

**Town of Auburn  
Board of Selectmen  
September 14, 2015**

**Selectmen Present:** James Headd, Richard Eaton & Dale Phillips

**Also Present:** Rene LaBranche, Stantec Consulting; Bruce Phillips, Fire Chief; Mike Dross, Dennis and Pauline Vieira, Tom Gonyea, Paula Marzloff, Susan Goodhue, Scott Norris, Audrey Trickett, Sue Jenkins, Mike DiPietro, Todd & Mindy Bedard, Connie Schofield, Brian & Jennifer Hashem, William & Brenda Clunie and other Hills Road/Meadow Lane Residents; Ray Pelton, Police Lieutenant; William Herman, Town Administrator; Kathryn Lafond, Recording Secretary

Mr. Headd called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

**Approval of Payroll for Week of September 8<sup>th</sup>, 2015**

***Mr. Eaton moved to approve the Payroll Manifest in the amount of \$57,443.72 for the week of September 8<sup>th</sup>, 2015; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

**Approval of Accounts Payable for Week of September 14<sup>th</sup>, 2015**

***Mr. Eaton moved to approve the Accounts Payable Manifest in the amount of \$73,649.42 for the week of September 14<sup>th</sup>, 2015; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

**Consent Agenda – Week of September 14<sup>th</sup>, 2015**

Notice of Intent to Cut Wood or Timber

Jean Gagnon, Jr./Jemco Builders, Lovers Lane & Bunker Hill Road (Tax Map #8, Lot # 25)

Yield Tax Warrant

Dane Development, LLC, 29 Mountain Road (Tax Map #9, Lot #4) --\$23.08

### Land Use Change Tax Warrant

Espana Building & Development, 47 Winchester Way (Tax Map #2, Lot #9-12) --  
\$12,500.00

### Raffle Permit

Auburn Lions Club – Sports Memorabilia and a Quilt – Raffle to be held on  
September 12<sup>th</sup>, 2015

### Correspondence

Congratulatory Letters to the organizers of the “Auburn Day” / Massabesic  
Mallard Madness 5K Trial Run/Walk / 23<sup>rd</sup> Annual Duck Race

### **Public Hearing**

The Board of Selectmen held a public hearing for the purpose of receiving public comment concerning a proposed “No Through Trucking Ordinance” for Hills Road pursuant to the provisions of NH RSA 41:11.

Mrs. Phillips read aloud the draft ordinance. Mr. Todd Bedard believed that the majority of Hills Road area residents are in favor of the ordinance. Mr. Gonyea asked if this ordinance is setting a precedence. Mrs. Phillips indicated that “No Through Trucking” is not uncommon, there are some roads in Auburn already with such signs. Mr. Gonyea noted that this situation is unique but believes residents of other roads may seek to be closed to through trucking as well as a result of the ordinance. Mr. Herman suggested that the town reviews each request on a case by case basis. Mrs. Connie Schofield suggested that Meadow Lane be included to the exception for trucks belonging to residents...section 3 iv. Mr. Dross believed Drouin Circle should be included too. The Board agreed to amend the ordinance by adding Meadow Lane and Drouin Circle to this section.

***Mr. Headd moved to adopt the “No Through Trucking Ordinance” as amended; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.***

It was noted that this ordinance would be effective October 1<sup>st</sup>, 2015.

### **Old Business**

## Hills Road

Mr. Rene LaBranche provided to the Board of Selectmen and audience members. Mr. LaBranche went on to briefly describe the potential traffic control and warning signs for Hills Road, which included 35 MPH Speed Limit signs. It was noted that the Auburn Police Department conducted a speed survey on Hills Road. Lt. Pelton explained that the speed trailer was placed in one direction for a 24 hour period and resulted in a total of 161 vehicles in that direction with a maximum speed of 46 and a minimum speed of 12, 85% were traveling at 34 MPH. Lt. Pelton stated that the Police Department intends to conduct another speed study for a period of 48 hours to include traffic in both directions.

