Baker**  
**20 Write-In's**
- (2) Shall the Auburn School District vote to raise and appropriate the sum of \$24,828,611 for the addition/renovation to the Auburn Village School, and authorize the issuance of not more than \$24,828,611 of bonds or notes in accordance with the provisions of the Municipal Finance Act, (RSA 33:1, et. seq., as amended;) to authorize the Auburn School Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Auburn School Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Auburn School Board to take any other action or to pass any other vote relative thereto; and further to raise and appropriate an additional sum of \$620,716 for the first year's interest payment on the bond? (3/5 ballot vote required) (Recommended by the School Board) (Recommended by the Budget Committee)  
906 YES  
749 NO **Article Failed 993 votes needed(1655 x .6 = 993)**
- (3) Shall the Auburn School District vote to approve the cost items included in the collective bargaining agreement reached between the Auburn School Board and the Auburn Education Association, which calls for the following increase in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

## 2017 School Election Results (cont'd)

<u>Year</u>	<u>Estimated Increase</u>
2017-2018	\$27,585
2018-2019	\$64,537
2019-2020	\$77,212

**1110 YES**  
533 NO

and further to raise and appropriate the sum of \$27,585 for the 2017 - 2018 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels? (Recommended by the School Board) (Recommended by the Budget Committee)

- (4) Shall the Auburn School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$13,724,982? Should this article be defeated, the default budget shall be \$13,616,316, which is the same as last year, with certain adjustments required by previous action of the Auburn School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the School Board) (Recommended by the Budget Committee)

**1091 YES**  
529 NO

- (5) Shall the Auburn School District accept the recommendation of the School Administrative Unit Planning Committee not to recommend the organization, re-organization or withdrawal from SAU #15 in accordance with RSA 194-C:2, I (c)

**1128 YES**  
433 NO

*Given under our hands and seal at said Auburn, New Hampshire, this \_\_\_\_ day of January, 2017.*

SCHOOL BOARD OF AUBURN, NEW HAMPSHIRE

Alan Villeneuve, Chair  
Keith LeClair, Vice Chair  
Mark Comeau, Clerk  
Samantha Belcourt  
Maureen Murgo

**SCHOOL ADMINISTRATIVE UNIT #15 SALARIES  
FISCAL YEAR 2015-2016**

Superintendent of School's Salary Breakdown by District share for the 2015-2016 fiscal year:

Assistant Superintendent of School's Salary Breakdown by District share for the 2015-2016 fiscal year:

District	Percentage	Amount
Auburn	24.62	\$29,297.80
Candia	15.45	18,385.50
Hooksett	59.93	<u>71,316.70</u>
		\$119,000.00

District	Percentage	Amount
Auburn	24.62	\$25,823.35
Candia	15.45	16,205.15
Hooksett	59.93	<u>62,859.18</u>
		\$104,887.68

**AUBURN VILLAGE SCHOOL  
ENROLLMENT REPORT**

**2015-2016**

*(As of October 1, 2015)*

<b>GRADE</b>	<u><b>K</b></u>	<u><b>1</b></u>	<u><b>2</b></u>	<u><b>3</b></u>	<u><b>4</b></u>	<u><b>5</b></u>	<u><b>6</b></u>	<u><b>7</b></u>	<u><b>8</b></u>	<u><b>TOTAL</b></u>
	45	67	61	64	75	57	76	73	68	586

<b>HIGH SCHOOL GRADE</b>	<u><b>9</b></u>	<u><b>10</b></u>	<u><b>11</b></u>	<u><b>12</b></u>	<u><b>TOTAL</b></u>	<b>Reg. Tuition/Pupil</b>	<b>SPED Tuition/Pupil</b>
Manchester	0	0	0	4	4	**\$10,000.00	\$21,673.11
Pinkerton Academy	79	68	74	70	291	\$10,965.00	\$18,302.65

\*\*This amount does not include capital costs.

## ANNUAL REPORT OF THE SUPERINTENDENT OF SCHOOLS

The mission of the Auburn School District is to develop a community of learners who are intellectually curious, highly resourceful, creative and respectful of self and others. The District believes that education must challenge students with rigorous, personalized academic experiences, foster innovation and embrace emerging technologies. Helping our students become proficient and independent life-long learners is central to their success in the future.

