

**Town of Auburn  
Board of Selectmen  
December 5, 2016**

**Selectmen Present:** James Headd, Richard Eaton & Dale Phillips

**Also Present:** Dennis Vieira, Mike & Linda Dross, Michael Rolfe, Paula Marzloff, Russ Sullivan, Sue Goodhue, and Mike DiPietro, Residents; William Herman, Town Administrator; Kathryn Lafond, Recording Secretary

Mr. Headd called the public meeting to order at 7:00 p.m. and led the audience in the Pledge of Allegiance.

**Approval of Payroll for Week of December 5<sup>th</sup>, 2016**

***Mr. Eaton moved to approve the Payroll Manifest in the amount of \$1,668,336.06 for the week of December 5<sup>th</sup>, 2016; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

**Consent Agenda – Week of December 5<sup>th</sup>, 2016**

Correspondence

Town Department Heads & Officials / Internal Controls for Paying Accounts Payable Invoices

Updated Town Policy

Town of Auburn Purchasing Policy – Revised November 28, 2016

Pistol/Revolver License

Five (5) License

***Mr. Eaton moved to approve the Consent Agenda as presented; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

**FY 2017 Budget Presentations**

Fertilization Proposal – Eddows Field

The Board was provided follow-up information from Mr. Pat Kelly for fertilization, quotes from 3 or 4 vendors was received. It is proposed that \$2,800 be budgeted for the purpose of fertilization. Mr. Eaton thought that fertilization should be budgeted for so to maintain the fields. Mrs. Phillips brought up the question of the berm around the fields. The question remained unanswered. Mr. Rolfe discussed having soil tests done. The Board agreed to table the matter until the next meeting in order for Mr. Rolfe to seek more information from the company he has maintain his field and for the Board to find out if there is a berm at the Wayne Eddows fields.

#### Maintenance Staffing

Mr. Herman provided the Board the proposed budget figures for the Recreation workers and the maintenance worker salary lines and noted that Mr. Eaton had brought the matter up at the last meeting. The board reviewed the information.

#### Collective Bargaining Agreement Warrant Article

The Board reviewed the following Warrant Article:

*To see if the Town will vote to approve the cost item for year two of a three-year collective bargaining agreement which resulted from negotiations between the Auburn Board of Selectmen, the Auburn Police Commission and the Auburn Police Union, Local 216 and which represents an estimated increase of \$9,167 over FY 2016 salaries, fringe benefits and other cost items at the current staffing level for the ensuing year; and further to raise and appropriate the sum of Nine thousand one hundred and sixty-seven dollars (\$,167), such sum representing the negotiated increase over 2016 salaries, fringe benefits and other cost items at the current staffing levels.*

***Mr. Eaton moved to recommend the Collective Bargaining Agreement Warrant Articles presented & discussed; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

#### Safety Complex Storage Garage Warrant Articles

The Board was presented with three variations of a Warrant Article for a potential storage garage at the Safety Complex property. The Board would review them and revisit the matter at the next meeting.

#### **New Business**

#### Landfill Monitoring Contract / Expanded Testing 2017

The NH Department of Environment Services has asked parties with landfills to add perfluorinated chemicals (PFC's) to the analyte list for collected groundwater samples. Stantec has provided a quote for the 2017 Groundwater Management Permit Monitoring activities that includes the testing for PFC's in the amount of \$4,100. This is within the current proposed and approved budgeted amount.

***Mrs. Phillips moved to approve the proposed Scope of Work and Cost Proposal for 2017 GMP Monitoring Activities from Stantec Consulting in the amount of \$4,100, and to authorize the Town Administrator to sign the acceptance on behalf of the Town; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.***

#### Social Security Deductions / Rehired Annuitants Request

Mr. Herman explained that last year the town refunded Social Security withholdings for employees who are retired from New Hampshire Retirement System Group II that are considered "rehired annuitants" and work part-time for the town. The IRS allows for a refund of money withheld for the prior three years, three months and 15 days. The town refunded the employees as described and filed corrected W2C forms with the federal government and was refunded for the employees and the employers share of the Social Security withholdings. Three employees have requested that the town refund Social Security withholdings to their date of hire. The Board agreed that the town has done their due diligence and have refunded as far back as the federal government will refund the monies.

***Mrs. Phillips moved to deny the requests as discussed; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.***

#### **Other Business**

##### Revised Update to Road Acceptance Policy

The Board reviewed the revisions to the policy.

***Mrs. Phillips moved to accept the revisions to the Policy for Acceptance of Roads as presented; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.***

#### **Minutes**

##### November 28<sup>th</sup>, 2016 Public Meeting

***Mrs. Phillips moved to approve the minutes of the November 28<sup>th</sup>, 2016 public meeting; Mr. Eaton seconded the motion; all were in favor, the motion passed unanimously.***

December 2<sup>nd</sup>, 2016 Public Meeting

***Mr. Eaton moved to approve the minutes of the December 2<sup>nd</sup>, 2016 public meeting; Mrs. Phillips seconded the motion; all were in favor, the motion passed unanimously.***

***Mr. Eaton moved to adjourn; Mrs. Phillips seconded the motion; all were in favor, the public meeting ended at 7:36 p.m.***