

**Town of Auburn
Board of Selectmen
March 28, 2022
Town Hall
Minutes**

6:45 PM

Selectmen Present: Keith Leclair, Michael Rolfe and Tom Carroll

Others Present: Mike DiPietro, Parks & Recreation Coordinator Amy Lachance, Assistant Finance Director Mimi Friolet, Alyssa Carrol, Tax Collector Susan Jenkins, and Nancy Hoijer, Recording Secretary

Call to Order – Pledge of Allegiance

Mr. Leclair called the meeting to order at 6:45 PM and led the Pledge of Allegiance.

Non-Public Session pursuant to RSA 91-A:3, II (d) tax deeding

Mr. Leclair motioned to go into non-public session pursuant to RSA 91-A:3, II (d) tax deeding. Mr. Rolfe seconded the motion. A roll call vote was taken Leclair – aye, Rolfe – aye and Carroll – aye. With all in favor, the motion passed unanimously.

The meeting room was closed to the public at 6:45 PM.

Mr. Rolfe motioned to come out of non-public session. Mr. Carroll seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

The meeting room was reopened to the public at 6:52 PM.

Mr. Rolfe motioned to seal the minutes of the non-public session. Mr. Carroll seconded the motion. A vote was taken, all were in favor. The motion passed unanimously.

Approval of Accounts Payable Manifest for the Week of March 21, 2022 - \$1,079,312.97

Mr. Rolfe motioned to approve the Accounts Payable Manifest for the Week of March 21, 2022 in the amount of \$1,079,312.97. Mr. Carroll seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Approval of Accounts Payable Manifest for the Week of March 21, 2022 - \$12,810

Mr. Leclair motioned to approve the Accounts Payable Manifest for the Week of March 21, 2022 in the amount of \$12,810. Mr. Carroll seconded the motion. A vote was taken

Mr. Rolfe abstained, Mr. Carroll voted aye and Mr. Leclair voted aye. The motion passed 2-0-1.

Approval of Payroll Manifest for the Week of March 28, 2022 - \$51,340.88

Mr. Rolfe motioned to approve the Payroll Manifest for the Week of March 28, 2022 in the amount of \$51,340.88. Mr. Carroll seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Approval of Two Pistol/Revolver Licenses and Four Abatement/Refund Requests

Mr. Leclair motioned to approve two pistol/revolver licenses and four abatement/refund requests. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Appointments with the Board

Finance Director, Patricia Rousseau – Joint Loss Management Inspection

Assistant Finance Director Friolet and Parks & Recreation Coordinator Amy Lachance presented the inspection results, performed by Mr. Perry. Noted were a couple of emergency lights, small electrical items and signs needed to identify places where there should be no employees. The Lift was cited and is now operating and passed inspection. The main concern was updating the safety policy to use the RSA wording. A draft was provided to the Selectmen for signature and will be sent tomorrow morning.

Mrs. Lachance noted the Joint Loss Committee hasn't met since 2016 and the inspector would like to see quarterly meeting minutes. She indicated the members of the Committee will include herself and members of the Police & Fire Departments.

Mr. Leclair will assist Ms. Rousseau with the electric items on Friday. Ms. Friolet will touch base with Deputy Fire Chief Selinga who was present for the inspection to see about signs being made.

New Business

Appointment of Tax Collector

Mr. Leclair noted that the Town voted to change election of the Tax Collector to appointment and will take effect on April 1st of this year.

Mr. Rolfe motioned to appoint Susan Jenkins as Tax Collector for a term through March 31, 2023. Mr. Carroll seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Appointment of 2022 Duck Race Committee

Mrs. Lachance provided a list of potential members to be appointed to the 2022 Duck Race Committee.

Mr. Leclair motioned to appoint Deb Mancini, Joe Mancini, Cindy Berling, Sue Anderson, Dave Rogers, Brenda Beer and Pat Clement to the 2022 Duck Race Committee. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Old Business

Town Hall Platform Lift

The Board reviewed three proposals for replacement of the Town Hall Platform Lift. One lowest estimate was from ACC N.E. in the amount of \$34,216. The estimate provided by N.E. Lift was for from the current provider for \$38,400 and a third for \$37,000.

Mr. Carroll discussed some of the options available and construction prep work for the rough opening which would need to be 46" and is now at 44." Mr. Carroll noted the lead time which would be at least six weeks but more likely two to three months. The system would be down for three days during installation.

Mr. Leclair noted the repair could be paid for through ARPA funding or the Town Building Rehabilitation Fund which has a balance of approximately \$140,000.

Mr. Rolfe motioned to accept the proposal of ACC N.E. in the amount of \$34,216 to be expended from the Town Building Rehabilitation Fund. Mr. Carroll seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Mr. Carroll will call ACC N.E.

Report/Comments of Ex-Officio Board Representatives

Mr. Rolfe reported on recent Planning Board activity which included an application with Mr. Chadwick for 266 Rockingham Road, final approval of Mr. Falzone's 55+ community, a conceptual review for 218 Old Candia Road, a continuance until April for the Tristan Smiley Brewery and the two triplexes proposed by David Haddad.

Other Business

Mr. Leclair reported an email was received from Fire Chief Williams concerning updating the keys and locks at the Fire Station. He provided two quotes and is working on prices for electronic keypads or fobs for the four doors.

Next Meeting/Events

- Monday, April 11, 2022 – Board of Selectmen's Meeting – 7:00 PM

Minutes

March 14, 2022 Public Meeting

Mr. Rolfe motioned to approve the March 14, 2022 Public Meeting Minutes. Mr. Carroll seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

March 14, 2022 Non-Public Meeting

Mr. Rolfe motioned to approve the March 14, 2022 Non-Public Meeting Minutes. Mr. Carroll seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Adjourn

Mr. Carroll motioned to adjourn the meeting at 7:22 PM. Mr. Rolfe seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Respectfully submitted,

Nancy Hoijer
Recording Secretary