

**Town of Auburn
Board of Selectmen
October 16, 2017**

Selectmen Present: James Headd, Richard Eaton & Dale Phillips

Also Present: Ed Gannon, Fire Chief, Scott Norris, Mike & Linda Dross, Christine McLaughlin, and Mike DiPietro, Residents; William Herman, Town Administrator; Kathryn Lafond, Executive Assistant

Mr. Headd called the public meeting to order at 7:00 p.m. and led the audience in the Pledge of Allegiance.

Approval of Payroll for Week of October 16th, 2017

Mr. Eaton moved to approve the Payroll Manifest in the amount of \$45,774.27 for the week of October 16th, 2017; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Consent Agenda – Week of October 16th, 2017

Second Issue Property Tax Warrant

\$7,342,318.00

Land Use Change Tax Warrant

56 Steam Mill Road (Tax Map #2, Lot #3-59) - \$12,500.00

Yield Tax Warrant

Londonderry Turnpike (Tax Map #3, Lot #3) - \$34.50

24 Country Circle (Tax Map #5, Lot #49-5) - \$698.98

Petition and Pole License

Eversource Energy – One pole – Pingree Hill Rd

Notice of Intent to Cut Wood or Timber

Raymond Road (Tax Map #10, Lot #3) – Acreage of Cut: 3 Acres

Wilson Crossing Road (Tax Map #5, Lot #50) – Acreage of Cut: 25 Acres

Raffle Permit

Friends of Griffin Free Public Library – Quilt, Dremel Tool & Gift Basket

Notice of Property Lien

543 Bunker Hill Rd (Tax Map #5, Lot #85-3) - \$223.28

Quitclaim Deed to Strategic Contracting Co., LLC

Property with Frontage on Appletree Road (Tax Map #17, Lot #84)

Pistol/Revolver License

Three (3) Licenses

Mr. Eaton moved to approve the Consent Agenda as presented; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Fiscal Year 2018 Budget Presentations

Highway & Roads

Account Number	Account Description	Proposed Amount	Approved Amount
01-4312-3-385-1	Highway Shimming	\$130,000.00	\$130,000.00
01-4312-3-385-2	Highway Spr/Summer Storms	\$8,500.00	\$8,500.00
01-4312-3-385-3	Highway Summer Subcontractor	\$138,000.00	\$138,000.00
01-4312-3-385-4	Highway Road Striping	\$20,000.00	\$20,000.00
01-4312-3-385-5	Highway Tree/Brush Cutting	\$42,000.00	\$42,000.00
01-4312-3-385-6	Highway Crack Sealing	\$1.00	\$1.00
01-4312-3-385-7	Highway Cold Patch	\$5,000.00	\$5,000.00
01-4312-3-385-8	Highway Summer Gravel/Bankrun	\$1.00	\$1.00
01-4312-3-385-9	Highway Summer Misc Supplies	\$3,000.00	\$3,000.00
01-4312-3-386-3	Highway Winter Subcontractor	\$382,000.00	\$382,000.00
01-4312-3-386-4	Highway Winter Salt	\$170,000.00	\$170,000.00
01-4312-3-386-5	Highway Winter Sand	\$5,000.00	\$5,000.00
01-4312-3-386-6	Highway Winer Repairs	\$8,000.00	\$8,000.00
01-4312-3-387-2	Highway Bridge & Culvert	\$5,000.00	\$5,000.00
01-4312-3-387-4	Highway Guardrails, Gates, etc.	\$1,000.00	\$1,000.00

01-4312-3-388-1	Highway Signs & Safety Equipment	\$3,500.00	\$3,500.00
01-4312-3-390-0	Highway Catch Basin Maintenance	\$5,000.00	\$5,000.00
01-4312-3-390-2	Highway Storm Water Maintenance	\$15,000.00	\$15,000.00

Mr. Dross presented the Highway and Roads budget which is proposed at level funded from the current year's budget. Mr. Dross noted that in a few years the town may be able to reduce the Road Reconstruction budget and increase the operating budget to maintain the roads.

Mrs. Phillips moved to approve the Highway and Roads budget as presented; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Debt Service

Account Number	Account Description	Proposed Amount	Approved Amount
01-4711-4-410-1	Long Term Bond Principle	\$1.00	\$1.00
01-4721-4-420-1	Long Term Bond Interest	\$1.00	\$1.00
01-4723-4-420-1	Tax Anticipation Interest	\$1.00	\$1.00

Mr. Herman noted that the proposed dollar keeps the budget lines open.

Mr. Eaton moved to approve the Debt Service budget as presented; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

CASA Funding Request

The Board reviewed a request for funding from Court Appointed Special Advocates (CASA) of New Hampshire. The Board declined to fund the request in the 2018 budget.

New Business

2017 Tax Rate

The Board reviewed the new tax rate and breakdown. Mr. Herman noted that the tax rate was set last week at \$21.15, this is a \$.90 increase from the prior tax rate. Mr. Herman added that the town and state education taxes are down, the county is level and the local education increased. Property tax bills are being issued and will be due December 4th.

