

**Town of Auburn
Board of Selectmen
July 20, 2015**

Selectmen Present: James Headd, Richard Eaton & Dale Phillips

Also Present: Paul Raiche, Carrie Rouleau-Cote, David & Michelle Mudge, Paula Marzloff, Susan Goodhue, Scott & Karen Norris, Mike & Linda Dross, Michael Rolfe, Audrey Trickett, Greg Santuccio, Residents; Ray Pelton, Police Lieutenant; William Herman, Town Administrator; Kathryn Lafond, Recording Secretary

Mr. Headd called the meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

Approval of Accounts Payable for Week of July 13th, 2015

Mr. Eaton moved to approve the Accounts Payable Manifest in the amount of \$142,579.03 for the week of July 13th, 2015; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Paul Raiche – Health Officer Appointment

Mr. Raiche addressed the Board, he just recently retired from the town of Derry where he was Health Officer for 8 years and is interested in helping the town of Auburn. Mr. Herman noted that Mrs. Rouleau-Cote's current term as Health Officer in Auburn is expiring and she is willing to pass the position on to Mr. Raiche. The Board had no questions for Mr. Raiche.

Mrs. Phillips moved to recommend the Appointment of Mr. Paul Raiche as Health Officer; Mr. Eaton moved to second the motion; all were in favor, the motion passed unanimously.

Mr. Herman noted that Mr. James Saulnier's term as Deputy Health Officer is expiring as well and he is willing to continue on in the position.

Mrs. Phillips moved to recommend the Re-Appointment of Mr. James Saulnier as Deputy Health Officer; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

David Mudge – Request Waiving of ZBA Fees

Mr. Mudge explained that when he first moved to Auburn he worked with David Jori to obtain a permit to operate his repair shop. Mr. Mudge presented to the Board a letter from the Secretary of State with his registered trade name of Dave's Repair Shop, stating that the name goes back to 1998. Mr. Mudge presented a letter of acknowledgment of the business from the DMV. Mr. Mudge informed the Board that he presented this information and much more to the Zoning Board of Adjustment and they restricted his repairs to classic cars only. Mr. Mudge stated that he would like to go back before the ZBA but it cost more money and now he does not have the income from his repair shop due to the ZBA's decision. Mrs. Phillips asked regarding the name Dave's Classic Repair Shop. Mr. Mudge indicated that was a long story but it was never a registered tradename. Mrs. Phillips verified that Mr. Mudge is asking the Board of Waive the ZBA hearing fees, she noted she was not sure that the ZBA would reverse the conditions. Mr. Headd stated that he would like to wait for the ZBA's decision before he agrees to waive the fees. Mr. Herman noted that Mr. Mudge is scheduled with the ZBA on Tuesday, July 28th, 2015 and has already paid the fees. Mr. Eaton indicated that he would be in favor of refunding the fees if the ZBA removes some or all of the conditions. Mr. Headd and Mrs. Phillips agreed that they too would be willing to refund the fees at that point.

Mrs. Phillips moved to refund the fees, paid by Mr. Mudge, to be placed on the Tuesday, July 28th Zoning Board of Adjustments hearing agenda if any of the conditions set forth in the May 26th, 2015 Notice of Decision are removed; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Old Business

Griffin Mill Bridge Update

Mr. Herman informed the Board that approval of the scope and fee for design of the Griffin Mill Bridge was received from NH Department of Transportation. Mr. Herman continued that if the Board would like to continue moving forward with Stantec Consulting for the design and permitting of the Griffin Mill Bridge the Board should authorize the Chairman to sign the presented Professional Services Agreement. Mr. Headd noted that \$26,749.95 has already been paid to

Stantec prior to approval from NHDOT so those funds are ineligible. Mr. Herman explained that the State will pay 80% of the agreement cost of \$58,718.87

SNHPC Energy Purchasing Consortium

Mr. Herman explained to the Board that Southern New Hampshire Planning Commission is trying to establish an electricity purchasing consortium of towns and school districts. If Auburn wants to participate in the consortium SNHPC is asking that the town sign a Letter of Exclusivity to give exclusive rights to SNHPC and Standard Power of America to obtain quotes for electricity from competitive suppliers. Mr. Herman noted that this does not commit the town to purchase.

