

**Town of Auburn
Board of Selectmen
October 2, 2017**

Selectmen Present: James Headd, Richard Eaton & Dale Phillips

Also Present: Jarlene Cornett, Animal Control Officer; Carrie Rouleau-Cote, Building Inspector; Amy Lachance, David Nye, Margie McEvoy, Lisa Canavan, Pat Kelly & Zach Eaton and Mike Dobmeier, Recreation Commission; Mike & Linda Dross, Mickey Rolfe, Christine McLaughlin, and Mike DiPietro, Residents; Kathryn Lafond, Executive Assistant

Mr. Headd called the public meeting to order at 7:00 p.m. and led the audience in the Pledge of Allegiance.

Approval of Payroll for Week of October 2nd, 2017

Mr. Eaton moved to approve the Payroll Manifest in the amount of \$47,442.17 for the week of October 2nd, 2017; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Fiscal Year 2018 Budget Presentations

Animal Control Officer

Account Number	Account Description	Proposed Amount	Approved Amount
01-4414-2-250-1	Animal Control Mileage	\$600.00	\$600.00
01-4414-3-370-1	Animal Control Medical	\$200.00	\$200.00
01-4414-3-390-1	Animal Control Veterinarian Charges	\$300.00	\$300.00
01-4414-3-390-2	Animal Control Boarding	\$300.00	\$300.00
01-4414-6-645-1	Animal Control Education	\$250.00	\$250.00
01-4414-6-645-2	Animal Control Dues	\$40.00	\$40.00
01-4414-6-660-1	Animal Control Miscellaneous	\$750.00	\$750.00

Ms. Cornett presented the Animal Control Officer budget which is proposed at level funded from the current year's budget.

Mrs. Phillips moved to approve the Animal Control Officer budget as presented; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Ms. Cornett informed the Board that she has received a lot of complaints about free-range chickens. Ms. Cornett continued that there is a state statute that addresses trespassing livestock but it does not include chickens or ducks so there is nothing that she as Animal Control Officer can do. She did speak with Town Administrator Herman who was going to ask state Senator Sharon Carson to pursue adding poultry and foul to the statute instead of implementing a town ordinance.

Building Inspector

Account Number	Account Description	Proposed Amount	Approved Amount
01-4240-3-320-1	Building Inspector Engineering Services	\$500.00	\$500.00
01-4240-3-350-1	Building Inspector Legal Expenditure	\$5,000.00	\$5,000.00
01-4240-5-510-1	Building Inspector Cell Phone Reimbursement	\$600.00	\$600.00
01-4240-6-610-1	Building Inspector Office Equipment	\$500.00	\$500.00
01-4240-6-645-0	BI Dues, Workshop, Seminar	\$3,500.00	\$3,500.00
01-4240-6-650-1	Building Inspector Books	\$500.00	\$500.00
01-4240-6-660-1	Building Inspector Safety Equipment	\$150.00	\$150.00
01-4240-6-670-1	Building Inspector Printing, Forms & Supplies	\$300.00	\$300.00
01-4240-7-710-1	Building Inspector Vehicle Repairs & Maintenance	\$750.00	\$750.00
01-4240-7-720-1	Building Inspector Fuel/Mileage	\$500.00	\$500.00

Mrs. Rouleau-Cote presented a near level-funded budget. There is a proposed increase to Building Inspector Legal Expenditures and a decrease to Building Inspector Fuel/Mileage. Mrs. Rouleau-Cote informed the Board that there are a few enforcement cases that are ongoing that may require court actions. Mr. Headd asked how the Building Inspectors town vehicle is doing. Mrs. Rouleau-Cote indicated that she likes the care and everything is working fine with it. She may keep it for another year instead of taking another one of the Police Cruisers.

Mrs. Philips moved to approve the Building Inspector budget as presented; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Patriotic Purposes

Account Number	Account Description	Proposed Amount	Approved Amount
01-4583-0-001-1	Flags	\$1,850.00	\$1,850.00
01-4583-0-001-2	Auburn Historical Association	\$5,000.00	\$5,000.00

Mrs. Phillips moved to approve the Patriotic Purposes budget as presented; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.

Parks & Recreation

Account Number	Account Description	Proposed Amount	Approved Amount
01-4520-0-001-1	Recreation Senior Trip	\$12,500.00	
01-4520-0-001-2	Recreation Family Events	\$17,150.00	
01-4520-0-001-3	Recreation Basketball Program	\$1,280.00	
01-4520-0-001-4	Recreation Ski Program	\$2,800.00	
01-4520-0-001-6	Recreation Community Service Award	\$750.00	
01-4520-0-001-7	Recreation Soccer Program	\$3,450.00	
01-4520-0-001-8	Recreation Senior Dinners	\$1,800.00	
01-4520-2-250-1	Recreation Mileage Reimbursement	\$1,000.00	
01-4520-3-360-1	Recreation Playground & Parks	\$3,000.00	
01-4520-5-550-0	Recreation General Maintenance	\$15,550.00	
01-4520-5-550-4	Recreation Ice Rink	\$11,300.00	
01-4520-5-560-1	Recreation Trash Removal	\$600.00	
01-4520-5-560-2	Recreation Chemical Toilets	\$5,400.00	
01-4520-6-670-0	Recreation Office Supplies	\$200.00	

The Parks and Recreation Commission, as well as the Parks and Recreation Coordinator, presented the proposed recreation budget to the Board. One more senior trip is proposed to the Senior Trip budget line. Mrs. Lachance indicated that the trips are very well

attended and the seniors pay \$15 each now. Mrs. Phillips indicated that last year the total number of trips was reduced from 4 to 2 as the seniors also are provided a holiday dinner in January and a barbeque in the summer. Mrs. Phillips stated that she doesn't think now is the time to increase this budget line and would like to keep the trips at two per year.

