

**Town of Auburn  
BUDGET COMMITTEE  
Auburn Village School Cafeteria  
December 3, 2020  
7:00 PM**

**Approval of Meeting Minutes**

- Meeting of November 24, 2020

**Budget Presentations:**

- |  |         |
|--|---------|
| ▪ Supervisors of the Checklist (Susan Jenkins)                   | 7:05 PM |
| ▪ Tax Collector (Susan Jenkins)                                  | 7:10 PM |
| ▪ Elections, Registrations and Vital Records (Kathleen Sylvia)   | 7:20 PM |
| ▪ Ambulance Service (Michael Williams)                           | 7:30 PM |
| ▪ Fire Department (Michael Williams)                             | 7:35 PM |
| ▪ Emergency Management (Michael Williams)                        | 7:55 PM |
| ▪ Apparatus Lease/Purchase Payments (Michael Williams)           | 8:00 PM |
| ▪ Griffin Free Public Library (Kathy Growney & Library Trustees) | 8:05 PM |

**Other Business:**

**Next Meeting: Thursday, December 10, 2020**

**Adjourn:**

Note: "Any person with a disability who wishes to attend this public meeting and needs to be provided a reasonable accommodation in order to participate, please call the Town Hall (603) 483-5052, or contact the Committee Secretary so that arrangements can be made."

# BUDGET COMPARISON -- FY '20 and FY '21 RUNNING TOTAL

<u>Department</u>	<u>2020 Budget</u>	<u>2021 BOS Proposed</u>	<u>2021 Bud Com</u>	<u>Difference</u>
Executive	283,542	288,555	10,150	
Election & Registration	114,956	89,088		
Financial Administration	100,890	105,970		
Legal Expense	30,000	30,000		
Personnel Administration	464,499	486,721		
Planning & Zoning	47,151	44,151		
General Government Buildings	135,839	12,099		
Cemeteries	34,383	34,186		
Insurance	117,595	128,261	128,261	10,666
Regional Associations	9,337	9,473		
Other General Government	111,871	113,272		
Police	1,294,289	1,373,166		
Ambulance	86,858	89,463		
Fire	519,886	495,771		
Building Inspection	73,404	73,254	11,650	
Emergency Management	1,804	1,004		
Other Public Safety (Details)	1,000	500	500	(500)
Highways & Streets	1,007,255	2,287		
Street Lighting	14,000	7,000	7,000	(7,000)
Solid Waste	25,751	20,151		
Health Officer	2,698	2,379		
Animal Control	21,929	22,412	2,390	
Health Agencies	5,875	5,875		
Public Assistance	15,500	15,500		
Intergovernmental Welfare	4,471	4,471		
Parks & Recreation	117,487	131,870		
Library	201,100	200,973		
Patriotic Purposes	11,500	6,500		
Conservation Commission	2,139	6,149		
Debt Service	3	3		
<u>Capital Outlay</u>				
Fire Truck	120,910	120,908		
Road Reconstruction	500,000			
Recreation Improvement	3,700	1		
Fire Station #2 Repairs	0	13,000		
Library Land & Building Review	28,850			
TOTAL	\$5,510,472	\$3,934,413	\$159,951	\$3,166
Special Warrant Articles				
Collective Bargaining Agreement	14,482	6,939		
Recreation Storage Building	43,000			
Building Rehabilitation CRF	98,000			
Fleet Maintenance ETF	25,000			
GRAND TOTAL	\$5,690,954	\$3,941,352	\$159,951	\$3,166

As of November 12, 2020 Budget Committee Meeting  
As of November 19, 2020 Joint Personnel Committee Meeting  
As of November 30, 2020 Board of Selectmen Meeting

**Auburn Budget Committee  
November 24, 2020  
Auburn Village School  
Minutes  
7:00 PM**

**Members Present:** Peter Miles, Chairman; David Wesche, Dan Carpenter, Janice Baker and Keith Leclair

**Others Present:** Superintendent William Rearick, Assistant Superintendent Marge Polak, Principal Lori Collins, Business Administrator Amy Ransom, Special Education Coordinator Deena Jensen, Maintenance Director Scott Dube and Technology Director Robert Strobel,

Chair Miles called the meeting to order at 6:40 PM and introduced the Board members, School Board members and Staff.

