

**Town of Auburn  
Hazard Mitigation  
Committee Meeting  
December 7, 2016**

**Present:** William Herman, Town Administrator; Sylvia von Aulock & Derek Shooster, SNHPC; Ed Gannon, Fire Chief; Denise Royce, Land Use Administrator; Carrie Rouleau-Cote, Building Inspector; Lil Deeb, Police Department; Michael Dross, Road Agent; Lori Collins, AVS Principal.

**1. Introductions:**

Ms. Von Aulock began the meeting with Introductions and started with the first thing on the agenda was to elect a Chair and a Minute Taker.

**Elect Chair**

Ms. Royce moved to elect Chief Gannon as the Chair, seconded by Lil Deeb. Everyone was in agreement.

**Minute Taker**

Mr. Gannon moved to elect Ms. Royce as the Minute Taker, seconded by Lil Deeb. Everyone was in agreement.

**Ground Rules**

Ms. Von Aulock began by talking about FEMA and having the public invited to these meetings. Ms. Von Aulock moved on to talk about outreach events with Chief Gannon and how to create an outreach program to show what Hazard Mitigation is all about.

Ms. Von Aulock moved on to discuss budget and how SNHPC would do all the work and how it goes towards the match and preparing public safety handouts. That time would go towards time matched. What they would do is set up a small booth like at the Snowflake Fair. Ms. Von Aulock stated that it's usually a year process. Ms. Von Aulock indicated that there would be a meeting every 6 weeks.

Discussions were as follows:

- Existing town Land Use
- Future Land Use
- Identified Hazard Zones
- Who's Missing –
  - Bill Herman – Selectmen
  - Denise Royce – Land Use/PB & ZBA

Ms. Von Aulock went through the Table of Contents of the Town of Auburn's Hazard Mitigation Plan dated 2012.

VII – CIP  
Mitigation Strategies  
Adoption Procedures

## **2. Overview of the Hazard Mitigation Planning Process**

### **Review of Materials (including maps)**

Ms. Von Aulock went through the List of Maps within the plan.

### **Posting Requirements**

Ms. Von Aulock talked about the Board and the Town of Auburn website and how we would have to let FEMA know where and when the meeting would be held.

### **Public Involvement and Outreach**

This was discussed above.

### **Purpose and Benefits of Hazard Mitigation Plans**

Ms. Von Aulock started by looking into the book and purpose of which some would be updated and moved on to talk about the purpose which is located on Page 3 of the Hazard Mitigation Plan book. This plan also talks about the existing Auburn Emergency Operations Plan which is located on Page 6.

Ms. Von Aulock went on to talk about What is Hazard Mitigation which is located on Page 2 and indicated that FEMA is very important.

At this time, Ms. Von Aulock asked if there were any questions. None were noted.

### **Tasks to Complete the Plan Update Review HMP Goals (page 11) Development Trends**

Ms. Von Aulock handed out a packet which talked about the Auburn Hazard Mitigation Committee Tasks Meeting 1, December 7<sup>th</sup>, 2016.

Ms. Von Aulock stated that Section 4 & Section 5 would be updated to reflect the Group as follows:

- William Herman – Board of Selectmen
- Denise Royce – Land Use Administrator (PB & ZBA)
- Carrie Rouleau-Cote – Building Inspector
- Ed Gannon – Fire Chief
- Lori Collins – School Principal
- Lil Deeb – Police Department

Newspaper – Union Leader & Auburn Village Crier  
Hooksett Banner  
Derry News  
School Newspaper

Ms. Von Aulock stated that a notice could be placed in one of the above referenced to serve as an outreach as well. It was also pointed out that there was something on Facebook called “Auburn NH Community Group” which was created by Linda Coulter.

A brief discussion ensued with regard to the Town of Auburn Deliberative and voting day which is scheduled for March 14<sup>th</sup>, 2017 to possibly set up an outreach booth. Mr. Herman stated that it would require the moderator’s approval to do anything.

It was believed that the School Deliberative was scheduled for February 26<sup>th</sup> but Mr. Herman was unsure.

Ms. Von Aulock moved on to talk about the Auburn Emergency Operations Plan and Mr. Herman believed that 2015 was the last time it was done but indicated that he would find out when.

Ms. Von Aulock asked about the CIP (Capital Improvements Plan) and the culvert replacement and believed that they would want to know about that now. Mr. Herman stated that there was not a current one adopted yet as the Planning Board was in the process and that the school was not in it. Ms. Collins indicated that she did not believe they had a plan. Mr. Herman asked what the amount was in order to be in the CIP. Ms. Royce stated that it was anything that was over \$10,000.

Mr. Herman and Ms. Collins talked about security. Ms. Collins explained how Homeland Security had conducted an audit and how they could not do it without doing renovations to the school. Ms. Von Aulock asked what the name of the plan was. Ms. Collins stated that it was called “Renovation and Addition.” Ms. Von Aulock asked Ms. Collins to put something together to explain the “Renovation and Addition.”

Discussion ensued with regard to the Zoning Ordinance flood plain and setbacks. Mrs. Rouleau-Cote stated that it was the International Code and the State Fire Code.

It was pointed out that the 2007 Master Plan is in the process of being updated and that the Planning Board would be moving forward within the next month or two.

