

**Town of Auburn
BUDGET COMMITTEE
Town Hall
November 15, 2018**

7:00 PM

Approval of Meeting Minutes

- Meeting of November 8, 2018

Budget Presentations:

- | | |
|---|---------|
| ▪ Direct Assistance (Patricia Rousseau) | 7:05 PM |
| ▪ Fire Department (Chief Williams) | 7:10 PM |
| ▪ Ambulance (Chief Williams / Bill Herman) | 7:45 PM |
| ▪ Emergency Management (Chief Williams) | 7:50 PM |
| ▪ Fire Apparatus Lease / Purchase (Bill Herman) | 7:55 PM |

Other Business:

**Next Meeting: Thursday, November 29, 2018 – School District Budget
6:00 PM or 7:00 PM**

Adjourn:

Note: "Any person with a disability who wishes to attend this public meeting and needs to be provided a reasonable accommodation in order to participate, please call the Town Hall (603) 483-5052, or contact the Committee Secretary so that arrangements can be made."

BUDGET COMPARISON -- FY '18 and FY '19 RUNNING TOTAL

Department	2018 Budget	2019 Proposed*	2019 Selectmen	2019 Bud Com	Difference
Executive	268,768	273,283	10,025		
Election & Registration	95,810	87,510	14,600		
Financial Administration	160,833	114,186	0		
Legal Expense	42,000	42,500	36,000	36,000	(6,000)
Personnel Administration	433,853	404,401	0		
Planning & Zoning	37,651	49,151	41,650	39,650	
General Government Buildings	127,443	138,368	0		
Cemeteries	25,280	21,550	33,110	33,110	
Insurance	115,065	119,700	0		
Regional Associations	8,829	9,313	9,313	9,313	484
Other General Government	113,213	129,278	0		
Police	1,209,875	1,262,349	0	209,161	
Ambulance	83,896	84,738	84,735		
Fire	416,943	437,349	221,301		
Building Inspection	69,864	70,575	12,300		
Emergency Management	8,427	7,503	7,503		
Other Public Safety (Details)	1,000	1,000	1,000		
Highways & Streets	942,865	1,002,917	995,802	995,802	
Bridges	0	0	0		0
Street Lighting	13,500	18,000	18,000	18,000	4,500
Solid Waste	18,800	22,700	22,401	22,401	3,601
Health Officer	2,564	2,664	0		
Animal Control	20,471	20,755	2,440	2,440	
Health Agencies	5,875	5,875	5,875	5,875	0
Public Assistance	19,521	17,000	17,000		
Intergovernmental Welfare	4,471	4,471	4,471	4,471	0
Parks & Recreation	111,171	132,822	71,525		
Library	169,272	181,762	0		
Patriotic Purposes	6,650	6,500	6,500	6,500	(150)
Conservation Commission	2,351	2,351	2,351	1,951	
Debt Service	3	3	3	3	0
<i>Capital Outlay</i>					
Fire Truck	72,696	120,910	120,910		
Road Reconstruction	700,000	700,000	650,000	650,000	(50,000)
Recreation Improvement	20,200	350,690	0		
TOTAL	\$5,329,160	\$5,842,174	\$2,388,815	\$2,034,677	(\$47,565)
Special Warrant Articles					
Collective Bargaining Agreement	13,865	0	0		
AFD Rescue Vehicle	100,000	0	0		
Land Acquisition / Library	200,000	0	0		
Multi-Use Path / Town Share	0	180,832			
GRAND TOTAL	\$5,643,025	\$6,023,006	\$2,388,815	\$2,034,677	(\$47,565)

* Does not reflect any wage adjustments at this point.

As of November 8, 2018 Budget Committee Meeting
As of November 5, 2018 Board of Selectmen's Meeting

Auburn Budget Committee Meeting
November 8, 2018
Auburn Town Hall

Members Present: Peter Miles, Chairman; Mary Beth Lufkin, Vice Chair; Kevin Downing, David Wesche, Dan Carpenter, Alan Villeneuve and James Headd

Others Present: Planning Board Chair Ronald Poltak, Police Commissioners David Dion, Dennis McCarthy and Michael Rolfe; Police Chief Edward Picard, Police Lt. Ray Pelton, Police Sergeant Charles Chabot, APD Office Manager Lillian Deeb and Town Administrator Bill Herman

Meeting called to order at 7:00 pm

Approval of Meeting Minutes

David Wesche moved to accept the minutes of the November 1, 2018 meeting as printed. Seconded by Dan Carpenter. A vote was taken; all were in favor, the motion carried unanimously.