**Budget Presentations:**

**Auburn School District SAU #15 2021-2022 Fiscal Year Budget**

Superintendent Rearick presented the proposed Auburn School District FY2021 proposed budget in the amount of \$16,813,515:

Amount Approved by School Board: \$16,322,148

Federal State Grants \$265,000

Food Services Income: \$226,367

Superintendent Rearick indicated some of the drivers of the new budget are increases in the NH Retirement System and health insurance; all-day kindergarten, which is offset by the requirement that half day would now require transportation in the afternoon at a cost of \$61,200; part-time tech support; a \$2/hr. adjustment for custodial staff; and an air conditioning system for the library.

Superintendent Rearick noted some savings in the SPED lines. Ms. Jensen noted teacher salary increases were not reflected in the sheets with regular education down and SPED up.

Mr. Villeneuve reported on the construction project. There is a \$14.3 million bond offset by a \$120,000 state grant and savings in Café services due to Covid. Some outside projects are being finished such as the ballfield, fencing, landscaping and redoing the gymnasium. \$50-\$60,000 is left in construction funds. CIP projects have been advanced. There is power going to the parking lot and there will be a holiday tree lighting with Parks & Recreation. Mr. Villeneuve reported there are still difficulties in finding custodial staff.

Mr. Leclair noted he struggled with full-day kindergarten. Mr. Villeneuve noted all-day kindergarten will increase revenue and allow us to bring on staff. Half-time positions are hard to fill. Revenue won't come until next year. Ms. Baker and Mr. Villeneuve agreed Auburn is an outlier not having full-day kindergarten and now is the time to do it with the SPED budget down. Ms. Baker noted there would be a ripple effect which would make students more successful in the higher-grade levels lessening the need for services. Mr. Leclair noted the cost to the taxpayers for the \$167,000 cost would be .20 cents per thousand on the tax rate.

Fifteen (15) percent of the 630 students are remote and 27 are homeschooled. 271 of 297 high school students are in regular education tuition, four are out of district.

Mr. Villeneuve noted the sale of school property would go to the building fund to bring the balance to \$900,000. Ms. Ransom noted the fund was established in 2002 and the Warrant Article read that it could be used to reduce taxation or to purchase neighboring property.

**Regular Education Proposed \$8,240,762: - Reduced to \$8,212,716.27**

Regular Education Proposed \$4,479,948.27

***Mr. Carpenter motioned to approve Regular Education in the amount of \$4,479,948.27. Ms. Baker seconded the motion. A vote was taken. Mr. Leclair and Mr. Wesche were opposed. Ms. Baker, Mr. Carpenter and Mr. Miles voted in favor. The motion passed 3-2-0.***

Regular Education High School Proposed \$3,760,813.50 – Reduced to \$3,732,768

***Mr. Leclair motioned to amend subsection Tuition Public Academies from \$3,736,813.50 to \$3,708,762 and approve in the amount of \$3,732,768. Mr. Wesche seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

**SPED Proposed \$2,992,563: - Increased to \$3,031,662.67**

SPED Proposed \$2,907,778.76 – Increased to \$2,950,878.76

***Mr. Carpenter motioned to amend subsection SPED Tuition Public Academies from \$1,097,235.36 to \$1,140,335 and approve SPED in the amount of \$2,950,878.76. Ms. Baker seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

ESY Elementary Proposed \$51,208.94

***Mr. Leclair motioned to approve ESY Elementary in the amount of \$51,208.94. Ms. Baker seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

ELL Proposed \$13,574.97

***Mr. Carpenter motioned to approve ELL in the amount of \$13,574.97. Mr. Wesche seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

Advanced Learner Proposed \$20,000 – **Reduced to \$16,000**

The Board discussed the projections for the Advanced Learner costs estimated at 10, with 5 last year. The Board agreed the number of students participating could be reduced based on actual costs from last year.

***Mr. Leclair motioned to amend from \$20,000 to \$16,000 and approve Advanced Learner in the amount of \$16,000. Mr. Wesche seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

Cocurricular/Athletics/Summer School Proposed \$75,430

Cocurricular Proposed \$26,573.95

***Mr. Leclair motioned to approve Cocurricular in the amount of \$26,573.95. Ms. Baker seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

Athletics Proposed \$39,006.23

***Mr. Leclair motioned to approve Athletics in the amount of \$39,006.23. Mr. Wesche seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

Summer School Proposed \$9,850.25

***Mr. Wesche motioned to approve Summer School in the amount of \$9,850.25. Mr. Carpenter seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

Guidance/Nurse Proposed \$302,782:

Guidance Proposed \$191,984.88

***Mr. Leclair motioned to approve Guidance in the amount of \$191,984.88. Mr. Wesche seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

Nurse Proposed \$110,796.96

***Mr. Wesche motioned to approve Nurse in the amount of \$110,796.96. Mr. Carpenter seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

**Psych/Speech/OT/PT Proposed \$487.856:**

Psych Proposed \$54,707.83

Superintendent Rearick noted this is a new full-time hire position.