Mrs. Phillips moved to sign the Letter of Exclusivity as presented; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

NHDES Water Tests – Town Properties

Mr. Herman informed the Board that NHDES collected water samples from the Town Hall, Griffin Library and Wayne Eddows Field to test for volatile organic compounds (VOCs) including Methyl-t-butyl ether (MtBE), all samples came back free of VOCs.

Status of Former Fire Station

Mr. Herman stated that through town counsel release of interest from the heirs of Mr. Prescott has been negotiated. Checks will be issued to the heirs this week and once the releases are recorded the property will be fully the towns. Mr. Herman asked if the Board if they would like to talk to Mr. Gerry Demirjian about his interest in purchasing the property, noting that Mr. Demirjian still has an interest. The Board agreed to they would like to move forward with talking to Mr. Demirjian.

New Business

E-Waste Collection Event – October 10th

Mr. Herman indicated that October 10th is an open day for both the town and the company the town uses, the price is the same as last year and has been budgeted for. Mr. Herman added that he hoped to have a contract for the Board

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to sign tonight, lacking the contract he asked the Boards permission to schedule and sign the contract.

Mrs. Phillips moved to authorize Mr. Herman to schedule and sign the contract for the annual E-Waste Day; Mr. Eaton seconded the motion; all in favor, the motion passed unanimously.

Motor Vehicle Registration Fees

Mr. Herman relayed that legislation raised the registration fee on all motor vehicles by \$1.00 per vehicle. This increase is mandatory and went into effect July 1st. Mr. Herman noted that the increase will likely amount to approximately \$9,000 in revenue annually.

Social Security / Part-time Employees

Mr. Herman informed the Board that an employee inquired about withholding Social Security from part-time employees who are retired from the New Hampshire Retirement System. Mr. Herman continued that a letter has been sent to the State of New Hampshire's Social Security Administration seeking clarification. Mr. Herman noted that should the response be that these employees should not be paying Social Security it is possible that the employees will be refunded for what they have paid in the last three years. Mr. Herman added that should a refund be required the town would file the appropriate paperwork with the Social Security Administration and request a refund of the employer's contribution as well as the employee's.

Mr. Dross stated that they are getting ready to crush Chester Turnpike. A bucket truck will be out to do some clearing and the annual roadside mowing will begin. Mr. Dross informed the Board that a catch basin on Pasture Road was patched up but it will need to be replaced in the future. Mr. Eaton asked Mr. Dross when work would begin on Dearborn Road. Mr. Dross indicated that he would like to work on Cottage Avenue first while the water tables are low and then move on to Dearborn. Mr. Dross suggested that the Dearborn Road intersection be done next year.

Minutes

June 13th, 2015 Public Meeting

Mr. Eaton moved to approve the minutes of the July 13th, 2015 Public meeting as written; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Non-Public Session

Mr. Eaton moved to enter into non-public session at 7:30 p.m. pursuant to RSA 91-A 3, II (a) Compensation of a Public Employee & (c) Reputation of someone other than a member of the Board; Mrs. Phillips seconded the motion; A roll call vote was taken; Mr. Headd – yes, Mr. Eaton – yes, Mrs. Phillips – yes. The motion passed.

Meeting in Non-Public Session with the Selectmen was Town Administrator Herman and Secretary Lafond.

Mr. Eaton moved to exit non-public session at 7:43 p.m.; Mrs. Phillips seconded the motion; A roll call vote was taken; Mr. Headd – yes, Mr. Eaton – yes, Mrs. Phillips – yes. The motion passed.

Mr. Eaton moved to seal the minutes of the non-public session; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Mr. Eaton moved to adjourn; Mrs. Phillips seconded the motion; all were in favor, the public meeting ended at 7:45 p.m.