

**Town of Auburn
Board of Selectmen
March 2, 2015**

Selectmen Present: Russell Sullivan, James Headd & Richard Eaton

Also Present: Dan Carpenter, Auburn Historical Association; Alex Eisman, Tim Therrien and Helen Hiltz, Parks & Recreation Commission; Paula Marzloff, Mickey Rolfe, Audrey Trickett, Mike DiPietro, Mike & Linda Dross, John & Mary Ann Rolfe, Dennis & Pauline Vieira; Greg Santuccio, Scott & Karen Norris, Brad & Kim Sargent, Francis McFarland, Erik Wallin, James & Beatrice Blute and Scott Soucie, Residents; Ray Pelton, Police Lieutenant; Kathryn Lafond, Recording Secretary

Mr. Sullivan called the meeting to order at 7:00 p.m.

Approval of Accounts Payable for Week of March 2nd, 2015

Mr. Eaton moved to approve the Accounts Payable Manifest in the amount of \$788,810.37 for the week of March 2nd, 2015; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.

Consent Agenda – Week of March 2nd, 2015

Abatement Applications

Granted – 5 Westford Drive (Tax Map #2, Lot #3-43) – Assessment Reduction of \$13,700

Notice of Intent to Cut Wood or Timber

Mountain Road (Tax Map #9, Lot #4 & 5)

Payroll Manifest

Week of February 23rd, 2015 - \$1,216.96

Veterans Tax Credit Application

Granted - 55 Chester Road (Tax Map #26, Lot #28)

Pistol/Revolver License

Five (5)

Mr. Headd moved to approve the Consent Agenda for the week of March 2nd, 2015; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Mr. Sullivan noted that in addition to the consent agenda before the Board this evening is a Limited Release & Permission from Jean Wozniak Photography to be signed for use of 3

images on the Auburn, NH website only.

Mr. Eaton moved to authorize Mr. Russell Sullivan to sign the Limited Release & Permission as presented; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.

Appointments with the Board

Auburn Historical Association – Appointment of Duck Race Steering Comm.

Mr. Dan Carpenter stated that last year's Annual Duck Race event was very successful and there was a great effort from the various town departments, including Police and Fire. Mr. Carpenter continued that they would like to expand the event this year by utilizing the Parks and Recreation as well. Mr. Carpenter stated that the Auburn Historical Association recommends the following individuals to be appointed the Duck Race Steering Committee:

Mrs. Helen Hiltz

Mr. Tim Therrien

Mr. David Jenkins

Mr. Dan Carpenter

Ms. Dee Cleary

Ms. Pat Clement

Mr. Alan Villeneuve

Mr. Sullivan agreed that the event went well. Mr. Headd stated that it is a good idea to work together to put on the event. Mr. Eaton agreed with his colleagues and asked the date of event.

Mr. Carpenter stated Saturday, September 12th.

Mr. Headd moved to appoint Helen Hiltz, Tim Therrien, David Jenkins, Dan Carpenter, Dee Cleary, Pat Clement and Alan Villeneuve to the Duck Race Steering Committee, terms to expire March 2016; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Old Business

Updated Fixed Asset Terms

The Board reviewed suggested changes in the depreciation of the town's fixed assets. In a memo from Finance Director, Adele Frisella it is explained that she thinks that the changes will better represent the fixed assets of the town. The Board felt that the terms set forth by Ms. Frisella were appropriate.

Mr. Eaton moved to approve and sign the Depreciable Assets as present; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.

Cottage Avenue – Grant Potential

Mr. Sullivan thanked all that who were involved in coordinating the repair to the Cottage Ave water main. Mr. Wallin and Mr. Blute indicated that they looked into the USDA Rural Development Home Repair Grant and a few on the street do not financially qualify. The Board indicated that New Hampshire Community Development Finance Authority CDBG Housing and Public Facility Grant funds may be available. The Board asked Ms. Lafond to look into the

availability of funds and the application process. Mr. Eaton noted that applications are accepted on the last Monday of January and July.

New Business

Waste Oil Collection Area Matters (Oil Tank & Roof Snow Removal, Relocation

Mr. Sullivan noted that an old oil tank located in the waste oil collection enclosure that the town used to use for waste oil collection is deteriorating and Waste Management is suggesting it be removed. Mr. Dross indicated that may be something Enpro can do, the town utilized this company for the removal of other hazardous wastes in the past. The Board asked Ms. Lafond to seek quotes for the removal from a few companies.

