

Auburn Budget Committee Meeting  
April 20, 2017  
Auburn Town Hall

Members Present: Mary Beth Lufkin, Vice Chair; David Wesche, Dan Carpenter, Kevin Downing, Keith Leclair and James Headd

Members Absent: Peter Miles, Chair; and Paula Marzloff

Others Present: Town Administrator Bill Herman

Meeting called to order at 7:05 pm

***Oath of Office***

Jim Headd administered the oath of office to newly appointment Budget Committee member Kevin Downing and re-appointed member Dan Carpenter. The two individuals had been appointed to three-year terms through March 2020 by Town Moderator James Tillery.

***Approval of Meeting Minutes***

**David Wesche moved to accept the minutes of the January 12, 2017 meeting as printed. Seconded by Dan Carpenter. A vote was taken, all were in favor, the motion carried unanimously.**

***Auburn School District Budget***

Keith Leclair advised the Budget Committee the School District have had a couple of large unanticipated expenses that may cause the School Board to over expend the current FY 2016-2017 approved budget by the end of the fiscal year on June 30, 2017. The expenses being watched include:

- Regular Education – High School Tuition is looking at an increase from \$2,846,452 to \$2,957,984 (\$111,532 increase)
- Special Education Tuition and Services is looking at an increase from \$1,551,197 to \$1,724,196 (an increase of \$172,999).

Mr. Leclair explained the high school tuition item is due to an increase in the number of students attending Pinkerton above what had been anticipated when the budget was put together both in actual enrollment as well as the Distance Learning program Auburn has with Pinkerton. In the area of Special Education, Mr. Leclair indicated this also is the result of having more students enrolled in these programs than had been anticipated.

Mr. Leclair indicated the best estimates the Board has at present is that the School District will have a balance of about \$100,000 in its undesignated fund balance from funds unspent in other areas of the budget which could be put towards this expenses. In addition, the School District has approximately \$149,933 available in a Special Education Trust Fund that could also be used for this purpose. He indicated in order to be able to potentially expend beyond the approved budget, the School Board needs to identify their need; identify sources of revenue to cover the costs; seek the approval of the Budget Committee, and then petition the Commissioner of the NH Department of Education for approval.

Mary Beth Lufkin asked how this might impact the new budget to commence July 1<sup>st</sup>. Mr. Leclair indicated it will impact the School District as these students moved into the school district after the budget process for the FY 2017-2018 budget was completed in January 2017. The School Board is going to have to deal with that during the course of the upcoming year.

**David Wesche moved to approve the Auburn School Board's application to the Commissioner of Education for an over-expenditure of the FY 2016-2017 budget up to, but not to exceed, funds available through the Special Education Trust Fund. And to further authorize the Vice Chair of the Budget Committee to sign the application to the Commissioner of Education on behalf of the Budget Committee. Seconded by Dan Carpenter. A vote was taken; all were in favor, the motion carried unanimously.**

### ***Adjourn***

**David Wesche moved to adjourn the meeting at 7:15 PM. Seconded by Dan Carpenter. A vote was taken; all were in agreement, the motion carried unanimously.**

The meeting adjourned at 7:15 PM.

NOW COMES, THE Auburn School Board, and hereby certifies that at a duly posted meeting of the Auburn School Board held on April 11, 2017, the Board voted to authorize the Superintendent to make application for an emergency expenditure under RSA 32:11 as noted above by a vote of 5 to 0.

AUBURN SCHOOL BOARD

By: 

Keith McClair, Chairperson  
Duly Authorized

NOW COMES, the Auburn Municipal Budget Committee and hereby certifies that at a duly posted public meeting of the Budget Committee held on April 20, 2017, the Budget Committee voted to approved the Auburn School District's application to the Commissioner for an over-expenditure in accordance with RSA 32:11 by a vote of 6 to 0.

AUBURN MUNICIPAL BUDGET COMMITTEE

By: 

Maupeth Supkin, Chairperson  
Duly Authorized

Cc: Department of Revenue Administration  
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