

**Town of Auburn
Cemetery Trustees
September 16, 2014**

Meeting called to order at 6:30 PM

All Trustees in attendance. Susan Jenkins was also present and monitored the conduct of the meeting.

Motion to accept minutes of prior meeting of August 19, 2014 as submitted, made by Donald Dollard, seconded by David Jenkins, and passed without discussion, by unanimous vote.

There were no subject matters presented for review under the heading of old business as there was a unanimous agreement that the primary and sole subject matter of the meeting was the 2015 Cemetery budget. For that reason the focus of the meeting was directed entirely toward those projects, activities, and functions deemed reasonable and necessary during the next year.

Extensive general discussion was had as necessity and priority of projects and activities at each cemetery and the costs related to each project and activity. The anticipated charges and expenses were projected over the next fiscal year in order to draft a proposed budget for next year. It was noted that a number of expenses not covered by our existing budget must be addressed. Don Dollard brought to the Board's attention that there are a number of items that are not covered by the existing budget, to include, but not limited to, fertilization of Longmeadow Cemetery, re-roofing of the vault at the Longmeadow Cemetery, maintenance and repair of the hearse building at the Village Cemetery, reasonable and appropriate compensation for the services of persons, including Trustees, who provide necessary services relating to the administration of basic required duties essential to the day-to-day operation of both cemeteries.

Further discussion was had as to how necessary funds would be acquired. While it was agreed that the majority of the necessary would be raised by taxes, it was also unanimously agreed upon that some of the interest income from the trust funds being held for the Longmeadow Cemetery would be utilized and that funds from projected lots sales would also be utilized. It was generally agreed upon that next year's total budget would be in the vicinity of \$25,000.00, with approximately \$20,000.00 being raised by taxes, \$4,000.00 being raised by lot sales, and \$1,000.00 coming from accumulated interest on trust funds.

Motion to adjourn made by Don Dollard. Said motion was seconded by David Jenkins. No discussion was had. Motion passed by unanimous vote.

The meeting was adjourned at 7:30.