Application for Restoration of Involuntarily Merged Lots – 18 Sun Valley Road

Mr. Herman indicated that the Building Inspector had pointed out that the plans on file did not depict the location of the septic and it appears that the well may be encroaching onto two of the lots if they are unmerged. On behalf of the applicant, Mr. Norris Viviers presented the Board with an updated survey showing the location of the septic. Mr. Viviers explained that they intend to either have an easement drafted to resolve the issue with the existing well location or have a new well drilled, whichever makes the most sense. The Board was agreeable with restoring the involuntarily merged lots with the condition that the good matter is addressed.

Mr. Eaton moved to grant the request of Arvid Dahlbloom for restoration of involuntarily merged lots pursuant to RSA 674:39-aa, by restoring current Map 18-24 to its pre-merger status of three lots with the condition that an easement be drafted to address the location of the existing well or a new well be drilled that meets town regulations and property setbacks; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Potential Replacement of AFD Rescue 1

Mr. Gannon indicated that last week he had sent a letter to the Board and Mr. Herman with a proposed plan to replace the Rescue truck. Mr. Gannon explained that the body of the truck is over 30 years old and the wiring has been spliced a few times to accommodate newer tools and equipment. Additionally, the transmission has had to have work done a couple times and is getting tired under the weight of the necessary equipment. Mr. Gannon informed the Board that it has gotten to the point where they have to selectively choose what tools and equipment to bring on a call by call basis so that the truck is not overloaded. Mr. Gannon added that he understands that renovations to the school and other important things may be brought forward to the voters this year but this truck responds to 75% of all emergency calls. Mr. Gannon anticipates that the town will likely have to replace Tanker II in approximately 9 years so replacing the Rescue truck now would space out the payments. Mr. Gannon provided information from Candia's recent purchase of a Rescue truck for comparison. Mr. Eaton noted that he agreed with the purchase of a Kenworth cab and indicated that he assumes that the Fire Chief has made sure that the proposed truck meets the department's needs. Mr. Gannon informed the Board that he put together an 8 member committee that put together a list of needs and wants and provided them to companies for bid. Mr. Gannon continued that 6 bids were received and Rosenbauer came in with everything that the department needed at the lowest price. Mr. Gannon added that he is working towards a grant that would fund \$15,000 of the cost. Mr. Eaton asked if the current Rescue truck is worth anything. Mr. Gannon informed that Board that all 6 vendors indicated that it is not, he has offered it to the hazmat team in exchange for three years of services at no charge and they will be taking that offer to their Board. Mr. Headd confirmed that Mr. Gannon was asked to put forth a warrant article. Mr. Gannon stated yes, he would like to work with Mr. Herman to draft a warrant article. Mr. Herman

asked what the lead time was on the vehicle. Mr. Gannon indicated that once the warrant article was approved by the voters it would take one year to build the truck so the first payment would be due in 2019. Mrs. Phillips indicated that the department has always tried to have the payments revolving to limit overlapping and impacts to property taxes. Mr. Gannon noted that if the warrant article passes there will be a little overlapping of payments until 2021. Mr. Eaton informed Mr. Gannon that the Board has a workshop session coming up where they will consider funding options for larger items. The Board agreed in the meantime Mr. Gannon and Mr. Herman could begin working together on a draft warrant article.

Recommendation to Release Cash Bond Amounts for Wethersfield Phase III

Mr. Eaton Recused himself. The Board reviewed a recommendation from the Planning Board and Stantec Consulting to release the cash bonds held for the Wethersfield subdivision – Phase III.

Mrs. Phillips moved to approve the release of the cash bond in the amount of \$19,190.63 for the stockyard reclamation and \$3,450.00 for the remaining work items; Mr. Headd seconded the motion; Mr. Eaton abstained and the motion passed.

Old Business

Update on Sale of Tax-Deeded Property

Mr. Herman informed the Board that the town closed on the small lot on Appletree Road last Thursday and will have to proceed with a quiet title on the other lot which will likely close early next year.

Report on Household Hazardous Waste Day and E-Waste Collection Events

Mr. Herman reported that both events went well and were well attended. The town of Raymond who hosts the Household Hazardous Waste Day indicated that it was the best turnout yet and the E-Waste event saw cars lined down the road almost to the Safety Complex at one point.

Other Business

The Board agreed to meet on Wednesday, December 6th in the morning to hold the 2018 Goal Setting meeting.

Minutes

October 2nd, 2017 Public Meeting

Mr. Eaton moved to approve the minutes of the October 2nd, 2017 public meetings; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

October 5th, 2017 Public Meeting

Mrs. Phillips moved to approve the minutes of the October 5th, 2017 public meetings; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

October 12th, 2017 Public Meeting

Mr. Eaton moved to approve the minutes of the October 12th, 2017 public meetings; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Adjourn

Mr. Eaton moved to adjourn 7:37 p.m.; Mrs. Phillips seconded the motion. All were in favor, the meeting was adjourned.