To this end, our curricular and instructional priorities for the 2016-2017 school year included STEM education, a transition to the NH College and Career Ready Science Standards, continued implementation of our mathematics program and ongoing professional development in purposeful, research based data informed instruction.

Last summer, our teachers worked in collaborative teams to develop integrated STEM (Science, Technology, Engineering, Mathematics) lessons. These lessons implemented during this past school year provided supportive and innovative experiences for all students to engage in critical thinking and hands-on learning as they solved real-world problems of local and/or global importance.

In conjunction with our STEM initiative, the K-8 Science Program was also highlighted this year. Teachers worked throughout this year to prepare for the transition to the new state science standards. These standards are categorized into four domains of physical science, life science, earth/space science, and engineering. Science education will incorporate a 3-dimensional learning strategy that involves high leverage content, strong inquiry and problem-solving skills, and important cross-cutting concepts that permeate all science disciplines. Our teachers will be making the shift to these standards next year as they pilot and review new science programs for the future.

In the fourth year of the implementation of *Math In Focus*, student performance indicated a deeper level of understanding of mathematics concepts and practices. This is attributed in part to a coaching program piloted by the Instructional Coach to support and enhance classroom instruction. Given the positive student results, this new Coaching Residency will be expanded during the upcoming school year. The Auburn School District continues to also work with *Keys to Literacy* trainers to support reading comprehension and writing in grades K-8.

In spring 2017, students in grades 3 through 8 participated in the Smarter Balanced Assessment. The assessment measures a student's understanding of academic content and skills in English language arts and mathematics. Preliminary results indicate that the percent of students scoring Level 3 or above in both English language arts and mathematics has increased over the prior year.

For the second year, an addition and renovation of the Auburn Village School was a major focus and undertaking of the Auburn School Board. After a very narrow loss the previous year, the Board, administration, faculty and community members worked diligently to develop a comprehensive plan to address current and long-term needs. The proposed project included improved security, parking and air quality; removal of all portable and modular classrooms; and additional space for new classrooms, media center and room for modest growth over time. Although this initiative garnered support from the community, the projected failed to receive the required votes to move forward. After a joint school/community summit in the spring, it is expected that this proposal will be revisited and brought back to the community for their consideration next year.

A number of important initiatives also took place across the three school districts (Auburn, Candia, Hooksett) in our SAU this year. The implementation of the Teacher Evaluation System and the development of grade level competencies in core academic subjects continued for a second year. The district also embarked on the revision of the report card for grades K-5.

The Auburn School District was pleased to welcome Mrs. Cheryl Lynch in the new position of Instructional Coach. Mrs. Lynch worked with all teachers providing curricular and instructional guidance and support primarily in the areas of mathematics and literacy. She was instrumental in working with teachers to define and implement grade level competencies in the core academic subjects.

Congratulations are extended to SAU 15's Karen Lessard who was named School Business Administrator of the Year.

The Auburn School District has much to be proud of and we look forward to building on our achievements and success in the future.

## **AUBURN VILLAGE SCHOOL PRINCIPAL'S REPORT 2016-2017**

The 2016-2017 school year began on Wednesday, September 2<sup>nd</sup> with an enrollment of approximately 611 students in thirty classrooms from grades K-8. This was our second year using an hourly calendar. This new calendar added approximately 20 minutes to the school day and added Martin Luther King Day and Presidents' Day as school days, but ensured a more definite end date of June 16th.

Lori Collins and Michel O'Rourke completed their third year as an administrative team with great success. The administrative team was expanded by a new Instructional Coach position, which was filled by Cheryl Lynch. Mrs. Lynch was able to work one-on-one and in small groups with teachers, providing guidance, training, and other resources as needed. Together, they focused on practical strategies for engaging students and improving their learning. Jennifer Ferreira joined our staff as Special Education teacher, replacing Barbara Keating, who retired after over 25 years of service.

We began monthly school meetings called Brave Rallies this year. The goal of these school gatherings is to bring students together to build a stronger school community. They learn what it means to be a good audience member, they practice leadership and public speaking, and they develop a vision of themselves as members of a community.

Our fifth and sixth graders had the opportunity to develop team-building skills at our biannual Firefighter Challenge. This program sponsored by the Auburn Fire Department, included activities, like playing music and writing stories that can be enjoyed by all students, not just athletes. Many students, some painted from head to toe with their team colors, screamed and cheered for their peers as they hauled hoses, hoisted ladders and went through a wooden obstacle course.