***Mr. Wesche motioned to approve Psych in the amount of \$54,707.83. Ms. Baker seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

Speech Services Proposed \$230,662.09

***Mr. Leclair motioned to approve Speech Services in the amount of \$230,662.09. Mr. Wesche seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

Therapy Services Proposed \$200,685.71

***Mr. Leclair motioned to approve Therapy Services in the amount of \$200,685.71. Mr. Wesche seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

Other Support Services Proposed \$1,800

***Mr. Carpenter motioned to approve Other Support Services in the amount of \$1,800. Mr. Wesche seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

**Professional Services/Media Proposed \$317,357:**

Staff Development Proposed \$138,813.99

***Mr. Wesche motioned to approve Staff Development in the amount of \$138,813.99. Mr. Carpenter seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

Media Proposed \$178,542.54

Ms. Ransom noted an increase for the cost of Newsela which was free for the first year and is now a paid subscription. It has been important with remote learning.

***Mr. Wesche motioned to approve Media in the amount of \$178,542.54. Ms. Baker seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

**School Board Proposed \$43,521.58**

***Mr. Leclair motioned to approve School Board Services in the amount of \$43,521.58. Mr. Wesche seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

**SAU Services Proposed \$348,507**

The Board noted this is for Auburn's share of the SAU services which is up 6.3% based on Auburn's valuation and student enrollment.

***Mr. Leclair motioned to approve SAU Services in the amount of \$348,507. Mr. Carpenter seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

**Principal Services Proposed \$491,994.31**

***Mr. Leclair motioned to approve Principal Services in the amount of \$491,994.31. Ms. Baker seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

**Maintenance Proposed \$689,089.92 – Reduced to \$662,689.92**

Mr. Leclair asked the balance of the Building Maintenance Fund and Mr. Villeneuve reported approximately \$150,000. Mr. Wesche noted the purchase of the air conditioning system for the library could come from this fund.

***Mr. Wesche motioned to strike subsection 5434 in the amount of \$26,400 and approve Maintenance in the amount of \$662,689.92. Mr. Leclair seconded the motion. A vote was taken: Ms. Baker was opposed. Mr. Leclair, Mr. Wesche, Mr. Carpenter and Mr. Miles voted in the affirmative. The motion carried 4-1-0.***

**Transportation Proposed \$929,335.20**

***Mr. Leclair motioned to approve Transportation. Mr. Wesche seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

**IT Proposed \$218,803.62**

Mr. Leclair asked about telephone services which are with TFC as the Town is looking into other options. Mr. Strobel noted a decrease in software costs with two services combined into one.



***Mr. Wesche motioned to approve IT in the amount of \$218,803.62. Mr. Leclair seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

**Debt Service Proposed \$1,174,148**

Principal of Debt Proposed \$670,000

***Mr. Leclair motioned to approve Principal of Debt in the amount of \$670,000. Mr. Wesche seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

Debt Service Interest Proposed \$504,147.50

***Mr. Leclair motioned to approve Debt Service Interest in the amount of \$504,147.50. Mr. Wesche seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

**Food Service Transfer Proposed \$10,000**

***Mr. Leclair motioned to approve Food Service Transfer in the amount of \$10,000. Mr. Wesche seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

**Summary of Budget Committee Decisions:**

Line 1105 was reduced by \$28,045  
Line 1200 was increased by \$43,100  
Line 1270 was decreased by \$4,000  
Line 2600 was decreased by \$26,400

Total Reduction: \$15,345

**General Fund – Overall Total Approved by Budget Committee: \$16,306,803.57**

Federal State Grants: \$265,000

Food Services Income: \$226,367

**Total – All Funds \$16,798,170.57**

**Other Business**

Mr. Villeneuve gave a brief update of some improvements he would like to see with the athletic fields. The dugout is almost on the hill and foul balls could easily hit windows.