Mr. LaBranche noted that studies find "Children at Play" signs as not effective. Mrs. Mindy Bedard and other residents expressed their disagreement.

Mr. LaBranche indicated that the one way traffic option is a little complicated, prohibiting traffic from entering Auburn from Hooksett would not require one way signs but a "Do Not Enter" sign in Auburn at the town line and with agreement from the Town of Hooksett a "No Outlet" sign in Hooksett.

The timeframe in which the road would be opened to traffic was brought up and it was estimated that the paving may be complete in 2 to 4 weeks. Mr. LaBranche stated that the road would not open immediately after that as the road would need to be reviewed by Stantec for proper completion. A resident asked regarding the putting jersey barriers up to prevent through traffic. Mr. LaBranche reiterated that if the town was for instance waiting for appropriate signs to be installed the opening could only be delayed slightly.

Mr. Eaton suggested that the road be opened and the traffic evaluated before the Board makes a decision regarding the one way option, the Selectmen should not set precedence on Planning Board related decisions. Mrs. Phillips agreed that it would not be good to make a decision without data. Mrs. Marzloff suggested that the Board should build a strong case that would hold up in court to support a one way decision, undoubtedly someone will object to it.

Opening the road for emergency use only was brought up again. Mr. Eaton stated that the Board cannot gate the road, to do as such would require a petition warrant article to go before the voters. Mr. Herman noted that should such a warrant article pass the town could still be taken to court over the matter. Mrs. Clunie asked if Mr. Herman could review a drafted petition. The Board indicated that the residents would need to have their own legal counsel review the language of the petition.

Some residents of Hills Road and Meadow Lane present took turns again expressing their concerns regarding child safety and dissatisfaction regarding the situation and the Board of Selectmen.

Mr. Eaton indicated that the Board has given the Hills Road matter and the residents' concerns much deliberation over the course of the month or so, the Board has had Southern New Hampshire Planning Commission conduct a traffic study, the Police Department conduct a speed study and sought professional options and opinions from Stantec Consulting traffic engineers and legal counsel. Mrs. Phillips added that the Board has now tonight adopted the "No Through Trucking" ordinance.

Mr. Hashem asked what the Boards number of vehicle threshold is to warrant the one way option. The Board agreed they did not know and would not be comfortable determining a number tonight.

Mr. Eaton suggested that the Board meet again regarding the matter 2 weeks after the road opens; see what is happening, get a speed trailer study, etc.

Residents expressed their disagreement with that course of action; they would like for the Board to meet again in 2 weeks to provide the residents with a definitive plan of action.

## **New Business**

### FY2016 Budget Presentations

#### ***Fire Department***

<b>Account Number</b>	<b>Account Description</b>	<b>Proposed Amount</b>	<b>Approved Amount</b>
01-4220-3-370-1	Fire Occupational Health & Safety	\$1,000.00	
01-4220-3-390-2	Forest Fires	\$1.00	
01-4220-3-390-3	Fire Equipment Maintenance	\$4,200.00	
01-4220-3-390-4	Fire Radio Repair	\$1,000.00	
01-4220-3-390-5	Derry Dispatch	\$44,824.00	
01-4220-3-390-7	Fire & Rescue Training	\$17,000.00	
01-4220-3-390-8	Fire Hazmat	\$6,450.00	
01-4220-5-510-1	Fire Telephone	\$6,900.00	
01-4220-5-520-1	Fire Safety Complex Electric	\$6,660.00	
01-4220-5-520-2	Fire Pingree Hill Electric	\$2,350.00	