We continued to provide many services that expand beyond traditional education. The NH Ronald McDonald Care Mobile visited AVS in April. This service provides comprehensive dental services to students at no out of pocket costs to families. We continued our baseline concussion testing for middle school students as well as our Child Find services for early intervention.

We expanded our school one to one laptop program to all grade levels. This initiative has proven to bring technology into the hands of all students, understanding that the balance between technology and traditional means is noteworthy. We completed our third year of an Algebra distance learning class with Pinkerton Academy. All of our distance learning algebra students were invited to take honors biology as well as Algebra 2 at Pinkerton because of their high performance.

We continued our collaboration with the Auburn Historical Society with a poetry contest and a bus tour of the town. The students ended the trip with a visit to the Auburn Historical Association. This was our second year of this meaningful experience.

This year, 4 teams represented Auburn Village School at the Kingston regional Destination Imagination meet which was held on March 11th. Our youngest team, which was made up of 1st and 2nd graders, solved the challenge "Save the Day." These students needed to research simple machines, construct a complex machine, then create and perform a play where their new invention saved the day. This team was managed by Mrs. McDonald. AVS had two elementary teams, one comprised of 3rd and 4th graders managed by Mrs. Barbara Carpenter, while the other team was all 5th graders managed by Miss Holly McDonald. Both of these teams solved the challenge "Top Secret." This challenge required the team to create and present a story about a secret mission where the team applies methods of cryptography and steganography to reveal a secret message that could change the world. They, also, needed to create a

gadget that looked like an everyday item and that performed or appeared to perform a secret or unexpected task. Our team of 3rd and 4th graders placed 4th. Our 5th grade team placed 2nd and will proceed to the State Competition on April 1st at Bedford High School. Our Middle School team of 7th graders, managed by Mrs. Melinda Cuvellier, chose to solve the challenge "Vanished." This team needed to research the meanings, roles and uses of a team-selected color, present a story about how the disappearance of a single color changes a world, create a colorful character that causes or is affected by the color's disappearance and use technical theater methods to create a vanishing act that makes something disappear. This colorful team placed 3rd in their division.

Reading support was offered to students in all grade levels. Mrs. McDaniel, Elementary Reading Specialist, supervised and provided support for students in grades K-4. While Mrs. Widdison provided reading support for students in grades 5 through 8. The two reading specialists also chaired the Student Assist Teams and served on the Language Arts Curriculum Committees at their respective levels.

All our athletic teams had impressive seasons. Cross-country participation was the highest in AVS history with over 50 runners. Both soccer and basketball teams made it to the playoffs. Our softball, baseball, and lacrosse teams had outstanding seasons. We were able to add a club golf team this year and hope it continues to thrive.

Auburn Village School qualified for limited Title I funding for the 2016-2017 school year. These funds were used to partially fund the salary of the remedial math teacher. Math support is provided to selected students in grades 2-6. Qualification standards for services are determined by Title I grant requirements.

The facilities department continues to provide a safe clean environment for students and staff. Several life safety and maintenance improvements were completed throughout the fiscal year. Some of those included emergency exit lighting added to restrooms, additional security cameras, walkway lighting outside portables, playground area grounds improvement, interior shades added to classrooms, carpet replacement in second floor hallway, second floor bathroom fixture upgrades and partition replacement, new kitchen serving line installation, and several mechanical heating loop leak repairs. All standard maintenance activities were completed during summer break.

Auburn School District used two assessment programs to monitor students' progress and plan accordingly. The primary students in grades K-5 were assessed in early reading skills a minimum of three times per year using Dynamic Indicators of Basic Early Literacy Skills (DIBELS). Students in grades 1-8 were assessed in the fall and spring using Measures of Academic Progress (MAP) testing from Northwest Evaluation Association (NWEA). The students were tested individually using computers in the areas of reading and math. The Smarter Balanced Assessment for mathematics and English language arts and was administered during the spring of 2017. Auburn Village School outperformed the state in the majority of grade levels.

The unified arts staff and other staff members worked with our 8<sup>th</sup> grade students to present the production of the musical, *Flat Stanley*, to their peers, parents, and members of the greater Auburn community. Some students readied props, lights, and sound, while others sang, acted, and danced on stage. No matter what his or her role in this production, each student helped to make this a successful event.