Planning & Zoning

Mileage

Requesting \$500, level funded from 2018. Year to date expended \$0

Engineering Services

Requesting \$3,000, level funded from 2018. Year to date expended \$0

Legal Expenditures

Requesting \$20,000, a \$1,000 reduction from 2018. Year to date expended \$11,029.60

Maps

Requesting \$650, an increase of \$400 from 2018. Year to date expended \$650

Master Plan & Regulatory Update

Requesting \$12,500, an increase of \$5,600 from 2018. Year to date expended \$8,185.50

Recording Fees

Requesting \$250, level funded from 2018. Year to date expended \$0

Printing

Requesting \$1,000, level funded from 2018. Year to date expended \$547.16

Dues, Workshop & Seminars

Requesting \$1,200, level funded from 2018. Year to date expended \$270.00

Books

Requesting \$500, level funded from 2018. Year to date expended \$0

Printed Forms & Supplies

Requesting \$50, level funded from 2018. Year to date expended \$0

Legal Ads

Requesting \$2,000, a reduction of \$1,000 from 2018. Year to date expended \$2,100.96

Mr. Poltak noted the Planning Board budget was basically level funded except for legal expenditures which was reduced by \$1,000 and Master Plan and Regulatory Updates, which was increased by \$5,600. He reported the Planning Board completed the Master Plan during 2018, and in 2019 would focus on three main update of ordinances to reinforce and update specific areas identified in the Master Plan including the provision of senior housing (55+), lighting for commercial and industrial development and sign regulations to come into compliance with a US Supreme Court decision. An area of discussion for the Budget Committee was the amount of funds budgeted for legal expenditures, which appeared not to exceed \$16,000 in the past four years. It was felt the budgeting of \$20,000 was too much.

Mary Beth Lufkin moved to approve Planning and Zoning at a total of \$39,650, seconded by David Wesche. A vote was taken: Yes – Kevin, Alan, David and Mary Beth. No – Dan and Jim. The motion carried.

Police Department

Ray Pelton presented a year in review overview to the Budget Committee that touched on the activity level of the department, staffing, cruiser & patrol mileage, crime and arrest statistics during 2018, various community programs run during 2018 and other information points to provide the Budget Committee with an overview of the current year. The Committee members thanked the Department for the presentation.

David Wesche and Alan Villeneuve wondered if the Department was before the Budget Committee prematurely as there did not appear to be any recommendations from the Board of Selectmen. Mr. Herman noted the Police Department presented to the Selectmen on November 5th. They requested additional information or input on two lines – computer services and cruisers, but did not take a vote on any part of the budget. Mr. Headd agreed the Board was interested in further information to come from the Police Commissioners concerning computers and cruisers. Mr. Herman indicated

there was no indication from any of the Selectmen that there was opposition to any of the other line items, but the Board did not formally take a vote on them as of yet. The Police Commissioners will be looking at these two items at their meeting on November 13th.

Police Chief Picard presented the budget.

DWI & Sobriety Patrols

Requesting \$5,000, level funded from 2018. Year to date expended \$2,140.75

Selective Traffic Control

Requesting \$4,000, level funded from 2018. Year to date expended \$4,081.79

Witness Fees

Requesting \$2,000, level funded from 2018. Year to date expended \$1195.45

OHRV Patrols

Requesting \$1.00, level funded from 2018. Year to date expended \$0

Alan Villeneuve moved to approve the three patrol and one witness fee lines for a total of \$11,001, seconded by Mary Beth Lufkin. A vote was taken; all were in favor, the motion carried unanimously.

Uniforms

Requesting \$8,050, a decrease of \$150 from 2018. Year to date expended \$3,032.66

Dan Carpenter moved to approve Uniforms at \$8,050, seconded by Kevin Downing. A vote was taken; all were in favor, the motion carried unanimously.

Computer Services

Requesting \$30,000, an increase of \$6,500 from 2018. Year to date expended \$21,513.91

The Department provided an overview of the equipment and updates needed for the police computer systems, including replacement of the eight laptop units in the police cruisers. The department anticipates there being as much as a \$30,000 surplus in the police department budget in 2018, and is considering making some of these purchases from 2018 funds and reduce the 2019 budget accordingly. TO determine that, the Commissioners need more time.

Mary Beth Lufkin moved to table Computer Services at this time, seconded by David Wesche. A vote was taken; all were in favor, the motion carried unanimously.

Custodial Services

Requesting \$7,120, level funded from 2018. Year to date expended \$6,008

Mary Beth Lufkin moved to approve Custodial Services at \$7,120, seconded by Alan Villeneuve. A vote was taken; all were in favor, the motion carried unanimously.

Medical Services

Requesting \$1,200, level funded from 2018. Year to date expended \$419.98

Mary Beth Lufkin moved to approve Medical Services at \$1,200, seconded by Alan Villeneuve. A vote was taken; all were in favor, the motion carried unanimously.

Court Prosecutor

Requesting \$19,100, level funded from 2018. Year to date expended \$14,249.97

Mr. Miles asked how having a prosecutor was working out, and Chief Picard indicated it was fantastic.

Mary Beth Lufkin moved to approve Court Prosecutor at \$19,100, seconded by David Wesche. A vote was taken; all were in favor, the motion carried unanimously.

Radar

Requesting \$950, a reduction of \$195 from 2018. Year to date expended \$1,334.16

A question was asked concerning funding for the replacement of the radar trailer. It was reported the department has secured 50% funding from a grant through the NH Highway Safety Office, while the other 50% has been raised from private donations. It is expected the Town will make the purchase early in the New Year.

