

**Town of Auburn  
Board of Selectmen  
June 6, 2016**

**Selectmen Present:** James Headd, Richard Eaton & Dale Phillips

**Also Present:** Edward Gannon, Fire Chief; Adele Frisella, Finance Director; Armand Miclette, Alan Villeneuve, Mike DiPietro, John Rolfe, Mike & Linda Dross, Dennis & Pauline Vieira, Michael Rolfe, Paula Marzloff, Susan Goodhue, Susan Jenkins, Scott Norris, Russell Sullivan, and Tom Gonyea, Residents; William Herman, Town Administrator; Kathryn Lafond, Recording Secretary

Mr. Headd called the meeting to order at 7:00 p.m. and led the audience in the Pledge of Allegiance.

**Public Hearing**

Chief Gannon indicated that he has provided the Board with excerpts from NH RSA 160-C to clarify for the Board what is considered “Permissible Fireworks” and indicated that the Fire Department is flexible with regards to changing the permitted days of the week and times. Mr. Eaton indicated that he is not in favor of adopting the ordinance, there have not been a lot of complaints that are driving the ordinance and he does not want residents to wind up having to get a permit for everything they want to do on their property. Mrs. Phillips believed that only those who wanted to shoot off fireworks that were not permissible would need to obtain a permit. Mr. Eaton felt that the term permissible fireworks was contradictory in parts of the ordinance. Chief Gannon stated he understands Mr. Eaton’s position and can clarify the intent in the ordinance. Mrs. Phillips noted that her sense from the audience at the last meeting was concerns regarding the dates and times in which fireworks displays were allowable. Mr. Dross informed the Board that individuals cannot buy fireworks in the State of NH that are not considered “permissible” within the NH RSA. Mr. Vieira noted that this ordinance aligns the town with the current State laws and he feels it is good to have something on the books. Mr. Villeneuve disagreed and believed if the laws are already on the books, why should the Selectmen reiterate them and make them tighter. Mr. Villeneuve suggested putting the ordinance forth to the voters on the ballot. Chief Gannon explained that the purpose of the ordinance is not to make the laws tighter but to allow the town to enforce the State law, as it is now if a complaint is made and a resident is illegally shooting off fireworks the State Fire Marshall would need to handle the matter as opposed to the town. Mrs. Phillips suggested that the ordinance be clarified with regards to the use of the term “permissible

fireworks” and the allowed days and times be adjusted. The Board decided to table the matter at this time, the public hearing will be continued to Monday, June 20<sup>th</sup>.

Pursuant to RSA 31:95-b and Article 14 of the 2000 Town Meeting, the Board held a public hearing for the purpose of receiving public comment concerning the receipt of \$49,799.12 from the unanticipated sale of three properties taken by Tax Collector Deeds in 2015, and to authorize the expenditure of \$14,000 from these funds towards the operational review and risk analysis of the Town of Auburn fire and rescue operations. Mr. Headd indicated that this study of the Fire Department is similar to the current one that is being done of the Police Department. Mrs. Marzloff asked if town council had reviewed the deeds for the properties sold. Mr. Herman indicated that the properties that were taken by tax deed were sold back to the previous owner of record.

***Mr. Eaton moved to accept \$49,799.12 from the unanticipated sale of three properties taken by Tax Collector Deeds in 2015, and to authorize the expenditure of \$14,000 from these funds toward the operation review and risk analysis of the Town fire and rescue operations; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

#### **Approval of Accounts Payable for Week of May 23<sup>rd</sup>, 2016**

***Mr. Eaton moved to approve the Accounts Payable Manifest in the amount of \$136,771.32 for the week of May 23<sup>rd</sup>, 2016; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

#### **Approval of Payroll for Week of May 30<sup>th</sup>, 2016**

***Mr. Eaton moved to approve the Payroll Manifest in the amount of \$45,180.24 for the week of May 30<sup>th</sup>, 2016; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

#### **Approval of Accounts Payable for Week of June 6<sup>th</sup>, 2016**

***Mr. Eaton moved to approve the Accounts Payable Manifest in the amount of \$547,547.98 for the week of June 6<sup>th</sup>, 2016; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

#### **Consent Agenda – Week of June 6<sup>th</sup>, 2016**

##### **Notice of Intent to Excavate**

88 Gold Ledge Avenue (Tax Map #1, Lot #18-1)

Yield Tax Warrant

Londonderry Turnpike (Tax Map #3, Lot #3) - \$88.83

Notice of Property Lien

543 Bunker Hill Road (Tax Map #5, Lot #85-3)

Supplemental Payroll Manifest

Total Amount of Manifest - \$848.88

Abatement – Refund Request

Richard Zeletsky, Registered Camper (Tax Map # 5, Lot #65) - \$145.00

Approved Ordinance

Special Events and Fire Watch Ordinance – Approved May 16, 2016

Professional Services Agreement

Municipal Resources, Inc. – Analysis of Fire and Rescue Services

Pistol/Revolver License

Eleven (11) Licenses

***Mr. Eaton moved to approve the Consent Agenda as presented; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

**Adele Frisella, Finance Director – 1<sup>st</sup> Quarter Budget Report**

Ms. Frisella presented the Board with budget reports through April 30<sup>th</sup>, 2016. Ms. Frisella indicated to the Board that as they were previously made aware of the new Recreation Improvement budget line that they had moved out of the Parks and Recreation budget is over budget. Mr. Herman noted that \$41,500 was budgeted for three improvements but

all the funds were expended on the auxiliary parking lot project. Ms. Frisella relayed that the Town Clerk and Tax Collector salary lines are projected to be over budget and depending on hours worked Recreation and Police salary lines may be as well.