01-4220-5-530-1	Fire Heating Oil – Safety Complex	\$8,700.00	
01-4220-5-530-2	FD Fire Heating Oil – Pingree Hill	\$4,400.00	
01-4220-5-550-1	Fire Building Maintenance	\$9,000.00	
01-4220-6-610-1	Fire & Rescue New Equipment	\$15,000.00	
01-4220-6-610-4	Fire New Radios	\$4,200.00	
01-4220-6-610-6	Fire SCBA Maintenance	\$5,000.00	
01-4220-6-611-1	Fire Water Hydrants	\$10,000.00	
01-4220-6-660-1	Fire Rescue Supplies	\$2,000.00	
01-4220-6-660-2	Fire Protective Clothing	\$10,000.00	
01-4220-6-670-1	Fire Office & Cleaning Supplies	\$5,000.00	
01-4220-6-690-1	Fire Misc. Grant	\$7,236.00	
01-4220-6-690-2	Fire Dry Hydrants	\$500.00	
01-4220-7-700-1	Fire Truck Lease/Purchase	\$12,700.00	
01-4220-7-710-1	Fire Truck Maintenance	\$15,000.00	
01-4220-7-720-1	Fire Apparatus Fuel	\$16,100.00	

Chief Phillips presented the Fire Department budget line by line to the Board highlighting the proposed changes to the budget.

Fire Radio Repair – Increase of \$500 due to aging radios

Derry Dispatch – Increase of \$4,166 per contract

Fire Hazmit – Increase of \$664, annual dues calculation based on population and assessed valuations

Safety Complex Electric – Increase of \$600

Fire Pingree Hill Electric – Increase of \$70

Mr. Eaton asked if these increases reflected the new energy rates that the town recently contracted. Ms. Lafond stated no, her projections were made prior to that contracting. Mr. Eaton would like these lines revisited.

Fire SCBA Maintenance – Increase of \$500 due to packs getting old. Chief Phillips stated that he is pursuing a grant for new packs.

Fire Water Hydrant – Decrease of \$4,052 due to Manchester Water Works rate reduction.

Fire Office & Cleaning Supplies – Increase of \$500. Mr. Eaton questioned this line. Chief Phillips explained that this line also encompasses dues, subscriptions

and other miscellaneous expenses. Mr. Eaton would like to see this line broken out.

Fire Misc. Grants – Increase of \$1,101. Chief Phillips stated that this line budgets for the town's share of the potential grants.

Fire Truck Maintenance – Increase of \$3,000

Fire Apparatus Fuel – Increase of \$200.

### ***Machinery, Vehicles & Equipment***

<b>Account Number</b>	<b>Account Description</b>	<b>Proposed Amount</b>	<b>Approved Amount</b>
01-4902-7-700-1	Fire Apparatus Lease/Purchase	\$72,696.00	

The proposed budget is level funded from the prior year.

### ***Emergency Management***

<b>Account Number</b>	<b>Account Description</b>	<b>Proposed Amount</b>	<b>Approved Amount</b>
01-4290-0-550-0	OEM (FEMA) Expenditure	\$1.00	
01-4290-3-390-1	OEM Training	\$200.00	
01-4290-5-510-1	OEM Communications	\$1,250.00	
01-4290-6-610-1	OEM Equipment & Gear	\$500.00	

The proposed budget is level funded from the prior year.

### ***Ambulance***

<b>Account Number</b>	<b>Account Description</b>	<b>Proposed Amount</b>	<b>Approved Amount</b>
01-4215-3-390-1	Derry Ambulance Service	\$76,269.00	

The proposed budget is increased per the contract with the Town of Derry.

The Board agreed to table the Fire Department Budget until next meeting so that the electric and the office/cleaning supplies line can be revisited.

Chief Phillips stated that the Auburn Village School recently had an activity and vehicles were parked on both sides of the road making the road impassable to

emergency vehicles. Chief Phillips requested that the road be made a one way from Raymond Road to Chester Road or at a minimum “No Parking” signs on the left side of the road. The Board was agreeable to the no parking signs. Mr. DiPietro indicated that the Highway Safety Committee has provided their recommendation to the Board regarding this matter, he would resent it. Mr. Herman stated that a public hearing to amend the parking ordinance to include this rod can be scheduled for the Boards meeting in two weeks.