**Next Meeting: Thursday, December 3, 2020 – AVS – 7:00 PM**

**Approval of Meeting Minutes**

**Meeting of November 5, 2020**

*Mr. Carpenter motioned to approve the November 5, 2020 minutes. Mr. Wesche seconded the motion. A vote was taken; all were in agreement, the motion passed unanimously.*

**Meeting of November 12, 2020**

*Mr. Carpenter motioned to approve the November 12, 2020 minutes. Mr. Wesche seconded the motion. A vote was taken; all were in agreement, the motion passed unanimously.*

**Adjourn**

*Mr. Carpenter moved to adjourn the meeting at 8:55 PM, seconded by Mr. Wesche. A vote was taken; all were in agreement, the motion carried unanimously. The meeting adjourned at 8:55 PM.*

Respectfully submitted,

Nancy J. Hoijer,  
Recording Secretary

# 2021 PROPOSED ELECTION, REGISTRATION & VITAL STATS

## TOWN OF AUBURN

	1 Expended 2017  As of December	2 Expended 2018  As of December	3 Expended 2019  As of December	4 Budgeted 2020  As of December	5 Expended YTD 2020  As of November	6 Dept/Comm Request 2021	7 % Chg 20/21	8 BOS Approved 2021	9 Budget Comm Approved 2021
<b>General Fund</b>									
<b>Election, Regis &amp; Vital Stats</b>									
1 01-4140-1-165-5 Checklist Supervisors Narrative for Column # 8 BOS approved 11/16/2020.	2,883.65	3,148.03	1,169.08	6,500.00	4,319.74	2,000.00	-69%	2,000.00	
<b>Election, Regis &amp; Vital Stats Total</b>	<b>2,883.65</b>	<b>3,148.03</b>	<b>1,169.08</b>	<b>6,500.00</b>	<b>4,319.74</b>	<b>2,000.00</b>	<b>-69%</b>	<b>2,000.00</b>	<b>0.00</b>
<b>Grand Total:</b>	<b>2,883.65</b>	<b>3,148.03</b>	<b>1,169.08</b>	<b>6,500.00</b>	<b>4,319.74</b>	<b>2,000.00</b>	<b>-69%</b>	<b>2,000.00</b>	<b>0.00</b>

# 2021 PROPOSED FINANCIAL ADMINISTRATION TOWN OF AUBURN

	1 Expended 2017  As of December	2 Expended 2018  As of December	3 Expended 2019  As of December	4 Budgeted 2020  As of December	5 Expended YTD 2020  As of November	6 Dept/Comm Request 2021	7 % Chg 20/21	8 BOS Approved 2021	9 Budget Comm Approved 2021
<b>General Fund</b>									
<b>Financial Administration</b>									
1 01-4150-3-310-2 Deed Research	320.00	528.00	720.00	750.00	437.00	900.00	20%	900.00	
Narrative for Column # 6 Vermdpr increased pricing. Narrative for Column # 8 BOS approved 11/16/2020									
2 01-4160-3-330-2 Annual Assessing Update	27,424.96	88,459.25	37,596.20	28,000.00	25,418.00	28,000.00		28,000.00	
Narrative for Column # 8 BOS approved 11/16/2020.									
3 01-4150-6-620-1 Tax Bill Printing	2,776.84	2,852.58	2,904.72	3,100.00	2,387.35	3,150.00	2%	3,150.00	
Narrative for Column # 8 BOS approved 11/20/2020.									
4 01-4150-6-645-1 Tax Collector Education	870.00	946.25	730.00	950.00	40.00	1,025.00	8%	1,025.00	
Narrative for Column # 8 BOS approved 11/20/2020.									
<b>Financial Administration Total</b>	<b>31,391.80</b>	<b>92,786.08</b>	<b>41,950.92</b>	<b>32,800.00</b>	<b>28,282.35</b>	<b>33,075.00</b>	<b>1%</b>	<b>33,075.00</b>	<b>0.00</b>
<b>Grand Total:</b>	<b>31,391.80</b>	<b>92,786.08</b>	<b>41,950.92</b>	<b>32,800.00</b>	<b>28,282.35</b>	<b>33,075.00</b>	<b>1%</b>	<b>33,075.00</b>	<b>0.00</b>
	396684	432683	435492	480000	286425	5,07500		5,07500	