Students in the 6<sup>th</sup> grade attended Camp MiTeNa for three days as an end of year culminating activity. Located in Alton, New Hampshire on Half Moon Lake, Camp MiTeNa provides students with activities including swimming, canoeing, kayaking, fishing, hiking, rope courses, zip lining, wall climbing, inline

#### **Principal's Report (cont'd)**

skating, archery, and much more. Students had the opportunity to participate in our Flower Power fundraiser to help defray the cost of the trip. We are also grateful for a number of full scholarships donated to us from staff members, parents, PTA, and Jack's Driving School.

## Principal Report (cont'd)

Our Homework Club continues to provide homework assistance to our middle school students after school three days a week. Two staff members provide academic support and organizational assistance to participating students. We have initiated a partnership with Pinkerton Academy who sends two or three students to our Homework Club to offer additional assistance to our students. This has turned out to be a rewarding experience for all involved.

Our PTA continues to serve our school community in multiple ways. A fundraiser and membership drive was held in the fall. Monster Mash was held in late October and was well attended by many of the Auburn community. The Holiday Fair occurred in December and the Reflections program, a celebration of student art based on yearly themes, took place in December. The PTA hosted two Book Fairs in December and May. They also hosted other events including an Ice Cream Social during our September Open House, a Bingo night in March, and a Color Run in April. The PTA helped our student body tremendously by making a large donation towards our Camp MiTeNa activity. This year we were also fortunate to have the PTA sponsor two visits from a new company, Missoula Children's Theatre. In the fall, Missoula worked with our elementary students in a production of *Peter and Wendy*. During the spring, Missoula was back to work with our middle school and kindergarteners in putting on a production of *Gulliver's Travels*. Their support was never ending as the PTA also purchased two 3D printers for the school as well as timing equipment for our cross-country team. Their support continued with an artist in residence program with the Spain Brothers. Our third and fourth graders were able to work with these wonderful musicians to produce their own song and perform a mini-concert for their families. We are so grateful for all the PTA's hard work and dedication.

We celebrated Earth Day, our 4th Annual School Garden Earth Day Festival, on May 3rd. This was a daylong event for students in grades K-5 and was hosted by the 5th graders, Eco-Club members, school staff, and volunteers. Events included seed planting, face painting, healthy smoothies, yoga and Zumba exercises, recycled art and recycled games, petting stations with baby chicks, goats and reptiles.

Thank you to the Auburn Police Department and the Auburn Fire Department for assisting us in our evacuation drill on May 1<sup>st</sup>. We are proud to note that we evacuated and accounted for everyone in 15 minutes. The entire drill took about 25 minutes from start to finish. This is the first off site evacuation drill to be completed at Auburn Village School in over 15 years.

In June, we held our Middle School Awards Assembly to recognize positive accomplishments of our middle school students in academics and beyond. The entire middle school gathered to acknowledge and celebrate each other's achievements during the year. Awards were presented for academic excellence in all content areas.

Dollars for Scholars has been awarding scholarships to Auburn youth for twenty-nine years. This year's scholarships were awarded at a simple ceremony in June. Congratulations to our scholars!

On June 14<sup>th</sup>, we held our graduation ceremony for 79 eighth grade students. As always, graduation was a time of celebration and reflection. This is our fifth class to attend Pinkerton Academy.

The school year closed on June 16th, but the educational process has no end. It is a collaborative effort between the school, home and the community at large. We greatly appreciate all the support we receive from all members of the Auburn community.

Respectfully Submitted,

Lori Collins  
Principal

## **Auburn School District Special Education Director's Report 2016 – 2017**

During the 2016-2017 school year, the Auburn School District provided special education and educationally related services to over 130 students between the ages of 3-21. Students receiving special education services are identified through a comprehensive referral and evaluation process. Currently, there are 14 areas of disability, as defined in state and federal regulations. The services provided by the Auburn School District are individually determined by a team of people, including parents and teachers. These individually determined services are laid out in an Individualized Education Plan (IEP) that is designed to ensure that each child's educational needs are met within the least restrictive environment possible. The Auburn Village School also implements Response to Intervention (RtI) which works to provide interventions services to close gaps in learning within a less restrictive environment.