Mr. Sullivan commented that Waste Management also noted that they are concerned about the amount of snow on the enclosures roof. Mr. Dross stated that he could facilitate the snow removal.

Mr. Sullivan stated that Waste Management again is asking if the town is willing to swap the waste oil collection for wood waste collection. The Board would like to know if the town is required to provide for wood waste collection and if eliminating the collection of wood waste is an option for Waste Management. Ms. Lafond will present the Boards questions to NHDES and Waste Management.

Bond/Escrow Releases

The Board reviewed the recommendation from Ms. Lafond which was acted upon by the Planning Board to release the following remaining escrow and bonds:

Griffin Quarry - \$3218.97

Wellington Sink Hole - \$1,304.70

Wellington Auburn, Lot 5 - \$157.92

Wellington Lot #9 - \$2,671.64

Herantis (Preston Way) - \$9,180.92 & \$42.04

Mountain Road - \$49.60

King St - \$145.00

Sunset Realty - \$6.21

Mr. Sullivan indicated that the recommendation includes a legal opinion to be sought regarding the Heiberg subdivision plan. Ms. Lafond explained that through her research she has determined that these projects are completed, the only remaining requirements for Griffin Quarry and Preston Way are as-built plans which the Planning Board through their approval are waiving. Mr. Headd questioned the Mountain Road release. Ms. Lafond explained that a new developer is moving forward with the project and has established a new escrow so the old remaining balance should be refunded to the previous developer.

Mr. Eaton moved to release the escrow and bond amounts listed above as presented and discussed; Mr. Headd seconded the motion; all were in favor, the motion passed unanimously.

2015 Mowing/Lawn Maintenance

Ms. Lafond asked if the Board would like to go out to bid again this year for the mowing and lawn maintenance of town properties. The Board agreed that per the town's Purchasing Policy it should be bid out. Ms. Lafond indicated that previous bid document did not include mulch and

asked if the Board would like to amend the document to include mulch. The Board agreed they did. Mr. Therrien and Mrs. Hiltz indicated that Parker Landscape used to mulch, provide ant control, weed and maintain the plant beds these things weren't specified in the bid document last year. Ms. Lafond indicated that she could distribute the bid document so that it could be updated to include all our maintenance needs. Mr. Carpenter informed the Board that brush around the hearse house is becoming overgrown. Mr. Therrien state that can be taken care of right away.

Other Business

Mr. Headd updated those present regarding the pole exemption bill amendment which was heard today in Concord. Mr. Headd explained that Fairpoint brought in 3 attorneys to testify and the Business and Industry Association are supportive of Fairpoints position. Mr. Headd again explained that the amendment would provide for a straight tax amount for the poles for 30 years and then the poles would be exempt from tax. Mr. Headd stated that he is not as confident as he was after the first hearing but noted that the whole issue might be moot depending on the outcome of the litigation regarding the valuation of utility property.

Minutes

February 16th, 2015

Mr. Eaton moved to approve the minutes of the February 16th, 2015 public meeting; Mr. Headd seconded the motion; All were in favor, the motion passed unanimously.

February 16th, 2015 Non-Public

Mr. Eaton moved to approve the minutes of the February 16th, 2015 Non-public meeting; Mr. Headd seconded the motion; All were in favor, the motion passed unanimously.

February 18th, 1015

Mr. Eaton moved to approve the minutes of the February 18th, 2015 public meeting; Mr. Headd seconded the motion; All were in favor, the motion passed unanimously.

February 23rd, 2015

Mr. Eaton moved to approve the minutes of the February 23rd, 2015 public meeting; Mr. Headd seconded the motion; All were in favor, the motion passed unanimously.

February 23rd, 2015 Non-Public

Mr. Eaton moved to approve the minutes of the February 23rd, 2015 Non-public meeting; Mr. Headd seconded the motion; All were in favor, the motion passed unanimously.

February 25th, 2015

-
Mr. Eaton moved to approve the minutes of the February 25th, 2015 public meeting; Mr.

Headd seconded the motion; All were in favor, the motion passed unanimously.

Mr. Headd moved to adjourn; Mr. Eaton seconded the motion; all were in favor, the public meeting ended at 7:28 P.M.