

**Town of Auburn
Cemetery Trustees
August 19, 2014**

All Board members and administrative assistant were present and attending.

Meeting called to order at 6:30 PM

Motion to review minutes of prior meeting of July 16, 2014 was made by David Jenkins and to accept the minutes as submitted. Motion was seconded by Donald Dollard and passed by unanimous vote.

Under the heading of old business, further discussion was had as to the need for additional software development of our Excel programming in order to enable greater access and cross-referencing of lots, names and interment locations, military status, volunteer fire department participation, and, additionally, other genealogical information (reflecting marriages, remarriages, adoptions, change of name, etc.).

Further general discussion was had as to the authorization of burials of persons who may not be referenced on the lot deed and are not immediate family members. It was unanimously agreed upon that such persons, to include extended "family" members, in-laws, unmarried significant others, collateral heirs, etc.), subject to the discretion of the trustees, and, to the extent that space is properly available, may be buried in a properly purchased lot. Specific reference was made to the discretionary authority of the Trustees which is duly noted in Section IX of the Town of Auburn Rules and Regulations of Cemeteries promulgated on April 24, 2013.

Chairman John Roy was authorized to schedule a meeting of the Cemetery Trustees with the Town Administrator and, if possible, the Trustee of the Town Trust Funds, in order to obtain greater direction relative to the use and management of all funds allocated to the maintenance of our cemeteries. It was also noted that additional information as to compensation of persons performing services directly related to the physical maintenance our cemeteries would also be helpful.

Under the heading of new business, much discussion was had as to next year's budget. In addition to several anticipated increases in existing expenses, a number of new projects/expenses were discussed. Assuming that all of the new expenses for anticipated projects are incurred, an increase in the Cemetery Budget in the vicinity of \$6000.00 would probably be realized.

Discussion was had as to the use of the Town Vault for the purpose of storing cemetery records. While this solution is viewed as acceptable, it will require the duplication of card descriptions, deeds, and maps, as access to original records may be somewhat limited.

In addition to other previously discussed projects related to on-going care, maintenance and repairs in both cemeteries, Don Dollard noted that the frontage area, near Route 121, of the new section of the Longmeadow cemetery should be "made beautiful" all the way out to the entrance wall. It is anticipated that this project will require about three full work days to complete.

***Motion to adjourn made by Don Dollard. Said motion was seconded by David Jenkins.
No discussion was had. Motion passed by unanimous vote.***

The meeting was adjourned at 8:00 PM.