Mary Beth Lufkin moved to approve Radar at \$950, seconded by Kevin Downing. A vote was taken; all were in favor, the motion carried unanimously.

Radio Maintenance

Requesting \$5,050, a decrease of \$650 from 2018. Year to date expended \$6,151.05

Mary Beth Lufkin moved to approve Radio Maintenance at \$5,050, seconded by Dan Carpenter. A vote was taken; all were in favor, the motion carried unanimously.

Training

Requesting \$5,000, level funded from 2018. Year to date expended \$4,695.97

Alan Villeneuve moved to approve Training at \$5,000, seconded by David Wesche. A vote was taken; all were in favor, the motion carried unanimously.

Photograph

Requesting \$300, level funded from 2018. Year to date expended \$281.93

David Wesche moved to approve Photography at \$300, seconded by Alan Villeneuve. A vote was taken; all were in favor, the motion carried unanimously.

Public Relations

Requesting \$3,500, level funded from 2018. Year to date expended \$3,527.35

Mary Beth Lufkin moved to approve Public Relations at \$3,500, seconded by Kevin Downing. A vote was taken; all were in favor, the motion carried unanimously.

Plant Costs

Requesting \$7,800, a reduction of \$200 from 2018. Year to date expended \$7,018.26

Mary Beth Lufkin moved to approve Plant Costs at \$7,800, seconded by Dan Carpenter. A vote was taken; all were in favor, the motion carried unanimously.

Equipment

Requesting \$6,000, an increase of \$1,000 from 2018. Year to date expended \$6,973.80

Mary Beth Lufkin moved to approve Equipment at \$5,000, seconded by Jim Headd. A vote was taken; all were in favor, the motion carried unanimously.

Office Equipment

Requesting \$2,000, level funded from 2018. Year to date expended \$1,702.13

Mary Beth Lufkin moved to approve Office Equipment at \$2,000, seconded by David Wesche. A vote was taken; all were in favor, the motion carried unanimously.

Postage

Requesting \$600, level funded from 2018. Year to date expended \$428.69

Alan Villeneuve moved to approve Postage at \$600, seconded by David Wesche. A vote was taken; all were in favor, the motion carried unanimously.

Subscriptions

Requesting \$4,000, level funded from 2018. Year to date expended \$3,881.65

Mary Beth Lufkin moved to approve Subscriptions at \$4,000, seconded by Jim Headd. A vote was taken; all were in favor, the motion carried unanimously.

Firearms

Requesting \$5,800, level funded from 2018. Year to date expended \$5,130.22

Alan Villeneuve moved to approve Firearms at \$5,800, seconded by Mary Beth Lufkin. A vote was taken; all were in favor, the motion carried unanimously.

Supplies

Requesting \$2,250, level funded from 2018. Year to date expended \$1,508.45

Mary Beth Lufkin moved to approve Supplies at \$2,250, seconded by Kevin Downing. A vote was taken; all were in favor, the motion carried unanimously.

Canine Supplies

Requesting \$3,000, level funded from 2018. Year to date expended \$2,920.16

David Wesche moved to approve Canine Supplies at \$3,000, seconded by Paula Mary Beth Lufkin. A vote was taken; all were in favor, the motion carried unanimously.

Police Commission Expenses

Requesting \$100, level funded from 2018. Year to date expended \$0

David Wesche moved to approve Police Commission Expenses at \$100, seconded by Mary Beth Lufkin. A vote was taken; all were in favor, the motion carried unanimously.

Office Supplies

Requesting \$2,250, level funded from 2018. Year to date expended \$1,954.52

Mary Beth Lufkin moved to approve Office Supplies at \$2,250, seconded by Dan Carpenter. A vote was taken; all were in favor, the motion carried unanimously.

Advertising

Requesting \$200, level funded from 2018. Year to date expended \$200.06

Mary Beth Lufkin moved to approve Advertising at \$200, seconded by Jim Headd. A vote was taken; all were in favor, the motion carried unanimously.

Other Contingencies

Requesting \$200, level funded from 2018. Year to date expended \$177

Mary Beth Lufkin moved to approve Other Contingencies at \$200, seconded by David Wesche. A vote was taken; all were in favor, the motion carried unanimously.

Cruisers

Requesting \$74,640, an increase of \$3,120. Year to date expended \$73,492.51

Lt. Pelton reported the department was maintaining its normal replacement of two cruisers with this budget allocation. He noted the department is running two different patrols per shift between 8 AM and Midnight and one patrol between Midnight and 8 AM. With the rotation, the Town is able to maintain newer vehicles with lower mileage, and avoid what can be costly repairs and maintenance with older vehicles. He indicated the department currently has a fleet of eight cruisers, so a vehicle could be in service for upwards of four years before being replaced. Police Commissioner Dion noted when the budget was presented to the Commissioners, this was the figure that was approved. However, the Commissioner had agreed to look at this again to determine whether there would be two new cruisers secured or one. It was noted the total cost in 2019 of acquiring two new cruisers and putting them into service is \$43,808, while the cost of one cruiser would be \$21,904. Police Commissioner McCarthy noted the Commission would be meeting on November 13th to look at this item. He indicated it would be alright for the Budget Committee to approve the current \$74,640 proposal and, should the Commissioners reduce this item, they will come back to the Budget Committee with that recommendation.