Run: 12/01/20  
3:54PM

# 2021 PROPOSED ELECTION, REGISTRATION & VITAL STATS

## TOWN OF AUBURN

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	1 Expended 2017  As of December	2 Expended 2018  As of December	3 Expended 2019  As of December	4 Budgeted 2020  As of December	5 Expended YTD 2020  As of November	6 Dept/Comm Request 2021	7 % Chg 20/21	8 BOS Approved 2021	9 Budget Comm Approved 2021
<b>General Fund</b>									
<b>Election, Regis &amp; Vital Stats</b>									
1 01-4140-1-165-0 Election Personnel Narrative for Column # 8 BOS approved 11/16/2020	4,975.00	6,300.00	2,300.00	14,500.00	8,270.00	2,000.00	-86%	2,000.00	
2 01-4140-1-165-5 Checklist Supervisors Narrative for Column # 8 BOS approved 11/16/2020	2,883.65	3,148.03	1,169.08	6,500.00	4,319.74	2,000.00	-69%	2,000.00	
3 01-4140-6-620-2 Record Preservation Narrative for Column # 8 BOS approved 11/20/2020	7,600.00	3,630.00	4,000.00	4,000.00	0.00	4,000.00		4,000.00	
4 01-4140-6-645-1 Town Clerk Dues & Conferences Narrative for Column # 8 BOS approved 11/16/2020	1,692.20	1,801.35	2,177.86	3,600.00	55.00	3,000.00	-17%	3,000.00	
5 01-4140-6-650-1 Law Books Narrative for Column # 8 BOS approved 11/16/2020	1,294.45	64.45	797.95	1,000.00	913.13	1,000.00		1,000.00	
6 01-4140-6-660-0 Election Expenses Narrative for Column # 8 BOS approved 11/16/2020	4,595.94	6,178.86	3,512.00	14,500.00	8,696.94	3,000.00	-79%	3,000.00	
7 01-4140-6-660-1 Dog Tags Narrative for Column # 8 BOS approved 11/16/2020	411.54	417.56	421.02	450.00	0.00	550.00	22%	550.00	
<b>Election, Regis &amp; Vital Stats Total</b>	<b>23,452.78</b>	<b>21,540.25</b>	<b>14,377.91</b>	<b>44,550.00</b>	<b>22,254.81</b>	<b>15,550.00</b>	<b>-65%</b>	<b>15,550.00</b>	<b>0.00</b>
<b>Grand Total:</b>	<b>23,452.78</b>	<b>21,540.25</b>	<b>14,377.91</b>	<b>44,550.00</b>	<b>22,254.81</b>	<b>15,550.00</b>	<b>-65%</b>	<b>15,550.00</b>	<b>0.00</b>
	2056913	1839222	1326883	3805000	1792501	1355000		1355000	

# 2021 PROPOSED AMBULANCE TOWN OF AUBURN

		1	2	3	4	5	6	7	8	9
		Expended	Expended	Expended	Budgeted	Expended YTD	Dept/Comm	% Chg	BOS	Budget Comm
		2017	2018	2019	2020	2020	Request	20/21	Approved	Approved
							2021		2021	2021
		As of December	As of December	As of December	As of December	As of November				
<b>General Fund</b>										
<b>Ambulance</b>										
1 01-4215-3-390-1	Derry Ambulance Service	80,082.50	83,896.00	84,735.00	86,858.00	86,857.55	89,463.00	3%	89,463.00	
Narrative for Column # 8										
BOS approved 10/26/2020.										
<b>Ambulance Total</b>		<b>80,082.50</b>	<b>83,896.00</b>	<b>84,735.00</b>	<b>86,858.00</b>	<b>86,857.55</b>	<b>89,463.00</b>	<b>3%</b>	<b>89,463.00</b>	<b>0.00</b>
<b>Grand Total:</b>		<b>80,082.50</b>	<b>83,896.00</b>	<b>84,735.00</b>	<b>86,858.00</b>	<b>86,857.55</b>	<b>89,463.00</b>	<b>3%</b>	<b>89,463.00</b>	<b>0.00</b>

