

**Town of Auburn
Board of Selectmen
July 22, 2019
7:00 PM**

Selectmen Present: Richard Eaton, Keith Leclair and Todd Bedard

Others Present Paula Marzloff, Michael Rolfe, Mike DiPietro, John Kenyon, Library Trustee Joe Forest, Library Trustee Nancy Mayland, Library Alternate Trustee Brenda Beer, Library Director Kathy Gowney, Road Agent Mike Dross, Linda Dross, Deputy Chief Bob Seling, Fire Chief Mike Williams, Police Lieutenant Charles Chabot, Town Administrator William Herman and Nancy Hoijer, Recording Secretary

Call to Order – Pledge of Allegiance

Mr. Eaton called the meeting to order at 7:00 PM.

Approval of Payroll Manifest for the Week of July 8, 2019 - \$55,253.88

Mr. Leclair motioned to approve the Payroll Manifest for the Week of July 8, 2019 in the amount of \$55,253.88. Mr. Bedard seconded the motion, with all in favor, the motion passed unanimously.

Approval of Accounts Payable Manifest for the Week of July 15, 2019 - \$266,490.05

Mr. Leclair motioned to approve the Accounts Payable Manifest for the Week of July 15, 2019 in the amount of \$266,490.05. Mr. Bedard seconded the motion, with all in favor, the motion passed unanimously.

Approval of Payroll Manifest for the Week of July 22, 2019 - \$48,385.85

Mr. Leclair motioned to approve the Payroll Manifest for the Week of July 22, 2019 in the amount of \$48,385.85. Mr. Bedard seconded the motion, with all in favor, the motion passed unanimously.

Approval of Consent Agenda for the Week of July 22, 2019

Mr. Eaton read out loud and offered for inspection a copy of the Consent Agenda for the Week of July 22, 2019 some of which included: three (3) Abatement/Refund Requests, three (3) Police License/Permits, two (2) Tax Collector Warrants/Land Use Change Tax, two (2) Raffle Permits/Visiting Angels, two (2) Pole Licenses/PSNH dba Eversource Energy, one (1) Cemetery Deed, one (1) Tax Collector Warrant/Land Use Change Tax, one (1) NHDRA/PA-28 Survey and three (3) Pistol/Revolver licenses.

Mr. Leclair motioned to approve the Consent Agenda for the Week of July 22, 2019. Mr. Bedard seconded his motion, with all in favor, the motion passed unanimously.

Public Hearing – Acceptance and expenditure of unanticipated revenues from NH Department of Safety, Office of Highway Safety

Mr. Eaton opened the hearing to the public for comments and questions at 7:02 PM.

Mr. Eaton indicated the public hearing was for the purpose of considering the acceptance and expenditure of \$7,693 from the NH Department of Safety for half the cost of the radar trailer, the balance of which was previously donated.

Road Agent Dross noted some stickers of commercial vendors had been found affixed to the trailer and asked about their appropriateness. Lt. Chabot believed they had been donors towards the purchase of the unit. Mr. Herman indicated neither of the two firms mentioned were on the list of donors in the Town's system. Lt. Chabot will look into the matter and report back to the Selectmen at the next meeting.

The public hearing was closed at 7:04 PM.

Mr. Leclair motioned to accept and expend \$7,693.00 from the NH Department of Safety, Office of Highway Safety as reimbursement for half of the cost of a radar message sign & trailer for the Auburn Police Department. Mr. Bedard seconded the motion, with all in favor, the motion passed unanimously.

Appointments with the Board

Fire Chief Michael Williams

Fire Chief Williams provided the June monthly report for the Auburn Fire-Rescue Department. Chief Williams noted response to 44 incidents which were broken down in the report.

Chief Williams reported the Department hosted the IAFF Safety and Survival course and gave as one example, training personnel to get out of a building in a situation. He also attended Firefighter 1 graduation ceremonies at the NH Fire Academy for new members Cote, Roberts, Hall and Clement.