Mrs. Lachance informed the board that the increase to the Family Events line includes more activities to the Old Home Day such as an additional face painter and a mini-golf course. An Easter egg hunt is proposed for the spring. A free adult boot camp exercise course is proposed for once per week in the month of July and the Rec. Commission would like to add an entertainer for one of the Playdate in the Park sessions.

Mr. Nye indicated that new nets are needed for the basketball hoops, repairs and maintenance of the back boards need to be done and the courts at Appletree Park and the Safety Complex. Mr. Nye noted that this was cut from the current year's budget.

Mrs. Lachance relayed to the Board that the proposed amount of Community Service Award line includes a memorial bench for Helen Hiltz at the Circle of Fun Park.

Mr. Kelly noted to the Board that the Rec. budget has been steadily cut and quite a few improvements have been deferred which Mr. Kelly stated included goal anchors and sandbags, field stripping paint, shed door at the Wayne Eddows fields, wheel kits for the big goals, nets for the medium goals, repairs to the sprinkler heads and two 12 ft. benches at the Safety Complex field. Fertilization at the Safety Complex field was discussed. Mr. Kelly indicated that Mainly Grass has told him that there is a cinch bug infestation. Mr. Eaton would like the Rec. Commission to get another quote from Highest Quality for their lawn fertilization needs.

The Board reviewed the Senior Dinner budget line and the Recreation Mileage Reimbursement line. Mr. Eaton noted that the senior BBQ was mobbed. Mrs. Phillips acknowledged that there was a lot more going on which is reflective of the increase in the mileage reimbursement line.

Mr. Nye addressed the maintenance needs to be proposed in Playgrounds & Parks budget line noting that the playground equipment needs to be pressure washed and stairs need to be installed per the recent inspection of the Circle of Fun playground.

Mr. Nye reviewed the General Maintenance budget line with the Board that included an electrical line at the Bicentennial Park to illuminate the flag and the monuments.

The Board and Rec. Commission discussed the ice rinks. Mrs. Phillips commented that the rinks are always leaking. Mr. Nye noted that a temporary cap code berm and sealant is going to be done this year which will hopefully enable the rinks to be used this winter. The Commission is proposing that funds be budgeted to tear up the current curbing and install a permanent cap code berm next year.

Mrs. Phillips noted that nothing has been spent from the Trash Removal line yet an increase is sought. Mr. Nye thought the Fire or Police Associations may have paid for the dumpster that was utilized at the Old Home Day event. Mr. Nye noted new trash cans are needed too.

Land & Land Improvements

Account Number	Account Description	Proposed Amount	Approved Amount
01-4901-3-910-3	Recreation Improvements	\$96,561.00	

Mr. Zach Eaton informed the Board that the proposed amount included two dugouts that he will be unable to complete this year. Four have been completed and there are only enough funds to do one more this year but he would prefer to wait and do the two next year. Mrs. Phillips and Mr. Eaton believed that the funds not expended this year could be encumbered. Ms. Lafond suggested that Mr. Eaton meets with Adele Frisella the town's Finance Director as there are criteria that need to be met in order for funds to be encumbered.

Mr. Dross commented that the amount of \$61,978 proposed for the walking path was excessive and asked how long the path was. Mr. Nye stated the path was a 360 feet, gravel and paved path with guardrails. Mr. Dross noted that the town has stock guardrails and other materials that could be used. Mrs. Phillips stated that she would like to get estimates for the project from other than Stantec.

Mr. Rick Eaton asked Mr. Nye what the proposed amount for parking lot lights at the auxiliary lot includes. Mr. Nye stated that it includes poles, lights but not the panel because a panel would need a control room which was in a proposed building that is not being budgeted for. Mr. Eaton would like the Rec. Commission to get quotes for the panel so the lights could at least be turned on.

Mr. Eaton indicated that if the Rec. Commission is going to propose fertilization, aeration and overseeding annually that should be moved to the operating budget, not this Recreation Improvements.

Mr. Zach Eaton complained to the Board about the lawn maintenance at the fields. The Board directed him to make a list of things that they can address with the contractor.

Mrs. Phillips suggested that the Rec. Commission revisit their proposed budgets and lean it out a little based so that the Board can support their budget before the Budget Committee. Mrs. Phillips believed that if the Rec. Commission does not lean out their budget they will hit a brick wall with the Budget Committee.

Mr. Rick Eaton noted that he would like to see a line item for tools, wheelbarrows, rakes, shovels etc.

Mrs. Phillips suggested that the Rec. Commission take a look at their revenue sources such as field use fees to see what can be done there to help offset the Rec.

Commissions budget.

Mr. Eaton indicated that a breakdown of costs would be helpful for the Board and Budget Committee. Mrs. Lachance provided the Board with this information. The Board agreed to review the information and they would revisit the Parks and Recreation budget at another meeting.

Other Business

The Board reviewed a letter from the New Hampshire Department of Environmental Services recommending that all fire stations test their well water for PFAs. Ms. Lafond indicated that Nelson Analytical has sample kits that could be picked up or delivered and the sample testing would cost \$200 per building. Another option would be to have

Stantec facilitate the testing at the same time that they are planning to test the former landfill property. The Board agreed to have samples tested by Nelson Analytical.

A meeting of the Board has been scheduled for Thursday at 3:00 p.m. to discuss the Griffin Mill Bridge.

Minutes

September 25th, 2017 Public Meeting x2

Mr. Eaton moved to approve the minutes of the two September 25th, 2017 public meetings; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.

Adjourn

Mr. Headd moved to adjourn 8:21 p.m.; Mr. Eaton seconded the motion. All were in favor, the meeting was adjourned.