David Wesche moved to approve Cruisers at \$74,640, seconded by Mary Beth Lufkin. A vote was taken; all were in favor, the motion carried unanimously.

Motorcycle

Requesting \$3,500, level funded from 2018. Year to date expended \$3,094.90

David Wesche moved to approve Motorcycle at \$3,500, seconded by Mary Beth Lufkin. A vote was taken; all were in favor, the motion carried unanimously.

Cruiser Maintenance

Requesting \$10,550, level funded from 2018. Year to date expended \$8,292.62

Mary Beth Lufkin moved to approve Cruiser Maintenance at \$10,550, seconded by David Wesche. A vote was taken; all were in favor, the motion carried unanimously.

Cruiser Fuel

Requesting \$25,000, level funded from 2018. Year to date expended \$17,401.43

Alan Villeneuve moved to approve Cruiser Fuel at \$25,000, seconded by Kevin Downing. A vote was taken; all were in favor, the motion carried unanimously.

Legal Expenditures

General Representation

Requesting \$30,000, a reduction of \$5,000 from 2018. Year to date expended \$15,701.55

Labor Relations

Requesting \$6,000, a reduction of \$1,000 from 2018. Year to date expended \$6,564.57

David Wesche moved to approve Legal Expenditures at a total of \$36,000, seconded by Mary Beth Lufkin. A vote was taken; all were in favor, the motion carried unanimously.

Advertising & Regional Associations

NH Municipal Association

Requesting \$5,400, an increase of \$131 from 2018. Year to date expended \$5,269

Southern NH Planning Commission

Requesting \$3,913, an increase of \$353 from 2018. Year to date expended \$7,298.94

Mary Beth Lufkin moved to approve Advertising and Regional Associations at a total of \$9,313, seconded by Dan Carpenter. A vote was taken; all were in favor, the motion carried unanimously.

Street Lights

Street Lighting

Requesting \$18,000, an increase of \$4,500 from 2018. Year to date expended \$13,288.85

Mr. Herman noted there were approximately 40 street lights scattered throughout the community. He noted the increase is based on a calculation of the current year's expenditures and where they will likely close out at, in addition to a provision of an 18% rate increase that has been requested for the coming year. Mrs. Lufkin noted on its face it sounded like a lot of money, but when broken down it comes to approximately \$1 per day, which was more than acceptable.

Mary Beth Lufkin moved to approve Street Lights at \$18,000, seconded by David Wesche. A vote was taken; all were in favor, the motion carried unanimously.

Intergovernmental Welfare Payments

Rockingham County Community Action Program

Requesting \$4,471, level funded from 2018. Year to date expended \$4,471

Mary Beth Lufkin moved to approve Intergovernmental Welfare Payments at \$4,471, seconded by Kevin Downing. A vote was taken; all were in favor, the motion carried unanimously.

Patriotic Purposes

Dan Carpenter recused himself for consideration of this item.

Flags

Requesting \$1,500, a reduction of \$350 from 2018. Year to date expended \$402.42

Auburn Historical Association

Requesting \$5,000, level funded from 2018. Year to date expended \$5,000

David Wesche moved to approve Patriotic Purposes at a total of \$6,500, seconded by Mary Beth Lufkin. A vote was taken; all were in favor, the motion carried unanimously.

Debt Service

Long Term Bond Principal

Requesting \$1, level funded from 2018. Year to date expended \$0

Long Term Bond Interest

Requesting \$1, level funded from 2018. Year to date expended \$0

Tax Anticipation Interest

Requesting \$1, level funded from 2018. Year to date expended \$0

David Wesche moved to approve Debt Service at a total of \$3, seconded by Mary Beth Lufkin. A vote was taken; all were in favor, the motion carried unanimously.

Adjourn

Jim Headd moved to adjourn the meeting at 8:34 PM. Seconded by Mary Beth Lufkin. A vote was taken; all were in agreement, the motion carried unanimously.

The meeting adjourned at 8:34 PM.

	1 Expended 2015	2 Expended 2016	3 Expended 2017	4 Budgeted 2018	5 Expended YTD 2018	6 Dept/Comm Request 2019	7 % Chg 18/19	8 BOS Approved 2019	9 Budget Comm Approved 2019
	As of December	As of December	As of December	As of December	As of October				
General Fund									
Direct Assistance									
1 01-4442-0-002-1 General Welfare Assistance	12,036.35	6,891.55	15,430.83	17,500.00	7,346.62	17,000.00	97%	17,000.00	
Narrative for Column # 6									
I am reducing my budget by \$500 and asking for \$17000. The budget hasn't been used since July. As of today just slightly over \$7300 has been used. I feel that I ask more qualifying questions to identify the needs of our residence who are looking for assistance. I have also found ways to help them manage money better and utilize available programs that the state offers.									
Narrative for Column # 8									
BOS Approved 11/5/2018									
Grand Total:	12,036.35	6,891.55	15,430.83	17,500.00	7,346.62	17,000.00	97%	17,000.00	0.00