### ***Welfare***

<b>Account Number</b>	<b>Account Description</b>	<b>Proposed Amount</b>	<b>Approved Amount</b>
01-4442-0-002-1	General Welfare Assistance	\$20,000.00	\$20,000.00

Ms. Lafond indicated that the town does not have some ongoing cases as it did in previous years and based on the year to date expended figure she believes \$20,000 will be sufficient for the coming year.

***Mr. Eaton moved to approve the Welfare budget as presented; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

### ***Health Agencies & Hospitals***

<b>Account Number</b>	<b>Account Description</b>	<b>Proposed Amount</b>	<b>Approved Amount</b>
01-4415-3-370-1	Visiting Nurse	\$2,500.00	\$2,500.00
01-4415-3-370-2	CASA	\$500.00	\$0.00
01-4415-3-370-3	Red Cross	\$2,370.84	\$0.00
01-4415-3-370-4	Child and Family Services	\$1,000.00	\$1,000.00
01-4415-3-370-5	Home Health & Hospice Care	\$2,500.00	\$500.00
01-4415-3-370-6	Lamprey Health Care	\$500.00	\$500.00
01-4415-3-390-1	Meals on Wheels	\$1,114.00	\$1,114.00

The Board discussed the requests for 2016 and determined that they would fund what they did last year.

***Mr. Eaton moved to approve the Health Agencies & Hospitals budget as discussed; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

### Appointment of SchoolCare Employer Representative

Mr. Herman stated that Ms. Adele Frisella has served as the representative the past two years and he would recommend the Board reappoint her.

***Mrs. Phillips moved to appoint Ms. Adele Frisella as Auburns Employer Representative on the SchoolCare Membership Council; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.***

### **Other Business**

Mr. Headd stated that FC Stars Club who will be using the Wayne Eddows Field would like to bring in portable lights to use, it is proposed that these lights remain in place for one month. Mr. Headd continued that the concern is that they could be vandalized and the lights also run on fuel so there is a hazard concern as well. Mr. Headd stated that the Parks and Recreation Committee met to discuss the matter and resolved that if only 10 gallons of fuel is used at a time that limits the liability and is sufficient for the two nights a week use. Mr. Pat Kelly stated the light vendor has insurance coverage and FC Stars Club will have them additionally cover the town for this use. Mrs. Marzloff asked if the additional sky glow would still meet the towns' regulations. Mr. Kelly indicated that these lights are less lights than what is currently used. Mrs. Phillips expressed her concern with vandalism. Lt. Pelton stated that with the security system installed in the area it is pretty quiet up there now. Mr. Eaton asked how many lights are requested. Mr. Kelly stated 2. The Board agreed that the use should be limited to 9:00 p.m. so not disturb surrounding residents.

***Mrs. Phillips moved to authorize the use of the lights as requested; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.***

### **Minutes**

#### August 31<sup>st</sup>, 2015 Public Meeting

***Mr. Eaton moved to approve the minutes of the August 31<sup>st</sup>, 2015 Public meeting as written; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***



Mr. Dross informed the Board that Cottage Avenue has been functioning on the new water pipe since last Wednesday, the road is now ready for crush and paving.

***Mr. Eaton moved to enter into non-public session pursuant to RSA 91-A 3, II (c) Reputation of someone other than a member of the Board at 8:32 p.m.; Mrs. Phillips seconded the motion; A roll call vote was taken; Mr. Headd – yes, Mr. Eaton – yes, Mrs. Phillips – yes. The motion passed.***

Meeting in Non-Public Session with the Selectmen was Town Administrator Herman, Secretary Lafond and Mr. Michael Poirier.

***Mrs. Phillips moved to exit non-public session at 8:45 p.m.; Mr. Eaton seconded the motion; A roll call vote was taken; Mr. Headd – yes, Mr. Eaton – yes, Mrs. Phillips – yes. The motion passed.***

***Mr. Eaton moved to seal the minutes of the non-public session; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

***Mr. Eaton moved to adjourn; Mr. Headd seconded the motion; all were in favor, the public meeting ended at 8:46 p.m.***