		1 Expended 2017  As of December	2 Expended 2018  As of December	3 Expended 2019  As of December	4 Budgeted 2020  As of December	5 Expended YTD 2020  As of November	6 Dept/Comm Request 2021	7 %Chg 20/21	8 BOS Budget Approved 2021	9 Budget Comm Approved 2021	
General Fund											
Fire Department											
1	01-4220-3-370-1	Fire Occupational Health & Safety	0.00	242.00	580.58	3,205.00	3,209.15	3,150.00	-2%	2,600.00	_____
	Narrative for Column # 6 Represents infectious control program and safety equipment required by department level standards. Reflects a \$55 decrease. Safety glasses, PPE, gowns, gloves, COVID-19 supplies - \$1,000 Misting fan for rehab purposes - \$750 Immunizations 35 x \$40 - \$1,400  Narrative for Column # 8 Removed \$550 from Misting Fan. BOS approved 10/26/2020.										
2	01-4220-3-390-2	Forest Fires	0.00	0.00	0.00	1.00	1,200.00	1,000.00	99,900%	1,000.00	_____
	Narrative for Column # 6 Represents a budget number for reimbursement purposes and for class A foam for forest fires. Reflects a \$999 increase for purchases forest fire foam. Class A foam 10 - 5 gallon buckets - \$1,000 Narrative for Column # 8 BOS approved 10/26/2020.										
3	01-4220-3-390-3	Fire Equipment Maintenance	1,035.11	5,013.38	4,531.33	4,500.00	4,216.35	4,500.00		4,500.00	_____
	Narrative for Column # 6 Represents all fire department equipment maintenance including, small tools, equipment, saws, pumps, etc. Reflects no increase. Small tools and equipment maintenance - \$1,000 Gas, oil, saw blades, batteries, etc. - \$1,000 Gas meter supplies - \$1,500 Power equipment maintenance - \$1,000 Narrative for Column # 8 BOS approved 10/26/2020.										
4	01-4220-3-390-4	Fire Radio Repair	1,111.32	199.30	2,347.13	1,000.00	1,611.80	1,500.00	50%	1,500.00	_____
	Narrative for Column # 6 Represents all mobile and portable radio repairs, including batteries, antennas, microphones, etc. Reflect as increase of \$500 due to aging portable radio repairs. Narrative for Column # 8 BOS approved 10/26/2020.										
5	01-4220-3-390-5	Derry Dispatch	45,944.50	48,241.50	52,025.36	55,772.00	54,049.28	54,868.00	-2%	54,868.00	_____
	Narrative for Column # 6 Represents all associated dispatching fees for Derry Fire to dispatch Auburn Fire on all emergency and non-emergency incidents. Reflect a decrease of \$904. Derry dispatch coast agreement - \$52,926 Chester tower lease agreement - \$1,942 Narrative for Column # 8 BOS approved 10/26/2020.										
6	01-4220-3-390-7	Fire & Rescue Training	13,516.11	4,356.19	6,512.63	17,500.00	7,670.40	17,500.00		17,500.00	_____
	Narrative for Column # 6 Represents all training including outside vendors brought in to teach certain levels of both Fire and EMS training and for reimbursement purposes. Reflects no change. 35 Fire/EMS members training allowances @ \$500 per person - \$17,500 Narrative for Column # 8 BOS approved 10/26/2020.										
7	01-4220-3-390-8	Fire Hazmat	6,556.68	6,623.70	6,968.28	7,249.00	7,243.90	7,394.00	2%	7,394.00	_____
	Narrative for Column # 6										

[illegible]



[illegible]

# 2021 PROPOSED FIRE TOWN OF AUBURN

		1	2	3	4	5	6	7	8	9
		Expended	Expended	Expended	Budgeted	Expended YTD	Dept/Comm	%Chg	BOS Budget	Budget Comm
		2017	2018	2019	2020	2020	Request	20/21	Approved	Approved
							2021		2021	2021
		As of December	As of December	As of December	As of December	As of November				
<p>Reprints all IT services and repairs of such equipment. Reflects and increase of \$2,000 to replace 2 desktop computers.  Monthly maintenance \$265 x12 - \$3,420  Cloud backup \$95 x12 - \$1,140  Desktop computers \$1,000 x 2 - \$2,000  Unexpected costs - \$1,000  <i>Narrative for Column # 8</i>  Added IT \$1,900, subtracted 2 computer fund through 2020 budget \$2,000. BOS approved 10/26/2020.</p>										
21	01-4220-7-700-1	Fire Truck Lease/Purchase	6,513.41	0.00	0.00	0.00	0.00		0.00	
22	01-4220-7-710-1	Fire Truck Maintenance	19,099.19	44,345.65	43,194.76	27,900.00	29,685.81	45,950.00	65%	36,450.00
<p><i>Narrative for Column # 6</i>  Represents all fire apparatus maintenance and repairs. Reflects an increase of \$4,700 over requested 2020 Budget. 2020 Budget removed Tanker #2 pump work of \$9,300 amd reduced unforeseen repairs to \$5,000.  Annual Service - \$10,600  Pump Service/Testing - \$2,600  Aerial Service - \$1,200  Aerial/Ground Ladder Test - \$1,400  Hose Testing - \$3,400  Tires - \$7,000  State Inspection - \$650  Tanker 2 Pump Work - \$9,500  Unforeseen Repairs - \$9,600  <i>Narrative for Column # 8</i>  Removed Tanker #2 Pump \$9,500. BOS approved 10/26/2020.</p>										
23	01-4220-7-720-1	Fire Apparatus Fuel	7,696.78	7,673.11	8,511.60	9,000.00	6,900.18	9,000.00		9,000.00
<p><i>Narrative for Column # 6</i>  Represents all fire apparatus fuel, small equipment fuel, station fuel, etc. Reflects no change.  10 Fire apparatus vehicles with either diesel or gasoline and portable cans.  <i>Narrative for Column # 8</i>  BOS approved 10/26/2020.</p>										
Fire Department Total		178,230.17	206,697.08	223,329.44	228,272.00	197,015.26	247,943.00	9%	224,744.00	0.00
Grand Total:		178,230.17	206,697.08	223,329.44	228,272.00	197,015.26	247,943.00	9%	224,744.00	0.00