		1 Expended 2015 As of December	2 Expended 2016 As of December	3 Expended 2017 As of December	4 Budgeted 2018 As of December	5 Expended YTD 2018 As of October	6 Dept/Comm Request 2019	7 % Chg 18/19	8 BOS Approved 2019	9 Budget Comm Approved 2019	
General Fund											
Fire Department											
1	01-4220-3-370-1	Fire Occupational Health & Safety	0.00	1,000.00	0.00	500.00	242.00	1,000.00	200%	1,000.00	_____
	Narrative for Column # 6 THIS LINE REPRESENTS ANY VACCINATIONS OR SAFETY EQUIPMENT REQUIRED BY DEPARTMENT LEVEL STANDARDS. THIS LINE REFLECTS AN INCREASE OF \$500 DUE TO INCREASE COSTS IN HEALTH AND SAFETY. *IMMUNIZATION SHOTS AND AFETY GLASSES. Narrative for Column # 8 BOS approved 10/22/2018.										
2	01-4220-3-390-2	Forest Fires	0.00	0.00	0.00	1.00	0.00	1.00	100%	1.00	_____
	Narrative for Column # 6 THIS LINE ITEM REPRESENTS A BUDGET LINE NUMBER FOR REIMBURSEMENT PURPOSES. NO INCREASE Narrative for Column # 8 BOS approved 10/22/2018.										
3	01-4220-3-390-3	Fire Equipment Maintenance	3,054.29	4,195.64	1,035.11	4,200.00	4,513.38	4,500.00	107%	4,500.00	_____
	Narrative for Column # 6 THIS LINE REPRESENTS ALL FIRE DEPARTMENT EQUIPMENT MAINTENANCE INCLUDING, SMALL TOOLS AND EQUIPMENT, SAWS, PUMPS, ETC. THIS LINE REFLECTS A \$300 INCREASE DUE TO PREVIOUS YEARS COST ASSOCIATED WITH MAINTAINING EQUIPMENT. * SMALL TOOLS AND EQUIPMENT MAINTENANCE = \$1,000 * GAS, OIL, SAW BLADES, BATTERIES, ETC.. = \$1,000 * GAS METER SUPPLIES = \$1,500 * POWER EQUIPMENT MAINTENANCE = \$1,000 Narrative for Column # 8 BOS approved 10/22/2018.										
4	01-4220-3-390-4	Fire Radio Repair	1,081.20	860.52	1,111.32	1,000.00	199.30	1,000.00	100%	1,000.00	_____
	Narrative for Column # 6 THIS LINE REPRESENTS ALL MOBILE AND PORTABLE RADIO REPAIRS INCLUDING BATTERIES, ANTENNAS, MICROPHONES, ETC. NO INCREASE Narrative for Column # 8 BOS approved 10/22/2018.										
5	01-4220-3-390-5	Derry Dispatch	41,674.00	43,757.00	45,944.50	48,242.00	48,241.50	51,888.00	108%	51,888.00	_____
	Narrative for Column # 6 THIS LINE REPRESENTS ALL ASSOCIATED DISPATCHING FEES FOR DERRY FIRE TO DISPATCH AUBURN FIRE DEPARTMENT ON ALL EMERGENCY AND NON-EMERGENCY INCIDENTS. THIS LINE REFLECTS A \$3,646.00 INCREASE DUE TO CONTRACTUAL OBLIGATIONS. Narrative for Column # 8 BOS approved 10/22/2018.										
6	01-4220-3-390-7	Fire & Rescue Training	17,783.56	17,473.11	13,516.11	17,000.00	3,693.23	20,300.00	119%	20,300.00	_____
	Narrative for Column # 6 THIS LINE ITEM REPRESENTS ALL TRAINING INCLUDING OUTSIDE VENDERS BROUGHT IN TO TEACH CERTAIN LEVELS OF TRAINING. THIS LINE REFLECTS A \$3,000 INCREASE DUE TO INCREASED REQUEST FOR FIRE AND EMS TRAINING. * 29 FIRE/EMS MEMBERS TRAINING ALLOWANCE @ \$700 PER PERSON PER YEAR. Narrative for Column # 8 BOS approved 10/22/2018.										
7	01-4220-3-390-8	Fire Hazmat	5,987.07	6,290.23	6,556.68	6,700.00	6,687.56	6,700.00	100%	6,700.00	_____
	Narrative for Column # 6										