## **New Business**

### Transportation Alternative Program Grant 2016

Mr. Herman informed the Board that the NH Department of Transportation has announced the application period for the next round of funding for the Transportation Alternative Program (TAP) to take place this year. If the Board is interested in submitting a grant application a Letter of Intent would need to be submitted by July 1<sup>st</sup>. Mr. Eaton expressed his support in applying for the grant. Mrs. Phillips asked if Manchester Water Works would still support the bike path as previously proposed. Mr. Herman indicated it is part of the PILOT agreement. Mr. Dross asked if the path would need to be maintained in the winter. Mr. Herman noted that bike paths do not have to be maintained in the winter whereas sidewalks do. Mr. Villeneuve commented that the School Board was in support of the bike path when it was looked into previously. Mr. Eaton stated that he would like to see the path go from Eaton Hill Road to Shore Drive. Mr. Herman stated that was the plan. The Board agreed that they were in favor of applying for the TAP grant funding. Mr. Herman would have Stantec look into if the previous cost estimate was still a valid amount and draft the Letter of Intent.

***Mrs. Phillips moved to submit a grant application for the potential bike path project; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.***

### E-Waste Collection Day – September 24<sup>th</sup>

Mr. Herman stated that the annual E-Waste Collection day is proposed to be held on September 24<sup>th</sup>. The company that the town has used in the past 3 or 4 years will hold the price as well.

***Mr. Eaton moved to approve East Coast Electronic Recycling proposal to hold an E-Waste Collection event on September 24<sup>th</sup> from 9 AM to 2 PM at a total cost of \$3,900, and to authorize the Town Administrator to execute the agreement for this purchase; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

## **Old Business**

### Seal & Stripe Town Hall Parking Lot

The Board reviewed a proposal from NH Blacktop Sealers, Inc. to seal coat, crack seal and stripe the Town Hall parking lot in the amount of \$3,444.00. Mrs. Phillips noted that the parking lot has never been sealed. Mr. Eaton asked were the expenditure would be funded from. Mr. Dross indicated that the Highway budget can cover the cost and it should be done. Mr. Dross also noted that the company proposed does a good job.

***Mrs. Phillips moved to accept the proposal from NH Blacktop Sealers, Inc. in the amount of \$3,444.00 to seal coat, crack seal and stripe the Town Hall parking lot; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.***

#### Cable TV Franchise – Schedule Public Hearing

A public hearing pursuant to the provisions of NH RSA 53-C: 3-a will be held on Monday, July 11<sup>th</sup>, 2016 at 7:00 p.m. at the Town Hall for the purpose of receiving public comment concerning the propose extension of the cable television franchise agreement between the Town of Auburn and Comcast of New Hampshire, Inc.

#### Former Police/Fire Station

Mr. Herman provided a written update to the Board concerning the former fire and police station building on Raymond Road. Mr. Herman has reached out to Morton Buildings for a cost estimating for a barn-style building that would include a small workshop area. Mr. Gerald Demirjian has reiterated his interest in the property and the proposal adopted by the voters at the 2011 town meeting is still on the table. The Police Department as part of the Capital Improvement Plan process has submitted a proposal to expand the garage capacity that would include storage space which would be able to handle some of that they currently store at the former station on Raymond Road. The Board agreed that they want to continue looking into all options and would like to schedule a meeting with Mr. Demirjian.

Mr. Vieira informed the Board that his daughter and son in-law have an autistic child and they are concerned about the speeding motorists on Spruce Lane. Mr. Vieira asked if signs could be placed in the area cautioning motorist.

#### **Minutes**

##### May 16<sup>th</sup>, 2016 Public Meeting

***Mr. Eaton moved to approve the minutes of the May 16<sup>th</sup>, 2016 public meeting; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

#### **Non-Public Session**

***Mr. Eaton moved to enter into non-public session at 7:50 p.m. pursuant to RSA 91-A 3, II (c) Reputation of any person other than a member of the Board; Mrs. Phillips***

***seconded the motion; A roll call vote was taken; Mr. Headd – yes, Mrs. Phillips – yes, Mr. Eaton – yes. The motion passed.***

Meeting in Non-Public Session with the Selectmen was Adele Frisella, Finance Director; Town Administrator Herman and Secretary Lafond.

***Mr. Eaton moved to exit non-public session; Mrs. Phillips seconded the motion; A roll call vote was taken; Mr. Headd – yes, Mrs. Phillips – yes, Mr. Eaton - yes. The motion passed.***

***Mr. Eaton moved to seal the minutes of the non-public sessions; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

***Mr. Headd moved to adjourn; Mr. Eaton seconded the motion; all were in favor, the public meeting ended at 8:19 p.m.***