He noted the annual inspection of cisterns and dry hydrants which had begun around Town. Mr. Eaton indicated Dan Tatem of Stantec had recommended adding a couple of chlorine pucks to the systems as they are tested or maintained. Chief Williams noted maintenance, painting etc. would be performed after the inspections are finished and they will add putting those tabs in.

Chief Williams reported Critter Control has completed the work at Station 2 and the bees have been cleaned out. He also indicated the delivery of the new rescue vehicle will be a little later than first planned, likely sometime between late August and September.

Manchester Water Works has offered existing dock space across the street from the Town Hall for the boat during the summer months. Mr. Leclair expressed concerns with vandalism. Chief Williams indicated it will be secured with a cover, in addition to being secured to the dock. Mr. Herman noted the unit is covered by insurance while it is in service in this manner. Deputy Chief Selinga noted the response time would be much quicker by having the boat already in the water. Mr. Eaton noted the Town Hall parking lot could be used as a staging area if necessary and the Selectmen were in agreement that parking at the Town Hall for the responders was authorized.

Chief Williams reported Manchester Fire Department had offered Auburn Fire one of their spare engines in September at no cost. The 1990 Emergency 1 Engine is running, pump tested this

year and inspected. It would be stored at Station 2 and used for training or as a spare engine. The engine holds 500 gallons of water and has a 1250 GPM fire pump. Mr. Leclair asked if an expensive repair were to put it out of service, would there be any contractual obligation to Manchester in divesting of it. Chief Williams will get more information.

The NH Boater Safety Course will be offered next Monday and Wednesday evening from 6-9:30 PM downstairs in the Community Room and has been extended to Auburn residents.

John Kenyon – Town Properties

Mr. Leclair provided a report from a Parks & Recreation Commissioner concerning some issues with this year's mowing contractors. Mr. Leclair also noted he had observed some problems himself at the sports fields. Mr. Leclair noted the Cemetery Trustees had no additional issues and there were no issues at Town Hall.

Mr. Kenyon noted some discrepancies in the contract concerning moving benches and soccer goals. Typically they do not move items over 100 lbs. Mr. Leclair noted the sandbags need to be put back in place when they are moved and some of the nets were damaged, possibly by weed whackers.

Mr. Kenyon agreed to find out why the areas indicated were not mowed. Mr. Eaton recommended having a meeting with Mike Dobmeier, Zach Eaton and one of the Selectmen before the first week of August. Mr. Kenyon will contact Mrs. LaChance at Parks & Recreation to schedule the meeting. Mr. Eaton noted he would like to be informed of the meeting date when it is scheduled.

Mr. Kenyon noted the sprinkler system at the Safety Complex did not appear to have been running for quite some time and will get an estimate together and email it to Mrs. LaChance. Mr. Kenyon recommended finding out when it was last turned on and noted it may be less expensive to replace it than repair it. Mr. Eaton noted the Safety Complex had not had any mulch or trimming for years.

New Business

Results of Water Tests at Pingree Hill Station

Mr. Herman provided a Memorandum dated July 18, 2019 concerning water testing at Pingree Hill Road Fire Station. NH DES requested the testing last spring as part of the State's efforts in the areas of PFOAS and PFOs. Two samples were taken by NHDES MtBE Remediation Bureau on May 21st. The results were below allowed limits with no VOCs detected.

Mr. Herman advised the Joint Legislative Committee on Administrative Rules met on July 18th and approved lowering the thresholds from 70 ppt to 12 and 15 ppt threshold limits. Mr. Herman attended a workshop with NHMA on addressing PFA Impacts on Municipal Infrastructure and noted the area of concern for Auburn would be monitoring the closed landfill property.