		1	2	3	4	5	6	7	8	9
		Expended	Expended	Expended	Budgeted	Expended YTD	Dept/Comm	% Chg	BOS	Budget Comm
		2015	2016	2017	2018	2018	Request	18/19	Approved	Approved
							2019		2019	2019
		As of December	As of December	As of December	As of December	As of October				
THIS LINE ITEM REPRESENTS ASSOCIATED ANNUAL DUES TO BE PART OF THE REGIONAL HAZARDOUS MATERIAL TEAM.										
NO INCREASE										
Narrative for Column # 8										
BOS approved 10/22/2018.										
8	01-4220-5-550-1	Fire Building Maintenance	13,650.74	9,464.76	11,478.96	9,000.00	13,774.04	10,000.00	111%	10,000.00
Narrative for Column # 6										
THIS LINE REPRESENTS ALL BUILDING MAINTENANCE FOR BOTH FIRE STATIONS.										
THIS LINE REFLECTS A \$3,000 INCREASE DUE TO REPAIRS NEEDED ON THE MEZZANINE AT STATION 2 AND HVAC REPAIRS NEEDED AT THE SAFETY COMPLEX.										
* PAINTING = \$2,500										
* INTERIOR REPAIRS, CARPET, FLOORING, ETC. = \$1,000										
* EXTERIOR REPAIRS, SEED, PAINTING, ETC. = \$1,000										
* HVAC MAINTENANCE = \$1,000										
* UNEXPECTED REPAIRS = \$4,500										
Narrative for Column # 8										
BOS approved 10/22/2018.										
9	01-4220-6-610-1	Fire & Rescue New Equipment	16,094.99	33,383.88	19,282.15	15,000.00	5,209.49	16,000.00	107%	16,000.00
Narrative for Column # 6										
THIS LINE REPRESENTS ALL NEW FIRE EQUIPMENT PURCHASES, AND REPLACEMENT OF SUCH EQUIPMENT WHICH FAILS OVER THE CALENDER YEAR.										
THIS LINE REFLECTS A \$1,000 INCREASE FOR A NEW FORESTRY PUMP AND AED.										
* NEW FORESTRY BACKPACK PUMP = \$1,500										
* NEW AED = \$1,000										
* NEW FIRE HOSE = \$1,000										
* NEW RESCUE SAWS = \$2,500										
* NEW HYDRAULIC POWER PLANT = \$8,000										
* NEW EXTRICATION TOOLS = \$2,000										
Narrative for Column # 8										
BOS approved 10/22/2018.										
10	01-4220-6-610-4	Fire New Radios	3,726.70	4,214.25	3,443.77	4,200.00	2,714.30	7,700.00	183%	7,700.00
Narrative for Column # 6										
THIS LINE ITEM REPRESENTS ALL NEW RADIO PURCHASES WHICH EITHER NEED REPLACING OR BREAK OVER THE CALENDAR YEAR. THIS LINE REFLECTS A \$3,500 INCREASE TO REPLACE OLD ANALOG MOBILE RADIOS TO DIGITAL CAPABILITIES.										
* GATOR 1 RADIO = \$1,500										
* TANKER 1 RADIO = \$3,500										
* COMMUNICATIONS ROOM RADIO = \$2,700										
Narrative for Column # 8										
BOS approved 10/22/2018.										
11	01-4220-6-610-6	Fire SCBA Maintenance	4,515.56	4,383.76	3,637.54	5,000.00	1,437.81	5,000.00	100%	5,000.00
Narrative for Column # 6										
THIS LINE ITEM REPRESENTS ALL SELF-CONTAINED BREATHING APPARATUS MAINTENANCE OR REPLACEMENT OF SUCH EQUIPMENT OVER THE CALENDER YEAR.										
* REPLACEMENT FACE PIECES = \$3,000										
* REPLACEMENT ASSOCIATED PARTS = \$2,000										
NO INCREASE										
Narrative for Column # 8										
BOS approved 10/22/2018.										
12	01-4220-6-611-1	Fire Water Hydrants	9,991.24	12,132.52	9,806.08	10,000.00	8,585.50	13,112.00	131%	13,112.00
Narrative for Column # 6										
THIS LINE REPRESENT FIRE HYDRANT FEES PAID OUT OVER THE CALENDER YEARS. REFLECTS AN INCREASE OF \$3,112 DUE TO INCREASED WATER WORK RATES.										
Narrative for Column # 8										
BOS approved 10/22/2018.										