# 2021 PROPOSED EMERGENCY MANAGEMENT TOWN OF AUBURN

	1 Expended 2017 As of December	2 Expended 2018 As of December	3 Expended 2019 As of December	4 Budgeted 2020 As of December	5 Expended YTD 2020 As of November	6 Dept/Comm Request 2021	7 % Chg 20/21	8 BOS Approved 2021	9 Budget Comm Approved 2021
<b>General Fund</b>									
<b>Emergency Management</b>									
1 01-4290-0-550-0 OEM (FEMA) Expenditure Narrative for Column # 8 BOS approved 10/26/2020.	0.00	40,286.10	0.00	1.00	0.00	1.00		1.00	
2 01-4290-3-390-1 OEM Training Narrative for Column # 8 BOS approved 10/26/2020.	0.00	0.00	0.00	1.00	0.00	1.00		1.00	
3 01-4290-3-395-1 OEM Public Media Narrative for Column # 8 BOS approved 10/31/2020.	0.00	8,100.00	0.00	1.00	0.00	1.00		1.00	
4 01-4290-5-510-1 OEM Communications Narrative for Column # 8 BOS approved 10/26/2020.	-53.96	0.00	0.00	1.00	0.00	1.00		1.00	
5 01-4290-6-610-1 OEM Equipment & Gear Narrative for Column # 6 New computer table/desk for Town's EOC. - \$500 New desktop computer for Town's EOC - \$1,300 Narrative for Column # 8 Removed computer table \$500, reduced computer by \$300. BOS approved 10/26/2020.	293.27	0.00	0.00	1,800.00	900.86	1,800.00		1,000.00	
<b>Emergency Management Total</b>	<b>239.31</b>	<b>48,386.10</b>	<b>0.00</b>	<b>1,804.00</b>	<b>900.86</b>	<b>1,804.00</b>	<b>0%</b>	<b>1,004.00</b>	<b>0.00</b>
<b>Grand Total:</b>	<b>239.31</b>	<b>48,386.10</b>	<b>0.00</b>	<b>1,804.00</b>	<b>900.86</b>	<b>1,804.00</b>	<b>0%</b>	<b>1,004.00</b>	<b>0.00</b>

# 2021 MACHINERY, VEHICLES & EQUIPMENT

## TOWN OF AUBURN

	1 Expended 2017  As of December	2 Expended 2018  As of December	3 Expended 2019  As of December	4 Budgeted 2020  As of December	5 Expended YTD 2020  As of November	6 Dept/Comm Request 2021	7 % Chg 20/21	8 BOS Approved 2021	9 Budget Comm Approved 2021
<b>Machinery, Vehicles &amp; Equipmen</b>									
1 01-4902-7-700-1 Fire Apparatus Lease/Purchase	72,695.61	172,695.61	120,909.07	120,910.00	118,968.07	120,909.00		120,908.00	
Narrative for Column # 8 BOS approved 10/26/2020.									
<b>Grand Total:</b>	<b>72,695.61</b>	<b>172,695.61</b>	<b>120,909.07</b>	<b>120,910.00</b>	<b>118,968.07</b>	<b>120,909.00</b>	<b>-0%</b>	<b>120,908.00</b>	<b>0.00</b>