Town Appropriation for Public Library

Mr. Herman provided a Memorandum dated July 15, 2019 concerning the potential for the Town to handle payment of Library operating expenses. The Trustees have indicated concern they will not have a Trustee who will be willing to serve as Treasurer next year. The Town currently

pays all payroll and personnel related expenses and then provides the remainder of the appropriation in bulk to the Library Trustees to pay their own bills. The proposal would be for the Town to take over payment of invoices and expenses approved by the Library Director or designated Trustee beginning January 1, 2020. The Town would develop a chart of accounts with the Library and provide weekly up-to-date printout of expenditures to enable the Trustees to retain their overall budget authority and oversight. Mr. Herman suggested an agreement would be put together between the Town and the Library Trustees so both parties know what to expect of each other. The Trustees indicated they were willing to on a trial basis.

The Selectmen thanked Mr. Forest for his service as a Library Trustee.

Old Business

Update on Status of State Budget

Mr. Herman provided a copy of a letter from the Office of the Governor dated July 9, 2019 concerning the state budget, which has not passed. Mr. Herman attending the meeting at the Governor's Office on Friday and noted the vote may pass in September with the business tax left at the current rate.

Addition to the Police Department

Mr. Eaton reported on the progress with the estimates for the proposed addition. Mr. Eaton noted there were two inconsistent measurements which affected the roof trusses and pitch noted on plans and older plans from 2001-2002, 4.5 and 5.5 (which was the correct measurement) which could change the plans for the roof and truss company and lumber estimates so they had to go out and measure. The framer is pricing the plan. Mr. Eaton reached out to two companies for foundation estimates.

Report/Comments of Ex-Officio Board Representatives

Mr. Bedard reported Parks & Recreation is starting on their budget process.

Other Business

Road Agent Dross reported work was done on Spofford Road, which will be paved, mulched and seeded. A tree fell on the roadway the following day. Work has begun on Lakeview. His inspection of the cul-de-sac area noted drainage problems that would need to be addressed. Star Circle has a large culvert that needs to be done, but there are no funds available for it this year.

Road Agent Dross reported someone had dragged the Jersey barriers and knocked them down on Dartmouth Drive.

Road Agent Dross reported Rockingham Road was closed for a road race last Thursday without authorization from the Selectmen or hiring of a police detail. Lieutenant Chabot will get more information so a letter can be sent by the Selectmen to the organizers of the race.

Mr. Kenyon asked about the barrier on Boxwood Drive which was determined not to be on Town property. Mr. Kenyon asked if the land were purchased to not be developed, would the road have to be built. While Planning Board may determine a turnaround or hammerhead may be

required for emergency vehicles and road maintenance equipment, the road would not have to be built if the property were not developed.

Next Meetings/Events

Monday, August 5, 2019 – Board of Selectmen's Meeting – 7:00 PM

Monday, August 19, 2019 – Board of Selectmen's Meeting – 7:00 PM

Minutes

- July 1, 2019 Public Meeting

Mr. Bedard motioned to approve the July 1, 2019 Public Meeting Minutes, as written. Mr. Leclair seconded the motion, with all in favor, the motion passed unanimously.

- July 1, 2019 Non-Public Meeting

Mr. Bedard motioned to approve the July 1, 2019 Non-Public Meeting Minutes, as written. Mr. Leclair seconded the motion, with all in favor, the motion passed unanimously.

- July 8, 2019 Workshop Meeting

Mr. Bedard motioned to approve the July 8, 2019 Workshop Meeting Minutes, as written. Mr. Leclair seconded the motion, with all in favor, the motion passed unanimously.

- July 8, 2019 Non-Public Workshop Meeting

Mr. Bedard motioned to approve the July 8, 2019 Workshop Non-Public Meeting Minutes, as written. Mr. Leclair seconded the motion, with all in favor, the motion passed unanimously.

Adjourn

Mr. Bedard motioned to adjourn the meeting at 8:05 PM. Mr. Leclair seconded the motion, with all in favor, the motion passed unanimously.

Respectfully submitted,

Nancy J. Hoijer,
Recording Secretary