A full range of special education and educationally related services are available to Auburn students through our community-based preschool program, the K-8 Auburn Village School, and Pinkerton Academy. These services are described in the Auburn Special Education Policy and Procedure Manual located in the Auburn Village School Principal's Office, Special Education Office, and the Office of the Superintendent of Schools. Through our local Child Find Program, referrals for students between the ages of birth and 21 who are suspected of having an educational disability can be made at any time by contacting the Director of Student Services, Principal, or Superintendent. A Child Find Screening Clinic is held once a year and is advertised through the local media.

There are a continuum of educational environments available for students identified with special needs between the ages of 3 and 21 to ensure access to the general curriculum. Opportunities for students include full or part-time participation within the regular classroom setting, along with consultation, accommodations or modifications, and/or special education instruction. Small group or individual support within a resource setting and, in some instances, placements outside the local public school are also options to assist in meeting the needs of students. Numerous educationally related services are also available, based upon students' IEP. Related services provided to students include physical therapy, occupational therapy, speech-language therapy, counseling, and behavior management.

The Auburn School District annually receives federal special education funds. Project applications are submitted to the NH Department of Education for approval and funding. During the past school year, this entitlement money was used to support programming for students with educational disabilities. Salaries for a special education teacher, instructional aides, and occupational therapist were supported through the federal funds. The district has also contracted with consultants in the following support areas: positive behavioral interventions, a teacher of the deaf, a teacher of the visually impaired, programming for students with autism, multiply handicapped students, and high school transitions.

This year, federal funds were also used to provide support in programming for our preschool students, and to monitor their growth and development. We have used the federal funds for contracted evaluators, to enable us to complete all evaluations within the regulatory 45 days. Ongoing efforts are in place to help schools meet performance targets for students with disabilities. Activities focused on reviewing and adjusting our reading and math instruction to be more in line with current standards, providing training for our paraprofessionals, behavioral interventions, and programming for students with autism spectrum disorder have been priorities.

On August 30, 1999, New Hampshire RSA32:11-a, became effective. This law requires that each school district provide in its annual report an accounting of actual expenditures for special education programs and services for the previous two fiscal years, including offsetting revenues. This information is included in the Special Education Expenditure section of the School District Report.

Thank you to the Auburn community for their efforts on behalf of all students and for their continued support of our students with educational disabilities.

Respectfully submitted,  
Deena Jensen,  
Director of Student Services

**AUBURN SCHOOL DISTRICT  
SPECIAL EDUCATION EXPENDITURES  
PER RSA 32:11-a**

<b>Function Description</b>	<b>Function Code</b>	<b>Actual Cost 2015 - 2016</b>	<b>Actual Cost 2016 - 2017</b>
Special Education Costs	1200	\$ 2,403,004	\$ 2,723,461
Psychological Services	2140	66,249	85,622
Speech/Audiology Services	2150	194,478	199,085
Therapy and Contracted Services	2160	110,929	111,286
Transportation	2700	250,501	327,161
Federal Funds Special Education Program		<u>183,416</u>	<u>161,633</u>
<b>Total Expenditures</b>		<b><u>\$ 3,208,577</u></b>	<b><u>\$ 3,608,248</u></b>

**Revenues**

Tuitions		\$ 2,612	\$ 3,075
Catastrophic Aid		117,337	108,199
Federal Funds		<u>183,416</u>	<u>161,633</u>
<b>Total Revenues</b>		<b><u>\$ 303,365</u></b>	<b><u>\$ 272,907</u></b>

## Health Office Report Auburn Village School 2016-17

To the Superintendent of Schools, Principal, School Board and Citizens of Auburn:

It is the end of a busy school year once again! Through the Health Office I have:

- ◆ Continued to offer yearly CPR classes to staff and now have approximately 35% of the staff certified. Dave Walters of the Auburn Fire Department volunteered his time to teach the class to our staff. Thank you!
- ◆ Maintain the school's Automatic External Defibrillator (AED), and updated policy and protocol regarding its use
- ◆ Taught health related issues in various classrooms and puberty education in 5<sup>th</sup> grade
- ◆ Provided clinical rotation experience in pediatrics for Saint Anselm's nursing students
- ◆ Served as Chairperson for the School Wellness Committee whose activities included
  - P.A.C.K. (**P**ack **A**ssorted **C**olors for **K**ids) Week for all students to encourage eating more fruits and vegetables.
  - Continued development and use of a school garden that has been used as part of the educational curriculum
  - Participated in our school's Earth Day Celebration. The celebration was arranged by our garden committee. I made and served several fruit and vegetable with dips to students grades K-5
- ◆ Served on the Emergency Management Committee
- ◆ Served as the liaison for employee health benefits and coordinator for our employee health challenge
- ◆ Developed 504 plans as needed for appropriate students
- ◆ Attend special education student meetings as needed and implement Individual Health Care Plans for students with chronic health conditions or allergies
- ◆ Monitor immunization status of students, addressing noncompliance as needed
- ◆ Organized and carried out ski/bike helmet ordering program
- ◆ Attend overnight camp at Camp Mi-Te-Na with 6<sup>th</sup> grade
- ◆ Served as ski program chaperone for town elementary program January-February
- ◆ Monitored height and weight of students and screened students at various grade levels for vision or hearing issues and scoliosis
- ◆ Developed bimonthly health educational bulletin board located outside the Health Office
- ◆ Provided diagnosis and referral for acute health care problems, first aid, monitoring of chronic health care conditions, and counseling to over 650 students and staff as needed

Thank you to all school staff, parents, and students and have a healthy coming year!

Ellen Warecki MS, APRN

<b>Health Services Rendered</b>	<b>Number of visits</b>
Assessment/treatment of illness	4939
Assessment/ treatment of injury	1617
Scheduled visits	163
Medications: number of doses given	2903
Treatments	274
Health screenings	1625
Non-visits for healthcare plans, meetings, immunization tracking etc	125

<b>Principal</b>	Lori Collins	<b>Psychologist</b>	Megan Sass
<b>Assistant Principal</b>	Michel O'Rourke		
<b>Director Student Services</b>	Anne McSweeney	<b>Guidance K-4</b>	Peter DiZoglio
<b>Administrative Assistant</b>	Donna Aubin	<b>Guidance 5-8</b>	Melinda Avellino
<b>Administrative Assistant</b>	Nancy Banner	<b>Reading Spec - K-4</b>	Sonia McDaniel
<b>Spec Ed Admin. Assistant</b>	Denise Charbonneau	<b>Reading Para</b>	Laura Magargee
<b>Curriculum Coordinator</b>	Cheryl Lynch	<b>Reading Spec 5th-8th</b>	Shelley Widdison (5-8)
<b>Athletic Director</b>	Brian D'Amelio	<b>Math Support</b>	Diane Martineau
<b>Kindergarten</b>	Cheryl Kaake	<b>Computer Teacher</b>	Andrea O'Neil
<b>Kindergarten Part-Time</b>	Billie Mullen		
		<b>Tech Director</b>	Michael Lessard
<b>Grade 1</b>	Eileen McDonald		
	Shelby Moore		
	Melissa Prunier	<b>Media Generalist</b>	Allison DiPietro
<b>Grade 2</b>	Nicole DuPont	<b>Media Assistant</b>	Pam Skinner
	Gail Lewis	<b>Nurse</b>	Ellen Warecki, ARPN
	Sherri Smith		
<b>Grade 3</b>	Kristen Cloutier	<b>Maintenance Director</b>	Scott Dube
	Jennifer O'Toole		Dave Angove
	Melanie Pampel	<b>Maintenance Staff</b>	Rich Brown
<b>Grade 4</b>	Bonnie Boucher		Bob Gilbert
	Jessica Duffy		Ed Keane
	Karen Fortier	<b>Food Svc Dir</b>	Sarah Belanger
<b>Grade 5</b>	Nicole Blanchard	<b>Food Svc Staff</b>	Tasha Ball
	Katherine Doar		Brenda Brown
	Joan Marcotte		Jen McCusker
	Christina Spain		Sarah Ungaro
<b>Grade 6</b>	Carly Cohen (Laliberte)	<b>Resource Rooms</b>	Rhonda Campbell - 6th -7th
	Jill Kyzer		Patricia Clark - 1st - 3rd
	Kathy Roggenbuck		Jennifer Ferreira - 4th (3rd)
<b>Grade 7</b>	Christine Caza		Linda Barton - 5th (7th)
	Angela Cote		Amanda Joaquin - 8th
	Judy Nesbitt	<b>Speech</b>	Wendy Hankin - PK - 4th
	Wendy Smtih		Terry Everett - 5th - HS
<b>Grade 8</b>	Megan Dalzell	<b>OT</b>	Aimee Johnson
	Lori Gelinis		Joan Kurr
	Timothy Hamilton	<b>ELL</b>	Elizabeth Daschbach
	Jon Wheeler		
<b>Art</b>	Jonathan Burns		
<b>Band</b>	Matt Szopa		
<b>French/Spanish</b>	Lisa Pope	<b>Para Educators</b>	Carol Booth (Theos)
<b>Music</b>	Christina Ouellette		Karen Brockway
<b>Physical Education</b>	Stephen Tewksbury		Lana Denaro (LNA)
<b>Technology Education</b>	Brian Goss		Laura Flanigan
			Heather Graves
			Kerrie Moynihan
			Kim Prokopik
			Kerri Smagula