2019 PROPOSED FIRE TOWN OF AUBURN

		1 Expended 2015 As of December	2 Expended 2016 As of December	3 Expended 2017 As of December	4 Budgeted 2018 As of December	5 Expended YTD 2018 As of October	6 Dept/Comm Request 2019	7 % Chg 18/19	8 BOS Approved 2019	9 Budget Comm Approved 2019
13	01-4220-6-640-0 Fire Dues, Subscription and Software <i>Narrative for Column # 6</i> THIS LINE ITEM REPRESENTS ALL FIRE DEPARTMENT SUBSCRIPTIONS, DUES, AND NEW OR REPLACED SOFTWARE FOR FIRE DEPARTMENT FUNCTIONS. LINE REFLECTS A \$1,000 INCREASE. * FIREHOUSE SOFTWARE = \$1,700 * MEMBERSHIP DUES = \$1,000 * UPGRADING WINDOWS SOFTWARE = \$2,300 <i>Narrative for Column # 8</i> BOS approved 10/22/2018.	0.00	2,412.54	4,023.10	4,000.00	2,009.10	5,000.00	125%	5,000.00	
14	01-4220-6-660-1 Fire Rescue Supplies <i>Narrative for Column # 6</i> THIS LINE ITEM COVERS ALL FIRE DEPARTMENT SUPPLIES, EXAMPLE: BATTERIES, GAS METER SENSORS, REHAB SUPPLIES, TOOLS, ETC. LINE REFLECTS A \$1,000 INCREASE DUE TO DURABLE MEDICAL EQUIPMENT BEING PURCHASED. * DURABLE MEDICAL EQUIPMENT = \$2,000 * RECHARGEABLE BATTERIES = \$1,000 <i>Narrative for Column # 8</i> BOS approved 10/22/2018.	1,557.85	1,989.87	4,692.20	2,000.00	1,831.56	3,000.00	150%	3,000.00	
15	01-4220-6-660-2 Fire Protective Clothing <i>Narrative for Column # 6</i> THIS LINE ITEM REPRESENTS ALL PERSONAL PROTECTIVE EQUIPMENT WORN BY FIREFIGHTERS AND STATION WEAR. ALL PPE MUST BE REPLACED AFTER 10 YEARS OF IN-SERVICE TIME PER NFPA REQUIREMENTS. * 5 NEW SETS OF PPE = \$12,500 * SPARE HOODS, BOOTS AND GLOVES = \$1,500 NO INCREASE <i>Narrative for Column # 8</i> BOS approved 10/22/2018.	9,266.35	12,198.42	10,135.77	14,000.00	7,873.90	14,000.00	100%	14,000.00	
16	01-4220-6-670-1 Fire Office & Cleaning Supplies <i>Narrative for Column # 6</i> THIS LINE ITEM REPRESENTS ALL CLEANING SUPPLIES FOR BOTH THE FIRE STATIONS AND FOR THE APPARATUS. IT ALSO COVERS ALL OFFICE SUPPLIES, INCLUDING PENS, PAPER, TABLES, OFFICE CHAIRS, PRINTER CARTRIDGES, ETC. NO INCREASE <i>Narrative for Column # 8</i> BOS approved 10/22/2018.	5,732.25	3,521.50	2,500.76	2,500.00	2,615.12	2,500.00	100%	2,500.00	
17	01-4220-6-690-1 Fire Misc Grant <i>Narrative for Column # 6</i> THIS LINE ITEM REPRESENTS MONEY NEEDED TO COVER GRANT CO PAYS, IF GRANTS ARE WRITTEN AND APPROVED. LINE REFLECTS A DECREASE OF \$2,236. <i>Narrative for Column # 8</i> BOS approved 10/22/2018.	8,065.60	7,972.05	7,236.00	7,236.00	750.00	5,000.00	69%	5,000.00	
18	01-4220-6-690-2 Fire Dry Hydrants <i>Narrative for Column # 6</i> THIS LINE ITEM COVERS MAINTENANCE AND REPAIRS ON ALL 24 DRY HYDRANTS AND CISTERNS THROUGHOUT TOWN. LINE REFLECTS AN INCREASE OF \$1,500 OR INTERNAL INSPECTIONS AND SEASONAL MAINTENANCE, PAINTING AND SIGNAGE. <i>Narrative for Column # 8</i> BOS approved 10/22/2018.	605.01	665.57	520.74	500.00	0.00	2,000.00	400%	2,000.00	
19	01-4220-6-690-3 Fire Information Technology <i>Narrative for Column # 6</i> THIS LINE ITEM REPRESENTS ALL IT SERVICES AND REPAIRS OF SUCH EQUIPMENT. LINE REFLECTS AN INCREASE OF \$3,000 DUE TO CLOUD BACKUPS ON SERVERS, ANNUAL MAINTENANCE AND SERVICE CONTRACTS ON FIRE DEPARTMENT IT EQUIPMENT AND UNEXPECTED REPLACEMENT PARTS. <i>Narrative for Column # 8</i> Budget Committee approved 10/22/2018.	0.00	0.00	0.00	2,000.00	2,355.00	5,000.00	250%	5,000.00	