Chief Gannon talked about the MCI Plan which was the Mass Casualty Incident Plan and Ms. Von Aulock asked Chief Gannon to prepare an explanation on this for the report.

Mr. Shooster moved on to talk about the Plan Development Steps on Page 6 of the Hazard Mitigation Plan.

Next, Ms. Von Aulock talked about Page 9, Hazard Mitigation Goals of the Town of Auburn and went through the 7 goals identified within the Hazard Mitigation Plan and stated that FEMA and Homeland Security will go back and see that we've included these goals. Mr. Herman stated that Auburn's hazard was flooding and that this year we've experienced a drought. Discussion ensued with regard to the roads in Auburn and how well the roads in the Town of Auburn were.

Ms. Von Aulock moved on to Page 13, Current Land Use Development Trends in Auburn and explained that Mr. Shooster would be coming back to meet with Mrs. Rouleau-Cote and Ms. Royce at some time to go through all the new developments that has occurred within the past five (5) years.

Ms. Von Aulock asked Chief Gannon and Mr. Dross about photos of flooding and rescues and if they could put something together so that they could be included and to include the storm date and storm name and location on which the photos were taken. Ms. Von Aulock stated that Mr. Shooster would be putting together a list of recent storms to be included on Page One of the Hazard Mitigation Committee Tasks. Ms. Von Aulock asked if there were any micro burst that had occurred within the Town of Auburn. Both Mr. Herman and Chief Gannon talked about the micro burst that occurred on Manchester Water Works property that affected approximately 10 to 15 acres of land. Ms. Von Aulock asked Chief Gannon if he could put something together about the micro burst and Chief Gannon said yes. Mr. Herman indicated that the Town of Auburn was reimbursed from FEMA for all of these storms.

Ms. Von Aulock asked about flooding and updating this and started with Lake Massabesic. Mr. Herman pointed out that approximately 2 to 3 years ago on Manchester Road which is called Severance Beach. Mr. Dross added that DOT should have raised the road and they did not. Mr. Dross also talked about how Hook Road has been fixed and should be removed from the list. Ms. Von Aulock stated that she would need the year that it was repaired and the cost. Mr. Dross moved on to talk about Beaver Brook and stated that the Town of Londonderry did the repairs. Discussion ensued with regard to Pingree Hill Road that was identified on the map locations which was fixed and still outstanding and questionable.

## **1. Identify/Update Past and Potential Hazards (HMP Section II)**

At this time, Mr. Shooster directed everyone to the handout that was given to everyone and everyone went through the past and potential hazards (Hazard Vulnerability Assessment). Ms. Von Aulock pointed out that this was a good guide to show how the sections will change.

### **Hazard Vulnerability Assessment**

Ms. Von Aulock went on to discuss the Hazard Vulnerability Assessment which was on Page 2 of the handout and went through and rated each as follows:

- 1 being low
- 2 being medium
- 3 being high

Discussion ensued with regard to Hurricane Irene and Chief Gannon stated that he would check to see if the Fire Department had any photos.

Beaver activity was marked on the map and that there was a cost of \$20,000 for tree removal within the Town of Auburn.

Discussion moved on to talk about Dams and Ms. Von Aulock asked if there had been any work done on them. Mr. Dross stated that Manchester Water Works owns most of the dams and that they have ongoing maintenance. Mr. Herman added that if Tower Hill goes, a lot of Auburn would be affected.

Ms. Deeb added that she would check at the Police Department regarding the micro burst that occurred on Manchester Water Works property. Ms. Von Aulock asked Chief Gannon about lightening and if there was any damages and what the cost was within the last five (5) years (page 27). Ms. Von Aulock asked about wild fires and Chief Gannon added that he would check on areas including the island that burned for two (2) weeks.

Discussion moved on to if there were any isolated homes within the Town of Auburn. Chief Gannon indicated that it has stayed the same thanks to the Planning Department. Mr. Dross added that Kimball's Point was a maintained road. Mrs. Rouleau-Cote added that there were fire hydrants in the area.

Target Hazards included NH Signs due to the high levels of mercury according to Chief Gannon. Earthquakes were discussed on Page 34. Utility Pipe Failure – pointed to Cottage Avenue where there was a water line break last year which then included a Betterment Assessment for those involved of which Manchester Water Works took it over.

Chief Gannon would be writing something up with regard to terrorism.

## **2. Task List for Meeting #2**

- a. Hazard Identification and Probability**
- b. Hazard Vulnerability Assessment**
- c. Costs**
- d. Photos**

It was determined that the discussion at the next meeting would start on Page 39 – Vulnerability Assessment Updated.

## **3. Next Meeting Schedule \_\_\_\_\_ and Adjournment**

**Next Meeting is Scheduled for Wednesday, February 1<sup>st</sup>, 2017 at 10:00 A.M. to 12:00 P.M. and Adjournment**

Mr. Shooster suggested that any photos that were found should be e-mailed to him.

**The Meeting Adjourned at 12:08 P.M.**

*The next Hazard Mitigation Meeting will tentatively be held at the Town Hall, 47 Chester Road on Wednesday, February 1<sup>st</sup>, 2017.*