Erin Taylor

# AUBURN VILLAGE SCHOOL CLASS OF 2017

Ian Thomas Algozzine  
Kolbe Dyson Bartlett  
Lukas A. Bergeron  
Harley Bergeron  
Colby B. Bernier  
Jeremy Binda

Tylih Josh Blevens  
Cole Richard Bouchard-Liporto  
Derek Adam Boucher  
Francesca Rayleen Cabral  
Aliana N. Carbone  
Nicholas Chiachio  
Briana Marie Colsia  
Andre Joseph Comeau  
Declan Patrick Conroy  
Jacob Cooney  
Ryan Michael Costello  
Emma Grace Dares  
Maxwell John DeLangie  
Olivia Nicole Denaro  
Kendra Marie Dollard  
David Michael Dowd  
Emma Rose Downing  
Hunter G. Dyché  
Christopher Edwards  
Katrinya Mae Ruth Fehrenbach

Sheamus Andrew Finnegan  
Robert Cooper Flinton  
Garrett C. Gagne  
Dane M. Galler  
Phillip M. Graham, II  
Mary Grandmaison

Caitrin Patricia Graves  
Carl Hadley  
Kameron James Hallstrom  
Amanda Hill  
Teagg Corbin Hobbs  
Gaven R. Huot  
Quinn M. Hurley  
Akira Ann Jones  
Hunter Krol  
Campbell Ann Lacroix  
Aidan C. Landry  
Christian Nelson Langill  
Cooper Higgins Langlois  
Ashlynn Kimberly Leclair  
Ashley R. Lorden  
Joshua M. Malenchini  
Zachary Marinos  
Cameron Currier McAllister  
Andrea Jo Lynn McCarthy  
Breana Jean Marie McCarthy

Brendan M. McCoy  
Taylor Marie McDonough  
Corinna Lynn McJuary  
Jacob McJuary  
Gwendolyn M. Molihan  
Jackson Morrisette  
William R. Noonan  
Warren James Olson  
Nicholas Jozef Plaza  
Katharine Dolores Porter  
Erika M. Prokopik  
Molly Elizabeth Repoza  
Nicholas Rioux  
Rory Nolan Robinson  
Cameron Roy  
Branden Shelley  
Luke Reid Shepherd  
Molly Smith  
Grace Steck-Yeaton  
Amara L. Stemp  
Setta Faith Sullivan  
Brady Yvan Therrien  
Sean M. Tobin, Jr.  
Caleb W. Triplett  
Aiden Tropf  
Kyle E. Walker



# Class of 2017 Awards

## Auburn Education Association

### Criteria:

- Must have attended the Auburn Village School for 8 years.
- Exemplifies qualities of an excellent student-good effort, polite attitude, participates in class, assertive, self-discipline and perception.

Awarded to **Kendra Dollard and Warren Olson**

*\$100.00 Gift Certificates*

## American Legion

### Criteria:

- Must provide community service outside of the school.
- **Courage**- Bravery in the face of opposition and danger; determination and force to do right without public applause and regardless of personal advantage. A quality of the intellect.
- **Honor**- Highly-developed moral character, moral excellence, strength and stability of character; high standards of conduct; devotion to duty; adherence to truth; keen sense of what is right; practice of clean speech and thoughts.
- **Leadership**- Ability to lead and accomplish through group action; ability to work in harmony and unison with other leaders in accomplishing group results; desire and ability to fill the voids in the lives of others caused by timidity, illness and other handicaps.
- **Patriotism**- An ideal of loyal Americanism, religious tolerance, righteous freedom and the willingness to defend our flag against all enemies-foreign and domestic. Perhaps best defined in the American's Creed.
- **Scholarship**-Attainments in school studies, quality of school work reflecting the fine traits of industry; perseverance efficiency and intelligence.
- **Service**-Kindliness; unselfishness; fellowship; protection of the weak; promotion of the interests and the welfare of associates and constructive aid for the upbuilding of schools and of community.