2019 PROPOSED FIRE
TOWN OF AUBURN

		1 Expended 2015 As of December	2 Expended 2016 As of December	3 Expended 2017 As of December	4 Budgeted 2018 As of December	5 Expended YTD 2018 As of October	6 Dept/Comm Request 2019	7 % Chg 18/19	8 BOS Approved 2019	9 Budget Comm Approved 2019
20 01-4220-7-700-1	Fire Truck Lease/Purchase	19,212.14	13,024.82	6,513.41	0.00	0.00	0.00		0.00	
21 01-4220-7-710-1	Fire Truck Maintenance	24,703.62	18,282.98	19,099.19	34,000.00	37,943.40	38,600.00	114%	38,600.00	
Narrative for Column # 6 THIS LINE ITEM REPRESENTS ALL FIRE APPARATUS MAINTENANCE AND REPAIRS. LINE REFLECTS AN INCREASE OF \$4,600 DUE TO PUMP REPAIRS ON TANKER 2. * ANNUAL SERVICE: E1,E2,T1,T2,R1,F1,GATOR,BOAT,C1,C2 = \$8,400 * PUMP SERVICE: E1,E2,T1,T2 = \$3,200 * AERIAL SERVICE: E1 = \$1,000 * AERIAL/GROUND LADDER TEST: E1 = \$1,200 * HOSE TESTING = \$3,200 * TIRES: E1,E2,T1,T2,R1 = \$6,800 * STATE INSPECTION: E1,E2,T1,T2,R1,F1,C1,C2 = \$400 * PUMP WORK: T2 = \$8,000 * UNFORESEEN REPAIRS: E1,E2,T1,T2,R1,F1,GATOR,BOAT,C1,C2 = \$6,400 Narrative for Column # 8 BOS approved 10/22/2018.										
22 01-4220-7-720-1	Fire Apparatus Fuel	14,588.19	8,055.98	7,696.78	9,000.00	6,055.84	9,000.00	100%	9,000.00	
Narrative for Column # 6 THIS LINE ITEM REPRESENTS ALL FIRE APPARATUS FUEL, SMALL EQUIPMENT FUEL, STATION FUEL, ETC. * 10 FIRE APPARATUS VEHICLES WITH EITHER DIESEL OR GASOLINE NO INCREASE Narrative for Column # 8 BOS approved 10/22/2018.										
Fire Department Total		201,290.36	205,279.40	178,230.17	196,079.00	156,732.03	221,301.00	113%	221,301.00	0.00
Grand Total:		201,290.36	205,279.40	178,230.17	196,079.00	156,732.03	221,301.00	113%	221,301.00	0.00

2019 PROPOSED AMBULANCE TOWN OF AUBURN

	1 Expended 2015 As of December	2 Expended 2016 As of December	3 Expended 2017 As of December	4 Budgeted 2018 As of December	5 Expended YTD 2018 As of November	6 Dept/Comm Request 2019	7 % Chg 18/19	8 BOS Approved 2019	9 Budget Comm Approved 2019
General Fund									
Ambulance									
1 01-4215-3-390-1 Derry Ambulance Service	66,184.00	72,802.50	80,082.50	83,896.00	83,896.00	84,735.00	101%	84,735.00	
Narrative for Column # 8									
BOS approved 10/22/2018.									
Ambulance Total	66,184.00	72,802.50	80,082.50	83,896.00	83,896.00	84,735.00	101%	84,735.00	0.00
Grand Total:	66,184.00	72,802.50	80,082.50	83,896.00	83,896.00	84,735.00	101%	84,735.00	0.00

2019 PROPOSED EMERGENCY MANAGEMENT TOWN OF AUBURN

	1 Expend 2015 As of December	2 Expend 2016 As of December	3 Expend 2017 As of December	4 Budgeted 2018 As of December	5 Expend YTD 2018 As of November	6 Dept/Comm Request 2019	7 % Chg 18/19	8 BOS Approved 2019	9 Budget Comm Approved 2019
General Fund									
Emergency Management									
1 01-4290-0-550-0 OEM (FEMA) Expenditure Narrative for Column # 8 BOS approved 10/22/2018.	26,527.58	0.00	0.00	1.00	0.00	1.00	100%	1.00	
2 01-4290-3-390-1 OEM Training Narrative for Column # 8 BOS approved 10/22/2018.	200.00	42.48	0.00	200.00	0.00	1.00	1%	1.00	
3 01-4290-3-395-1 OEM Public Media Narrative for Column # 8 BOS approved 10/22/2018.	0.00	0.00	0.00	8,100.00	8,100.00	7,500.00	93%	7,500.00	
4 01-4290-5-510-1 OEM Communications	1,014.48	857.20	-53.96	0.00	0.00	0.00		0.00	
5 01-4290-6-610-1 OEM Equipment & Gear Narrative for Column # 8 BOS approved 10/22/2018.	0.00	396.87	293.27	126.00	0.00	1.00	1%	1.00	
Emergency Management Total	27,742.06	1,296.55	239.31	8,427.00	8,100.00	7,503.00	89%	7,503.00	0.00
Grand Total:	27,742.06	1,296.55	239.31	8,427.00	8,100.00	7,503.00	89%	7,503.00	0.00

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2019 MACHINERY, VEHICLES & EQUIPMENT
TOWN OF AUBURN

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ReportBudgetSF

		1	2	3	4	5	6	7	8	9
		Expend	Expend	Expend	Budgeted	Expend YTD	Dept/Comm	% Chg	BOS	Budget Comm
		2015	2016	2017	2018	2018	Request	18/19	Approved	Approved
							2019		2019	2019
		As of December	As of December	As of December	As of December	As of November				
Machinery, Vehicles & Equipmen										
1 01-4902-7-700-1	Fire Apparatus Lease/Purchase	72,695.61	72,695.61	72,695.61	172,696.00	172,695.61	120,910.00	70%	120,910.00	
Narrative for Column # 6										
Engine 1=\$72,655.61										
Medium Rescue Vehicle=\$48,213.46										
Narrative for Column # 8										
BOS approved 10/22/2018.										
Grand Total:		72,695.61	72,695.61	72,695.61	172,696.00	172,695.61	120,910.00	70%	120,910.00	0.00