

**Town of Auburn  
Board of Selectmen  
March 14, 2022  
Town Hall  
Minutes**

**7:00 PM**

**Selectmen Present:** Keith Leclair, Michael Rolfe and Tom Carroll

**Others Present:** Sergeant James Huard and Nancy Hoijer, Recording Secretary

**Call to Order – Pledge of Allegiance**

Mr. Leclair called the meeting to order at 7:00 PM and led the Pledge of Allegiance.

**Approval of Accounts Payable Manifest for the Week of March 7, 2022 - \$132,207.70**

*Mr. Rolfe motioned to approve the Accounts Payable Manifest for the week of March 7, 2022 in the amount of \$132,207.70. Mr. Carroll seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.*

**Approval of Accounts Payable Manifest for the Week of March 7, 2022 - \$12,538.80**

*Mr. Carroll motioned to approve the Accounts Payable Manifest for the Week of March 7, 2022 in the amount of \$12,538.80. Mr. Leclair seconded the motion. A vote was taken, Mr. Rolfe abstained, Mr. Leclair voted aye and Mr. Carroll voted aye. The motion passed 2-0-1.*

**Approval of Payroll Manifest for the Week of March 14, 2022 - \$50,978.87**

*Mr. Leclair motioned to approve the Payroll Manifest for the Week of March 14, 2022 in the amount of \$50,978.87. Mr. Carroll seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.*

**Approval of Accounts Payable Manifest for the Week of March 14, 2022 - \$12,145.91**

*Mr. Rolfe motioned to approve the Accounts Payable Manifest for the week of March 14, 2022 in the amount of \$12,145.91. Mr. Carroll seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.*

## **New Business**

### **Election of Chair & Vice-Chair**

***Mr. Rolfe motioned to appoint Keith Leclair as Chair of the Board of Selectmen. Mr. Carroll seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

***Mr. Leclair motioned to appoint Michael Rolfe as Vice-Chair of the Board of Selectmen. Mr. Carroll seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

### **Designation of Ex-Officio Members to Town Boards, Committees and Commissions**

Mr. Leclair will serve as an ex-officio member on the Budget Committee with a term to expire in March 2023.

Mr. Rolfe will serve as an ex-officio member on the Planning Board with a term to expire in March 2023.

Mr. Carroll will serve as ex-officio member of the Highway Safety Commission and Parks & Recreation Commission with terms to expire in March 2023.

### **Annual Appointments to Town Boards, Committees and Commissions**

***Mr. Rolfe motioned to appoint Margaret P. Donovan, and Richard Burnham to the Conservation Commission with a term to expire in March, 2025. Mr. Carroll seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***  
***Mr. Rolfe motioned to appoint Daniel Carpenter, Michael DiPietro, and Dennis Vieira to the Highway Safety Committee with a term to expire in March, 2025. Mr. Carroll seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

***Mr. Rolfe motioned to appoint David Oliveria, and Patrick Kelly to Parks & Recreation with a term to expire in March, 2025. Mr. Carroll seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

***Mr. Rolfe motioned to appoint Patrick Bergeron, Jill Dross as regular members of the Zoning Board of Adjustment and Nick Pappas as an Alternate member of the Zoning Board of Adjustment with a term to expire March, 2025. Mr. Carroll seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

### **2021 Town and School District Annual Report**

The Board was presented with the 2021 Town and School District Annual Report.

## **Old Business**

### **Repair to Safety Complex Boiler**

The Board was provided with proposals from Bill Trombly dated March 8, 2022 in the amount of \$16,500 and from AAA Energy Services in the amount of \$16,560 dated March 11, 2022. The Board was provided with the results of the annual boiler inspections at several town facilities with a letter from Steven Sayer indicating the Safety Complex boiler did not pass its inspection due to the existing leak. The Board was provided with the balance of the Town Buildings Restoration and New Construction Fund as of December 31, 2021 had a balance of \$149,836.33.

The Board indicated AAA Energy Services was the current service provider and was within \$60 of the other bid. After discussion the Board agreed to allow Fire Chief Williams to choose.

***Mr. Rolfe motioned to allow Fire Chief Michael Williams to choose between the two proposals provided for replacement of the boiler at the Safety Complex in an amount not to exceed \$16,560 and to further authorize the withdrawal of this amount from the Town Buildings Restoration and New Construction Fund. Mr. Carroll seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

### **Update on Stritch Meeting Room Electronic Display Equipment**

Mr. Leclair reported that the installation of the electronic display equipment in the meeting room will take place tomorrow, Tuesday, March 15<sup>th</sup>.

### **Update on Superior Court Action**

Mr. Leclair updated the Board concerning the 91-A lawsuit which was being withdrawn by the petitioner. A motion to dismiss has been approved by the Rockingham County Superior Court.

### **Next Meeting/Events**

- Monday, March 28, 2022 – Board of Selectmen's Meeting – 7:00 PM
- Monday, April 11, 2022 – Board of Selectmen's Meeting – 7:00 PM

### **Minutes**

#### **February 28, 2022 Public Meeting**

***Mr. Rolfe motioned to approve the February 28, 2022 Public Meeting Minutes. Mr. Carroll seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

**February 28, 2022 Non-Public Meeting**

***Mr. Rolfe motioned to approve the February 28, 2022 Non-Public Meeting Minutes. Mr. Leclair seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

**Adjourn**

***Mr. Rolfe motioned to adjourn the meeting at 7:17 PM. Mr. Carroll seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.***

Respectfully submitted,

Nancy Hoijer  
Recording Secretary