Awarded to **Ashlyn Leclair and Christopher Edwards** *Medal and Certificate*

## Humanitarian Award

### Criteria:

- Displays positive attitude
- Demonstrates service toward the school
- Is kind and polite to others and good behavior
- Volunteers to help others
- Willing to speak up against bullying
- Advocacy

Awarded to **Molly Repoza**

*Medal and Certificate*

## School Board Award

### Criteria:

- All around good student
- High Achievement
- Strong Effort
- Integrity
- Honest
- Responsible. speak up against bullying
- Advocacy

Awarded to **Ian Algozzine and Campbell Lacroix**

*Medal and Certificate*

## Spirit of AVS

### Criteria:

- Cheerful
- Encouraging at school events
- Displays school pride and spirit that promotes others to get involved

Awarded to **Corinna McJuary and Warren Olson**

*Medal and Certificate*



# PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX- 603-224-1380

## *INDEPENDENT AUDITOR'S REPORT*

To the Members of the School Board  
Auburn School District  
Auburn, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Auburn School District as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### *Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and aggregate remaining fund information of the Auburn School District, as of June 30, 2016 and the respective changes in financial position and, the respective budgetary comparison for the general and grants funds for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### *Other Matters*

**Required Supplementary Information** - Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis (pages 3 through 10), the Schedule of Funding Progress for Other Postemployment Benefit Plan (page 33), the Schedule of District's Proportionate Share of Net Pension Liability (page 34), and the Schedule of School District Contributions (page 35) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or

*Auburn School District  
Independent Auditor's Report*

historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Other Information** - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Auburn School District's basic financial statements. The individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the individual fund schedules statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Plodzik & Sanderson  
Professional Association*

February 7, 2017

## Auburn, NH Town Facilities Information

**TOWN HALL**  
47 Chester Road

**Board of Selectmen**

483-5052, Ext. 2  
FAX 483-0518  
Monday - Friday  
8:00am - 4:30pm

**Town Clerk & Tax Collector**

483-2281, Ext. 1  
Monday 10:00am - 7:00pm  
Tuesday Closed  
Wednesday 8:00am - 2:00pm  
Thursday 8:00am - 2:00pm  
Friday 8:00am - 12:00pm

**Building Inspector**

483-0516, Ext. 3  
Monday - Thursday  
8:00am - 12:00pm  
Inspections after noon  
Friday Closed

**Land Use Administrator**

(Assessing - Planning/Zoning)  
483-5052, Ext. 4  
Monday - Friday  
8:00am - 4:00 pm

**Griffin Free Pubic Library**

22 Hooksett Road  
483-5374  
Sunday & Monday Closed  
Tuesday 10:00am - 6:00pm  
Wednesday 1:00pm - 8:00pm  
Thursday 10:00am - 6:00pm  
Friday 10:00am - 5:00pm  
Saturday 10:00am - 2:00pm

**Auburn Post Office**

61 Raymond Road  
483-5428  
Monday - Friday  
7:30am - 11:30am & 12:30pm - 5:00pm  
Saturday 7:30am - 12:00pm  
Sunday Closed

**TOWN WEBSITE:**  
[www.auburnnh.us](http://www.auburnnh.us)

**Police Department**

55 Eaton Hill Road  
Emergency **911**  
Non-emergency 483-2134

**Animal Control Officer**

623-5243

**Fire Department**

55 Eaton Hill Road  
Emergency **911**  
Non-emergency 483-8141

**Road Agent**

303-4223

**Parks & Recreation**

483-5052  
[recreation@townofauburnnh.com](mailto:recreation@townofauburnnh.com)

**Auburn Village School**

11 Eaton Hill Road  
483-2769  
FAX 483-5144

**Waste Management Transfer Station**

("The Dump")  
24 Grey Point Avenue  
668-6441  
Monday - Friday 7:00am - 5:00pm  
Saturday 7:00am - 3:00pm

**Mailing addresses:**

Board of Selectmen, Assessing, Town Clerk  
Building Inspector and Road Agent  
PO Box **309**  
Auburn, NH 03032

Tax Collector, Auburn Village Crier and  
Planning & Zoning Department  
PO Box **146**  
Auburn, NH 03032