		1 Expended  2017	2 Expended  2018	3 Expended  2019	4 Budgeted  2020	5 Expended YTD  2020	6 Dept/Comm  Request  2021	7 % Chg  20/21	8 BOS  Approved  2021	9 Budget Comm  Approved  2021
		As of December	As of December	As of December	As of December	As of November				
<b>Library</b>										
1	01-4550-3-340-0	Library Operating Expenses	35,635.18	41,665.02	47,666.92	0.00	0.00	0.00	0.00	
2	01-4550-5-535-1	Library Utilities	0.00	0.00	434.76	8,900.00	6,243.25	10,100.00	13%	10,100.00
	Narrative for Column # 6									
	Costs for Eversource and Comcast have both increased roughly \$50 a month each, resulting in an increase of \$1,200 a year. Now running an additional fan year-round in the Library to help purify the air using UV light. Also increased the amount of bandwidth of internet resulting in the increased price from Comcast.									
	Narrative for Column # 8									
	BOS approved 11/23/2020.									
3	01-4550-5-550-1	Library Maintenance	0.00	0.00	180.00	7,250.00	3,942.75	16,810.00	132%	8,810.00
	Narrative for Column # 6									
	Cleaning of the Library building was budgeted for every other week in 2020. With COVID-19, have now moved to every week doubling the cost from \$1,560 a year to \$3,120. Additionally, it has been recommended to repair the old AC units at \$8,000.									
	Narrative for Column # 8									
	Removed AC repairs add to Building Repair. BOS approved 11/23/2020.									
4	01-4550-5-690-1	Library Computer Systems	0.00	0.00	0.00	7,000.00	6,090.91	7,200.00	3%	7,000.00
	Narrative for Column # 6									
	As of September 9, 2020 this line is 97% spent. As costs are expected to increase next year, a slight increase has been requested. In 2020, \$5,142 in grant funds were received to offset additional costs due to the pandemic.									
	Narrative for Column # 8									
	BOS approved 11/23/2020.									
5	01-4550-6-610-1	Library Equip & Furnishing	0.00	0.00	0.00	1.00	0.00	1.00		1.00
	Narrative for Column # 8									
	BOS approved 11/23/2020.									
6	01-4550-6-645-1	Library Training, Prof. Journals	0.00	0.00	0.00	2,300.00	270.00	2,300.00		2,300.00
	Narrative for Column # 6									
	Due to the pandemic, conferences were cancelled this year and many training opportunities were provided to Library staff for free, leaving this line underspent. It is anticipated to return to normal in 2021 so the request is to level fund this line.									
	Narrative for Column # 8									
	BOS approved 11/23/2020.									
7	01-4550-6-650-1	Library Programs	0.00	0.00	0.00	1,150.00	1,500.67	1,150.00		1,150.00
	Narrative for Column # 6									
	Line helps pay for the cost to bring programming to the Library. We spent this line before the end of the fiscal year, an increase is being requested in 2021.									
	Narrative for Column # 8									
	BOS approved 11/23/2020.									
8	01-4550-6-650-2	Library Lending Materials	0.00	0.00	0.00	9,300.00	9,059.70	9,300.00		9,300.00
	Narrative for Column # 6									
	Increase to maintain current usage levels. Have seen a spike in electronic resources this year, much higher than anticipated. Able to apply grant funding for 2021 this year to offset the cost, but the availability of obtaining grant funding for 2021 is unlikely. Hoopla (from \$2,400 to \$4,200 will maintain current usage, but does not allow for growth), NHD B (\$2,000 to \$3,000), Kanopy (\$1,200 to \$1,400). In 2020 thus far, the Library has received grants totaling \$1,400 to help pay for unanticipated increased usage due to the pandemic.									
	Narrative for Column # 8									
	BOS approved 11/23/2020.									
9	01-4550-6-650-3	Library Lending Materials/Electronic	0.00	0.00	0.00	9,212.00	8,535.22	12,748.00	38%	12,748.00
	Narrative for Column # 6									
	See above.									
	Narrative for Column # 8									
	BOS approved 11/23/2020.									

# 2021 PROPOSED LIBRARY TOWN OF AUBURN

	1	2	3	4	5	6	7	8	9
	Expend	Expend	Expend	Budgeted	Expend YTD	Dept/Comm	% Chg	BOS	Budget Comm
	2017	2018	2019	2020	2020	Request	20/21	Approved	Approved
						2021		2021	2021
	As of December	As of December	As of December	As of December	As of November				
10 01-4550-6-660-1 Library Supplies	0.00	0.00	0.98	2,500.00	4,452.39	3,000.00	20%	2,500.00	
<i>Narrative for Column # 6</i> Currently purchasing additional supplies due to COVID-19 including PPE, cleaning, disinfectant and hand sanitizer. In 2020, the library received \$113.91 in grants plus several donations of PPE to help pay for COVID related expenses.									
<i>Narrative for Column # 8</i> BOS approved 11/23/2020.									
<b>Grand Total:</b>	<b>35,635.18</b>	<b>41,665.02</b>	<b>48,282.66</b>	<b>47,613.00</b>	<b>40,094.89</b>	<b>62,609.00</b>	<b>31%</b>	<b>53,909.00</b>	<b>0.00</b>